

GLACVCD BOARD OF TRUSTEES MEETING AGENDA AND EXHIBITS



Thursday March 14th 2019

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

Trustee Baru Sanchez, President
Trustee Steve Appleton, Vice President
Trustee Heidi Heinrich, Secretary-Treasurer

General Manager, Truc Dever
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Kelly Middleton
Director of Scientific-Technical Services, Susanne Kluh
Director of Human Resources, Vacant
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are available online <https://www.glacvcd.org/board-of-trustees/board-agendas/> and are on file at the District's Headquarters at the Front Office for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ex: 504 during regular business hours.

ADA Information: *The Greater Los Angeles County Vector Control District complies with the Americans with Disabilities Act (ADA). Anyone with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

Please refrain from smoking, eating or drinking in the Boardroom



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

GENERAL MANAGER
Truc Dever

PRESIDENT

Baru Sanchez, Cudahy

VICE PRESIDENT

Steven Appleton, Los Angeles City

SECRETARY-TREASURER

Heidi Heinrich, Santa Clarita

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, March 14, 2019 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

ARTESIA

Melissa Ramoso

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassem

CARSON

Elito M. Santarina

CERRITOS

Mark W. Bollman

COMMERCE

Leonard Mendoza

DIAMOND BAR

Steve Tye

DOWNEY

Robert Kiefer

GARDENA

Dan Medina

GLENDALE

Jerry Walton

HAWAIIAN GARDENS

Luis Roa

HUNTINGTON PARK

Marilyn Sanabria

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LA HABRA HEIGHTS

Catherine Houwen

LAKEWOOD

Steve Craft

LA MIRADA

Larry P. Mowles

LONG BEACH

Emily Holman

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Salvador Alatorre

MAYWOOD

Ricardo Lara

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Raul Elias

SAN FERNANDO

Jesse H. Avila

SAN MARINO

Scott T. Kwong

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. CONSENT AGENDA (8.1-8.3)
(VOTE REQUIRED)**

8.1 Consideration of **Minutes 2019-02** of regular Board Meeting held February 14, 2019. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2019-04** Authorizing Payment of Attached Requisition February 1, 2019 through February 28, 2019. (**EXHIBIT B**)

- 8.3 Consideration of **Resolution 2019-05** authorizing additional officers to invest money in the Local Agency Investment Fund (LAIF). (***EXHIBIT C***)

Summary: The District invests funds in LAIF and certain District officers have the authority to order the deposit or withdrawal of funds. This resolution updates the titles of the officers with such authority.

9. **COMMITTEE REPORTS**

9.1 **Legislative Committee**

S. Appleton, Chair

- Report on discussions of the formation of a Southern CA Vector Control Regional Political Action Committee
- Report on discussions regarding upcoming MVCAC Legislative Day agenda

9.2 **Audit Committee**

P. Aceituno, Chair

- Consideration of extension of contractual services with Lance, Soll, & Lunghard, LLP for auditing services.
(***EXHIBIT D***) (***VOTE REQUIRED***)

10. **STAFF PROGRAM REPORTS: FEBRUARY 2019**

10.1 Manager's Report

T. Dever, General Manager

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

10.6 Human Resources: (Staff Report E)

T. Dever, General Manager

10.7 Legal Counsel Report

S. Cao, Legal Counsel

11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Conference Reports:
 - Jesse Avila – MVCAC Annual Meeting
 - Scott Kwong – AMCA Annual Meeting

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, April 11, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday March 14th 2019

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters

12545 Florence Avenue

Santa Fe Springs, CA 90670

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GENERAL MANAGER

Truc Dever

General Manager's Report for March 14, 2019 Board of Trustees Meeting

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Melissa Ramoso

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Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

As you know, our County received a lot of rain in the past month and that has led to many inquiries from the public and media about West Nile virus (WNV) risk this year. While the rain has flushed out standing water and debris in the underground storm drain systems, it has also refilled empty swimming pools and backyard containers above ground. This, therefore, has our staff working on many fronts to be proactive against mosquito breeding sites before the weather warms enough to proliferate abundance and disease spread. We are analyzing heat maps to better identify disease trends over the years and target our pre-season efforts for *Aedes* control, source monitoring, and outreach. Our new Best Management Practices (BMP) team is also surveying thousands of storm water and trash capture structures and capturing data electronically on problematic devices. We expect to bring on our first wave of seasonal mosquito control technicians next month to target early-season breeding in gutters. Despite the heavy rainfall, we are hoping for a mild WNV year. Past trends show wetter years traditionally lead to less disease activity while drought years show higher disease activity due to bird and mosquito co-habitation concentrated around limited sources of water.

Even if it is a mild WNV year, the continued bite pressure from invasive *Aedes* mosquitoes is expected to prompt more phone calls and service requests this coming season. To address this, our team is working on a new website service request form which will better identify service request needs and offer residents more resources while reducing call volume to the front desk. Callers will be encouraged to visit the site through a new cloud-based VOIP phone system with call center capabilities. This should dramatically reduce the amount of time spent by Operations Assistants fielding calls from outside of our service area or requests for services not provided by our district.

We are also looking to implement an electronic “clean pool verification program” which would allow pool owners to text photos of their clean and operational swimming pools to the District through the use of a mobile app. This is expected to reduce technician time spent in the field verifying that resident swimming pools are clean or green.

Lastly, I had an incredible opportunity to visit three of the top vector control programs in Florida leading up to the annual AMCA conference in Orlando. I, along with my colleagues at OCMVCD and San Gabriel Valley MVCD, visited staff at Florida Keys Mosquito Control District, Miami-Dade County, and Lee County Mosquito Control District. We spoke to Key West and Miami-Dade about their outreach and control strategies during their Zika virus outbreaks and discussed lessons learned. At Lee County, we toured their sterile insect rearing facility and discussed various equipment and pesticides used for their *Aedes* control program. Lee County has one of the largest aerial control fleets in the country and treats their salt marsh mosquitoes primarily from the air.

March 14, 2019

Page 2 of 2

Our statewide tour ended in Orlando where we spent from February 25 to March 1 participating in the American Mosquito Control Association's annual conference. Thank you to Mark Daniel, Susanne Kluh, Heather Hyland, and Tanya Posey for representing our District well with their talks on topics ranging from our "Tip this House" campaign with the public health volunteers to the "art of outreach." I would also like to thank Trustee Scott Kwong for his attendance and interest in our industry objectives and strategies. One final conference activity worth noting was our breakfast with Verily's DeBug staff and the founders of MosquitoMate. We received a very encouraging update on the Wolbachia-release trials in Fresno County and MosquitoMate's plans to expand the trials to larger areas given recent successes to reduce *Aedes aegypti* populations. We will be in discussions with Dr. Stephen Dobson in the near future to consider future Wolbachia-related projects in Los Angeles County.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Truc Dever", with a stylized flourish extending to the right.

Truc Dever
General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



SCIENTIFIC-TECHNICAL REPORT

February, 2019

Susanne Kluh, Scientific-Technical Services Director

Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists

Rande Gallant, Rande Gallant, Faiza Haider & Ryan Amick, Assistant Vector Ecologists

Angela Arteaga & Christopher Ortiz, Field Assistants

I. RISK ASSESSMENT

To maximize the use of our available budget, we no longer submit mosquito or chicken samples for testing in February and the State Health Department discontinues the dead bird program for the winter. Thus the Risk Assessment for January could not be calculated.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- All surveillance activities are suspended for the winter months. Mosquito trapping will resume in March. We are hoping to place sentinel chickens in early April, but the ongoing outbreak of Newcastle disease in LA, Riverside and San Bernardino County are putting the availability of sentinel hens in question.

