

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**MINUTES NO. 2019-02**

The meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 6:00 p.m. on Thursday, February 14, 2019, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Melissa Ramoso, (*City of Artesia*)  
Ali Saleh, (*City of Bell*) \*6:09 PM  
Sonny Santa Ines, (*City of Bellflower*)  
Pedro Aceituno, (*City of Bell Gardens*)  
Dr. Jeff Wassem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Mark Bollman, (*City of Cerritos*)  
Leonard Mendoza, (*City of Commerce*)  
Baru Sanchez, President (*City of Cudahy*)  
Steve Tye, (*City of Diamond Bar*)  
Robert Kiefer, (*City of Downey*)  
Dan Medina, (*City of Gardena*) \*6:08 PM  
Jerry Walton, (*City of Glendale*)  
Luis Roa, (*City of Hawaiian Gardens*) \*6:10 PM  
Marilyn Sanabria, (*City of Huntington Park*)  
Catherine Houwen, (*City of La Habra Heights*)  
Steve Croft, (*City of Lakewood*)  
Larry Mowles, (*City of La Mirada*)  
Emily Holman (*City of Long Beach*)  
Steve Appleton, Vice-President (*City of Los Angeles*)  
Steven Goldsworthy, (*Los Angeles County*)  
Ricardo Lara, (*City of Maywood*) \*6:13 PM  
Avik Cordeiro, (*City of Montebello*)  
Leonard Shryock, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Scott Kwong, (*City of San Marino*)  
Heidi Heinrich, Sec.-Treasurer (*City of Santa Clarita*)  
Luis Gonzalez, (*City of Santa Fe Springs*) \*6:05 PM  
Hector Delgado, (*City of South El Monte*) \*6:14 PM  
Josué Alvarado, (*City of Whittier*)

**TRUSTEES ABSENT**

Leonard Pieroni, (*City of La Cañada Flintridge*)  
Salvador Alatorre, (*City of Lynwood*)  
Raul Elias, (*City of Pico Rivera*)  
Robert Copeland, (*City of Signal Hill*)  
Denise Diaz, (*City of South Gate*)

**TRUSTEES ABSENT (EXCUSED)**

Jesse H. Avila, (*City of San Fernando*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Kluh, *Director of Scientific-Technical Services*  
Carolyn Weeks, *Director of Fiscal Operations*  
Kelly Middleton, *Director of Community Affairs*  
Anais Medina Diaz, *Public Information Officer*  
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*  
Quinn Barrow, *Legal Counsel*  
Sandro Mendoza, AVI-SPL

\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

**1. CALL TO ORDER**

President Sanchez called the meeting to order at 6:03 PM

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 24 Trustees were present and 12 were absent. Six Trustees arrived after roll-call.

**3. INVOCATION**

Trustee Santa Ines gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Croft led the pledge of allegiance.

**5. CORRESPONDENCE**

NONE

## **6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

- Ricardo Lara, City of Maywood Trustee
- Melissa Ramoso, City of Artesia

General Manager Truc Dever noted that Trustee Lara was not in attendance, and introduced Trustee Ramoso, allowing her time to introduce herself.

## **7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

## **8. CONSENT AGENDA (8.1-8.4)**

### **VOTE REQUIRED**

- 8.1 Consideration of **Minutes 2019-01** of regular Board Meeting held January 10, 2019. (**EXHIBIT A**)
- 8.2 Consideration of **Resolution 2019-02** Authorizing Payment of Attached Requisition January 1, 2018 through January 31, 2018. (**EXHIBIT B**)
- 8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1098. This Resolution requests GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT C**)

*Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

- 8.4 Consideration of **Resolution 2019-03**, a Resolution of the Board of Trustees for the Greater Los Angeles County Vector Control District amending and supplementing the rules governing meetings. (**EXHIBIT D**)

*Summary: The Brown Act mandates that public agencies adopt rules for "the conduct of business" and prohibits agencies from discussing items not on the agenda except under very limited circumstances. Periodically, the Board reviews its Bylaws to facilitate compliance with Brown Act amendments and the efficient and transparent conduct of the District's business. The proposed resolution updates GLACVCD rules to comply with the Brown Act and establishes a process to allow Trustees to place items on a future agenda.*

**Trustee Croft made a motion to approve the Consent Agenda. The motion was seconded by Trustee Mowles and approved unanimously.**

**9. CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR 2019 (EXHIBIT E) (VOTE REQUIRED)**

*Summary: President Sanchez will present the slate of 2019 Committee Members for ratification.*

