

GLACVCD BOARD OF TRUSTEES MEETING AGENDA AND EXHIBITS



Thursday January 10th 2019

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

Trustee Mark W. Bollman, President
Trustee Baru Sanchez, Vice President
Trustee Steve Appleton, Secretary-Treasurer

General Manager, Truc Dever
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Kelly Middleton
Director of Scientific-Technical Services, Susanne Kluh
Director of Human Resources, Rakesha Thomas
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ex: 504 during regular business hours.

ADA Information: The Greater Los Angeles County Vector Control District complies with the Americans with Disabilities Act (ADA). Anyone with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

Please refrain from smoking, eating or drinking in the Boardroom



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

GENERAL MANAGER
Truc Dever

PRESIDENT

Mark W. Bollman, Cerritos

VICE PRESIDENT

Baru Sanchez, Cudahy

SECRETARY-TREASURER

Steven Appleton, Los Angeles City

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, January 10, 2019 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

ARTESIA

Sally Flowers

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassem

CARSON

Elito M. Santarina

COMMERCE

Leonard Mendoza

DIAMOND BAR

Steve Tye

DOWNEY

Robert Kiefer

GARDENA

Dan Medina

GLENDALE

Jerry Walton

HAWAIIAN GARDENS

Luis Roa

HUNTINGTON PARK

Marilyn Sanabria

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LA HABRA HEIGHTS

Catherine Houwen

LAKEWOOD

Steve Croft

LA MIRADA

Larry P. Mowles

LONG BEACH

Emily Holman

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Salvador Alatorre

MAYWOOD

Eddie De La Riva

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Raul Elias

SAN FERNANDO

Jesse H. Avila

SAN MARINO

Scott T. Kwong

SANTA CLARITA

Heidi Heinrich

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. RECOGNITION OF TRUSTEE REAPPOINTMENTS

Trustee reappointments include:

<u>Trustee Representative</u>	<u>City</u>	<u>Term</u>
Sally Flowers	Artesia	TBD
Pedro Aceituno	Bell Gardens	2 Years
Jeff Wassem	Burbank	4 Years
Baru Sanchez	Cudahy	2 Years
Marilyn Sanabria	Huntington Park	4 Years
Eddie De La Riva	Maywood	TBD

<u>Trustee Representative</u>	<u>City</u>	<u>Term</u>
Leonard Shryock	Norwalk	TBD
Tom Hansen	Paramount	2 Years
Heidi Heinrich	Santa Clarita	TBD
Robert Copeland	Signal Hill	4 Years

9. RECOGNITION OF NEW TRUSTEES

New Trustees appointed include:

<u>Trustee Representative</u>	<u>City</u>	<u>Term</u>
Luis Roa	Hawaiian Gardens	TBD
Raul Elias	Pico Rivera	2 Years

10. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2019
(VOTE REQUIRED)

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.

11. INSTALLATION OF BOARD PRESIDENT BARU SANCHEZ FOR CALENDAR YEAR 2019.

12. INSTALLATION OF VICE-PRESIDENT STEVEN APPLETON AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2019.

13. CONSENT AGENDA (13.1-13.5)
(VOTE REQUIRED)

- 13.1 Consideration of **Minutes 2018-12** of regular Board Meeting held December 13, 2018. ***(EXHIBIT A)***
- 13.2 Consideration of **Resolution 2019-01** Authorizing Payment of Attached Requisition December 1, 2018 through December 31, 2018. ***(EXHIBIT B)***
- 13.3 Consideration of District's FY 18/19 Goals Status Report for the second quarter. ***(EXHIBIT C)***

Summary: Upon adoption of the District's FY 18/19 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.

- 13.4 Consideration of temporary classification amendment of Human Resources Assistant position to include additional duties in the absence of a Human Resources Director and a temporary 7% salary stipend.

Summary: The Human Resources Director position has been vacant as of January 4, 2019. During the recruitment process, the HR Assistant will be asked to assume some tasks and duties normally performed by the Director under the direction of the General Manager. To properly compensate the HR Assistant for the additional responsibilities, the General Manager is requesting approving for a temporary salary adjustment until a new HR Director is hired. Per the District's Employee Handbook (Article VIII, Section 10), "the Board may authorize an additional rate of compensation" when it "utilizes the services of District employees in capacities other than those for which they are regularly employed."

- 13.5 Consideration of a County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Project L 042-2018. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1697. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT D)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 042-2018 relates to funding for the operation and maintenance of new street lighting services for property in the City of Carson. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 13.6 Consideration of a County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Project Tract No. 52796. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT E)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; Project tract number 52796 relates to funding for the operation and maintenance of new street lighting services for property in the Stevenson Ranch area. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

14. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2019

Summary: Trustees interested in serving on a Board Committee for 2019 are asked to indicate their interest(s) on the Committee Interest Form and return it to staff by January 25th. The Board President will select the slate of 2019 Committee Members for ratification at the February Board of Trustees Meeting. (EXHIBIT F)

15. COMMITTEE REPORTS

15.1 Budget & Finance Committee

S. Appleton, Chair

- Discussion and consideration of staff recommendation for allocation of budget savings from FY 17/18 Budget. (***VOTE REQUIRED***)

16. STAFF PROGRAM REPORTS: DECEMBER 2018

16.1 Manager's Report

T. Dever, General Manager

16.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

16.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

16.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

16.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

16.6 Human Resources: (Staff Report E)

T. Dever, General Manager

16.7 Legal Counsel Report

Q. Barrow, Legal Counsel

17. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

18. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, February 14, 2019 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



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VICE PRESIDENT

Barú Sánchez, Cudahy

SECRETARY-TREASURER

Steven Appleton, Los Angeles

GENERAL MANAGER

Truc Dever

General Manager's Report for January 10, 2019 Board of Trustees Meeting

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Denise Diaz

WHITTIER

Josué Alvarado

First and foremost, I would like to wish all of you a happy New Year! I hope your holiday season was merry and bright with time to relax and enjoy the company of family and friends. Many staff members are just returning from the holidays but are ready for the challenges in the new year. The next couple of months will include training and prepping for the season ahead, as well as proactive, pre-season control activities such as targeting out-of-order swimming pools and problematic gutter systems.

This year, we welcome back and congratulate many of you who have been reappointed to another term on the Board. We are also pleased to welcome at least two new Trustees to the District. Councilmember Raul Elias joins us from the City of Pico Rivera and Luis Roa will represent the City of Hawaiian Gardens. We anticipate a couple of additional new Trustees to be appointed by their respective cities in the coming month. We will be offering a New Trustee Orientation and Workshop within the next couple of months and invite all Trustees to attend. I would also like to encourage all new Trustees to join our staff on a ride-along to become better acquainted with the District and its services.

As we start 2019, it's important to take inventory of what we accomplished in 2018 and determine what our goals and priorities will be in the year ahead. In the last 12 months, we set new records in the number of resident service calls we responded to as a result of the expanding invasive *Aedes* mosquito population. Despite the increased workload, we were able to maintain a 48-hour turnaround time and were successful at keeping West Nile virus activity at bay throughout our service area. A total of 32 human cases were reported within our District boundaries in 2018 compared to 147 in 2017. We would like to believe that was due, at least in part, to the vigilance and proactive activities of our field staff and outreach team. Administratively, we worked with this Board to pass a FY 18-19 budget that secures enough people and equipment to address our growing scope of work and better prepare us for any new mosquito-borne threats on the horizon. We exercised fiscal prudence by looking at long term liabilities and implementing a new tier of employee benefits to reduce the OPEB obligations of the District into the future, while trying to maintain competitiveness for recruitment and retention of quality employees. We also hired a new benefits broker and went back out to market to find the best benefits available at the best premium rates. New group and voluntary benefits became available to staff on January 1, 2019 and this has all been memorialized in a new Section 125 Plan prepared by our new vendor, American Fidelity. Moving forward, we will prioritize the finalization of our revised Employee Handbook and recruitment of the remaining positions approved in this year's fiscal budget under the new benefits tier.

January 10, 2019

Page 2 of 2

Unfortunately, we also begin 2019 with a major change in our management team. I am proud, yet sad, to report that our Human Resources Director, Rakesha Thomas, was offered an incredible opportunity she couldn't refuse to work for a city closer to her home and family. All of the administrative accomplishments of the last year could not have been possible without Rakesha's expertise and contributions. Her last day was January 3rd, and she will be missed. We have already begun recruitment for her replacement. In the meantime, I will be working with our new HR Assistant, Jamie Hebein, to address the HR needs of staff. You will find on the agenda this month that I am seeking Board authorization to provide Jamie with a temporary stipend to assume some additional HR responsibilities while we recruit for Rakesha's replacement.

