

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**MINUTES NO. 2018-08**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, August 9, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, (*City of Artesia*)  
Ali Saleh, (*City of Bell*)  
Pedro Aceituno, (*City of Bell Gardens*)  
Sonny Santa Ines, (*City of Bellflower*)  
Dr. Jeff Wassem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Mark Bollman, President (*City of Cerritos*)  
Steve Tye, (*City of Diamond Bar*)  
Robert Kiefer, (*City of Downey*)  
Dan Medina, (*City of Gardena*)  
Jerry Walton, (*City of Glendale*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Leonard Pieroni, (*City of La Cañada Flintridge*)  
Catherine Houwen, (*City of La Habra Heights*)  
Steve Croft, (*City of Lakewood*)  
Larry Mowles, (*City of La Mirada*)  
Emily Holman (*City of Long Beach*)  
Steven Goldsworthy, (*Los Angeles County*)  
Salvador Alatorre, (*City of Lynwood*)  
Avik Cordeiro, (*City of Montebello*)  
Leonard Shryock, (*City of Norwalk*)  
Bob Archuleta, (*City of Pico Rivera*)  
Scott Kwong, (*City of San Marino*)  
Luis Gonzalez, (*City of Santa Fe Springs*)  
Hector Delgado, (*City of South El Monte*)  
Josué Alvarado, (*City of Whittier*) \*7:17 pm

**TRUSTEES ABSENT**

Leonard Mendoza, (*City of Commerce*)  
Baru Sanchez, Vice-President (*City of Cudahy*)  
Marilyn Sanabria, (*City of Huntington Park*)  
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)  
Eddie De La Riva (*City of Maywood*)  
Tom Hansen, (*City of Paramount*)  
Raymin Herrera, (*City of San Fernando*)  
Heidi Heinrich, (*City of Santa Clarita*)  
Robert Copeland, (*City of Signal Hill*)  
Denise Diaz, (*City of South Gate*)

**TRUSTEES ABSENT (EXCUSED)**

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Kluh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Rakesha Thomas, *Director of Human Resources*  
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*  
Stephanie Cao, *Legal Counsel*  
Laurie LoFranco, Keenan & Associates

*\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

**1. CALL TO ORDER**

President Bollman called the meeting to order at 7:07 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 25 Trustees were present and 11 were absent. Trustee Alvarado arrived after roll call.

**3. INVOCATION**

Trustee Shryock gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Gonzalez led the Pledge of Allegiance.

**5. CORRESPONDENCE**

NONE

**6. INTRODUCTIONS**

NONE

## **7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

## **8. CONSENT AGENDA (8.1-8.3)**

### **VOTE REQUIRED**

- 8.1 Consideration of **Minutes 2018-07** of regular Board Meeting on July 12, 2018. (**EXHIBIT A**)
- 8.2 Consideration of **Resolution 2018-14** Authorizing Payment of Attached Requisition July 1, 2018 through July 31, 2018. (**EXHIBIT B**)
- 8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number 21-758. This Resolution requests GLACVCD allocate 0.0000031 of its current 0.0412% share of property tax resulting in a net share of 0.0409% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT C**)

*Analysis: The applicant requested annexation of property into the County Sanitation District No. 21 in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

**A motion to approve the Consent Agenda was made by Trustee Croft, seconded by Trustee Alatorre, and approved unanimously.**

## **9. CONSIDERATION OF ALTERNATE DATE FOR SEPTEMBER 13, 2018 BOARD OF TRUSTEES MEETING (VOTE REQUIRED)**

The September 13, 2018 Board of Trustee Meeting coincides with the League of California Cities Conference (September 12-14). Staff recommends consideration to reschedule the Board of Trustees meeting to September 20, 2018.

A poll was conducted to determine if a quorum would be reached next month, and the meeting date was not rescheduled.

## **10. COMMITTEE REPORTS**

### **10.1 Budget & Finance Committee**

S. Appleton, Chair

- Review of CalTRUST performance and discussion of future strategy for short and medium term accounts.

Committee Vice Chair Croft reported that the Committee reviewed the District's investments. CalTRUST investments continue to perform slightly better than the LAIF investments; however, no changes to the current investment strategy are recommended at this time.

