

# GLACVCD

# BOARD OF TRUSTEES MEETING

## AGENDA AND EXHIBITS



**Thursday August 9<sup>th</sup> 2018**

7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

***Trustee Mark W. Bollman, President***  
***Trustee Baru Sanchez, Vice President***  
***Trustee Steve Appleton, Secretary-Treasurer***

*General Manager, Truc Dever*  
*Director of Fiscal Operations, Carolyn Weeks*  
*Director of Operations, Mark Daniel*  
*Director of Community Affairs, Kelly Middleton*  
*Director of Scientific-Technical Services, Susanne Kluh*  
*Director of Human Resources, Rakesha Thomas*  
*Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon*  
*Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

*Please refrain from smoking, eating or drinking in the Boardroom*

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670  
Office (562) 944-9656 Fax (562) 944-7976  
Email: [info@glacvcd.org](mailto:info@glacvcd.org) Website: [www.glacvcd.org](http://www.glacvcd.org)

## PRESIDENT

*Mark W. Bollman, Cerritos*

## VICE PRESIDENT

*Baru Sanchez, Cudahy*

## SECRETARY-TREASURER

*Steven Appleton, Los Angeles City*

GENERAL MANAGER  
*Truc Dever*

## A G E N D A

### THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, August 9, 2018 •

District Office

12545 Florence Avenue

Santa Fe Springs, California 90670

#### ARTESIA

*Sally Flowers*

#### BELL

*Ali Saleh*

#### BELL GARDENS

*Pedro Aceituno*

#### BELLFLOWER

*Sonny R. Santa Ines*

#### BURBANK

*Dr. Jeff D. Wassem*

#### CARSON

*Elito M. Santarina*

#### COMMERCE

*Leonard Mendoza*

#### DIAMOND BAR

*Steve Tye*

#### DOWNEY

*Robert Kiefer*

#### GARDENA

*Dan Medina*

#### GLENDALE

*Jerry Walton*

#### HAWAIIAN GARDENS

*Barry Bruce*

#### HUNTINGTON PARK

*Marilyn Sanabria*

#### LA CAÑADA FLINTRIDGE

*Leonard Pieroni*

#### LA HABRA HEIGHTS

*Catherine Houwen*

#### LAKEWOOD

*Steve Croft*

#### LA MIRADA

*Larry P. Mowles*

#### LONG BEACH

*Emily Holman*

#### LOS ANGELES COUNTY

*Steven A. Goldsworthy*

#### LYNWOOD

*Salvador Alatorre*

#### MAYWOOD

*Eddie De La Riva*

#### MONTEBELLO

*Avik Cordeiro*

#### NORWALK

*Leonard Shryock*

#### PARAMOUNT

*Dr. Tom Hansen*

#### PICO RIVERA

*Bob J. Archuleta*

#### SAN FERNANDO

*Raymin Herrera*

#### SAN MARINO

*Scott T. Kwong*

#### SANTA CLARITA

*Heidi Heinrich*

#### SANTA FE SPRINGS

*Luis Gonzalez*

#### SIGNAL HILL

*Robert D. Copeland*

#### SOUTH EL MONTE

*Hector Delgado*

#### SOUTH GATE

*Denise Diaz*

#### WHITTIER

*Josué Alvarado*

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. **CONSENT AGENDA (8.1-8.3)**

**VOTE REQUIRED**

8.1 Consideration of **Minutes 2018-07** of regular Board Meeting held July 12, 2018. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2018-14** Authorizing Payment of Attached Requisition July 1, 2018 through July 31, 2018. (**EXHIBIT B**)

8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number 21-758. This Resolution requests GLACVCD allocate 0.0000031 of its current 0.0412% share of property tax resulting in a net share of 0.0409% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT C**)

*Analysis: The applicant requested annexation of property into the County Sanitation District No. 21 in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

**9. CONSIDERATION OF ALTERNATE DATE FOR SEPTEMBER 13, 2018 BOARD OF TRUSTEES MEETING (VOTE REQUIRED)**

The September 13, 2018 Board of Trustee Meeting coincides with the League of California Cities Conference (September 12-14). Staff recommends consideration to reschedule the Board of Trustees meeting to September 20, 2018.

**10. COMMITTEE REPORTS**

**10.1 Budget & Finance Committee**

S. Appleton, Chair

- Review of CalTRUST performance and discussion of future strategy for short and medium term accounts.

**10.2 Personnel Committee**

S. Croft, Chair

- Presentation and discussion on PEMHCA Minimum Contribution and Tier IV Benefit Research

*Summary: A representative from the District's current benefits broker, Keenan and Associates, will discuss the District's CalPERS medical plans and the PEMHCA minimum contribution as part of the research for a possible Tier IV benefits plan for future employees.*

**11. STAFF PROGRAM REPORTS: JULY 2018**

**11.1 Manager's Report**

T. Dever, General Manager

**11.2 Scientific-Technical: (*Staff Report A*)**

S. Kluh, Sci.-Tech Services Dir.

**11.3 Operations: (*Staff Report B*)**

M. Daniel, Operations Dir.

**11.4 Community Affairs: (*Staff Report C*)**

K. Middleton, Comm. Affairs Dir.

**11.5 Fiscal: (*Staff Report D*)**

C. Weeks, Finance Director

11.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

11.7 Legal Counsel Report

S. Cao, Legal Counsel

**12. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

**13. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled pursuant to the Board's vote on Item 9 of this agenda at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

# GLACVCD

## BOARD OF TRUSTEES MEETING

## STAFF REPORTS



**Thursday August 9<sup>th</sup> 2018**

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## SECRETARY-TREASURER

*Steven Appleton, Los Angeles*

## GENERAL MANAGER

*Truc Dever*

### General Manager's Report for August 9, 2018 Board of Trustees Meeting

As you know, the Board voted to proceed with LAFCO's proposal for our District to annex areas in LA County that are not currently serviced by a vector control agency. I have made further inquiries with the office of LAFCO Commissioner, and LA County Supervisor Janice Hahn and her staff have confirmed that the County Assessor's office has agreed to waive its application fees associated with these annexations. I have already begun working with LAFCO on completing the applications.

On July 17, Urban Water Program Manager Mark Hall and I joined the manager at the San Gabriel Valley MVCD in attending the LA County Board of Supervisor's Public Hearing on the Safe, Clean Water Program. As you may be aware, the Supervisors voted to place this parcel tax funding measure on the November ballot. If the tax passes, it will have an impact on urban stormwater structures in LA County for the next several decades. We believe every discussion about stormwater should include mosquito breeding considerations. That is why we are working with the measure's advisory committee to get a vector control representative appointed to the steering committee or regional water advisory board if the parcel tax passes in November. This advisory committee also indicated that the ballot measure language could be amended to reference mosquito control and exclusion when it comes to structure maintenance and project implementation. It is absolutely critical for our agency to work with cities to advise them on these stormwater structure installations. Installing properly designed units will reduce the need for maintenance and reduce mosquito-borne disease risks for many years to come. I encourage each Trustee to reach out to their public works departments and have them schedule a meeting with our Urban Water Program Manager.

This month, staff and I will be joining the Acute Communicable Disease Control team at the LA County Department of Public Health in meetings with city officials in Lakewood, Northridge, and Whittier to discuss the County's Champion for West Nile virus Prevention Challenge. This campaign is being rolled out to all cities and neighborhoods in LA County and challenges cities to complete a set of WNV promotional activities including educating residents about disease prevention through social media and traditional media, distributing flyers and pamphlets at public venues, and hosting a tire recycling or yard clean up event. The challenge will run through November, and cities will compete for a recognition award that will be given by the Board of Supervisors at a special ceremony in December. I, again, would like to encourage all District cities to participate. We are meeting with Lakewood, Northridge, and Whittier since they have been identified as among the 5 highest WNV risk cities based on County human case reports.

Our Finance Department has closed out the 2017-2018 fiscal year and will, once again, be working with auditors at Lance Soll & Lunghard (LSL) to conduct the District's annual financial audit for the year ended June 30, 2018. A copy of the official engagement letter from LSL will be provided to all Trustees at the Board meeting.