Every January, Trustees are asked to complete a committee interest spreadsheet to serve on various Board committees for the year. If you are interested in serving on one or more of our Board committees, please complete the enclosed spreadsheet with your preferences and return it to staff by January 25, 2019. Our incoming Board President, Baru Sanchez, will recommend committee appointments which will be ratified by the Board at the February 14, 2019 meeting.

Finally, I wanted to take a moment to congratulate some of our member cities that participated in the LA County Department of Public Health 2018 Champion for West Nile Virus Prevention Challenge. On December 18, the following cities were recognized and presented with scrolls at the LA County Board of Supervisors' meeting: Paramount, Glendale, Signal Hill, La Mirada, La Habra Heights, Bellflower, and Carson. Northridge and Hacienda Heights received special recognition for unique and remarkable approaches to West Nile virus prevention and Whittier and Diamond Bar were champions for WNV Prevention. Last but not least, the award for Ultimate Champion for WNV Prevention went to the City of Lakewood. Thank you to Trustees Larry Mowles and Steve Croft for attending the meeting and accepting the awards. Also, a very big thank you to all of the participating cities that helped us educate and outreach to our local communities.

Respectfully yours,

A handwritten signature in dark ink, appearing to read 'Truc Dever', with a stylized flourish extending to the right.

Truc Dever
General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



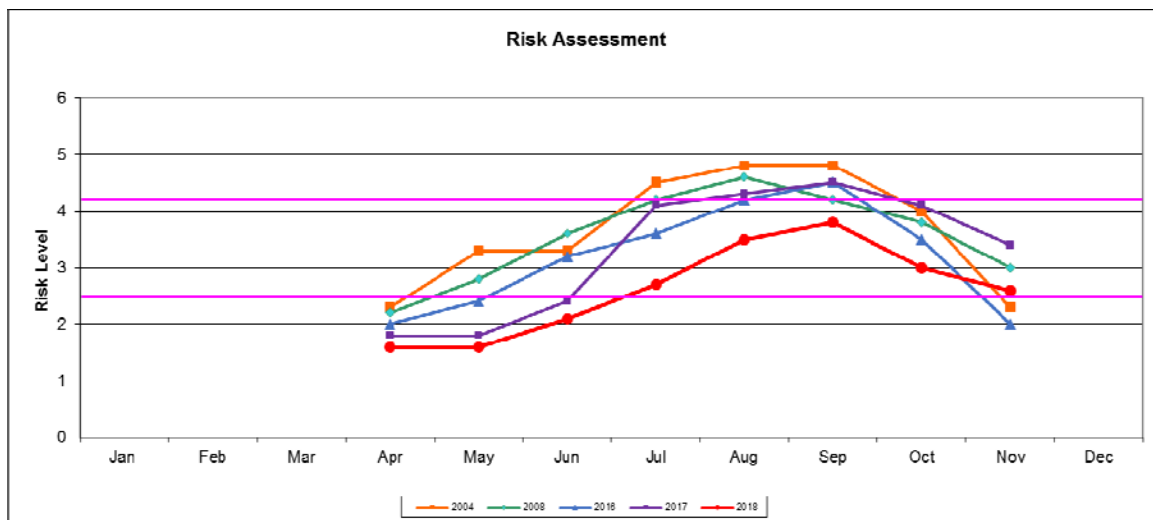
SCIENTIFIC-TECHNICAL REPORT

December, 2018

Susanne Kluh, Scientific-Technical Services Director
Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists
Rande Gallant, Faiza Haider & Ryan Amick, Assistant Vector Ecologist
Angela Arteaga & Christopher Ortiz, Field Assistants

I. RISK ASSESSMENT

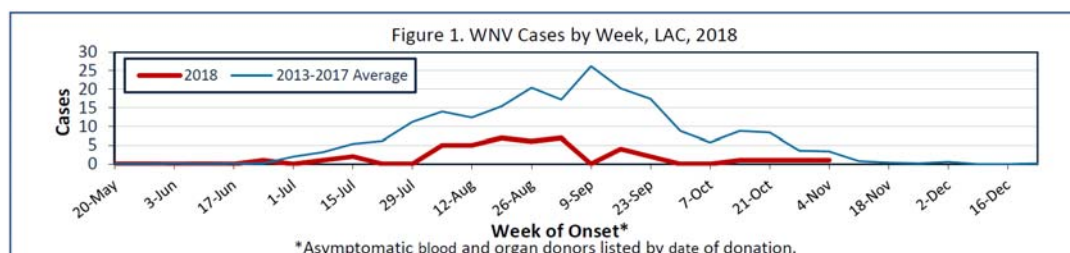
To maximize the use of our available resources we no longer submit mosquito or chicken samples for testing in December and the State Health Department discontinues the dead bird program for the winter. Thus the Risk Assessment for December could not be calculated.



II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

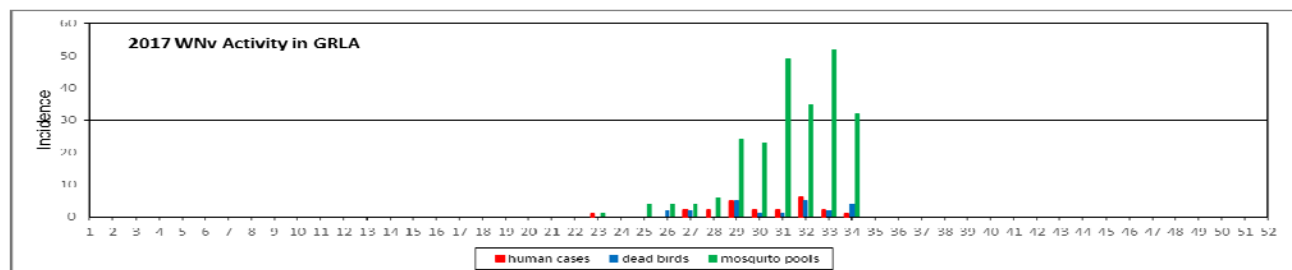
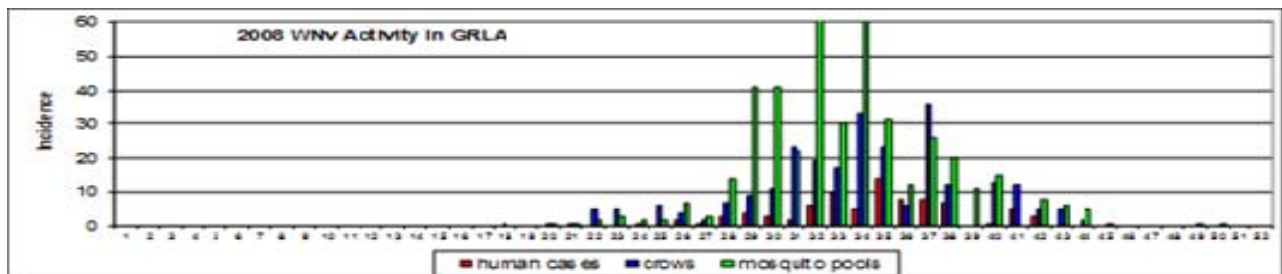
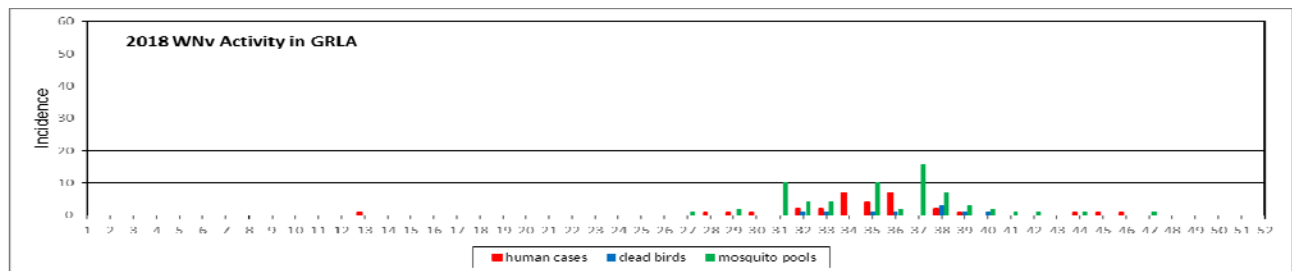
- No additional human cases of WNV with November onset dates were reported in our jurisdiction keeping the total at 32 this season. The countywide total is 47.



- A total of 2 SLE (Saint Louis Encephalitis) cases have been reported in the county, both in our service area. No surveillance evidence had been found in nearby chickens or mosquitoes.
- Culex* mosquito abundance in December was at the 5 year average and *Aedes* activity subsided considerably, but not altogether.