III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2017

Reporting Period: January 01 – February 28, 2019

No report available.

IV Off-Season Activities

During the this time of the year scientific-technical staff prepares for the upcoming mosquito season. In January staff completed the following tasks

- Annual conference attendance and paper presentation
- Preparations for upcoming resistance workshop
- Continued work on set up of the Santa Fe Springs insectary
- Data entry, clean-up and analysis for past season activities

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

OPERATIONS REPORT

February, 2019



Mark Daniel, Operations Director

Martin Serrano, Operations Supervisor, Headquarters

Wesley Collins, Operations Supervisor, Sylmar

Kevin Vargas, Operations Supervisor, USD

Mark Hall, Urban Water Program Manager

Fernando Martinez, Facilities & Fleet Maintenance Supervisor

Departmental Activities

Operations

- Attendance and presentation on Stormwater Best Management Practices as part of the MVCAC annual conference
- Presentation as part of the LACDPH Arbovirus Taskforce Meeting and moderated a panel discussion on the Safe Clean Water Program, Measure W.
- Attendance and presentation at the AMCA annual conference
- Continued assistance with Maintenance fabricating new vehicle spray systems and equipment set ups, Op's and Aedes
- Conducted annual safety training for staff, CPR & First Aid, Active Shooter, Fire, OSHA etc.
- Continued code (6) SWPL and Aedes surveys in Echo Park and Atwater Village
- Staff conducting pre-season vehicle modifications and preparation, gutter Jeeps and route trucks

Urban Water Program

- MVCAC annual conference, Burlingame
- Panel participant at the LACDPH Arbovirus Taskforce Meeting
- LA River Master Plan Revitalization Meeting, Pierce College
- Upper LA River Subcommittee meeting,
- Continued work verifying LA City Low Impact Development source list
- NPDES report for 2018, State Water Resources Control Board

Facilities & Maintenance

- Installation of (4) new cubicle type work stations for new personnel, SFS
- Replaced carpeting in the lobby and City Tile Walk, SFS
- Installation of (8) new cubicle type work stations in Operations, Sylmar