President Sanchez presented the Committee Assignments as reviewed and carefully considered by the Executive Board, and opened the floor for comments/questions. **Trustee Santa Ines made a motion to approve the Committee Assignments. The motion was seconded by Trustee Mowles and approved unanimously.**

**10. REMINDER TO TRUSTEES TO COMPLETE AND FILE ANNUAL CALIFORNIA FORM 700- STATEMENT OF ECONOMIC INTERESTS**

*Summary: Each year, Trustees are required to complete and file their annual “Statement of Economic Interest” otherwise known as the “conflict of interest” form. Completion instructions and the form will be available to Trustees during the Board meeting. Trustees who have an email address on record with the LA County Conflict of Interest Division may receive an electronic form for completion. This form can also be obtained online at [www.fppc.ca.gov](http://www.fppc.ca.gov). The District can mail the completed and signed form, if you prefer, or you can have your city do this for you. Monetary penalties (\$10/day) may be assessed for failing to file the form on or before the April 2, 2019 deadline. Upon completion of the form, please send a copy to the District for our records.*

Truc reminded Trustees that the Annual Form 700 Statements are due by April 2. Trustees can submit these forms online or by filling out the forms provided.

**11. SELECTION OF 3 TRUSTEES TO ATTEND THE MVCAC LEGISLATIVE DAY IN SACRAMENTO, CA ON APRIL 2-3, 2019**

*Summary: A legislative training session hosted by MVCAC will be held on April 2<sup>nd</sup>. Legislative meetings will be scheduled on April 3<sup>rd</sup> at the State Capitol.*

Kelly Middleton provided a brief overview of anticipated activities, noting that 3 Trustees are invited to assist staff for this important annual outreach event in Sacramento. Vice-President Appleton stated that while he serves as the Chair of the Legislative Committee and would love to attend, he unfortunately could not due to scheduling conflicts. **Trustees Alvarado, Holman, and Croft, were selected to attend with Trustee Cordeiro to serve as an alternate.**

**12. STAFF PROGRAM REPORTS: JANUARY 2018**

**12.1 Manager's Report**

T. Dever, General Manager

Truc introduced new Maywood Trustee, Ricardo Lara to the Board and allowed him time to address the Board. She reported that New Trustee Orientation will be scheduled in March to provide a 1-hour overview for all new Trustees, followed by a second hour open to all Trustees dedicated to discussions about new and emerging challenges faced by the District.

**12.2 Scientific-Technical: (Staff Report A)**

S. Kluh, Sci.-Tech Services Dir.

Susanne offered to answer any questions on her report.

**12.3 Operations: (Staff Report B)**

M. Daniel, Operations Dir.

Mark noted he had nothing to add to his report, and offered to answer questions. In response to Trustee Wassem's question about imported disease investigations, Susanne noted that staff visit approximately 200 homes in neighborhoods surrounding confirmed imported cases of dengue, chikungunya or Zika virus to look for and address *Aedes* populations, reducing the risk of local transmission.

12.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.  
Kelly asked Trustees to update their contact information on the forms provided and directed their attention to the Council for Watershed Health's *Landscaping Lightly* calendars that were distributed. The District jointly sponsored the month of April in this calendar, highlighting Mosquito Awareness Week and the importance of mosquito control in common backyard containers.

12.5 Fiscal: (Staff Report D) C. Weeks, Finance Director  
Carolyn offered to answer questions on her report.

12.6 Human Resources: (Staff Report E) Vacant, Human Resources Dir.  
Truc noted that first-round interviews for HR Director will occur later in the week, and several other positions are currently posted on the District's website. She requested Trustees share those in their respective cities.

12.7 Legal Counsel Report Q. Barrow, Legal Counsel  
No Report.

**13.**

**OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

President Sanchez welcomed Trustees Ricardo Lara and Melissa Ramoso to the Board and wished attendees a Happy Valentine's Day.

Catherine Houwen provided a report on her attendance at the recent MVCAC Meeting, and encouraged everyone to take advantage of these training opportunities. She noted that Truc, Susanne, and Mark did an excellent job in their presentations related to inter-agency partnerships, operational challenges managing both invasive *Aedes* and WNV, and succession planning within an agency. She discussed CDCs concerns about public health concerns may arrive in the United States next, and new drone technologies available to vector control districts.

Kelly noted that Trustee Avila also attended the MVCAC meeting, but was unable to attend the Board meeting and provide a report since his CERT unit was activated in response to potential flooding concerns in San Fernando.

**14.**

**ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, March 14, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**President Sanchez adjourned the meeting at 6:24 PM**