**Page 2 of 2**  
**August 9, 2018**

As a follow-up to our recent meeting discussions, a representative from Keenan and Associates, our benefit brokers, will be here to discuss PEMHCA minimum contributions and our research on developing a possible Tier IV through CalPERS for new hires. Trustees will be provided with handouts and will have time to ask questions during the meeting.

Finally, we have transitioned to our new uniform provider Cintas. Our operational staff have officially switched to the new field uniforms, which are now dark blue and grey. We will be updating our website and informational materials to reflect the new colors. In the meantime, notification has been made on our website and social media to inform the public and residents to watch for the new colors when technicians conduct their inspections.

Yours truly,

A handwritten signature in black ink, appearing to read "Truc Dever".

Truc Dever  
General Manager

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



## SCIENTIFIC-TECHNICAL REPORT

July, 2018

Susanne Kluh, Scientific-Technical Services Director

Paul O'Connor, Harold Morales, Tanya Posey &amp; Steve Vetrone, Vector Ecologists

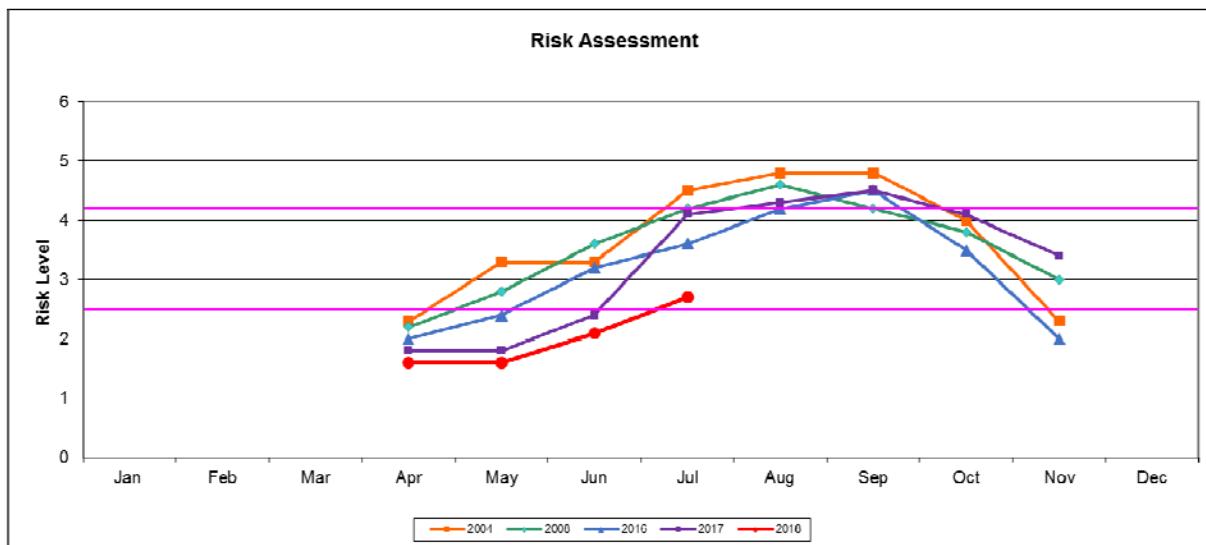
Rande Gallant, Assistant Vector Ecologist

Angela Arteaga &amp; Christopher Ortiz, Field Assistants

## I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
1. Environmental Conditions High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	5
	2	Avg daily temperature during prior half month 57-	
	3	Avg daily temperature during prior half month 66-	
	4	Avg daily temperature during prior half month 73-	
	5	Avg daily temperature during prior half month $>79^{\circ}\text{F}$	
2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and	1	Vector abundance well below average ( $\leq 50\%$ )	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ( $>300\%$ )	
3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	2
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 $>5.0$	
4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNV. If $>1$ flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	1
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	$>2$ seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	$>2$ seroconversions in one or more flocks in specific	
5. Dead Bird Infection Includes zoo collections.	1	No WN+ dead birds	1
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	$>5$ WN+ dead bird + reports of dead birds in specific	
6. Human Cases This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	4
	4	One human case in specific region	
	5	More than one human case in specific region	
Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0)		TOTAL	16
		AVERAGE	2.7

# S-TS STAFF REPORT A



## II. GLACVCD MOSQUITO-BORNE DISEASE WATCH Summary

- The first human case of WNV in our jurisdiction was reported from Northridge.
- Mosquito abundance in July remained close to the 5 year average.
- Despite rising night-time temperatures WNV virus activity remained low. Extreme heat during the first week of July is likely to have negatively impacted older infected female mosquitoes and caused another slowdown of virus amplification.
- 3 mosquito samples positive for WNV in the San Fernando Valley (Panorama City, Porter Ranch & Sherman Oaks), have been the only activity detected within GLACVCD boundaries this year.
- 3 WNV positive dead bird and 2 human cases have been reported from other parts LA County.

Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	85	0	0	0	0
Year to Date	420	0	0	0	0

Dead Birds	Number Submitted	WNV Positive
This Period	5	0
Year to Date	20	0

Culex Mosquito Pools					
This Period	204	3	0	0	0
Year to Date	1,179	3	0	0	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	6	0	0	0
Year to Date	11	0	0	0

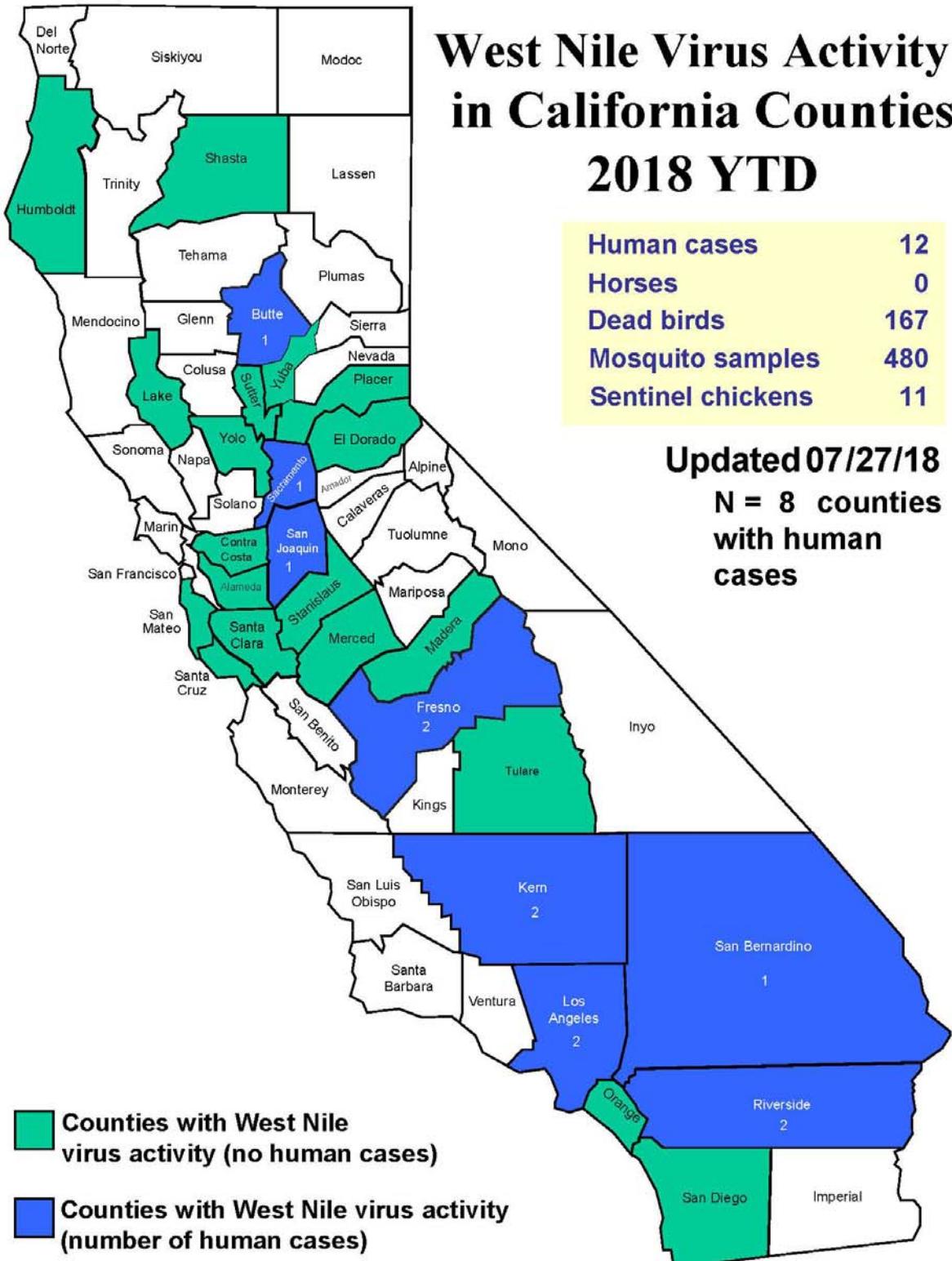
## III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2018