S-TS STAFF REPORT A

GLACVCD WNV+				GLACVCD WNV+			
City/Area	Human Cases	Mosquito Pools	Dead Birds	City/Area	Human Cases	Mosquito Pools	Dead Birds
Arleta		2		Porter Ranch		3	
Burbank	1	1		Reseda	2	2	
Canoga Park	1			San Fernando	1		
Canyon Country	1			San Pedro		1	
Cerritos		1		Santa Clarita	1		
Chatsworth		1		Santa Fe Springs		1	
Diamond Bar		1		Shadow Hills	1		
Encino		9		Sherman Oaks	2	5	3
Glendale	1	1	1	Studio City		2	
Hawaiian Gardens		1		Sun Valley	1	2	1
La Mirada		1		Sunland		1	1
Los Feliz		1		Sylmar		1	1
Mission Hills	2			Talca Lake	1		
Montebello		3		Tarzana			1
North Hills	1	2		Valley Glen		2	
North Hollywood	3	3	1	Valley Village		1	
Northridge	4	5		Van Nuys	8	7	
Pacoima	1			West Hills		1	
Panorama City		3		Winnetka		1	
Total					32	65	9



S-TS STAFF REPORT A

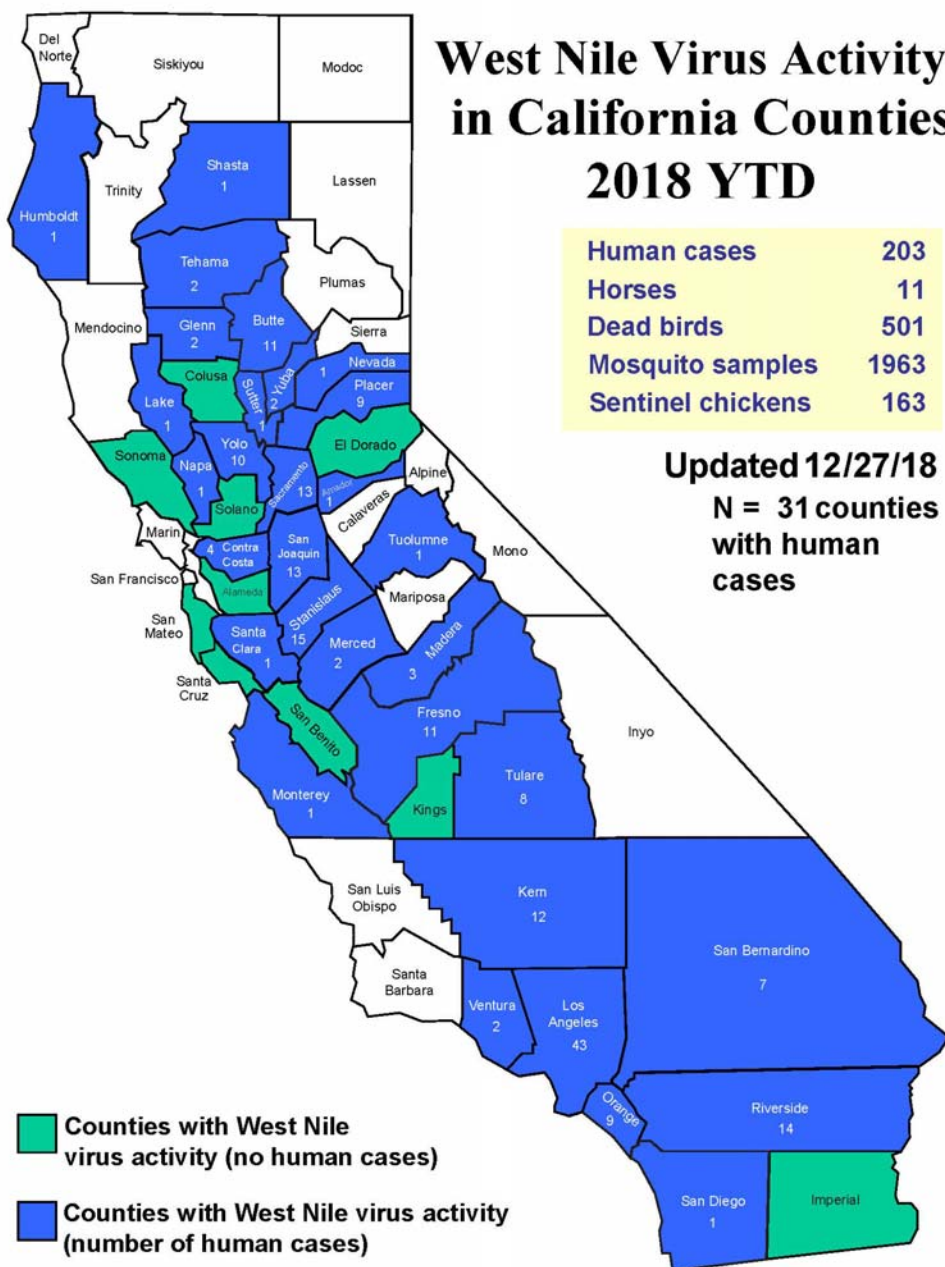
III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2018

Reporting Period: January 01 – December 14, 2018

Human Cases	WNV	SLE	WEE
This Period	14	4	0
Year to Date	203	5	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	0	0		0	0
Year to Date	10,162	163	1	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	89	0	0	0	0
Year to Date	42,110	1,963	387	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	148	0	0	0	
Year to Date	2,272	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	50	1
Year to Date	2,189	499



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

OPERATIONS REPORT

December, 2018



Mark Daniel, Operations Director

Martin Serrano, Operations Supervisor, Headquarters

Wesley Collins, Operations Supervisor, Sylmar

Kevin Vargas, Operations Supervisor, USD

Mark Hall, Urban Water Program Manager

Fernando Martinez, Facilities & Fleet Maintenance Supervisor

Departmental Activities

Operations

- Southern Region IVM Winter Meeting and Aedes Workshop.
- VCS' Assisting Maintenance Outfit New Trucks.
- Aedes Teams Concentrating and Conducting Door to Door Inspections on the Season's Highest Activity Areas.
- Re-engineered Hand ULV Sprayers for Improved Droplet Patterns and Calibration.
- District's Dyna Fog Twister ULV Sprayer Converted into a Backpack Unit for Aedes Treatments.
- Ongoing VCS Focus on Dry Swimming Pools Reactivated by Rains.

Urban Water Program

- Mayfair Park Stormwater Retention Project Site Tour with City of Lakewood.
- (2) Waste Tire Recycling Site Inspections for Permitting - Carson and Wilmington.
- Completed (3) Stormwater BMP Project Plan Reviews for Vector Compliance - Los Angeles, South El Monte and Hawaiian Gardens.
- Pending (4) Stormwater BMP Project Plan Reviews - Studio City (2), Los Angeles, and Encino.

Facilities & Maintenance

- Fabricated and Heat-treated Manhole Lid Puller Replacement Hooks.
- Outfitted New Nissan Frontier for Service in Sylmar.
- Fabricated New Spray Tips for USD Spray Wands.
- Second BMP Ford F150 outfitted with safety lighting and put into service.