WORK PERFORMED BY DISTRICT

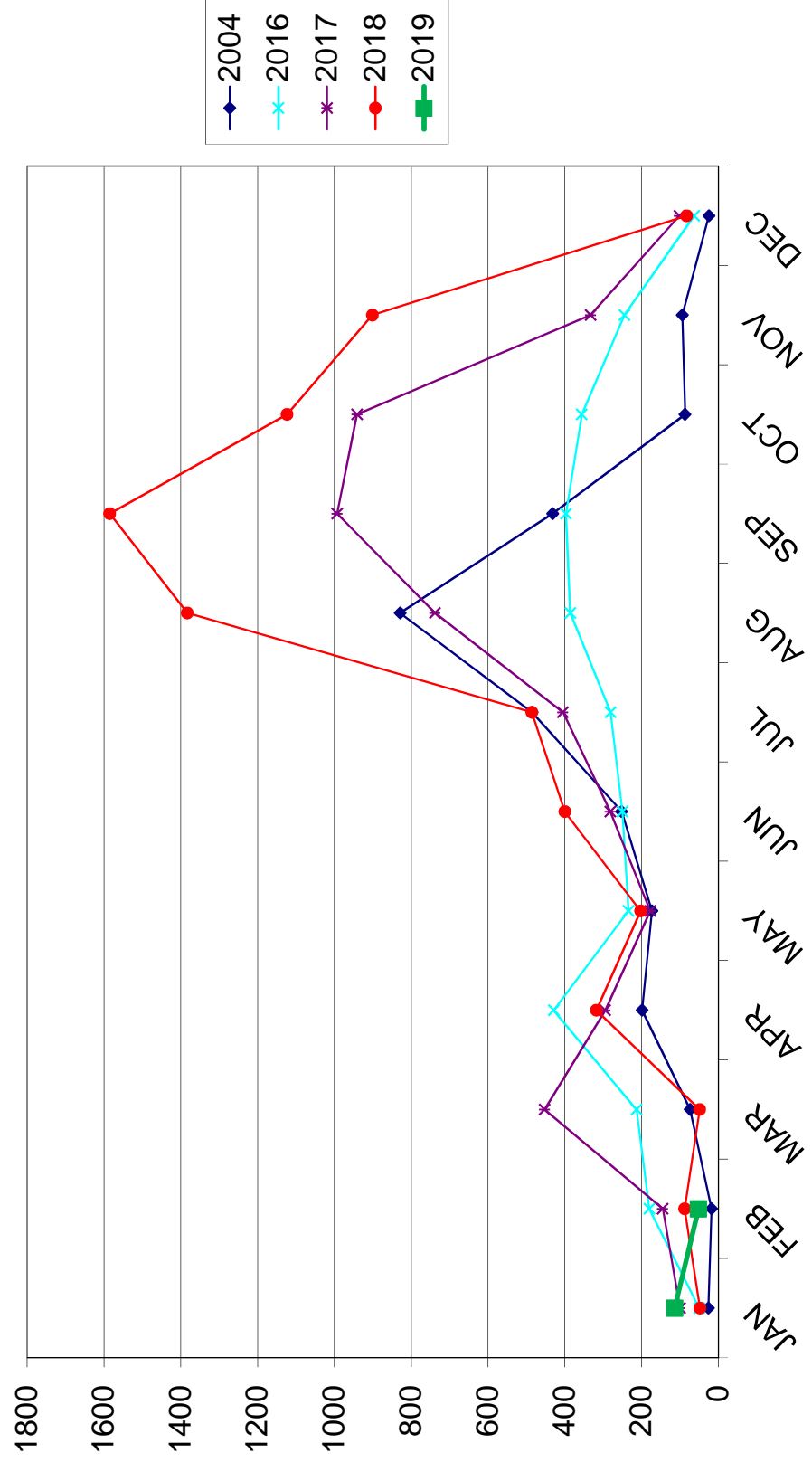
February, 2019

CONTROL AND OPERATIONS

						Hours February	worked 2019
Fishing (Mosquitofish)						3	15
Source Reduction						1	4
Mosquito Control	<i>Sources inspected 5,263 / Sources with larvae 1,507</i>					1,388	3,141
Insecticide used:							
Larvicide oils	3.845	gals @	\$14.13	per =	\$54.33		
Altosid P35	0	lbs @	\$17.25	per =	\$0.00		
Altosid Briquets 30 day	1,472	ea @	\$1.14	ea. =	\$1,678.08		
Altosid Briquets XR	19	ea @	\$3.38	ea. =	\$64.22		
Altosid Pellets	2.004	lbs @	\$27.24	per =	\$54.59		
Natular T-30	0	ea @	\$1.56	per =	\$0.00		
Fourstar BTI Brqts 45 day	0	ea @	\$1.30	per =	\$0.00		
Altosid WSP	84	ea @	\$0.84	per =	\$70.56		
Vectobac 12AS	0.017	gals @	\$41.96	per =	\$0.71		
Vectobac G	0.00	lbs @	\$2.75	per =	\$0.00		
Duplex G	4.106	lbs @	\$14.25	per =	\$58.51		
Vectomax FG	206.34	lbs @	\$8.92	per =	\$1,840.55		
Vectomax WSP	129	ea @	\$1.86	per =	\$239.94		
Natular	0	gals @	\$877.61	per =	\$0.00		
Vectolex WDG	0.07	lbs @	\$56.21	per =	\$3.93		
Vectobac WDG	0	lbs @	\$40.92	per =	\$0.00		
Midge Control						0	0
Insecticide used:							
Dimilin WP 25%	0	lbs @	49.34	per =	\$0.00		
Blackfly Control						0	0
Insecticide used:							
Vectobac 12AS	0	gals @	\$38.62	per =	\$0.00		
Underground Mosquito Control	<i>UGSD inspected 2,416 / UGSD treated 1</i>					1,027	2,502
Insecticide used:							
Vectobac 12AS	0.003	gals @	\$38.62	per =	\$0.12		
Vectolex WDG	0.05	lbs @	\$56.06	per =	\$2.80		
Fogging						0	0
Insecticide used:							
Duet / Zenivex	0.00/0.00	gals @	200 / 85	per =	\$0.00		
				Total	\$4,068.35		
Supervisory						806	1,706
Continuing Education / Training						559	706
Overtime: Community Outreach						0	0
Mosquito Control						0	8
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						818	1,662
Spray Equipment						149	326
Buildings and yards						342	938
VEHICLE MILEAGE :	<i>February</i>		<i>2019</i>				
	21,561		50,108			5,093	11,008

Greater Los Angeles County Vector Control District
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318	203	400	486	1383	1585	1123	901	83
2019	114	52										



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	1			1				1		0
BELL								0		0
BELLFLOWER								0		0
BELL GARDENS								0		0
BURBANK	3		1					3		0
CARSON								0		0
CERRITOS								0		0
COMMERCE								0		0
CUDAHY								0		0
DIAMOND BAR	1		1					1		0
DOWNEY								0		0
GARDENA								0		0
GLENDALE	1			1				1		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE								0		0
LA HABRA HEIGHTS	1							1		0
LA MIRADA	1		1					1		0
LAKewood	1		1					1		0
LONG BEACH	1							1		0
LOS ANGELES CITY	22		11	2		1		23	2	20
LOS ANGELES COUNTY	3		1	1				3		0
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO	1		1					1		0
NORWALK	2			1				2		0
PARAMOUNT								0		0
PICO RIVERA	3							3		0
SAN FERNANDO	1							1		0
SAN MARINO	1							1		0
SANTA CLARITA	1							1		0
SANTA FE SPRINGS	3			1				3	1	10
SIGNAL HILL	1							1		0
SOUTH EL MONTE								0		0
SOUTH GATE	1							1		0
WHITTIER	2		1					2		0
TOTAL	51	0	18	7	0	1	0	52	3	30

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	1						3			
BELL					1					
BELLFLOWER	1				2		1			
BELL GARDENS	4				1		1			
BURBANK	18	0.01			19	3	5			
CARSON	51	0.03					3			55
CERRITOS	5		0.01		11	1	4	1		
COMMERCE	7				1		7			
CUDAHY	3				1					
DIAMOND BAR	4	0.01			7	3	1			2
DOWNEY	10				2	1	8			
GARDENA	44						4			
GLENDALE	19		0.01		13	6				
HAWAIIAN GARDENS	2						3			
HUNTINGTON PARK	3						2			3
LA CANADA FLINTRIDGE	8				8	3	1			
LA HABRA HEIGHTS					3	2				0
LA MIRADA					12	5				
LAKEWOOD	1				12	1	2			
LONG BEACH	13		11.03	2	14		10	20		8
LOS ANGELES CITY	102	0.04	0.03	0.01	144	28	23	3		35
LOS ANGELES COUNTY	47	0.03			20	5	9	4	4	2
LYNWOOD	1						1			2
MAYWOOD	1					1				
MONTEBELLO					1					
NORWALK			0.39		2					
PARAMOUNT			0.01				1			1
PICO RIVERA					3					
SAN FERNANDO										
SAN MARINO					1					
SANTA CLARITA			0.09		12					
SANTA FE SPRINGS	7									
SIGNAL HILL	2					1	4	7		35
SOUTH EL MONTE	24				2		16			
SOUTH GATE					2	1				
WHITTIER	16		0.02		27	2	1		2	
Total	394	0.12	11.59	2.01	321	63	110	35	6	143

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA									6.9
BELL									4.35
BELLFLOWER									4.31
BELL GARDENS									2.64
BURBANK									61.02
CARSON	0.02	0.01			0.02			1	25.52
CERRITOS		0.01			0.17				12.79
COMMERCE									13.17
CUDAHY									1.38
DIAMOND BAR									8.96
DOWNEY							0.01		43.59
GARDENA									6.35
GLENDALE									15.99
HAWAIIAN GARDENS									0.57
HUNTINGTON PARK									2.97
LA CANADA FLINTRIDGE									5.77
LA HABRA HEIGHTS									3.56
LA MIRADA									7.58
LAKEWOOD									17.88
LONG BEACH								1	30.46
LOS ANGELES CITY	0.01						0.01	8	240.74
LOS ANGELES COUNTY		0.02				0.1		4	89.78
LYNWOOD									2.44
MAYWOOD									1.78
MONTEBELLO									14.47
NORWALK								1	44.66
PARAMOUNT									3.3
PICO RIVERA									20.83
SAN FERNANDO									2.2
SAN MARINO									2.76
SANTA CLARITA									52.61
SANTA FE SPRINGS					0.01				8.26
SIGNAL HILL									7.05
SOUTH EL MONTE									18.05
SOUTH GATE					0.02				3.43
WHITTIER								2	30.56
Total	0.03	0.04	0.00	0.00	0.22	0.10	0.02	17	818.68

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



COMMUNITY AFFAIRS PROGRAM

February 2019

Kelly Middleton, Director of Community Affairs
Anais Medina Diaz, Public Information Officer
Heather Hyland, Education Program Coordinator
Gabriel Urreola, Education Program Coordinator
Helen Kuan, Outreach Assistant

Departmental Activities

Administrative

- Provided Stakeholder Relations presentation to staff, and finalizing 'common talking points' document to improve consistency across departments regarding recommendations for constituents
- Posted additional open positions to District website and added Community Liaison posting to the Idealist.org
- Reviewing web hosting and website Service Request form/database integration scope of services and project quote. This upgrade will improve response time and data management, and reduce staff time needed to respond to requests from outside of our service area
- Provided requested documentation in compliance with PRA records request
- Began FY 2019-2020 budgeting considerations
- Developing presentation for Board of Trustees Orientation Day
- Updating Sexual Harassment and Ethics Training logs to ensure compliance

Programmatic

- LA Dodgers Ad Campaign is finalized. Ads began running during spring training and will continue on Dodger Radio AM 570 throughout the season. Additional radio ads will play on 102.7 KIIS-FM, Real 92.3 and Alt 98.7, as well video ads on streaming digital services and on the in-stadium JumboTron
- Finalized Girl Scouts Vector Inspector Patch program proposal and patch design for Troop and Girl Scout Council consideration. We look forward to hearing what they think!
- The team worked hard to finalize the Vector Inspector Escape Room Kits and Teacher Guide in time to feature at AMCA conference. Next steps will be to pilot the program, create a brochure outlining details and efficacy, and create a dedicated space on the website highlighting the educational program. We are currently working with a potential sponsor to help produce these kits for distribution to schools across our service area!
- Developing comprehensive outline and calendar for social media efforts and overall content programming for upcoming season (March – November).
- Working with Operations Supervisors and data analyst to develop a swimming pool correction reporting program for the incoming mosquito season similar to SGVMVCD's pool program.
- Coordinating with SGVMVCD to staff regional community events throughout LA County.
- DIY Videos are in production and publishing will begin in late-March.

