

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-11**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, November 8, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*) *7:06 pm
Ali Saleh, (*City of Bell*)
Pedro Aceituno, (*City of Bell Gardens*)
Dr. Jeff Wassem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, President (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*)
Steve Tye, (*City of Diamond Bar*)
Robert Kiefer, (*City of Downey*)
Dan Medina, (*City of Gardena*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*) *7:12 pm
Marilyn Sanabria, (*City of Huntington Park*)
Catherine Houwen, (*City of La Habra Heights*) *7:24 pm
Steve Croft, (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Emily Holman (*City of Long Beach*)
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Jesse H. Avila, (*City of San Fernando*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Robert Copeland, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT

Leonard Pieroni, (*City of La Cañada Flintridge*)
Eddie De La Riva (*City of Maywood*)
Bob Archuleta, (*City of Pico Rivera*)

TRUSTEES ABSENT (EXCUSED)

Sonny Santa Ines, (*City of Bellflower*)
Baru Sanchez, Vice-President (*City of Cudahy*)
Denise Diaz, (*City of South Gate*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Anais Medina Diaz, *Public Information Officer*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*
Bryan Gruber, *Lance, Soll & Lunghard LLP*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Bollman called the meeting to order at 7:04 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 27 Trustees were present and 9 were absent. Three Trustees arrived after roll call.

3. INVOCATION

Trustee Goldsworthy gave the invocation.

4. PLEDGE OF ALLEGIANCE

Jr. Girls Scout Troop #332 from the Santa Clarita Valley led the pledge of allegiance.

5. CORRESPONDENCE

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

- Introduction of Bryan Gruber, Lance Soll & Lunghard LLP.
- Introduction of Anais Medina Diaz, Public Information Officer.

General Manager Truc Dever introduced Bryan Gruber who will address the Board later on the agenda. She then introduced Anais Medina Diaz, the District's new Public Information Officer. Truc gave Anais a few moments to introduce herself to the Board.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**
VOTE REQUIRED

- 8.1 Consideration of **Minutes 2018-10** of regular Board Meeting on October 11, 2018. (*EXHIBIT A*)
- 8.2 Consideration of **Resolution 2018-20** Authorizing Payment of Attached Requisition October 1, 2018 through October 31, 2018. (*EXHIBIT B*)
- 8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the Sanitation Districts of Los Angeles County in conjunction with annexation number 21-760. This Resolution requests GLACVCD allocate .00000295 of its current 0.0398% share and to support sewage services to the area being annexed to the County Sanitation District No. 21. (*EXHIBIT C*)

Analysis: The applicant requested annexation of property into County Sanitation District No. 21 in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax sharing be adopted by all the affected local agencies before an annexation may be approved. This request is similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

A motion to approve the Consent Agenda with administrative edits to Exhibit A was made by Trustee Sanabria, seconded by Trustee Kiefer, and approved unanimously.

9. **PRESENTATION AND DISCUSSION OF JUNE 30, 2017 ACTUARIAL VALUATION OF OTHER POST-EMPLOYMENT BENEFIT PROGRAM AND GASB 75 REPORT**
(EXHIBIT D) (RECEIVE AND FILE)

Truc provided a presentation to the Board reviewing the most recent OPEB valuation as of June 30, 2017. GASB 75 established additional disclosure requirements for financial accounting and reporting which are now included here and as part of the audit report. GASB 75 has updated the Annual Required Contribution (ARC) terminology, and now refers to this annual contribution as the Actuarially Determined Contribution (ADC). This report assumes the District will continue to invest in CERBT asset allocation Strategy 1 with liabilities calculated based on a 7.28% discount rate. The valuation also factors in new ACA excise tax liabilities for retirees in "high cost" benefit plans effective after 2022, estimated at approximately \$35,000. There are 110 participants calculated in this valuation, and the District's Actuarial Accrued Liability of \$10,555,422 is currently 34.2% funded.

In response to Trustee Alvarado's question regarding the possibility of renegotiating employee contributions for post-employment benefits, Truc noted that the contractual language applicable to current employees would need to be evaluated before further consideration.