WORK PERFORMED BY DISTRICT

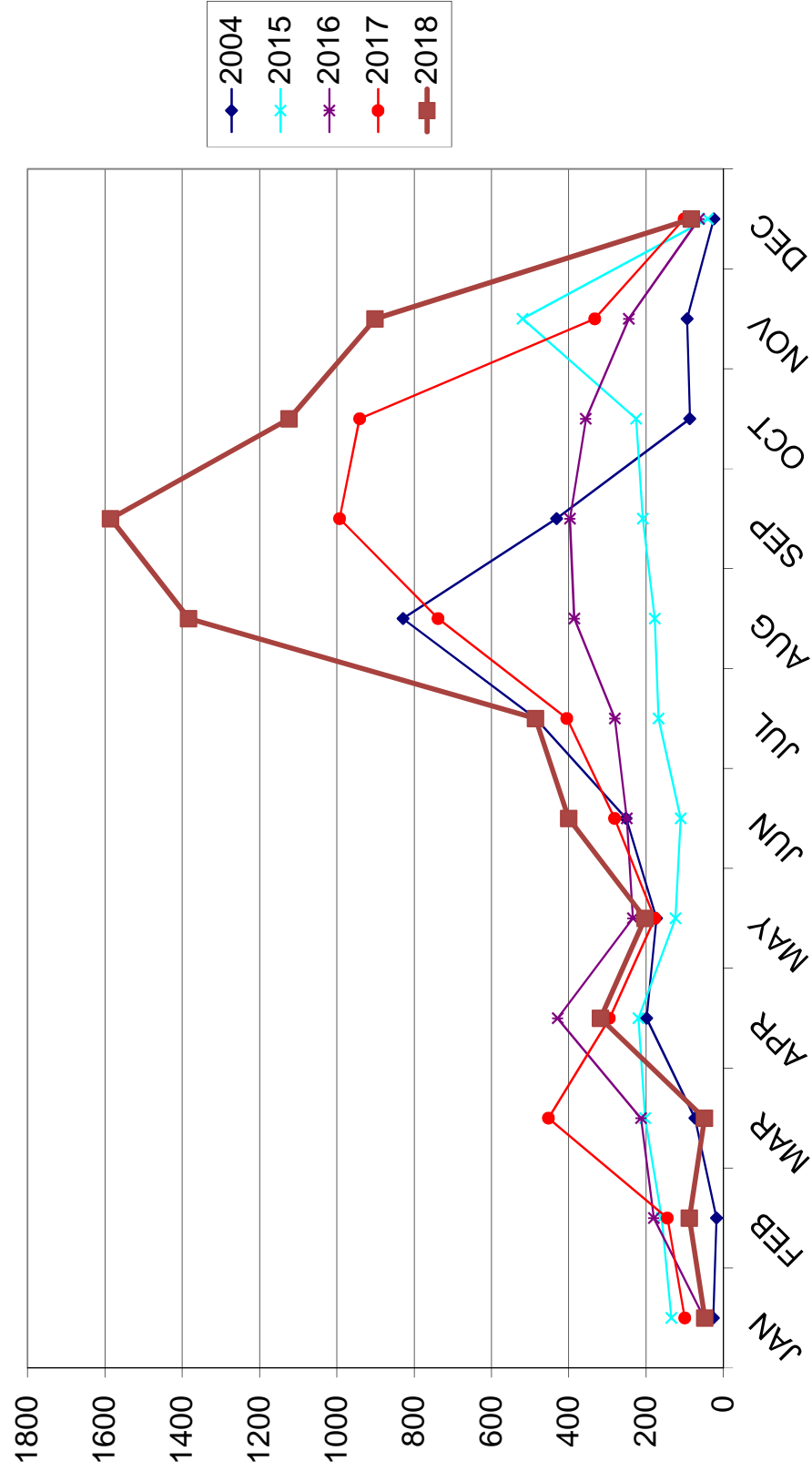
December, 2018

CONTROL AND OPERATIONS

						Hours <i>December</i>	worked 2018
Fishing (Mosquitofish)						11	226
Source Reduction						17	279
Mosquito Control	<i>Sources inspected 5,539 / Sources with larvae 1,971</i>					1,542	49,060
Insecticide used:							
Larvicide oils	4.419	gals @	\$14.13	per =	\$62.44		
Altosid ALL	0	gals @	\$269.62	per =	\$0.00		
Altosid Briquets 30 day	928	ea @	\$1.14	ea. =	\$1,057.92		
Altosid Briquets XR	29	ea @	\$3.38	ea. =	\$98.02		
Altosid Pellets	2.776	lbs @	\$27.24	per =	\$75.62		
Natular T-30	0	ea @	\$1.56	per =	\$0.00		
Fourstar BTI Brqts 45 day	9	ea @	\$1.30	per =	\$11.70		
Altosid WSP	215	ea @	\$0.84	per =	\$180.60		
Vectobac 12AS	0.004	gals @	\$38.62	per =	\$0.15		
Vectobac G	0.69	lbs @	\$2.63	per =	\$1.81		
Duplex G	10.884	lbs @	\$14.25	per =	\$155.10		
Vectomax FG	75.79	lbs @	\$8.70	per =	\$659.37		
Vectomax WSP	190	ea @	\$0.97	per =	\$184.30		
Natular	0	gals @	\$877.61	per =	\$0.00		
Vectolex WDG	0.03	lbs @	\$56.06	per =	\$1.68		
Vectobac WDG	0.2	lbs @	\$44.60	per =	\$8.92		
Midge Control						0	0
Insecticide used:							
Dimilin WP 25%	0	lbs @	49.34	per =	\$0.00		
Blackfly Control						0	236
Insecticide used:							
Vectobac 12AS	0	gals @	\$38.62	per =	\$0.00		
Underground Mosquito Control	<i>UGSD inspected 3,059 / UGSD treated 101</i>					268	13,629
Insecticide used:							
Vectobac 12AS	0.27	gals @	\$38.62	per =	\$10.43		
Vectolex WDG	4.08	lbs @	\$56.06	per =	\$228.72		
Fogging						0	112
Insecticide used:							
Duet / Zenivex	0.00/0.00	gals @	200 / 85	per =	\$0.00		
				Total	\$2,736.79		
Supervisory						764	10,995
Continuing Education / Training						390	4,185
Overtime: Community Outreach						0	150
Mosquito Control						0	1,777
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						325	5,359
Spray Equipment						107	871
Buildings and yards						209	2,469
	<i>December</i>				<i>2018</i>		
VEHICLE MILEAGE :	23,670				502,543	3,633	89,348

Greater Los Angeles County Vector Control District
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318	203	400	486	1383	1585	1123	901	83



BREAKDOWN OF MONTHLY SERVICE REQUESTS AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL								0		0
BELLFLOWER	2		1					2		0
BELL GARDENS								0		0
BURBANK	5			1				5		0
CARSON	2							2		0
CERRITOS	5							5		0
COMMERCE	2							2		0
CUDAHY								0		0
DIAMOND BAR	1							1		0
DOWNEY								0		0
GARDENA	1							1		0
GLENDALE	3		1	1				3		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE								0		0
LA HABRA HEIGHTS								0		0
LA MIRADA	1							1		0
LAKEWOOD	5							5		0
LONG BEACH	6							6		0
LOS ANGELES CITY	35		6	3				35	1	10
LOS ANGELES COUNTY	6		3					6		0
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO								0		0
NORWALK	2			1				2		0
PARAMOUNT								0		0
PICO RIVERA								0		0
SAN FERNANDO								0		0
SAN MARINO	1							1		0
SANTA CLARITA								0		0
SANTA FE SPRINGS								0		0
SIGNAL HILL	2							2		0
SOUTH EL MONTE								0		0
SOUTH GATE	1							1		0
WHITTIER	3		1	1				3		0
TOTAL	83	0	12	7	0	0	0	83	1	10

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	1				3		3			
BELL	5									2
BELLFLOWER	5				1		4			
BELL GARDENS	6						4			
BURBANK	15				4		8			
CARSON	34	0.04			2		4			
CERRITOS	20	0.01	0.01		9		11			
COMMERCE	23						21			
CUDAHY	10						1			
DIAMOND BAR	4	0.01			1	2	2			2
DOWNEY	32				8	5	14			
GARDENA	44	0.01					5			
GLENDALE	23				8		8			
HAWAIIAN GARDENS	2						3			
HUNTINGTON PARK	14				1		4			3
LA CANADA FLINTRIDGE	3				4	1	1			
LA HABRA HEIGHTS	1				2	2	1			0
LA MIRADA					8					
LAKewood	17		0.01		13		11			
LONG BEACH	22		2.02		13		15	21		5
LOS ANGELES CITY	193	0.04	0.03		84	23	31	3	2	4
LOS ANGELES COUNTY	89	0.04	0.02		10	7	22			4
LYNWOOD	6						1			2
MAYWOOD	7						1			
MONTEBELLO	45	0.02			11	2	6	13		24
NORWALK	4						2			
PARAMOUNT	10						13			3
PICO RIVERA	16	0.01			3		6			
SAN FERNANDO										
SAN MARINO					7					
SANTA CLARITA	16	0.1	0.19		4		3	3		14
SANTA FE SPRINGS	20	0.01					4			
SIGNAL HILL	27		0.01			1	9	5		36
SOUTH EL MONTE	2	0.01			9	1	4			
SOUTH GATE	2		0.04				3			
WHITTIER	35	0.02	0.01		13		2		2	
Total	753	0.32	2.34	0.00	218	44	227	45	4	99

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA								1	1.49
BELL									1.87
BELLFLOWER									8.51
BELL GARDENS									3.77
BURBANK									15.42
CARSON	0.01	0.01			0.01	1		1	23.93
CERRITOS		0.02				0.4			29.78
COMMERCE								6	5.22
CUDAHY								1	1.21
DIAMOND BAR									9.93
DOWNEY					0.03				24.93
GARDENA	0.02							4	14.25
GLENDALE									31.35
HAWAIIAN GARDENS					0.01			1	2.22
HUNTINGTON PARK						0.2		1	3.31
LA CANADA FLINTRIDGE	0.01								5.08
LA HABRA HEIGHTS									8.07
LA MIRADA	0.03							2	19.2
LAKEWOOD	0.05			1		0.1		1	22.12
LONG BEACH					0.04	0.1	0.02	2	41.49
LOS ANGELES CITY	0.28			1		6	0.08	9	282.52
LOS ANGELES COUNTY	0.24	0.06		1	0.02	0.4		9	134.58
LYNWOOD									10.31
MAYWOOD									1.48
MONTEBELLO				1					11.04
NORWALK									12.94
PARAMOUNT						0.8			10.89
PICO RIVERA						0.5		2	15.49
SAN FERNANDO									1.18
SAN MARINO									3.62
SANTA CLARITA	0.18	0.01		2		0.4		5	149.77
SANTA FE SPRINGS						0.1			9.37
SIGNAL HILL						0.1		1	11.82
SOUTH EL MONTE									7.63
SOUTH GATE									4.98
WHITTIER	0.03							4	24.8
Total	0.85	0.10	0.00	5.00	0.11	10.10	0.10	50	965.57

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



COMMUNITY AFFAIRS PROGRAM

December 2018

Kelly Middleton, Director of Community Affairs
Anais Medina Diaz, Public Information Officer
Heather Hyland, Education Program Coordinator
Gabriel Urreola, Education Program Coordinator
Helen Kuan, Outreach Assistant

Departmental Activities

Administrative

- Conducted staff annual reviews
- Reviewed Community Liaison Job description for posting
- Arranging MVCAC and AMCA conference registrations and travel arrangements for staff and board members.
- Working on developing database and streamlining system to capture and better visualize community affairs activities and reach throughout district. Collaborating with Operations to add CA efforts to existing maps.