### **10.2 Personnel Committee**

S. Croft, Chair

- Presentation and discussion on PEMHCA Minimum Contribution and Tier IV Benefit Research

*Summary: A representative from the District's current benefits broker, Keenan and Associates, will discuss the District's CalPERS medical plans and the PEMHCA minimum contribution as part of the research for a possible Tier IV benefits plan for future employees.*

Trustee Croft provided a brief introduction and turned the report over to Truc who recapped the Board's desire to evaluate the possibility for the implementation of a fourth benefits tier for new hires to reduce costs and future OPEB (CalPERS medical) liabilities. Staff looked at three main objectives: 1) evaluate the feasibility of leaving CalPERS medical, 2) finding options for a Tier IV, and 3) ensuring the District would remain competitive if benefits were changed. Laurie LoFranco from Keenan & Associates conducted a CalPERS breakaway analysis and provided a presentation with the findings. The analysis determined that leaving the CalPERS medical program was not recommended at this time because the District would be unlikely to see a cost savings on the benefits market. Keenan also worked with the District's actuary and determined that the District could see considerable cost savings (up to \$17 million over 20 years) by implementing a policy to pay only the required PEMHCA minimum contribution for retirees' medical benefits for future hires upon vesting and retirement from the District. Future hires could also be allocated a cafeteria plan of options with a capped benefit amount to further limit pre-retirement medical benefit expenses. Current employees would see no impact from this change. A copy of the presentation and various handouts were provided to Trustees.

Laurie and staff answered various questions from the Board, noting that the actuary was based on current employees, and evaluation did not include an assessment of additional staff positions approved in the current budget. If the District reaches more than 100 employees, extracting from CalPERS might make more sense in the future and would need to be reevaluated. Trustee Kiefer thanked Laurie for a very thorough evaluation and report.

Truc reported on her evaluation surrounding District benefits, noting that OCVCD's Comp and Class study is not yet available. In lieu, Truc conducted an informal survey and contacted three other southern California districts and reported that they all have cafeteria plans with monthly allocations ranging from \$800 to \$1900 per month for the employee alone to employee plus family, respectively. One offers the PEMHCA minimum contribution at retirement, while the others offer a graduated vesting schedule up to 100% with 20 years vesting. This analysis provides staff valid opportunities to implement a Tier IV realizing significant cost savings over time while maintaining competitiveness amongst other employers in the industry. The Board is asked to evaluate these options, and Laurie will return next month to provide additional information for consideration.

Truc answered additional questions from the Board with regard to current hiring status and timeline. There are still many decisions that will need to be made by the Board before the District can move forward. Even if Resolutions are approved by the Board next month, implementation of a Tier IV structure could not be implemented for a couple of months. Trustees Flowers and Alvarado indicated their desire to postpone the hiring of as many positions as possible until after the new tier is implemented. Following discussion to expedite the process by scheduling a Special Board Meeting, and consultation with legal counsel, President Bollman elected not to pursue a special meeting at this time prior to the September 13<sup>th</sup> Board of Trustees Meeting.

## **11. STAFF PROGRAM REPORTS: JULY 2018**

### **11.1 Manager's Report**

Truc had nothing to add to her report.

T. Dever, General Manager

### **11.2 Scientific-Technical: (Staff Report A)**

Susanne reported that so far this year, only 10 positive samples have been collected from the San Fernando Valley compared to 115 this time last year.

S. Klub, Sci.-Tech Services Dir.

**11.3 Operations: (Staff Report B)**

M. Daniel, Operations Dir.

Mark noted that service requests are climbing significantly, driven by invasive *Aedes* mosquitoes throughout most of the District. In response to a question regarding small MS4 permitting, Trustee Medina discussed how a reduction in BMP size will directly increase mosquito production risks.

**11.4 Community Affairs: (Staff Report C)**

K. Middleton, Comm. Affairs Dir.

Kelly noted that the Auditors will be at the District in the coming weeks and will be looking to ensure we meet legal ethics and harassment training/certification requirements. Kelly provided a brief recap of current and pending advertising initiatives on NBC and various Spanish-language outlets, and at the LA County Fair. The District is partnering with the LA County DPH on the Champion for WNV Prevention Challenge for cities, and Trustees are encouraged to work with their cities to participate.

**11.5 Fiscal: (Staff Report D)**

C. Weeks, Finance Director

Carolyn offered to answer questions from the Board.

**10.6 Human Resources: (Staff Report E)**

R. Thomas, Human Resources Dir.

Rakesha highlighted changes to her report better showing the status of ongoing recruitments. Because of the tremendous workload, a temporary HR assistant was hired to help with these recruitments. Rakesha noted that the Employee Appreciation Day was scheduled for October 18<sup>th</sup>.

**11.7 Legal Counsel Report**

S. Cao, Legal Counsel

No Report.

**12. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Kwong thanked staff for additional materials provided to increase awareness to his residents.

**13. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled pursuant to the Board's vote on Item 9 of this agenda at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**President Bollman adjourned the meeting at 8:22 p.m.**