Meetings & Training

2/3 – 2/6 87th Annual MVCAC Conference
2/4 – Regional Outreach Strategic Planning meeting
2/4 – Southern Region Public Relations Meeting
2/11 – City of STEM Conference Call
2/11 – Taskforce Planning Updates Conference Call
2/13 – All Hands Training
2/13 – Website upgrade meeting
2/14 – Management Meeting
2/14 – Pool Program Meeting with SGVMVCD
2/14 – Board of Trustees Meeting
2/15 – Community Affairs Meeting
2/19 – Arboviral Disease Taskforce Meeting
2/20 – All Hands Safety Training
2/25 – 3/1 85th AMCA Annual Conference

Community Fairs/Events

Date	Event	City	Reach
2/19	Spanish Community Presentation	Van Nuys	20
2/21	Neighborhood Watch Meeting (Trustee Bollman)	Cerritos	15

Educational Outreach

Unfortunately (and shockingly!), we have had to pull the SWAT out of service several times due to issues with the on-board generator. It is currently back in the shop, and we expect the repairs will be covered under the manufacturer's warranty. We have many schools and large events booked, and hope to get this vehicle back into service ASAP.

The Community Affairs team covered many bases at AMCA. Velma and staff helped Valent BioSciences and Adapco create a very successful, large-scale event themed "Back to the *Aedes*." Our EPCs also attended Education Day at a nearby school with many other participating Vector Control Agencies. We gathered together all our resources and created an education program for youth K-6th grade at a local Montessori school reaching more than 200 students! The EPCs also showcased the prototype Vector Inspector Escape Room Kit to Valent and Adapco. They were all very interested in supporting/sponsoring this new program. Other agencies were very impressed as well, and are eager to use these unique teaching tools in their outreach programs.

And as the school season draws to a close, and teachers move into 'testing mode', staff are working to develop summer programs with the LA Zoo, LA Discovery Cube, and LA Central Library in addition to the many community events that have already been scheduled where the SWAT will be showcased.

STAFF REPORT C

Date	School/Event	City	Students
02/30/2019	Hughes Magnet Elementary School	Cudahy	144
02/5/2019	Saticoy Elementary	North Hollywood	106
02/07/2019	Northlake Hills Elementary	Castaic	72
02/14/2019	Glenfeliz Blvd.	Los Angeles	80
02/19/2019	Will Rogers	Lynwood	92
02/21/2019	Nevada Ave. Elementary	West Hills	59
02/26/2019	AMCA Education Day	Orlando!!!	200
		Total in Feb:	753
		Total year-to-date:	8,312

Media Coverage/Publications

Media Activity

Date	Media Type	Media Name	Activity
Feb 2019	Article	<i>Currents – Burbank Newsletter</i>	Online publication of article “Harvest Water, Not Mosquitoes” placed in the Burbank Newsletter – <i>Currents</i> .

Total Coverage:

Fiscal Year-to-Date: 65

Digital Outreach

Website/Social Media Maintenance

- Posted updates to District’s social media sites focusing on source reduction after rainy events
- Highlighted District’s work and presentations during AMCA and MVCAC conferences.
- Updated District website with current job openings and shared with partners and member cities to assist recruiting.
- Developing new content to promote throughout the first half of the mosquito season.
- Held photoshoot with Velma to develop original content for future campaigns.
- Developing social media calendar for District’s social media channels and platforms.

Outreach Medium	Number of Subscribers	Reach
Email List	2,125	Same as subscribers
Facebook	3,851	6,241
Twitter	1,057	11,600
Instagram	224	N/A
Google Adwords	N/A	N/A
Nextdoor	461,401	N/A

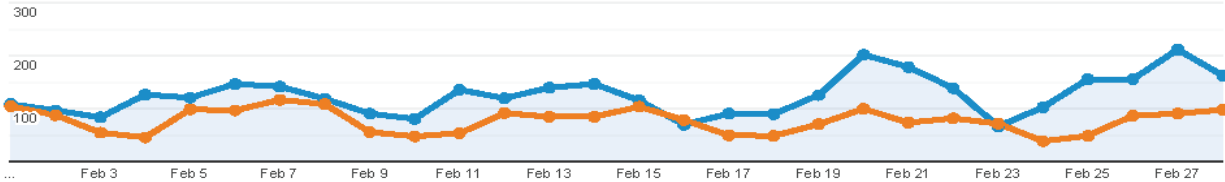
GLACVCD Website**Audience Overview**

Feb 1, 2019 - Feb 28, 2019
Compare to: Feb 1, 2018 - Feb 28, 2018

Overview

Feb 1, 2019 - Feb 28, 2019: ● Users

Feb 1, 2018 - Feb 28, 2018: ● Users



Users

62.04%
3,082 vs 1,902



New Users

59.91%
2,840 vs 1,776



Sessions

65.16%
3,845 vs 2,328



Number of Sessions per User

1.93%
1.25 vs 1.22



Pageviews

42.17%
7,555 vs 5,314



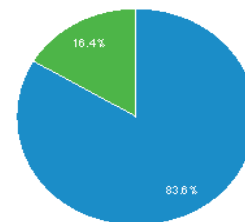
Pages / Session

-13.92%
1.96 vs 2.28



■ New Visitor ■ Returning Visitor

Feb 1, 2019 - Feb 28, 2019

**Summary**

In the period from February 1st through February 28th, the District website (www.glacvcd.org) had 3,845 visits from 2,840 visitors compared to 2,328 visits from 1,776 visitors from the previous year.



**GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT**

**FISCAL REPORT
FEBRUARY 2019**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Alhaji Kamara, Accounting Clerk*

- Finished changing the vehicle titles to the current District's name
- Start working on the State Controller's Compensation Report
- Working on reorganizing all the files in storage in compliance with CalPERS having no statute of limitations on payroll issues
- Working on changing the deed to reflect the current District's name
- Start compiling the worksheets for the upcoming fiscal budget year

STAFF REPORT D

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer's cost of employment taxes