Programmatic

- Coordinating with several High Schools involved in mosquito-related special projects
- Production of site inspection video tutorial in progress. Most footage was shot and needs to be edited. Video will be used as a tool to show residents what to expect during a site inspection and suggest tips residents can take on their own while waiting for service.
- Collaborated with Burbank Water and Power to develop an article for its upcoming issue of *Currents Newsletter*.
- Working with Southern Region vector control districts to develop consistent messaging and tactics to implement in 2019.
- Working with EPCs on the Escape Room curriculum.
- Created Escape Room guidelines for teachers to follow and navigate students in-classroom

Meetings & Training

- 12/4 – Staff meeting to discuss revision to Online Service Request form
- 12/4 – Invasive Aedes Teleconference
- 12/4 – Teleconference – planning meeting for Aedes Forum
- 12/5 – CDPH Regional Typhus Forum
- 12/6 – Inspection video planning meeting
- 12/10 – Inspection video production w/Aedes Team in South El Monte
- 12/11 – 2018 Southern Region Invasive Aedes Forum
- 12/13 – Management Meeting
- 12/14 – Board Meeting
- 12/17 – Velma's Virus Vacation video shoot
- 12/17 – Boardroom firmware update and training

STAFF REPORT C

12/18 – PIO Ride-along with Aedes Team & Single-Route
12/19 – Community Affairs database meeting
12/19 – Nextdoor Webinar

Educational Outreach

Date	School/Event	City	Students
12/04	MacArthur Elementary	Lakewood	70
12/05	Kennedy STEM Academy	Artesia	53
12/06-12/07	75th St. Elementary	Los Angeles	141
12/19	Joaquin Miller Elementary	Burbank	132
12/20	Bixby Elementary	Hacienda Heights	54
		Total in Dec:	450
		Total year to date:	6,888*

*Student attendance at the LA County Fair event were removed from this tally and will be included in Community Events tally.

This month, the EPCs are getting ready for the new school semester by finalizing the escape room-themed activity called “Emergence of the *Culex Morbis*.” This mystery-solving activity includes three large tactical cases that students will use in the classroom to unlock a series of clues. During this process the students will uncover and learn about: mosquito ecology, life cycle and prevention. Not only will the students be enriched by this new program they will really get a sense of how important it is to reduce the breeding sources around them.

The EPCs also met with the Los Angeles Central Library non-profit committee to establish a new partnership and are working closely with Foundation staff to meld their Mobile Museum Fair and our Mobile Madness events into a grand spectacular on January 13th at the downtown Central Library. The SWAT Lab program will also be incorporated into several of their future programs and events. The Central Library is one of the largest libraries in the nation, serving over 5,000 visitors DAILY, and will allow us to greatly increase our reach in Los Angeles!

The SWAT Lab is still in demand and we are trying our best to accommodate schools and organizations as much as possible. Here is to a busy and successful 2019!

Media Coverage/Publications

Media Activity

Date	Media Type	Media Name	Activity
Jan/Feb	Print	Currents	Article for Burbank newsletter focusing on ways to prevent mosquito breeding during winter months.

Total Coverage:

Fiscal Year-to-Date: 61

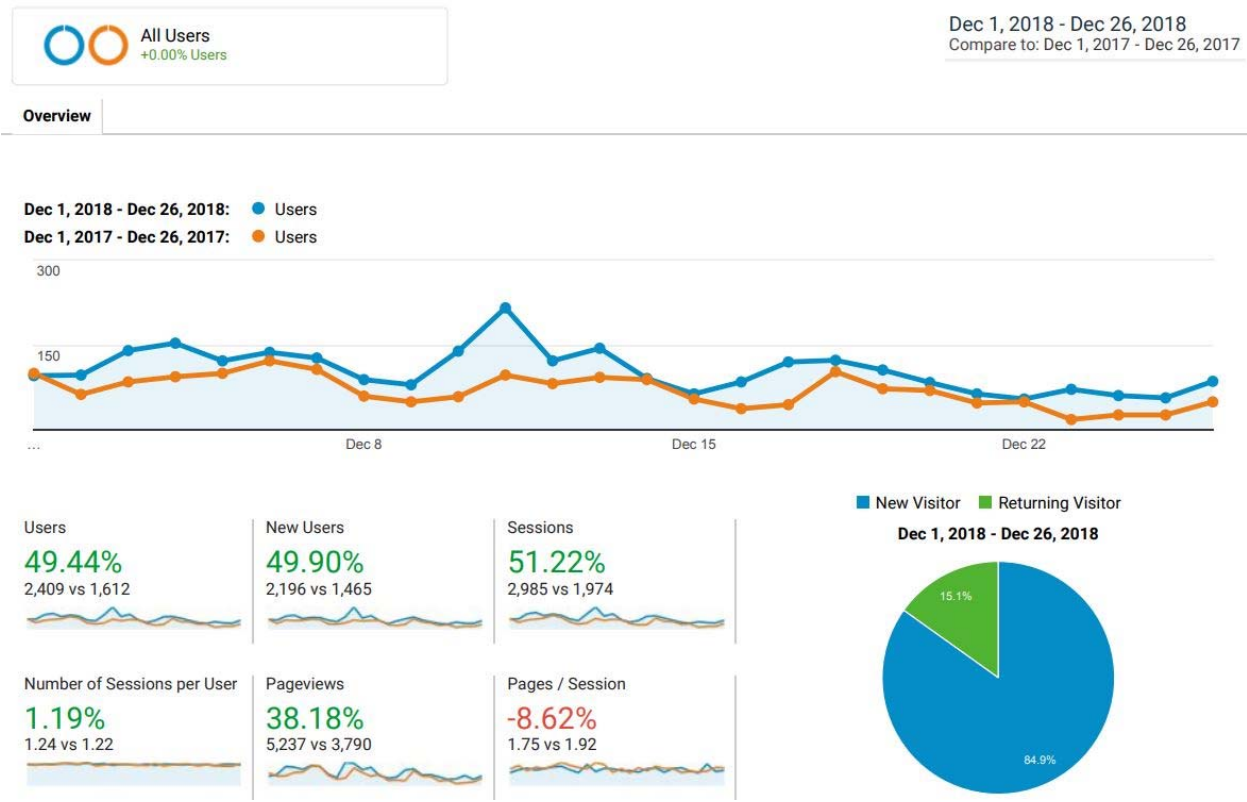
Digital Outreach

Website/Social Media Maintenance

- Posted regular updates to District's social media sites including graphic for the holiday season
- Developed Velma's Virus Vacation video to promote safe holiday travel. Shared the video on all social media platforms and YouTube. The video was shared and viewed on Facebook alone more than 1,500 times!
- Created a blog post and corresponding social media posts to promote responsible water conservation during rainy months. Shared posts with district cities to share on their social media channels.

Outreach Medium	Number of Subscribers	Reach
Email List	2,095	Same as subscribers
Facebook	3,853	14,589
Twitter	1,038	13,200
Instagram	182	N/A
Google Adwords	N/A	N/A
Nextdoor	441,992	83,325

GLACVCD Website



Summary

In the period from December 1st through December 27th, 2018, the District website (www.glacvcd.org) had 2,409 visits from 2,196 visitors compared to 1,612 visits from 1,465 visitors from the previous year.



**GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT**

**FISCAL REPORT
DECEMBER 2018**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Alhaji Kamara, Accounting Clerk*

- Complete the changing of vehicle titles to the current District's name
- Working on selling vehicles and miscellaneous equipment
- Working on reorganizing all the files in storage in compliance with CalPERS having no statute of limitations on payroll issues
- Attending LCW annual public sector employment law conference in Palm Desert
- Working on changing the deed to reflect the current District's name
- Start compiling the worksheets for the upcoming fiscal budget year

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer's cost of employment taxes

Extra Help Salaries – seasonal staff's salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

STAFF REPORT D

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
December, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY - 1010.0												
Fund Balance - 6/30/18 \$1,533,493.00												
Deposits/Revenues	216,541	146,664	1,375	910	130,815	6,197,811	-	-	-	-	-	-
YTD	216,541	363,205	364,580	365,490	496,306	6,694,117	6,694,117	6,694,117	6,694,117	6,694,117	6,694,117	6,694,117
Transfer to LAIF 1020.0	1,480,000	-	-	350,000	-	-	-	-	-	-	-	-
YTD	1,480,000	1,480,000	1,480,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000
Fund Balance	\$ 270,034	\$ 416,698	\$ 418,073	\$ 68,983	\$ 199,799	\$ 6,397,610	\$ 6,397,610	\$ 6,397,610	\$ 6,397,610	\$ 6,397,610	\$ 6,397,610	\$ 6,397,610
LAIF ACCOUNT - 1020.0												
Fund Balance - 6/30/18 \$3,894,467.00												
Deposits (Transfer from County Treasury 1010 or Reserve accounts)	1,480,000	-	-	350,000	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	17,621	-	-	-	-	-	-	-	-
YTD	1,480,000	1,480,000	1,480,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000	1,830,000
Withdrawals (Transfer to BPB Payable 1016)	-	1,100,000	-	-	250,000	-	-	-	-	-	-	-
Withdrawals (Transfer to BPB Payable 1018)	1,200,000	600,000	900,000	1,050,000	-	-	-	-	-	-	-	-
Withdrawals (Transfers to Reserve Accounts)	-	-	-	-	-	-	-	-	-	-	-	-
YTD	1,200,000	2,900,000	3,800,000	4,850,000	5,100,000	5,100,000	5,100,000	5,100,000	5,100,000	5,100,000	5,100,000	5,100,000
Fund Balance	\$ 4,174,467	\$ 2,474,467	\$ 1,574,467	\$ 874,467	\$ 624,467	\$ 624,467	\$ 624,467	\$ 624,467	\$ 624,467	\$ 624,467	\$ 624,467	\$ 624,467
CHASE ACCOUNTS PAYABLE 1015.0												
Fund Balance - 6/30/18 \$0												
Deposits (Transfer from LAIF 1020)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Receipts	-	-	-	-	-	27,185	-	-	-	-	-	-
YTD	-	-	-	-	-	27,185	27,185	27,185	27,185	27,185	27,185	27,185
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Account Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,185	\$ 27,185	\$ 27,185	\$ 27,185	\$ 27,185	\$ 27,185	\$ 27,185
AB ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/18 \$209,292.14												
Deposits (Transfer from LAIF 1020)	-	1,100,000	-	200,000	250,000	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	225,000	300,000	130,000	220,000	250,000	75,000	-	-	-	-	-	-
Misc. Receipts	-	-	62,165	-	-	-	-	-	-	-	-	-
YTD	225,000	1,625,000	1,817,165	2,237,165	2,737,165	2,812,165	2,812,165	2,812,165	2,812,165	2,812,165	2,812,165	2,812,165
Withdrawals (Transfers to BPB Payroll 1018)	-	375,000	13,000	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	301,074	1,027,099	222,287	451,884	356,688	253,956	-	-	-	-	-	-
YTD	301,074	1,703,173	1,938,460	2,390,344	2,747,032	3,000,987	3,000,987	3,000,987	3,000,987	3,000,987	3,000,987	3,000,987
Account Balance	\$ 133,218	\$ 131,119	\$ 87,998	\$ 56,114	\$ 199,426	\$ 20,470	\$ 20,470	\$ 20,470	\$ 20,470	\$ 20,470	\$ 20,470	\$ 20,470
CHASE PAYROLL ACCOUNT 1017.0												
Fund Balance - 6/30/18 \$0												
Deposits (Transfer from LAIF 1020)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	-	-	-	-	-	10,000	-	-	-	-	-	-
Misc. Receipts	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Withdrawals (Transfers to BPB Payroll 1018)	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Account Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

SUMMARY OF CASH ACCOUNTS
December, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/18 \$38,815.00												
Deposits (Transfer from LAIF 1020)	1,200,000	600,000	900,000	850,000	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payable 1016)	-	375,000	13,000									
Deposits (Transfer from CalTrust1019 YTD	1,200,000	2,175,000	3,088,000	3,938,000	1,500,000	5,438,000	5,438,000	5,438,000	5,438,000	5,438,000	5,438,000	5,438,000
Withdrawals for Payroll	931,165	662,198	666,448	683,319	619,551	643,011	-	-	-	-	-	-
Withdrawals (Transfer to BPB Payable 1016)	225,000	300,000	130,000	220,000	250,000	75,000	-	-	-	-	-	-
YTD	1,156,165	2,118,363	2,914,811	3,818,131	4,687,682	5,405,693	5,405,693	5,405,693	5,405,693	5,405,693	5,405,693	5,405,693
Account Balance	\$ 82,650	\$ 95,452	\$ 212,004	\$ 158,685	\$ 789,133	\$ 71,122	\$ 71,122	\$ 71,122	\$ 71,122	\$ 71,122	\$ 71,122	\$ 71,122
CalTRUST Account Cash Flow - 1019.0												
Fund Balance - 6/30/18 \$1,514,048.00												
Deposits												
Interest Earned	-	2,320	2,344	2,351	3,360	-	-	-	-	-	-	-
YTD	-	2,320	4,663	7,014	10,374	10,374	10,374	10,374	10,374	10,374	10,374	10,374
Withdrawals	-	-	-	-	1,500,000	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	1,500,000	-	-	-	-	-	-	-
Fund Balance	\$ 1,514,048	\$ 1,516,367	\$ 1,518,711	\$ 1,521,062	\$ 24,422	\$ 24,422	\$ 24,422	\$ 24,422	\$ 24,422	\$ 24,422	\$ 24,422	\$ 24,422
VCJPA TRUST FUND - 1012.0												
Fund Balance - 6/30/18 \$1,013,862.00												
Deposits												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862	\$ 1,013,862
VCJPA PROPERTY - 1013.0												
Fund Balance - 6/30/18 \$51,552.00												
Deposits												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552	\$ 51,552
CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0												
Fund Balance - 6/30/18 \$1,202,278.00												
Deposits (Transfers from 1020.0)												
Interest Earned	-		487		4,547	8,413	-	-	-	-	-	-
YTD	(1,215)	3,399	3,886	3,886	8,433	16,846	16,846	16,846	16,846	16,846	16,846	16,846
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,201,064	\$ 1,205,677	\$ 1,206,164	\$ 1,206,164	\$ 1,210,711	\$ 1,219,124	\$ 1,219,124	\$ 1,219,124	\$ 1,219,124	\$ 1,219,124	\$ 1,219,124	\$ 1,219,124

SUMMARY OF CASH ACCOUNTS
December, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/18 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/18 \$90,629.68												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	90,630	\$	90,630	\$	90,630	\$	90,630	\$	90,630	\$	90,630	\$
CalITRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0												
Fund Balance - 6/30/18 \$400,921.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	(405)	1,538	162	-	1,516	2,805	-	-	-	-	-	-
YTD	(405)	1,133	1,295	1,295	2,811	5,616	5,616	5,616	5,616	5,616	5,616	5,616
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	400,516	\$	402,054	\$	402,216	\$	406,537	\$	406,537	\$	406,537	\$
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/18 \$100,696.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	100,696	\$	100,696	\$	100,696	\$	100,696	\$	100,696	\$	100,696	\$
LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0												
Fund Balance - 6/30/17 \$20,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance \$	20,000	\$	20,000	\$	20,000	\$	20,000	\$	20,000	\$	20,000	\$

SUMMARY OF CASH ACCOUNTS
December, Fiscal Year 2018-2019
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalTRUST ACCOUNT CAPITAL RESERVES - 1032.0												
Fund Balance - 6/30/18 \$360,859,00.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	(364)	1,384	146	-	1,365	2,525	-	-	-	-	-	-
YTD	(364)	1,020	1,166	1,166	2,531	5,055	5,055	5,055	5,055	5,055	5,055	5,055
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 360,495	\$ 361,879	\$ 362,025	\$ 362,025	\$ 363,390	\$ 365,914	\$ 365,914	\$ 365,914	\$ 365,914	\$ 365,914	\$ 365,914	\$ 365,914
CalTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0												
Fund Balance - 6/30/18 \$200,460.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	(202)	769	81	-	758	1,402	-	-	-	-	-	-
YTD	(202)	567	648	648	1,406	2,808	2,808	2,808	2,808	2,808	2,808	2,808
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 200,258	\$ 201,027	\$ 201,108	\$ 201,108	\$ 201,866	\$ 203,269	\$ 203,269	\$ 203,269	\$ 203,269	\$ 203,269	\$ 203,269	\$ 203,269
CASH BALANCE	\$ 9,613,489	\$ 8,081,480	\$ 7,259,505	\$ 6,127,563	\$ 5,293,685	#####	\$ 10,646,859	#####	\$ 10,646,859	\$ 10,646,859	\$ 10,646,859	\$ 10,646,859