**Reporting Period: January 01 – July 27, 2018**

Human Cases	WNV	SLE	WEE
This Period	3	0	0
Year to Date	12	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	1,428	11	0	0	0
Year to Date	5,115	11	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	8,365	433	97	0	0
Year to Date	21,33	480	129	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	272	0	0	0	
Year to Date	567	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	381	35
Year to Date	1,076	167



**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT****OPERATIONS REPORT**

July, 2018

*Mark Daniel, Operations Director**Martin Serrano, Operations Supervisor, Headquarters**Wesley Collins, Operations Supervisor, Sylmar**Kevin Vargas, Operations Supervisor, USD**Mark Hall, Urban Water Program Manager**Fernando Martinez, Facilities & Fleet Maintenance Supervisor***Departmental Activities*****Operations***

- Presentation to National Environmental Health Association (NEHA).
- Participated in the Wide Area Larviciding Study for Aedes control using Vectobac WDG with Coachella Valley MVCD and Valent BioSciences.
- Recruitment process for 6 pending MCT positions.
- Conducted annual pesticide safety training, respirator fit testing, heat stress training, and trained on the District's vehicle accident reporting procedures for operational staff.
- USD down town L.A. night mission.

***Urban Water Program***

- Attended the Los Angeles County Board of Supervisors meeting providing comment regarding Safe, Clean Water Program.
- Attended the State Water Resources Control Board meeting regarding small MS4 permitting.
- Presentation at the L.A. County Department of Public Works to the Council of Arroyo Seco Agencies (CASA).
- Attended the L.A. River Master Plan Community meeting, Canoga Park.

***Facilities & Maintenance***

- Installed new cubicles and computer work station in Operations.
- Installing roof insulation over the work shop area in Sylmar.
- Ongoing RFP process for 9 new vehicles.
- Fabricating special equipment to outfit new Operations vehicles.
- Outfitted new Sci-Tech vehicle for service.
- Completed all vehicle services for July.