Extra Help Salaries – seasonal staff's salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
February, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY - 1010.0												
Fund Balance - 6/30/18 \$1,533,493.00												
Deposits/Revenues	216,541	146,664	1,375	910	130,815	6,197,811	1,704,959	1,135,476	-	-	-	-
YTD	216,541	363,205	364,580	365,490	496,306	6,694,117	8,399,076	9,534,552	9,534,552	9,534,552	9,534,552	9,534,552
Transfer to LAIF 1020.0	1,480,000	-	-	350,000	-	-	6,340,000	-	-	-	-	-
YTD	1,480,000	1,480,000	1,480,000	1,830,000	1,830,000	1,830,000	8,170,000	8,170,000	8,170,000	8,170,000	8,170,000	8,170,000
Fund Balance \$	270,034	\$ 416,698	\$ 418,073	\$ 68,983	\$ 199,799	\$ 6,397,610	\$ 1,762,569	\$ 2,898,045	\$ 2,898,045	\$ 2,898,045	\$ 2,898,045	\$ 2,898,045
LAIF ACCOUNT - 1020.0												
Fund Balance - 6/30/18 \$3,894,467.00												
n County Treasury 1010 or Reserve accounts)	1,480,000			350,000	-	-	6,340,000	14,831	-	-	-	-
Interest Earned	-		-	17,621	-	-	6,662	-	-	-	-	-
YTD	1,480,000	1,480,000	1,480,000	1,847,621	1,847,621	1,847,621	8,194,283	8,209,114	8,209,114	8,209,114	8,209,114	8,209,114
Withdrawals (Transfer to BPB Payable 1016)	-	1,100,000	-	-	250,000	-	-	-	-	-	-	-
Withdrawals (Transfer to BPB Payable 1018)	1,200,000	600,000	900,000	1,050,000	-	-	1,300,000	900,000	-	-	-	-
Withdrawals (Transfers to Reserve Accounts)	-	-	-	-	-	-	237,478	-	-	-	-	-
YTD	1,200,000	2,900,000	3,800,000	4,850,000	5,100,000	5,100,000	6,637,478	7,537,478	7,537,478	7,537,478	7,537,478	7,537,478
Fund Balance \$	4,174,467	\$ 2,474,467	\$ 1,574,467	\$ 892,088	\$ 642,088	\$ 642,088	\$ 5,451,272	\$ 4,566,103	\$ 4,566,103	\$ 4,566,103	\$ 4,566,103	\$ 4,566,103
CHASE ACCOUNTS PAYABLE 1015.0												
Fund Balance - 6/30/18 \$0												
Deposits (Transfer from LAIF 1020)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	27,185	303	-	-	-	-	-
Misc. Receipts	-	-	-	-	-	27,185	27,488	27,488	27,488	27,488	27,488	27,488
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Account Balance \$	-	\$ -	\$ -	\$ -	\$ -	\$ 27,185	\$ 27,488	\$ 27,488	\$ 27,488	\$ 27,488	\$ 27,488	\$ 27,488
AB ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/18 \$209,292.14												
Deposits (Transfer from LAIF 1020)	-	1,100,000	-	200,000	250,000	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	225,000	300,000	130,000	220,000	250,000	75,000	390,000	260,000	-	-	-	-
Misc. Receipts	-	-	62,165	-	-	-	-	-	-	-	-	-
YTD	225,000	1,625,000	1,817,165	2,237,165	2,737,165	2,812,165	3,202,165	3,462,165	3,462,165	3,462,165	3,462,165	3,462,165
Withdrawals (Transfers to BPB Payroll 1018)	-	375,000	13,000	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	301,074	1,027,099	222,287	451,884	356,688	253,950	288,634	246,551	-	-	-	-
YTD	301,074	1,703,173	1,938,460	2,390,344	2,747,032	3,000,982	3,289,616	3,536,167	3,536,167	3,536,167	3,536,167	3,536,167
Account Balance \$	133,218	\$ 131,119	\$ 87,998	\$ 56,114	\$ 199,426	\$ 20,475	\$ 121,841	\$ 135,290	\$ 135,290	\$ 135,290	\$ 135,290	\$ 135,290
CHASE PAYROLL ACCOUNT 1017.0												
Fund Balance - 6/30/18 \$0												
Deposits (Transfer from LAIF 1020)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	10,000	-	-	-	-	-	-
Misc. Receipts	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Account Balance \$	-	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

SUMMARY OF CASH ACCOUNTS
February, Fiscal Year 2018-2019

Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/18 \$38,815.00												
Deposits (Transfer from LAIF 1020)	1,200,000	600,000	900,000	850,000	-	-	1,300,000	900,000	-	-	-	-
Deposits (Transfer from BPB Payable 1016)	-	375,000	13,000				-	-	-	-	-	-
Deposits (Transfer from CalTrust1019 YTD	1,200,000	2,175,000	3,088,000	3,938,000	5,438,000	5,438,000	6,738,000	7,638,000	7,638,000	7,638,000	7,638,000	7,638,000
Withdrawals for Payroll	931,165	662,198	666,448	683,319	619,551	642,893	828,652	604,001	-	-	-	-
Withdrawals (Transfer to BPB Payable 1016)	225,000	300,000	130,000	220,000	250,000	75,000	390,000	260,000	-	-	-	-
YTD	1,156,165	2,118,363	2,914,811	3,818,131	4,687,682	5,405,575	6,624,226	7,488,228	7,488,228	7,488,228	7,488,228	7,488,228
Account Balance \$	82,650	\$ 95,452	\$ 212,004	\$ 158,685	\$ 789,133	\$ 71,241	\$ 152,589	\$ 188,588	\$ 188,588	\$ 188,588	\$ 188,588	\$ 188,588

CalTRUST Account Cash Flow - 1019.0

Fund Balance - 6/30/18 \$1,514,048.00

Deposits												
Interest Earned	-	2,320	2,344	2,351	3,360	-	45	91	-	-	-	-
YTD	-	2,320	4,663	7,014	10,374	10,374	10,419	10,510	10,510	10,510	10,510	10,510
Withdrawals	-	-	-	-	1,500,000	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	1,500,000	-	-	-	-	-	-	-
YTD	-	-	-	-	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Fund Balance \$	1,514,048	\$ 1,516,367	\$ 1,518,711	\$ 1,521,062	\$ 24,422	\$ 24,422	\$ 24,467	\$ 24,558	\$ 24,558	\$ 24,558	\$ 24,558	\$ 24,558

VCJPA TRUST FUND - 1012.0

Fund Balance - 6/30/18 \$1,013,862.00

Deposits												
Interest Earned	-	4,138	4,138	4,138	4,138	14,671	159,674	159,674	159,674	159,674	159,674	159,674
YTD	-	4,138	4,138	4,138	4,138	14,671	159,674	159,674	159,674	159,674	159,674	159,674
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	27	27	27	28	55	55	55	55	55	55
YTD	-	-	27	27	27	55	55	55	55	55	55	55
Fund Balance \$	1,013,862	\$ 1,013,862	\$ 1,017,973	\$ 1,017,973	\$ 1,017,973	\$ 1,173,481	\$ 1,173,481	\$ 1,173,481	\$ 1,173,481	\$ 1,173,481	\$ 1,173,481	\$ 1,173,481

VCJPA PROPERTY - 1013.0

Fund Balance - 6/30/18 \$51,552.00

Deposits												
Interest Earned	-	-	210	210	210	698	908	908	908	908	908	908
YTD	-	-	210	210	210	908	908	908	908	908	908	908
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	51,552	\$ 51,552	\$ 51,762	\$ 51,762	\$ 51,762	\$ 52,460	\$ 52,460	\$ 52,460	\$ 52,460	\$ 52,460	\$ 52,460	\$ 52,460

CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0

Fund Balance - 6/30/18 \$1,202,278.00

Deposits (Transfers from 1020.0)												
Interest Earned	-	(1,215)	4,613	487	4,547	8,413	4,820	2,163	-	-	-	-
YTD	(1,215)	(1,215)	3,399	3,886	8,433	16,846	21,666	23,829	23,829	23,829	23,829	23,829
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	1,201,064	\$ 1,205,677	\$ 1,206,164	\$ 1,206,164	\$ 1,210,711	\$ 1,219,124	\$ 1,223,944	\$ 1,226,107	\$ 1,226,107	\$ 1,226,107	\$ 1,226,107	\$ 1,226,107

SUMMARY OF CASH ACCOUNTS
February, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/18 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/18 \$90,629.68												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	48,511	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	48,511	48,511	48,511	48,511	48,511	48,511
Withdrawals	-	-	-	-	-	-	11,033	14,831	-	-	-	-
YTD	-	-	-	-	-	-	11,033	25,864	25,864	25,864	25,864	25,864
Fund Balance \$	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 128,108	\$ 113,277	\$ 113,277	\$ 113,277	\$ 113,277	\$ 113,277

CalTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0												
Fund Balance - 6/30/18 \$400,921.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	(405)	1,538	162	-	1,516	2,805	1,607	721	-	-	-	-
YTD	(405)	1,133	1,295	1,295	2,811	5,616	7,223	7,944	7,944	7,944	7,944	7,944
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	\$ 400,516	\$ 402,054	\$ 402,216	\$ 402,216	\$ 403,732	\$ 406,537	\$ 408,144	\$ 408,865	\$ 408,865	\$ 408,865	\$ 408,865	\$ 408,865

SUMMARY OF CASH ACCOUNTS
February, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/18 \$100,696.00												
Deposits (Transfers from 1020.0)			-	-	-	-	170,000	-	-	-	-	-
Interest Earned							-	-	-	-	-	-
YTD			-	-	-	-	170,000	170,000	170,000	170,000	170,000	170,000
Withdrawals			-	-	-	-	-	-	-	-	-	-
YTD			-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 100,696	\$ 100,696	\$ 100,696	\$ 100,696	\$ 100,696	\$ 100,696	\$ 270,696	\$ 270,696	\$ 270,696	\$ 270,696	\$ 270,696	\$ 270,696
LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0												
Fund Balance - 6/30/17 \$20,000.00												
Deposits (Transfers from 1020.0)			-	-	-	-	30,000	-	-	-	-	-
Interest Earned							-	-	-	-	-	-
YTD			-	-	-	-	30,000	30,000	30,000	30,000	30,000	30,000
Withdrawals			-	-	-	-	-	-	-	-	-	-
YTD			-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
CalTRUST ACCOUNT CAPITAL RESERVES - 1032.0												
Fund Balance - 6/30/18 \$360,859.00.00												
Deposits (Transfers from 1020.0)			-		-	-	-	-	-	-	-	-
Interest Earned	(364)	1,384	146		1,365	2,525	1,447	649				
YTD	(364)	1,020	1,166	1,166	2,531	5,055	6,502	7,151	7,151	7,151	7,151	7,151
Withdrawals			-		-	-	-	-	-	-	-	-
YTD			-		-	-	-	-	-	-	-	-
Fund Balance	\$ 360,495	\$ 361,879	\$ 362,025	\$ 362,025	\$ 363,390	\$ 365,914	\$ 367,361	\$ 368,010	\$ 368,010	\$ 368,010	\$ 368,010	\$ 368,010
CalTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0												
Fund Balance - 6/30/18 \$200,460.00												
Deposits (Transfers from 1020.0)			-		-	-	-	-	-	-	-	-
Interest Earned	(202)	769	81		758	1,402	804	361				
YTD	(202)	567	648	648	1,406	2,808	3,612	3,972	3,972	3,972	3,972	3,972
Withdrawals			-		-	-	-	-	-	-	-	-
YTD			-		-	-	-	-	-	-	-	-
Fund Balance	\$ 200,258	\$ 201,027	\$ 201,108	\$ 201,108	\$ 201,866	\$ 203,269	\$ 204,072	\$ 204,433	\$ 204,433	\$ 204,433	\$ 204,433	\$ 204,433
CASH BALANCE	\$ 9,613,489	\$ 8,081,480	\$ 7,263,826	\$ 6,149,505	\$ 5,315,627	\$ 10,825,131	\$ 11,428,492	\$ 11,717,399	\$ 11,717,399	\$ 11,717,399	\$ 11,717,399	\$ 11,717,399

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
February, Fiscal Year 2018-2019
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 504,826	\$ 574,368	\$ 69,542	\$ 4,210,433	\$ 4,753,266	\$ 542,833
Employee Taxes	9,963	19,212	9,249	146,696	182,970	36,274
Extra Help Salaries	4,930	-	(4,930)	313,325	428,933	115,609
General Benefits	83,716	93,306	9,590	1,050,030	1,128,033	78,003
Health Benefits	146,299	161,353	15,055	1,056,418	1,342,242	285,824
SUBTOTAL	\$ 749,733	\$ 848,239	\$ 98,506	\$ 6,776,901	\$ 7,835,444	\$ 1,058,543
<u>Services and Supplies</u>						
Chemicals	\$ -	\$ 63,500	\$ 63,500	\$ 99,359	\$ 195,250	\$ 95,891
Operational Support Equipment	18	2,100	2,082	17,229	19,025	1,796
Uniforms and Accessories	2,064	7,870	5,806	31,526	58,505	26,979
Communications	-	14,870	14,870	95,629	146,351	50,722
Kitchen Materials and Supplies	-	121	121	1,481	1,042	(439)
VCJPA Insurance	-	-	-	511,384	590,473	79,089
Maintenance: Automotive	1,006	9,750	8,744	78,798	90,140	11,342
Office Equipment	1,482	3,433	1,951	27,303	39,077	11,773
Maintenance: Bldgs/Yards	2,274	11,156	8,881	60,960	95,347	34,387
Scientific-Technical Lab Supplies	-	6,450	6,450	43,776	59,800	16,024
Memberships	-	-	-	15,561	23,500	7,939
Office Expense	3,709	11,686	7,977	46,267	89,882	43,614
Professional Services	3,139	4,250	1,111	131,981	178,300	46,319
Public Information & Education	-	2,500	2,500	30,193	31,750	1,557
Special Expense	3,650	4,867	1,217	388,588	442,083	53,495
Transportation & Travel	1,419	29,010	27,591	60,173	97,185	37,012
Fuel	5,713	16,717	11,004	114,950	160,328	45,379
Utilities	2,931	8,817	5,885	60,945	78,233	17,288
SUBTOTAL	\$ 27,407	\$ 197,096	\$ 169,689	\$ 1,816,105	\$ 2,396,271	\$ 580,166
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ 700	-	\$ (700)	\$ 275,286	548,000	\$ 272,714
Machinery & Equipment	-	-	-	3,067	18,950	15,883
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	3,000	3,000	16,776	22,350	5,574
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	11,569	18,300	6,731
Reserves	-	-	-	-	900,000	900,000
Capital Improvements	14,831	-	(14,831)	25,864	67,500	41,636
SUBTOTAL	\$ 15,531	\$ 3,000	\$ (12,531)	\$ 332,562	\$ 1,575,100	\$ 1,242,538
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 792,671	\$ 1,048,335	\$ 255,664	\$ 8,925,568	\$ 11,806,814	\$ 2,881,246

Greater Los Angeles County Vector Control District
Revenue Reported on a Cash Basis
Fiscal Year 2018 - 2019