This above information is provided in compliance with the District's Investment Policy

MONTHLY EXPENSE STATEMENT
December, Fiscal Year 2018-2019
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 538,404	\$ 573,968	\$ 35,564	\$ 3,027,541	\$ 3,459,858	\$ 432,317
Employee Taxes	8,425	11,045	2,620	88,546	121,363	32,817
Extra Help Salaries	-	-	-	306,063	428,933	122,871
General Benefits	88,953	93,306	4,353	879,243	941,421	62,179
Health Benefits	123,510	161,353	37,843	771,663	1,019,535	247,873
SUBTOTAL	\$ 759,293	\$ 839,672	\$ 80,379	\$ 5,073,055	\$ 5,971,111	\$ 898,056
<u>Services and Supplies</u>						
Chemicals	\$ -	\$ 3,500	\$ 3,500	\$ 82,367	\$ 121,250	\$ 38,883
Operational Support Equipment	86	2,250	2,164	14,830	14,875	45
Uniforms and Accessories	1,338	4,600	3,262	25,038	46,060	21,022
Communications	-	26,570	26,570	80,932	119,911	38,979
Kitchen Materials and Supplies	-	121	121	1,137	800	(337)
VCJPA Insurance	-	-	-	511,384	590,473	79,089
Maintenance: Automotive	1,611	22,550	20,939	59,148	75,010	15,862
Office Equipment	1,412	2,983	1,572	19,426	29,510	10,084
Maintenance: Bldgs/Yards	2,750	12,556	9,806	47,841	71,235	23,394
Scientific-Technical Lab Supplies	4,559	5,300	741	40,682	48,875	8,193
Memberships	-	7,000	7,000	7,460	23,500	16,040
Office Expense	4,768	12,521	7,752	32,689	69,325	36,636
Professional Services	5,827	15,250	9,423	111,160	126,550	15,390
Public Information & Education	-	1,250	1,250	29,794	27,650	(2,144)
Special Expense	3,190	350,892	347,702	67,394	421,100	353,706
Transportation & Travel	2,078	10,450	8,372	34,622	51,936	17,314
Fuel	7,622	13,242	5,620	102,860	130,425	27,565
Utilities	3,136	8,717	5,581	48,491	61,100	12,609
SUBTOTAL	\$ 38,377	\$ 499,751	\$ 461,374	\$ 1,317,257	\$ 2,029,585	\$ 712,328
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ -	-	\$ -	\$ 264,667	548,000	\$ 283,333
Machinery & Equipment	-	15,450	15,450	3,067	18,950	15,883
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	2,300	2,300	11,915	19,350	7,435
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	6,300	6,300	5,331	18,300	12,969
Reserves	-	900,000	900,000	-	900,000	900,000
Capital Improvements	-	-	-	-	67,500	67,500
SUBTOTAL	\$ -	\$ 924,050	\$ 924,050	\$ 284,979	\$ 1,572,100	\$ 1,287,121
<u>Reserves</u>						
Capital Reserve Fund	\$ -	-	\$ -	\$ -	-	\$ -
MEU (Vecmobile) Replacement Res	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 797,670	\$ 2,263,473	\$ 1,465,803	\$ 6,675,292	\$ 9,572,796	\$ 2,897,504

Greater Los Angeles County Vector Control District
Revenue Reported on a Cash Basis
Fiscal Year 2018 - 2019

2018													2019												
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	BUDGET	VARIANCE										
COUNTY TREASURY -1010.0																									
Deposits/Revenues																									
111 Taxes Receivable- Current Secured													-	-	-										
112 Taxes Receivable - Current Unsecured													-	-	-										
80A Prop Taxes - Current- Sec	214,499												214,499	1,690,000	(1,475,501)										
8006ABx1 26 Property Tax Revenue		37,967			7,653								45,621	1,600	44,021										
80 B Prop Taxes-Current-Unsecured	(1,319)	12,098			8,146								18,924	(7,800)	26,724										
80C Prop Taxes - Prior-Secure		4,073											4,073	600	3,473										
80D Prop Taxes-Prior- Unsecured	3,218	2,977			8,376								14,571	25,000	(10,429)										
80F Supplemental Prop Taxes Current		34			1,115								1,149	4,000	(2,851)										
80G Supplemental Prop Taxes Prior													-	1,500	(1,500)										
81C Other Taxes													34,361	73,000	(38,639)										
84D Pen Int & Costs Del Taxes Secure	(5)	9,394			24,971								6,627	15,000	(8,373)										
86 Revenue - Use of Money & Prop		2,548	1,375	911	1,793								-	6,300	(6,300)										
88 Intergvmtl Revenue - State	148	197											345	4,000	(3,655)										
91 Intergvmtl Revenue - Other	-	77,375	-		79,406	6,197,811							6,354,592	14,514,354	(8,159,762)										
92 Charges For Services																									
* Total Revenues	216,541	146,664	1,375	911	131,460	6,197,811	-	-	-	-	-	-	6,694,761	16,327,554	(9,632,793)										
^ Miscellaneous Income	(2,186)	10,624	60,120	19,972	11,546	26,591							126,666	119,800	6,866										
Grand Total Revenue	214,354	157,288	61,495	20,883	143,005	6,224,402	-	-	-	-	-	-	6,821,427	16,447,354	(9,625,927)										
State of California Receivable																									
Administrative Auditor-Controller Services (Less)																									
	Calendar Year 2,018						Calendar Year 2,019																		
Grants	Interest received on LAIF account						Rebate earned on US Bank Visa						Interest received on LAIF account Rebate earned on US Bank Visa												
ELC County Grant	45,910	1st quarter					16,005	1st quarter					2,162	1st quarter					-						
		2nd quarter					21,415	2nd quarter					5,121	2nd quarter					-						
		3rd quarter					17,621	3rd quarter					2,870	3rd quarter					-						
		4th quarter					-	4th quarter					5,150	4th quarter					-						
Total	45,910	Total interest					55,041	Total rebate					15,302	Total rebate					-						
Sale of Vehicles																									
2003 Chevrolet S 10	2,075	1st quarter					(4,379)	Interest received on VCJPA accounts					1st quarter					-							
1999 Ford Ranger	2,385	2nd quarter					10,432	2nd quarter					-	2nd quarter					-						
Wolverine	5,200	3rd quarter					-	3rd quarter					-	3rd quarter					-						
1994 GMC Sierra	1,680	4th quarter					-	4th quarter					-	4th quarter					-						
Total	11,340	Total interest					6,053	Total interest					Total interest					-							

* The County report for the month of December has not been received at the time this report was being compiled.
 ^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2019