## WORK PERFORMED BY DISTRICT

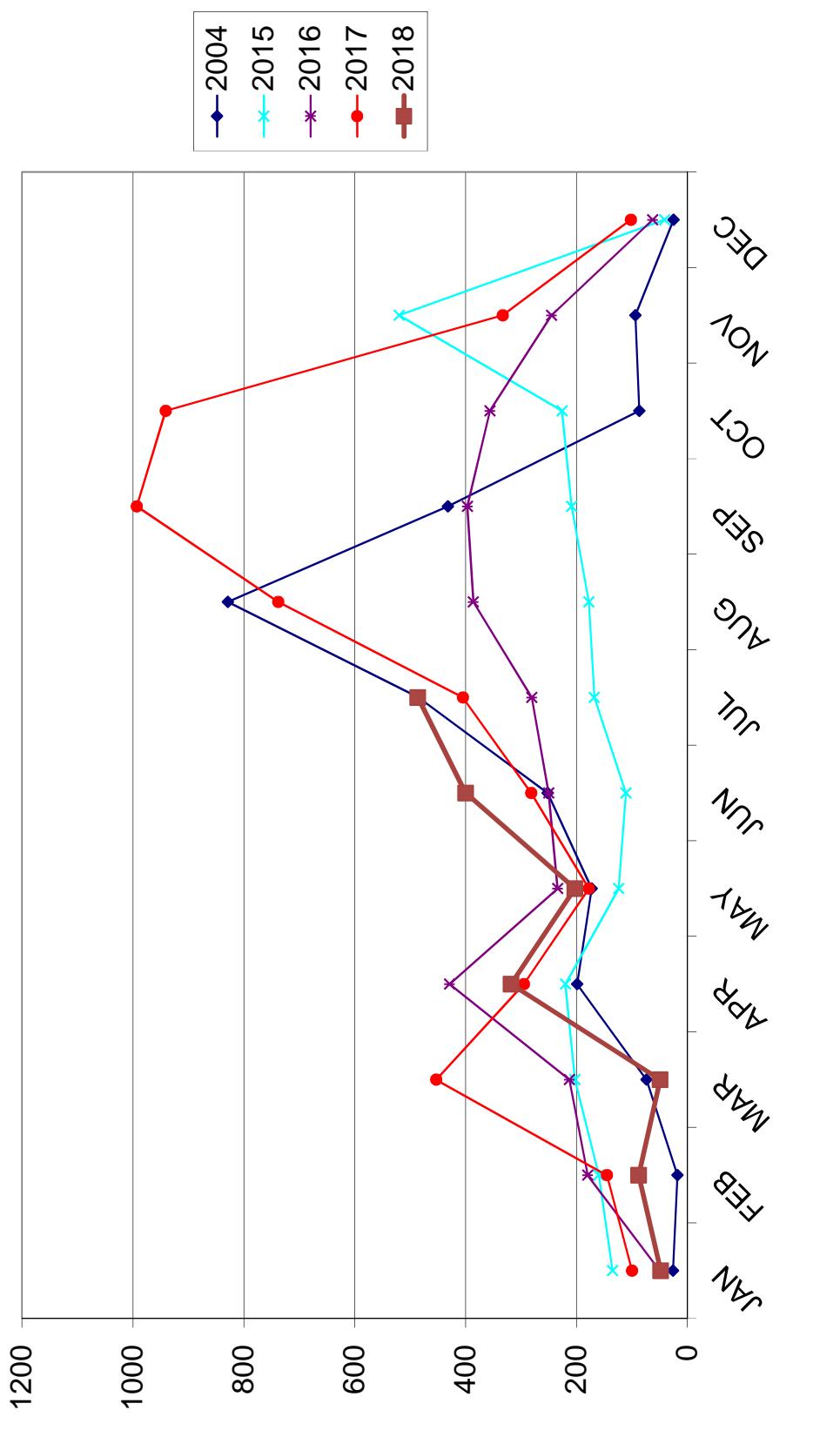
July, 2018

CONTROL AND OPERATIONS

		Hours July	worked 2018
Fishing (Mosquitofish)		32	119
Source Reduction		4	244
Mosquito Control	<i>Sources inspected 11,341 / Sources with larvae 5,653</i>	4,630	25,458
Insecticide used:			
Larvicide oils	36.3 gals @ \$14.13 per =	\$512.92	
Altosid ALL	0.114 gals @ \$269.62 per =	\$30.74	
Altosid Briquets 30 day	1,596 ea @ \$1.14 ea. =	\$1,819.44	
Altosid Briquets XR	50 ea @ \$3.38 ea. =	\$169.00	
Altosid Pellets	4.16 lbs @ \$27.24 per =	\$113.32	
Natular T-30	0 ea @ \$1.56 per =	\$0.00	
Fourstar BTI Brqts 45 day	42 ea @ \$1.30 per =	\$54.60	
Altosid WSP	355 ea @ \$0.84 per =	\$298.20	
Vectobac 12AS	10.2 gals @ \$38.62 per =	\$393.92	
Vectobac G	300.88 lbs @ \$2.63 per =	\$791.31	
Fourstar Briquets 45 day	0 ea @ \$1.30 per =	\$0.00	
Vectomax FG	504.74 lbs @ \$8.70 per =	\$4,391.24	
Vectomax WSP	310 ea @ \$0.97 per =	\$300.70	
Natular	0 gals @ \$877.61 per =	\$0.00	
Vectolex WDG	81.83 lbs @ \$56.06 per =	\$4,587.39	
Vectobac WDG	45.55 lbs @ \$44.60 per =	\$2,031.53	
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ 49.34 per =	\$0.00	
Blackfly Control		13	187
Insecticide used:			
Vectobac 12AS	15.72 gals @ \$38.62 per =	\$607.11	
Underground Mosquito Control	<i>UGSD inspected 4,517 / UGSD treated 3,079</i>	941	8,578
Insecticide used:			
Vectobac 12AS	10.74 gals @ \$38.62 per =	\$414.78	
Vectolex WDG	171.57 lbs @ \$56.06 per =	\$9,618.21	
Fogging		30	37
Insecticide used:			
Duet / Zenivex	0.053/.00 gals @ 200 / 85 per =	\$10.60	
	<u>Total \$26,145.01</u>		
Supervisory		866	6,499
Continuing Education / Training		521	3,344
Overtime: Community Outreach		28	124
Mosquito Control		41	229
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>			
Vehicles		585	3,714
Spray Equipment		43	617
Buildings and yards		256	1,353
VEHICLE MILEAGE :	<i>July</i>	<i>2018</i>	
	52,910	308,333	
			7,990 50,503

Greater Los Angeles County Vector Control District  
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2015	135	160	203	220	124	111	168	209	226	520	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318	203	400	486					



**BREAKDOWN OF MONTHLY SERVICE REQUESTS  
AND REQUEST FOR MOSQUITOFISH**

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	2							2		0
BELL	10							10		0
BELLFLOWER	1							1		0
BELL GARDENS	3	2						3		0
BURBANK										0
CARSON	4							4		0
CERRITOS	11		1					11		0
COMMERCIAL	2							2		0
CUDAHY										0
DIAMOND BAR										0
DOWNEY	29		2					29	1	10
GARDENA										0
GLENDALE	7		2					7		0
HAWAIIAN GARDENS	1							1		0
HUNTINGTON PARK										0
LA CANADA FLINTRIDGE	2			1					2	0
LA HABRA HEIGHTS	3		1	1					3	0
LA MIRADA	21		4						21	0
LAKEWOOD	12			2					12	0
LONG BEACH	17		2						17	0
LOS ANGELES CITY	213		44	33				213	24	240
LOS ANGELES COUNTY	35		5	2					35	3
LYNWOOD	4									30
MAYWOOD										0
MONTEBELLO	5								5	0
NORWALK	7		1	2					7	1
PARAMOUNT	2								2	0
PICO RIVERA	11								11	0
SAN FERNANDO	3								3	0
SAN MARINO	7		3	2					7	1
SANTA CLARITA	18		4	5					19	4
SANTA FE SPRINGS	11								11	0
SIGNAL HILL	2								2	1
SOUTH EL MONTE	1								1	10
SOUTH GATE	6			1					6	0
WHITTIER	35		7	2					35	2
<b>TOTAL</b>	<b>485</b>	<b>0</b>	<b>80</b>	<b>51</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>486</b>	<b>38</b>	<b>380</b>

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	2				1		6			
BELL	9				1	1	15			4
BELLMOWER	11				2		8			
BELL GARDENS	14				6		25			1
BURBANK	67	0.01			4		3			
CARSON	26	0.03	0.01		2		16			
CERRITOS	74	0.03	0.02					18		
COMMERCE	76						4			
CUDAHY	23									
DIAMOND BAR	4	0.02			2	4	3			2
DOWNEY	75	0.01			10	3	21			
GARDENA	37						1			
GLENDALE	44	0.01			8	6	8			
HAWAIIAN GARDENS	6						9			
HUNTINGTON PARK	45						8			4
LA CANADA FLINTRIDGE	15				5	1	4			
LA HABRA HEIGHTS	1	0.02					5			0
LA MIRADA	9						2			
LAKEWOOD	65		0.02		1	1	26			
LONG BEACH	76	0.01		1.02	4		31	20		2
LOS ANGELES CITY	396	0.2	3.43	1.84	226	39	113	5	24	14
LOS ANGELES COUNTY	93	0.14	0.18		12	5	22		2	1
LYNWOOD	20				2		3			4
MAYWOOD	16					2	4			
MONTEBELLO	93	0.01	0.02		3		8	9		2
NORWALK	11	0.01			12	1	4			
PARAMOUNT	18						22			3
PICO RIVERA	23				2		10			2
SAN FERNANDO										
SAN MARINO	11	0.01				1				
SANTA CLARITA	106	0.14	0.64		17	4	12			1
SANTA FE SPRINGS	46	0.08			1		3			
SIGNAL HILL	78					3	21			6
SOUTH EL MONTE	54	0.02			2		24			
SOUTH GATE	29		0.01		2		15			
WHITTIER	65	0.07			7	2	5			2
Total	1738	0.82	4.33	2.86	331	75	477	34	31	43

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA						2.1	3.63	6	18.14
BELL	0.5					2.6	7.21		18.25
BELLFLOWER	1.5					5	0.02		50.65
BELL GARDENS	0.94				0.02	1.6	10.96		28.91
BURBANK	1.47			1		22.7	8.43	6	111.33
CARSON	5.46	0.01		0.01		6.6	39.84	2	109.72
CERRITOS	0.58	0.01		0.46		7.3	51.76	20	87.71
COMMERCE						5.4	1.09	10	36.66
CUDAHY							7.21	4	10.41
DIAMOND BAR	1.73					1.9	2.32		32.46
DOWNEY	0.25				0.05	1.8	37.27	2	138.55
GARDENA	1.52						3.3		19.82
GLENDALE	0.5	0.51	0.04			17.9	2.22	1	89.92
HAWAIIAN GARDENS	4				0.06	1.3	6.18	2	13.69
HUNTINGTON PARK						4.2	7.21	3	24.27
LA CANADA FLINTRIDGE	0.01					0.4	1.03	2	10.96
LA HABRA HEIGHTS									9.43
LA MIRADA	8.45					3.3	3.21	4	57.04
LAKEWOOD	13.64					8	51.77	15	120.34
LONG BEACH	14.94				0.02	11.2	96.26	45	173.39
LOS ANGELES CITY	43.76	1.16	0.01	14	0.01	133.5	319.88	113	1877.84
LOS ANGELES COUNTY	12.46	0.25			0.02	15.5	3.57	12	259.22
LYNWOOD							7.83		23.77
MAYWOOD						1.2	7.21		19.14
MONTEBELLO	0.79					5	2.18		40.47
NORWALK	0.25				0.01	4.7	9.52		62.37
PARAMOUNT	0.5						10.71		34.02
PICO RIVERA	0.25					8.9	23.5	8	78.99
SAN FERNANDO							2.06	2	20
SAN MARINO						0.8	7.42	2	21.01
SANTA CLARITA	9.93	0.49		12		17.4	0.04	16	186.61
SANTA FE SPRINGS	5.5				0.01	5.7	8.02	1	79.46
SIGNAL HILL								2	5.88
SOUTHERN MONTE	2.41					5.4	7.42		51.96
SOUTH GATE	1.5					0.01	7.83		24.16
WHITTIER	1.1					6.5	20.81	14	121.82
Total	133.94	2.43	0.05	27.00	0.68	307.90	778.92	292	4068.37

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### COMMUNITY AFFAIRS PROGRAM JULY 2018

***Kelly Middleton**, Director of Community Affairs  
**VACANT**, Public Relations Officer  
**Heather Hyland**, Education Program Coordinator  
**VACANT**, Education Program Coordinator  
**Helen Kuan**, Outreach Assistant/EPC Interim*

### Departmental Activities

#### *Administrative*

- Reviewed EPC applications and working with HR to schedule interviews
- Finalized job description for Community Liaisons
- Working on staff annual reviews
- Updated Mobile Science and Vector Education Foundation letterhead and donation solicitation materials
- Continued work with EPCs to implement advancements into SWAT curriculum

#### *Programmatic*

- Conducted Mosquito SWAT Lab drivers training exercise for additional staff. Thanks to IT Administrator Alan Shaffer for his expertise and assistance
- Working with SGVMVCD on LA Times en Espanol – Hoy print and digital campaign (August 17 – October 31).
- Working with El Aviso on possible advertising opportunity
- Worked with Trustee Sanabria and Hepline Youth Counseling, to distribute 20 cases of repellent donated last year by Spectrum to homeless in 11 LA County SPA 7 cities
- Working with Judi Anderson, Kroeger & Assoc. to coordinate increased outreach related to safe and effective use of repellents
- Finalizing content development with Lifeliqe. The last scene, Zika virus replication, was sent off for rendering and posting to educational site.
- Updated eAlerts listserve to ensure all city and county representatives receive copies of District press releases.