10. COMMITTEE REPORTS

10.1 Audit Committee

P. Aceituno, Vice Chair

- Presentation from auditors at Lance, Soll & Lunghard LLP regarding findings from District audit of FY 2017-2018 financials. (*EXHIBIT E*) (*RECEIVE AND FILE*)

Bryan Gruber with LSL provided a brief report on the District's FY 2017-2018 Financial Statement Audit which was discussed with the Committee. The firm's findings were for an unmodified opinion. They reported having a smooth audit process this year, which incorporated new GASB 75 accounting standards.

In response to questions from the Board, Truc and Bryan agreed that with the incorporation of a Tier IV benefit structure, the District's overall OPEB obligation should decrease over time.

10.2 Personnel Committee

S. Croft, Chair

- Report on Tier IV Benefit and HRA Set-Up Discussion.

Chair Croft reported that the Committee met to review the proposed Tier IV benefits structure, and were recently advised by legal counsel that recent changes to existing laws regarding HRA accounts required further review. The Committee expects to bring this matter to the Board at the December meeting.

11. STAFF PROGRAM REPORTS: OCTOBER 2018

11.1 Manager's Report

T. Dever, General Manager

Truc discussed her recent attendance at the VCJPA Board of Director's meeting where she serves as the Board Treasurer. She emphasized the many new changes to harassment laws, which make training compliance critical to the District's liability coverage in the event of a claim. Truc and staff also attended the recent MVCAC fall quarterly meeting where it was announced that she had been elected to serve as the Vice-President of the Association for 2019. This is an important 4-year commitment which will see many critical legislative and regulatory issues brought to the forefront.

Following questions from the Board, Truc noted that she will work with legal counsel to draft a policy for the Trustee Bylaws requiring Trustee compliance with Ethics and Harassment training, which will address the ongoing challenges of maintaining valid training certifications.

11.2 Scientific-Technical: (Staff Report A)

S. Klueh, Sci.-Tech Services Dir.

Susanne reported that cooler temperatures are bringing the WNV season to a close. This represents the lowest level of WNV activity the District has seen since 2010. Staff is hoping early season operational activities in combination with cooler spring temperatures helped reduce overall case counts.

In response to Trustee Appleton's question, Susanne discussed the District's developing strategy of reprioritizing efforts and working on a regional scale to better address invasive *Aedes*, ongoing WNV, and other encephalitis-causing vector-borne disease risks. On December 11, Southern California's vector control districts will be meeting to discuss this challenging topic.

11.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark noted that staff are currently discussing operational plans for 2019, with the goal of ensuring this year's early season approach can be replicated in a seamless fashion.

11.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly reported that she is thrilled to have a full team on board and is eager to strategize better grassroots and community based strategies to better control invasive *Aedes*. A recent poll on Nextdoor showed more than 80% of respondents are willing to assist with a community-led approach. Kelly also updated Trustees on a revised LA Dodgers partnership opportunity with iHeart Media which would involve radio ads during Dodger games, in-stadium opportunities, and advertising on other iHeart stations and streaming TV for 2019. Trustee Croft thanked staff for attending Lakewood's Halloween Carnival with their Velma & Louise mosquito mascots who were big hits.

11.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions on her report.

11.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha noted that since her report was finalized, the new HR assistant was hired with an anticipated start date of November 19th. In addition, several Vector Control Specialist positions have been transferred to fill vacant Vector Ecologist positions, and all remaining positions will begin recruitment in December for hire dates starting after January 1, 2019.

11.7 Legal Counsel Report

Q. Barrow, Legal Counsel

No Report.

12. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Delgado proudly announced that his daughter will be representing the United States as a National Judo team member in Ecuador. This will be her 4th year representing the United States, having finished in 5th place last year. The Board congratulated him and wished her the best of luck.
- Kelly noted that Trustee Heinrich's Jr. Girl Scouts Troop in attendance at the meeting traveled to the District to work with staff on a 'mosquito' patch development project which, once finalized, will be available to Girl Scout troops throughout the council.

13. **ADJOURNMENT**

The next Board of Trustees meeting is scheduled on Thursday, December 13, 2018 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Girl Scout Troop #332 adjourned the meeting at 8:00 PM.