	2018												2019											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	BUDGET	VARIANCE									
COUNTY TREASURY -1010.0																								
Deposits/Revenues																								
111 Taxes Receivable- Current Secured															-									
112 Taxes Receivable - Current Unsecured															-									
80A Prop Taxes - Current- Sec	214,499					685,264	171,326						1,071,088	1,690,000	(618,912)									
8006ABx1 26 Property Tax Revenue							69,301						69,301	-	69,301									
80 B Prop Taxes-Current-Unsecured		37,967			7,653								45,621	1,600	44,021									
80C Prop Taxes - Prior-Secure	(1,319)	12,098			8,146	(293)	438						19,069	(7,800)	26,869									
80D Prop Taxes-Prior- Unsecured		4,073				1,256	187						5,516	600	4,916									
80F Supplemental Prop Taxes Current	3,218	2,977			8,376	-	5,556						20,127	25,000	(4,873)									
80G Supplemental Prop Taxes Prior		34			1,115								1,149	4,000	(2,851)									
81C Other Taxes													-	1,500	(1,500)									
84D Pen Int & Costs Del Taxes Secure	(5)	9,394			24,971	(1)	(6)						34,354	73,000	(38,646)									
86 Revenue - Use of Money & Prop		2,548	1,375	911	1,793	865	599						8,092	15,000	(6,908)									
88 Intergvmtl Revenue - State						1,406	3,281						4,688	6,300	(1,612)									
91 Intergvmtl Revenue - Other	148	197				3,308	15						3,668	4,000	(332)									
92 Charges For Services	-	77,375	-		79,406	5,807,715	1,451,929	1,135,476					8,551,901	14,514,354	(5,962,453)									
* Total Revenues	216,541	146,664	1,375	911	131,460	6,499,520	1,702,628	1,135,476	-	-	-	-	9,834,573	16,327,554	(6,492,981)									
^ Miscellaneous Income	(2,186)	10,624	60,120	19,972	11,546	191,548							291,623	119,800	171,823									
Grand Total Revenue	214,354	157,288	61,495	20,883	143,005	6,691,068	1,702,628	1,135,476	-	-	-	-	10,126,197	16,447,354	(6,321,157)									
State of California Receivable																								
Administrative Auditor-Controller Services (Less)																								
	Calendar Year 2,018												Calendar Year 2,019											
Grants	Interest received on LAIF account												Interest received on LAIF account				Rebate earned on US Bank Visa							
ELC County Grant	45,910	1st quarter											1st quarter				1st quarter							
		2nd quarter											2nd quarter				2nd quarter							
		3rd quarter											3rd quarter				3rd quarter							
		4th quarter											4th quarter				4th quarter							
Total	45,910	Total interest												Total interest				Total rebate						
Sale of Vehicles																								
2003 Chevrolet S 10	2,075	1st quarter												Interest received on VC-JPA accounts				1st quarter						
1999 Ford Ranger	2,385	2nd quarter												2nd quarter				2nd quarter						
Wolverine	5,200	3 rd quarter												3rd quarter				3 rd quarter						
1994 GMC Sierra	1,680	4th quarter												4th quarter				4th quarter						
Total	11,340	Total interest												Total interest				Total interest						

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* The County report for the month of February has not been received at the time this report was being compiled.
^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2019