#### *Meetings & Training*

7/9 – LA County DPH ACDC- Vector Control Quarterly teleconference  
7/10 – Taiden Software training  
7/16 – MVCAC Public Relations Committee teleconference  
7/18 – Pesticide and safety training  
7/19 – Safety Committee Meeting  
7/19 – Swimming Pool program meeting – Ops  
7/24 – El Aviso sales meeting  
7/24 – MVCAC Southern Region Meeting teleconference

## STAFF REPORT C

### Community Outreach Activities

Date	Event	City	# Reached	Materials Distributed
7/14 – 7/15	Lotus Festival	Echo Park	472	Giveaways, brochures
7/21	Cruise Night	Glendale	375	Giveaways, brochures
7/27	Bellflower Kiwanis	Bellflower	37	Brochures, Repellent

### Educational Outreach

Date	School	City	Students
7/6	East Los Angeles Service Center	Los Angeles	37
7/10	Liberty Park Community Center	Los Angeles	95
7/12	Los Angeles Zoo And Botanical Gardens	Los Angeles	25
7/18	City Terrance Library	East Los Angeles	45
7/18	La Mirada Community Center	La Mirada	123
<b>TOTAL</b>			<b>325</b>

The EPC have been working to formalize activities and proposals for a fall Mobile Madness event - producing the project proposal, formalizing commitments, working to secure event location, and laying out the map and logistics details. We are waiting for confirmation from the LA Zoo to partner with them to host the event in their large parking lot. The EPCs are also working to revise the 2018-2019 school year curriculum, preparing program announcement mailers to schools, and preparing the SWAT Lab for upcoming events.

### Media Coverage/Publications

- Two press releases were sent in July:
  - First WNV Positive Mosquitoes Found – Panorama City
  - West Nile Virus Update – More San Fernando Mosquitoes Test Positive
- Paid Media on NBC4, NNBC, plus their digital platforms has concluded. Final reports are pending, but this campaign featuring the :30 second version of the Mosquito RAP Song PSA was scheduled to reach:

Paid Media	Reach	Cost
KNBC4 Commercials	2,852,000	\$11,285
NNBC Commercials	449,000	\$2,125
Digital	375,000	\$3,825
<b>Total</b>	<b>3,676,000</b>	<b>\$14,981 (discount applied)</b>

# STAFF REPORT C

## Media Activity

Date	Media Type	Media Name	Activity
7/12	Online	<i>SCVNews.com</i>	July 12: Greater LA County Vector Control District Regular Meeting
7/16	Online	<i>SCVNews.com</i>	First West Nile Positive Mosquitoes Found – Panorama City
7/28	Online	<i>Santa Clarita Valley Signal</i>	Mosquitoes tested positive for West Nile Virus in L.A. County
7/29	TV & Online	<i>NBC</i>	Mosquitoes in San Fernando Valley Test Positive for West Nile Virus
7/30	Online	<i>SCVNews.com</i>	More West-Nile Positive Mosquitoes found in SFV
7/30	TV	<i>KTLA-5</i>	Mosquitoes tested positive for West Nile Virus in L.A. County
7/31	TV & Online	<i>FoxLA.com</i>	Mosquitoes with West Nile Virus found in San Fernando Valley

Total Coverage:

Fiscal Year-to-Date: 7

## Digital Outreach

### Website/Social Media Maintenance

- Posted regular updates to District's social media sites

Outreach Medium	Number of Subscribers	Reach
Email (eAlert) List	1,962	3,784
Facebook	3,756	16,494
Twitter	980	6,735
Instagram	146	N/A
Google Adwords	N/A	N/A
Nextdoor*	402,869	296,950

### \*Nextdoor

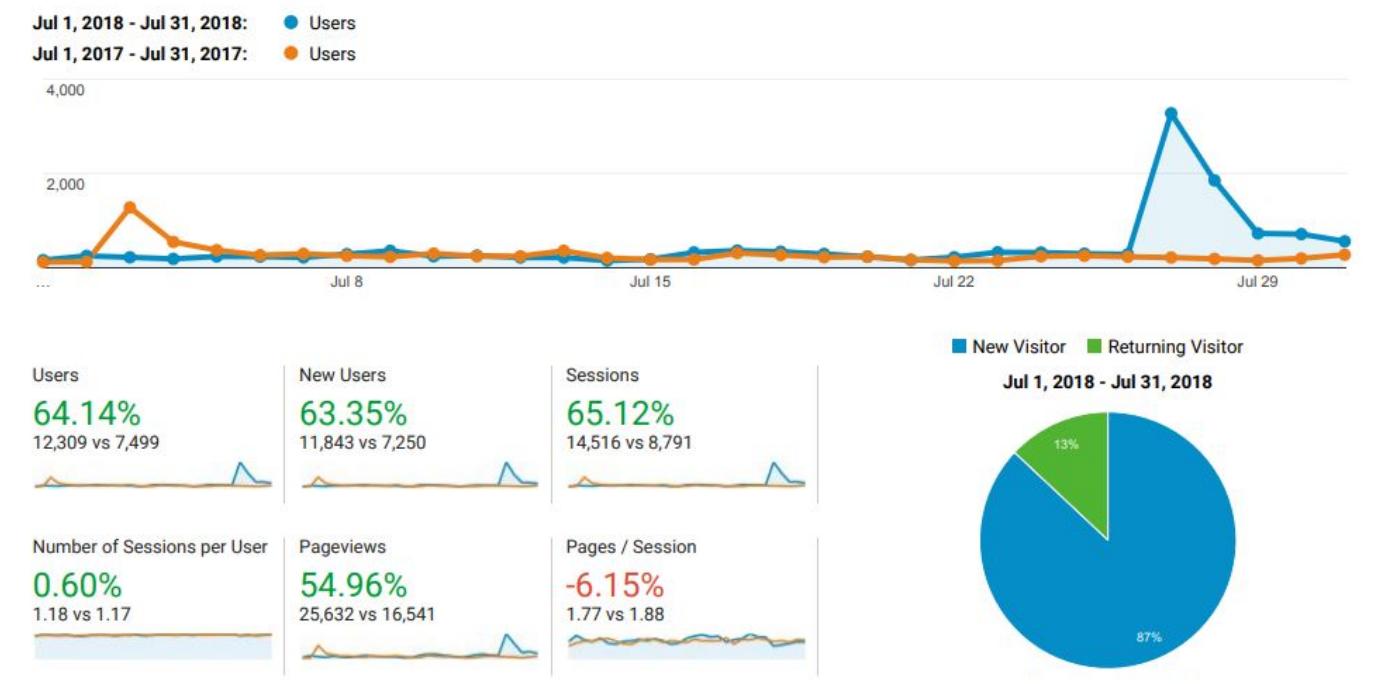
This month, we have added Nextdoor as a permanent fixture in our Social Media stats table above. Since June of this year, we have been putting considerably more effort into using this site as a valuable outreach medium for several reasons:

- 1) Nextdoor members are very engaged. They represent the key community members who care and take action to protect their neighborhoods.
- 2) 15% of the nearly 2 million households in our service area regularly monitor Nextdoor – that's 402,869 members
- 3) The engagement rate (number of people that see and take an action) is impressive. For comparisons: The same July 27 WNV update was posted on Nextdoor, Facebook, & Twitter. The number of people that responded (liked, shared, or commented on the posts by site are listed below:
  - Nextdoor – 108,554 impressions; ~1,800 clicks, 251 likes/comments + 23 service requests
  - Facebook – 1,171 impressions; 44 clicks, 51 likes/shares + 1 service request
  - Twitter – 802 impressions; 27 likes/shares + 0 service requests

4) As an LA County Agency, we can post to this site for FREE. Comparable engagement rates on Facebook require paid advertising.