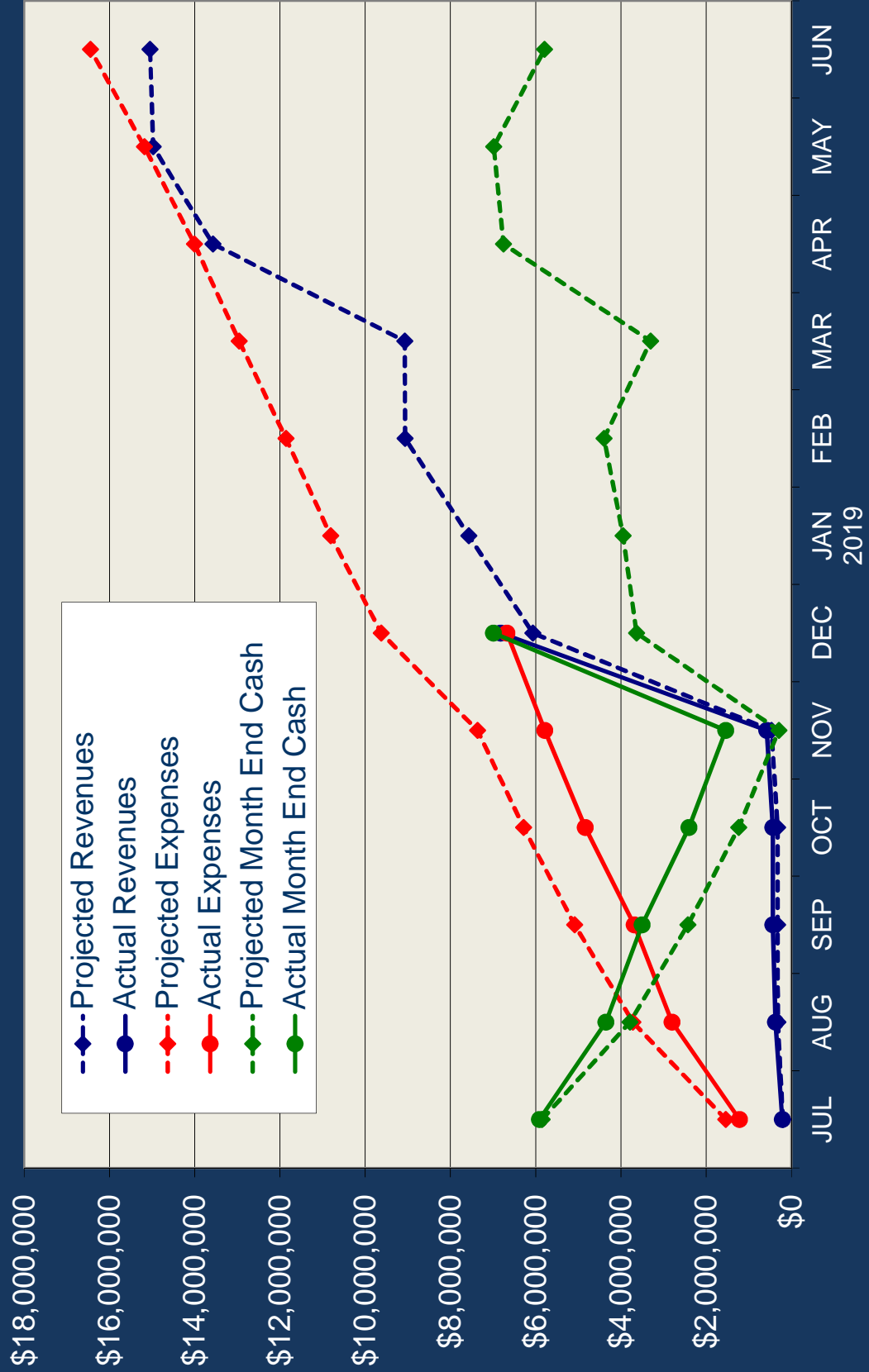
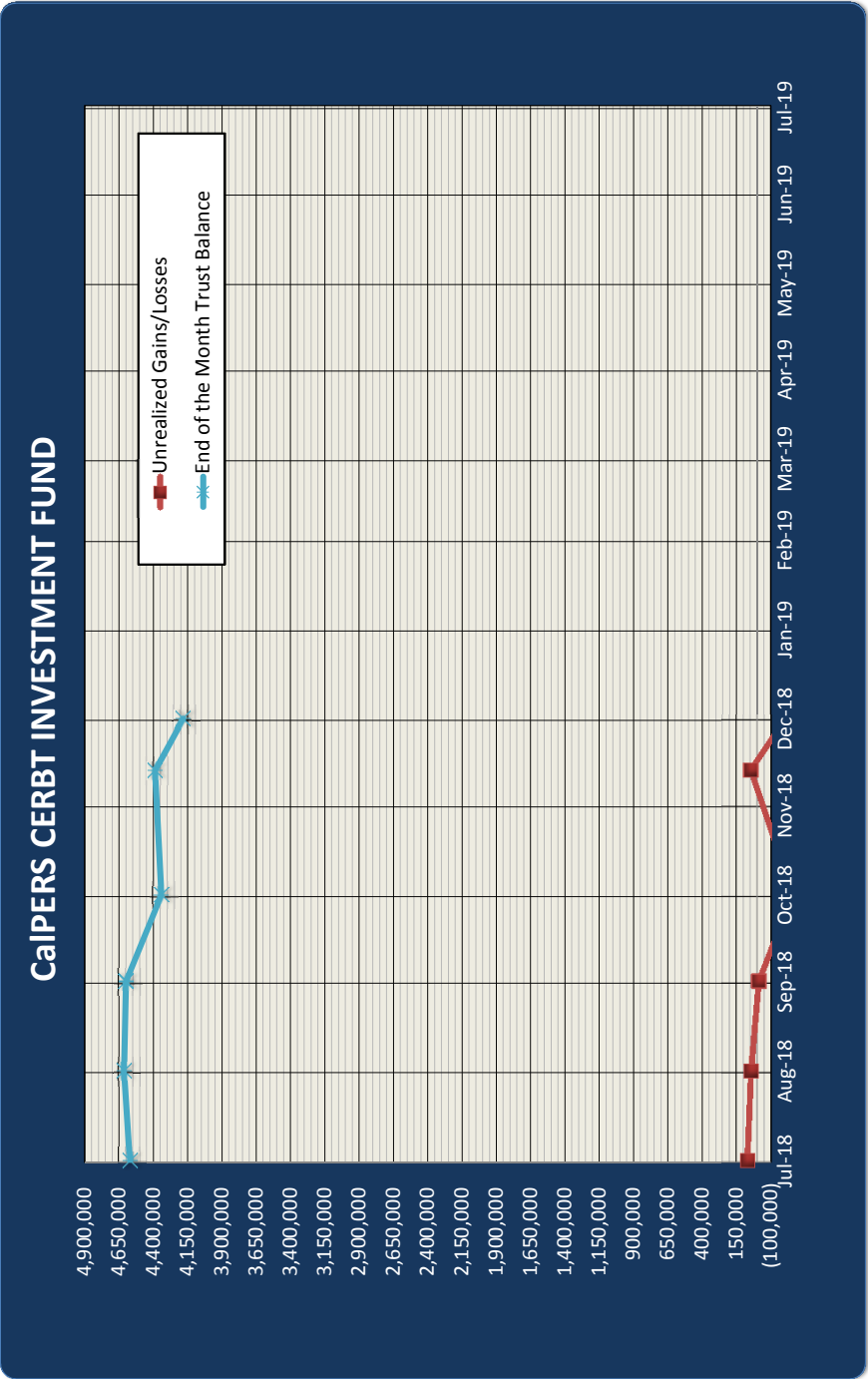


TABLE FOR CHART JULY 2018 - JUNE 2019

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	200,000	214,354	1,538,842	1,217,881	5,851,158	5,908,515
AUG	320,000	371,866	3,721,975	2,799,746	3,788,025	4,350,834
SEP	323,000	433,137	5,086,634	3,691,222	2,426,366	3,501,251
OCT	326,000	436,402	6,282,244	4,835,267	1,233,756	2,405,529
NOV	466,000	578,760	7,360,848	5,786,611	295,152	1,538,889
DEC	6,066,000	6,821,427	9,624,322	6,675,292	3,631,678	6,988,889
JAN 2019	7,566,000	0	10,810,006	0	3,945,994	0
FEB	9,066,000	0	11,858,344	0	4,397,656	0
MAR	9,072,700	0	12,959,030	0	3,303,670	0
APR	13,572,700	0	14,007,958	0	6,754,742	0
MAY	14,972,700	0	15,179,454	0	6,983,246	0
JUN	15,047,700	0	16,447,354	0	5,790,346	0

SUMMARY of CalPERS CERBT INVESTMENT FUND
December, Fiscal Year 2018-2019
Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEB Fund Balance - 6/30/17 \$3,901,473.00	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Deposits	600,000	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Unrealized Gains/Losses	69,526	42,614	(13,825)	(256,603)	46,391	(205,640)	-	-	-	-	-	-
YTD Unrealized Gains/Losses	69,526	112,140	98,315	(158,288)	(111,897)	(317,537)	(317,537)	(317,537)	(317,537)	(317,537)	(317,537)	(317,537)
Administrative Fees	325	330	320	320	304	279	-	-	-	-	-	-
YTD Administrative Fees	325	655	975	1,295	1,599	1,878	1,878	1,878	1,878	1,878	1,878	1,878
Fund Balance	\$ 4,570,674	\$ 4,612,958	\$ 4,598,813	\$ 4,341,890	\$ 4,387,976	\$ 4,182,058	\$ 4,182,058	\$ 4,182,058	\$ 4,182,058	\$ 4,182,058	\$ 4,182,058	\$ 4,182,058





**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
HUMAN RESOURCES DEPARTMENT REPORT
DECEMBER 2018**

Rakesha L. Thomas, Director of Human Resources

***Vacant**, Benefit Specialist*

Jamie Hebein Salazar, Human Resources Assistant

I. Employment & Recruiting:

- a. Developed and finalized Tier IV Benefit Matrix
- b. Implemented new dental provider plan – effective 1/1/2019
- c. Implemented HRA with Active Retirees – effective 1/1/2019
- d. Reviewing Section 125 for implementation

II. Department Activities:

Date	Activity	Topic	Location
12/01/2018	PIHRA Conference	Leadership Conference	Manhattan Beach
12/03-07/2018	CALPERLA Conference	2019 Legal Updates and Training	Monterey
12/12/2018	Employee Holiday Party	All Employee Potluck	District
12/17/2018	Conference Call	American Fidelity	District
12/28/2018	Conference Call	Section 125 Review	District

III. Worker's Compensation Update:

- a. No injuries