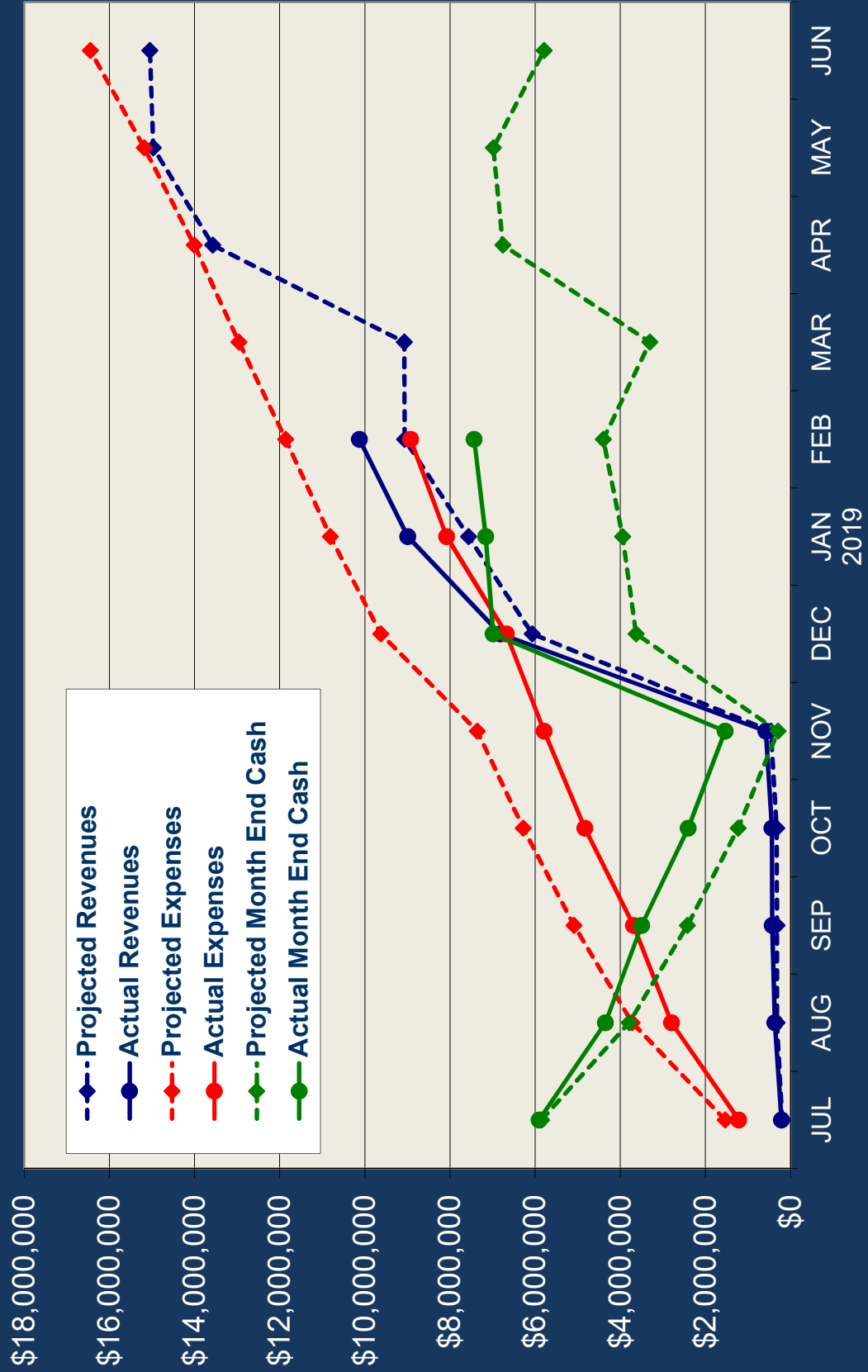


TABLE FOR CHART JULY 2018 - JUNE 2019

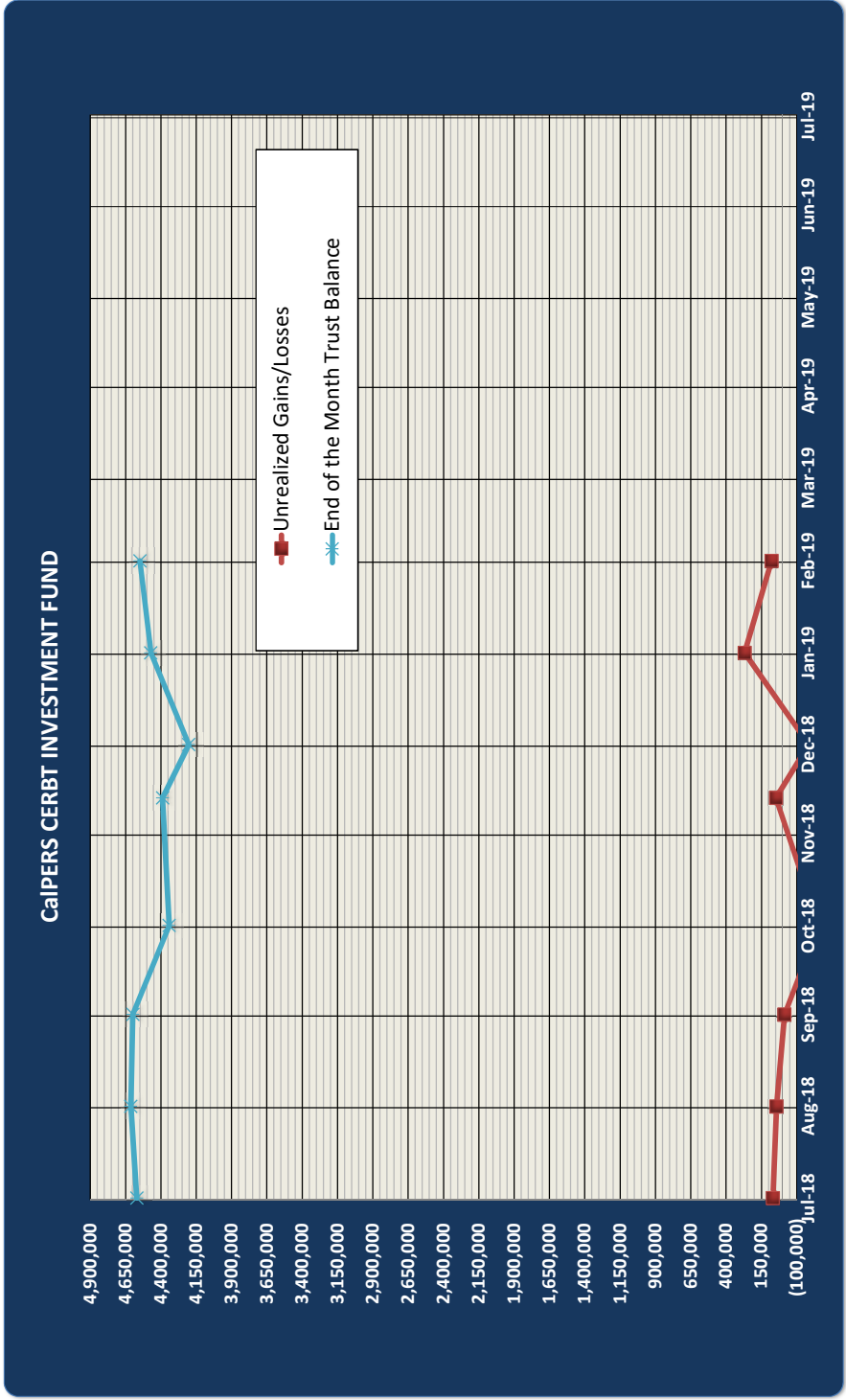
Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	200,000	214,354	1,538,842	1,217,881	5,851,158	5,908,515
AUG	320,000	371,866	3,721,975	2,799,746	3,788,025	4,350,834
SEP	323,000	433,137	5,086,634	3,691,222	2,426,366	3,501,251
OCT	326,000	436,402	6,282,244	4,835,267	1,233,756	2,405,529
NOV	466,000	578,760	7,360,848	5,786,611	295,152	1,538,889
DEC	6,066,000	6,821,427	9,624,322	6,675,292	3,631,678	6,988,889
JAN 2019	7,566,000	8,993,052	10,810,006	8,078,609	3,945,994	7,158,040
FEB	9,066,000	10,126,197	11,858,344	8,925,568	4,397,656	7,431,103
MAR	9,072,700	0	12,959,030	0	3,303,670	0
APR	13,572,700	0	14,007,958	0	6,754,742	0
MAY	14,972,700	0	15,179,454	0	6,983,246	0
JUN	15,047,700	0	16,447,354	0	5,790,346	0

SUMMARY of CalPERS CERBT INVESTMENT FUND

February, Fiscal Year 2018-2019

Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEB Fund Balance - 6/30/17 \$3,901,473.00	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Deposits												
YTD Deposits	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Unrealized Gains/Losses	69,526	42,614	(13,825)	(256,603)	46,391	(184,751)	269,153	77,387	-	-	-	-
YTD Unrealized Gains/Losses	69,526	112,140	98,315	(158,288)	(111,897)	(296,648)	(27,495)	49,891	49,891	49,891	49,891	49,891
Administrative Fees	325	330	320	320	304	308	312	294	-	-	-	-
YTD Administrative Fees	325	655	975	1,295	1,599	1,907	2,220	2,513	2,513	2,513	2,513	2,513
Fund Balance	\$ 4,570,674	\$ 4,612,958	\$ 4,598,813	\$ 4,341,890	\$ 4,387,976	\$ 4,202,918	\$ 4,471,758	\$ 4,548,851	\$ 4,548,851	\$ 4,548,851	\$ 4,548,851	\$ 4,548,851





STAFF REPORT E

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT FEBRUARY 2019

Vacant, Director of Human Resources

Vacant, Benefit Specialist

Jamie Hebein Salazar, Human Resources Assistant

I. Employment & Recruiting:

- a. Internal posting- VCS IV- SYL Lead: Hired Ryan Rothenwander
- b. HR Director, posted 1/3/19: Interviews scheduled
- c. Vector Control Specialist, posted 1/18/19- Exams scheduled
- d. GIS/IT Help Desk, posted 1/25/19- Hired Danyelle Frakes-Lewis
- e. Benefit Specialist, posted 1/23/19- Review, Screen
- f. Community Liaisons, posted 2/15/19—Review, Screen
- g. Mosquito Control Technician, posted 2/15/19—Review, Screen
- h. Maintenance Mechanic, posted 3/8/19

II. Department Activities:

- a. Met with Vanessa Pena from Keenan SafePersonnel to discuss training and resources, including IMReady disaster recovery planning
- b. BenefitBridge implementation meetings: 2/11, 2/19, 2/25, 3/5.

III. Department Training & Workshops

Date	Workshop	Topic	Location
2/13/2019	All-hands training-Day 1	Various Safety Topics	Santa Fe Springs
2/19/2019	VCJPA	General Orientation	Santa Fe Springs
2/20/2019	All-hands training-Day 2	Various Safety Topics	Santa Fe Springs
2/21/2019	SCPLRC	Annual Labor Relations Conference	Lakewood
3/7/2019	LCW	Leaves of Absences	Lakewood

IV. Worker's Compensation Update:

- a. No injuries
- b. OSHA 300A log posted & electronically submitted