While it does have its drawbacks (limits our ability to allow comments/engage directly with residents, results in service request spikes & consumes department workload for days after popular posts), it has been proven to be extremely successful as the numbers reached (above), and spikes in traffic to the District's website (below) reflect.

## GLACVCD Website\*\*



## Summary

In the period from July 1 through July 31<sup>st</sup>, 2018, the District website ([www.glacvcd.org](http://www.glacvcd.org)) had 11,843 visits compared 7,250 visitors from the previous year.

\*\*NOTE: As occurred last month, due to increased spikes in website activity, the left axis of this graph (# Daily Users) has changed from 0 to 300 (July 2017) to 0 to 4,000 (July 2018).

# STAFF REPORT D

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### FISCAL REPORT

July 2018

*Carolyn M. Weeks, CPA, Director of Fiscal Operations  
Alhaji Kamara, Accounting Clerk*

- Working on closing the fiscal year end in preparation for the auditors' arrival on August 20<sup>th</sup>
- Will be attending in September the annual CSDA conference in Indian Wells
- Working on reorganizing all the files in storage

## STAFF REPORT D

### Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer's cost of employment taxes

Extra Help Salaries – seasonal staff's salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

## STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

**SUMMARY OF CASH ACCOUNTS**

July, Fiscal Year 2018-2019

Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>COUNTY TREASURY -1010.0</b>												
Fund Balance - 6/30/18 \$1,553,493.00												
Deposits/Revenues	216,541											
YTD	216,541	216,541										
Transfer to LAIF 1020.0	1,480,000											
YTD	1,480,000											
Fund Balance <b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>	<b>\$ 270,034</b>
<b>LAIF ACCOUNT - 1020.0</b>												
Fund Balance - 6/30/18 \$3,894,467.00												
(Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	1,480,000											
YTD	1,480,000											
Withdrawals (Transfer to BPP Payable 1018)	1,200,000											
YTD	1,200,000											
Fund Balance <b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>	<b>\$ 4,174,467</b>
<b>AB ACCOUNTS PAYABLE 1016.0</b>												
Fund Balance - 6/30/18 \$209,292.14												
Deposits (Transfer from LAIF 1020)												
YTD	225,000											
Misc. Receipts												
YTD	225,000	225,000										
Withdrawals (Transfer to BPP Payable 1018)												
YTD	225,000											
Withdrawals for Payables												
YTD	301,089											
Account Balance <b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>	<b>\$ 133,203</b>
<b>AB PAYROLL ACCOUNT 1018.0</b>												
Fund Balance - 6/30/18 \$38,815.00												
Deposits (Transfer from LAIF 1020)												
YTD	1,200,000											
Withdrawals for Payroll												
YTD	931,283	1,200,000										
Withdrawals (Transfer to BPP Payable 1018)												
YTD	225,000											
Account Balance <b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>	<b>\$ 82,532</b>

**SUMMARY OF CASH ACCOUNTS**

July, Fiscal Year 2018-2019

Carolyn Weeks CPA, Director of Fiscal Operations

	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>CalTRUST Account Cash Flow - 1019.0</b>												
Fund Balance - 6/30/18 \$1,514,048.00												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 1,514,048</b>											
<b>VCJPA TRUST FUND - 1012.0</b>												
Fund Balance - 6/30/18 \$1,013,862.00												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 1,013,862</b>											
<b>VCJPA PROPERTY - 1013.0</b>												
Fund Balance - 6/30/18 \$51,552.00												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 51,552</b>											
<b>CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0</b>												
Fund Balance - 6/30/18 \$1,202,278.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)
YTD	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)	(1,215)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 1,201,064</b>											
<b>LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0</b>												
Fund Balance - 6/30/18 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ -</b>											
<b>LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0</b>												
Fund Balance - 6/30/18 \$127,263.68												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 127,263</b>											

**SUMMARY OF CASH ACCOUNTS**

July, Fiscal Year 2018-2019

Carolyn Weeks CPA, Director of Fiscal Operations

	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>CaTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0</b>												
Fund Balance - 6/30/18 \$400,921.00												
Deposits (Transfers from 1020.0)												
Interest Earned	(405)	(405)	(405)	(405)	(405)	(405)	(405)	(405)	(405)	(405)	(405)	(405)
Withdrawals	YTD											
Fund Balance	<b>\$ 400,516</b>											

**LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0**

	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>CaTRUST ACCOUNT OPEB DESIGNATED RESERVES - 1027.0</b>												
Fund Balance - 6/30/18 \$100,696.00												
Deposits (Transfers from 1020.0)												
Interest Earned	YTD											
Withdrawals	YTD											
Fund Balance	<b>\$ 100,696</b>											

**LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0**

	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>CaTRUST ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0</b>												
Fund Balance - 6/30/17 \$20,000.00												
Deposits (Transfers from 1020.0)												
Interest Earned	YTD											
Withdrawals	YTD											
Fund Balance	<b>\$ 20,000</b>											

**CaTRUST ACCOUNT CAPITAL RESERVES - 1032.0**

	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>CaTRUST ACCOUNT CAPITAL RESERVES - 1032.0</b>												
Fund Balance - 6/30/18 \$200,855.00												
Deposits (Transfers from 1020.0)												
Interest Earned	(364)	(364)	(364)	(364)	(364)	(364)	(364)	(364)	(364)	(364)	(364)	(364)
Withdrawals	YTD											
Fund Balance	<b>\$ 360,495</b>											

**CaTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0**

	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b>CaTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0</b>												
Fund Balance - 6/30/18 \$200,460.00												
Deposits (Transfers from 1020.0)												
Interest Earned	(202)	(202)	(202)	(202)	(202)	(202)	(202)	(202)	(202)	(202)	(202)	(202)
Withdrawals	YTD											
Fund Balance	<b>\$ 200,258</b>											

**CASH BALANCE** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988** **\$ 9,649,988**

This above information is provided in compliance with the District's Investment Policy.

**MONTHLY EXPENSE STATEMENT**  
**July, Fiscal Year 2018-2019**  
**Carolyn M. Weeks CPA, Director of Fiscal Operations**

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	YTD MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	BUDGETED YTD EXPENSE (\$)	YTD VARIANCE (\$)
<b><u>Salaries and Benefits</u></b>						
Regular & Limited Term Salaries	\$ 489,863	\$ 577,668	\$ 87,805	\$ 489,863	\$ 577,668	\$ 87,805
Employee Taxes	16,913	26,401	9,488	16,913	26,401	9,488
Extra Help Salaries	68,210	96,233	28,023	68,210	96,233	28,023
General Benefits	455,858	474,892	19,033	455,858	474,892	19,033
Health Benefits	121,142	174,207	53,065	121,142	174,207	53,065
<b>SUBTOTAL</b>	<b>\$ 1,151,987</b>	<b>\$ 1,349,401</b>	<b>\$ 197,414</b>	<b>\$ 1,151,987</b>	<b>\$ 1,349,401</b>	<b>\$ 197,414</b>
<b><u>Services and Supplies</u></b>						
Chemicals	\$ -	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ 8,000
Operational Support Equipment	-	1,850	1,850	-	1,850	1,850
Uniforms and Accessories	237	9,735	9,498	237	9,735	9,498
Communications	-	11,745	11,745	-	11,745	11,745
Kitchen Materials and Supplies	-	121	121	-	121	121
VCJPA Insurance	-	-	-	-	-	0
Maintenance: Automotive	1,470	8,505	7,035	1,470	8,505	7,035
Office Equipment	2,441	6,458	4,017	2,441	6,458	4,017
Maintenance: Bldgs/Yards	1,862	11,156	9,294	1,862	11,156	9,294
Scientific-Technical Lab Supplies	450	7,550	7,100	450	7,550	7,100
Memberships	-	16,000	16,000	-	16,000	16,000
Office Expense	3,863	9,771	5,908	3,863	9,771	5,908
Professional Services	13,316	8,300	(5,016)	13,316	8,300	(5,016)
Public Information & Education	-	8,000	8,000	-	8,000	8,000
Special Expense	7,329	13,567	6,237	7,329	13,567	6,237
Transportation & Travel	9,236	15,970	6,734	9,236	15,970	6,734
Fuel	17,159	26,367	9,208	17,159	26,367	9,208
Utilities	8,530	11,117	2,587	8,530	11,117	2,587
<b>SUBTOTAL</b>	<b>\$ 65,894</b>	<b>\$ 174,211</b>	<b>\$ 108,317</b>	<b>\$ 65,894</b>	<b>\$ 174,211</b>	<b>\$ 108,317</b>
<b><u>Fixed Assets</u></b>						
Automotive/Specialty Vechicles	\$ -	-	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment	-	-	-	-	-	-
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	-	-	-	-	-
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	9,000	9,000	-	9,000	9,000
Capital Improvements	-	-	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b><u>Reserves</u></b>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res	-	-	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,217,881</b>	<b>\$ 1,532,612</b>	<b>\$ 314,731</b>	<b>\$ 1,217,881</b>	<b>\$ 1,532,612</b>	<b>\$ 314,731</b>

**Greater Los Angeles County Vector Control District**  
**Revenue Reported on a Cash Basis**  
**Fiscal Year 2018 - 2019**

	2018						2019						TOTAL	BUDGET	VARIANCE	
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN				
<b>COUNTY TREASURY -1010.0</b>																
<b>Deposits/Revenues</b>																
111 Taxes Receivable- Current Secured	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
112 Taxes Receivable - Current Unsecure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
80A Prop Taxes - Current- Sec	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
806(B)(126) Property Tax Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
80B Prop Taxes-Current-Unsecure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
80C Prop Taxes - Prior-Secure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
80D Prop Taxes-Prior- Unsecured	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
80F Supplemental Prop Taxes Current	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
80G Supplemental Prop Taxes Prior	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
81C Other Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
84D Pen Int & Costs Del Taxes Secure	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
86 Revenue - Use of Money & Prop	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
88 Intergovt! Revenue - State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
91 Intergovt! Revenue - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
92 Charges For Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>* Total Revenues</b>	<b>216,541</b>	-	-	-	-	-	-	-	-	-	-	-	<b>216,541</b>	<b>16,327,554</b>	<b>(16,111,013)</b>	
<b>^ Miscellaneous Income</b>														<b>(2,186)</b>	<b>119,800</b>	<b>(121,986)</b>
<b>Grand Total Revenue</b>	<b>214,354</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>214,354</b>	<b>16,447,354</b>	<b>(16,233,000)</b>
<b>State of California Receivable</b>																
<b>Administrative Auditor-Controller Services (Less)</b>																
<b>Grants</b>																
Interest received on LAIF account																
1st quarter	16,005						1st quarter	2,162								
2nd quarter	-						2nd quarter	5,121								
3rd quarter	-						3rd quarter	-								
4th quarter	-						4th quarter	-								
<b>Total</b>	<b>-</b>						<b>Total interest</b>	<b>16,005</b>								
<b>Sale of Vehicles</b>							<b>Interest received on VCJPA accounts</b>									
1st quarter							1st quarter		(4,379)							
2nd quarter							2nd quarter		10,432							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>6,053</b>							
<b>Interest received on VCJPA accounts</b>																
1st quarter							1st quarter		-							
2nd quarter							2nd quarter		-							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>6,053</b>							
<b>Rebate earned on US Bank Visa</b>																
1st quarter							1st quarter		-							
2nd quarter							2nd quarter		-							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>303,951</b>							
<b>Interest received on VCJPA accounts</b>																
1st quarter							1st quarter		-							
2nd quarter							2nd quarter		-							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>3,615</b>							
<b>Rebate earned on US Bank Visa</b>																
1st quarter							1st quarter		-							
2nd quarter							2nd quarter		-							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>303,951</b>							
<b>Interest received on VCJPA accounts</b>																
1st quarter							1st quarter		-							
2nd quarter							2nd quarter		-							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>3,615</b>							
<b>Interest received on VCJPA accounts</b>																
1st quarter							1st quarter		-							
2nd quarter							2nd quarter		-							
3rd quarter							3rd quarter		-							
4th quarter							4th quarter		-							
<b>Total</b>							<b>Total interest</b>		<b>3,615</b>							

\* The County report for the month of July has not been received at the time this report was being compiler

<sup>^</sup> Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, grants and any other income that is not listed above

**GREATER LOS ANGELES VECTOR CONTROL DISTRICT**  
Chart of Financial Activity: FY 2019

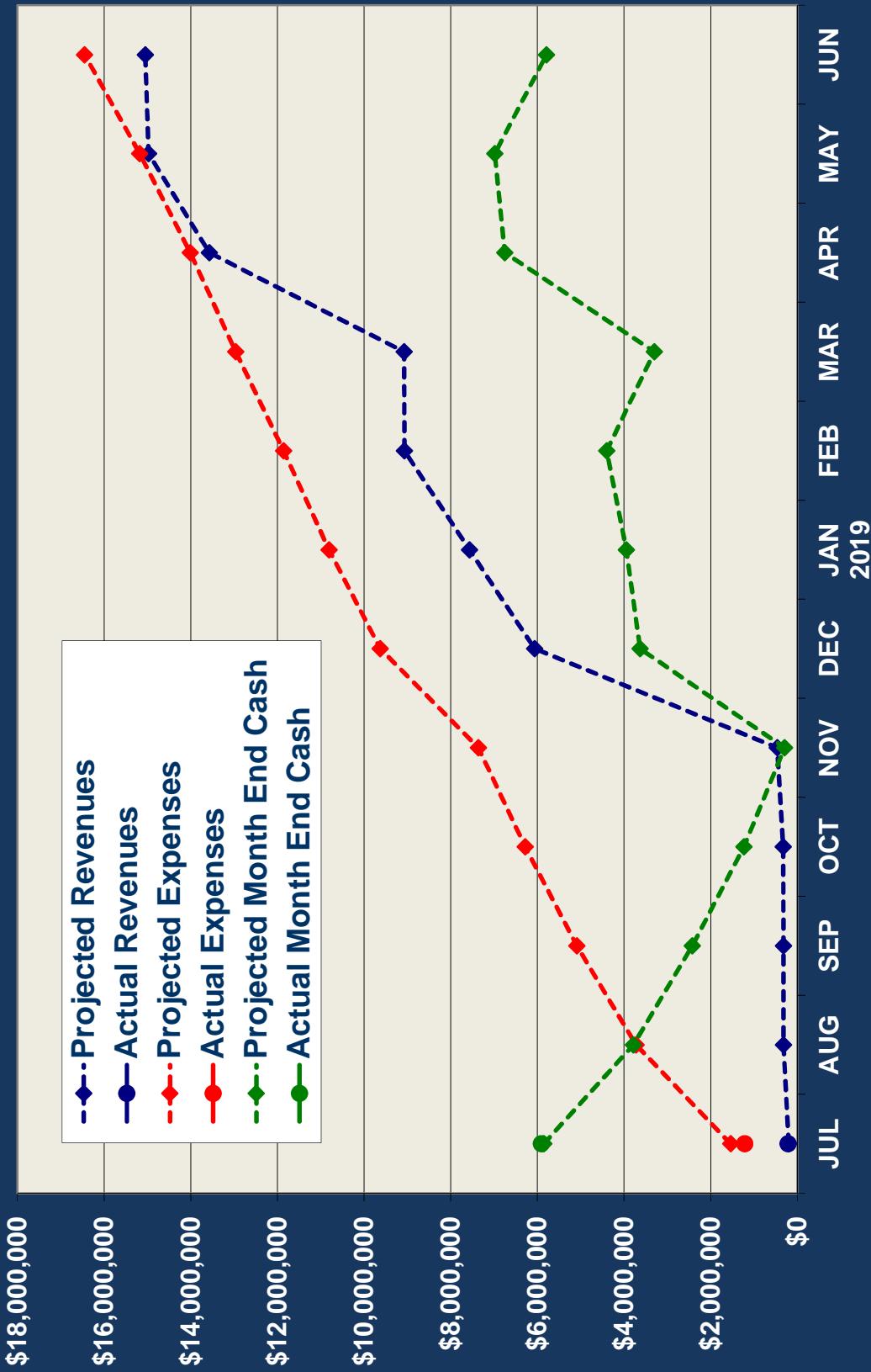
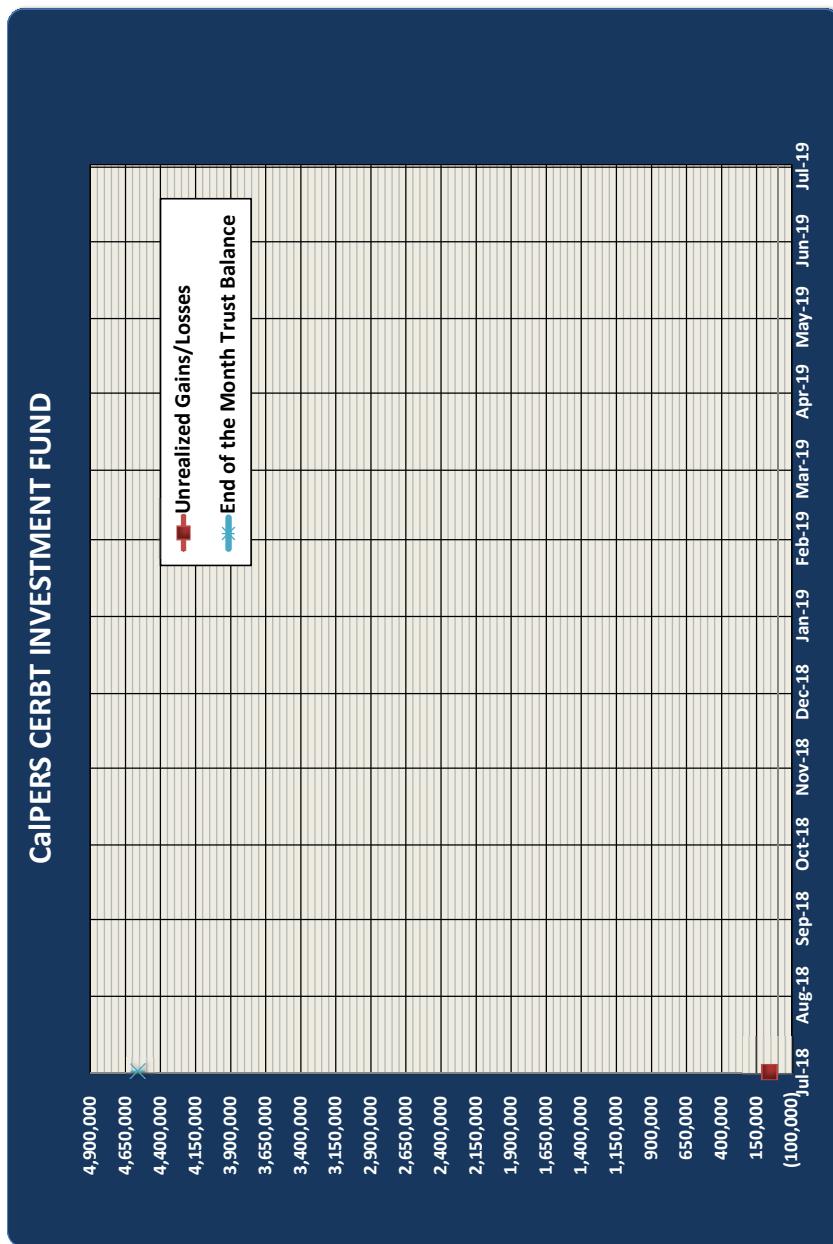


TABLE FOR CHART JULY 2018 - JUNE 2019

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	200,000	214,354	1,538,842	1,217,881	5,851,158	5,908,515
AUG	320,000	0	3,721,975	0	3,788,025	0
SEP	323,000	0	5,086,634	0	2,426,366	0
OCT	326,000	0	6,282,244	0	1,233,756	0
NOV	466,000	0	7,360,848	0	295,152	0
DEC	6,066,000	0	9,624,322	0	3,631,678	0
JAN 2019	7,566,000	0	10,810,006	0	3,945,994	0
FEB	9,066,000	0	11,858,344	0	4,397,656	0
MAR	9,072,700	0	12,959,030	0	3,303,670	0
APR	13,572,700	0	14,007,958	0	6,754,742	0
MAY	14,972,700	0	15,179,454	0	6,983,246	0
JUN	15,047,700	0	16,447,354	0	5,790,346	0

SUMMARY of CalPERS CERBT INVESTMENT FUND  
 July, Fiscal Year 2018-2019  
 Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEB		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/17		\$3,901,473.00											
Deposits		600,000	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits		600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Unrealized Gains/Losses		60,079	-	-	-	-	-	-	-	-	-	-	-
YTD Unrealized Gains/Losses		60,079	60,079	60,079	60,079	60,079	60,079	60,079	60,079	60,079	60,079	60,079	60,079
Administrative Fees		314	-	-	-	-	-	-	-	-	-	-	-
YTD Administrative Fees		314	314	314	314	314	314	314	314	314	314	314	314
Fund Balance		<b>\$ 4,561,237</b>											





# STAFF REPORT E

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT JULY 2018

*Rakesha L. Thomas, Director of Human Resources*

*Vacant, Benefit Specialist*

*Disa Jean-Pierre, Human Resources Assistant, Interim*

### I. Employment & Recruiting:

Position Title	Is this a newly budgeted position?	Date Position Closed	Applications Rec'd by HR (as of 7/31/2018)	No. of Interviews held	Date of Interviews	No. of Positions filled (as of 7/31/2018)	Date of Hire
Education Program Coordinator	No	Closed	77	Under Review	-	0/1	-
Human Resources Assistant	No	8/3/2018	66	Under Review	-	0/1	-
Mosquito Control Technician	Yes	Until Filled	89	40	Ongoing	28/36*	Various
Public Info Officer	No	7/16/2018	74	10	5/25/2018 5/31/2018 6/15/2018	0/1	Declined Offer
Public Info Officer (Repost)	No	Until Filled	20	-	-	0/1	-
VCS (Internal Only)	Yes	8/6/2018	22	-	-	0/8*	-
Vector Ecologist, Assistant (Internal Only)	Yes	8/6/2018	4	-	-	0/2*	-

\*Includes new FY 2018/19 Budgeted positions.

### II. Department Activities:

Date	Activity	Topic	Location
7/17/2018	NEO.gov Conference Call	Review of Contract/Next Steps	District
7/18/2018	Broker Meeting with Keenen	Discussion of Retirement Benefits – Tier IV	District
7/19/2018	Safety Committee Meeting	Safety Topics/Concerns	District
7/23/2018	Grant Audit	Compliance Review	District
7/25/2018	Retirement Farewell – Paul O'Connor	Review of Retirement Benefits	Sylmar
7/30/2018	Broker Meeting with Keenen	Review of Tier IV Research	District

### III. Worker's Compensation Update:

- a. One Injury - DOI 7/30/2018 – No time loss