

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-05**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, May 10, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, *(City of Artesia)*
Ali Saleh, *(City of Bell)*
Sonny Santa Ines, *(City of Bellflower)*
Dr. Jeff Wasseem, *(City of Burbank)*
Elito Santarina, *(City of Carson)*
Leonard Mendoza, *(City of Commerce)*
Baru Sanchez, Vice-President *(City of Cudahy)*
Steve Tye, *(City of Diamond Bar)*
Robert Kiefer, *(City of Downey)*
Dan Medina, *(City of Gardena)*
Jerry Walton, *(City of Glendale)*
Barry Bruce, *(City of Hawaiian Gardens)*
Marilyn Sanabria, *(City of Huntington Park)*
Leonard Pieroni, *(City of La Cañada Flintridge)*
Catherine Houwen, *(City of La Habra Heights)*
Steve Croft, *(City of Lakewood)*
Larry Mowles, *(City of La Mirada)*
Emily Holman *(City of Long Beach)*
Steve Appleton, Sec.-Treasurer *(City of Los Angeles)*
Steven Goldsworthy, *(Los Angeles County)*
Salvador Alatorre, *(City of Lynwood)*
Eddie De La Riva *(City of Maywood)* *7:24 PM
Avik Cordeiro, *(City of Montebello)*
Leonard Shryock, *(City of Norwalk)*
Tom Hansen, *(City of Paramount)*
Bob Archuleta, *(City of Pico Rivera)*
Scott Kwong, *(City of San Marino)*
Heidi Heinrich, *(City of Santa Clarita)*
Luis Gonzalez, *(City of Santa Fe Springs)* *7:08 PM
Robert Copeland, *(City of Signal Hill)*
Hector Delgado, *(City of South El Monte)*
Denise Diaz, *(City of South Gate)*
Josué Alvarado, *(City of Whittier)*

TRUSTEES ABSENT

Pedro Aceituno, *(City of Bell Gardens)*
Mark Bollman, President *(City of Cerritos)*

TRUSTEES ABSENT (EXCUSED)

Raymin Herrera, *(City of San Fernando)*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Carolyn Weeks, *Director of Fiscal Operations*
Rakesha Thomas, *Director of Human Resources*
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*
Quinn Barrow, *Legal Counsel*

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. **CALL TO ORDER**
Vice President Sanchez called the meeting to order at 7:03 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 31 Trustees were present and 5 were absent. Two Trustees arrived after roll call.
3. **INVOCATION**
Trustee Santarina gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Saleh led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

NONE

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.4)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2018-04** of regular Board Meeting on April 12, 2018. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2018-08** Authorizing Payment of Attached Requisition April 1, 2018 through April 30, 2018. (***EXHIBIT B***)

8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1092. This Resolution requests GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (***EXHIBIT C***)

Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.4 Consideration of staff request to make adjustment to FY 17/18 budget line items for additional legal expenses. (***EXHIBIT D***)

Vice President Sanchez called for a motion on the Consent Agenda. A motion to approve the Consent Agenda was made by Trustee Hansen, seconded by Trustee Santarina, and approved unanimously.

9. **COMMITTEE REPORTS**

9.1 Budget & Finance Committee

S. Appleton, Chair

9.1.a. The Committee has reviewed staff's proposed FY 2018-2019 budget and is prepared to report its findings to the Board and make recommendations to the Board to approve and accept the FY 2018-2019 Budget
(EXHIBIT E, refer to budget enclosure. VOTE REQUIRED)

Chair Appleton reported that the Committee thoroughly and thoughtfully reviewed this proposed budget over the course of three committee meetings prior to presenting this final version. Since the arrival of invasive *Aedes* mosquitoes, staff have seen a dramatic increase in service demands and took a hard look to evaluate what resources they would need to continue the District's public health mission. This budget reflects a significant increase to the proposed assessment and was supported nearly unanimously by the Committee. Chair Appleton turned it over to Truc to present the details of the budget to the Board.

Truc reviewed the budgeting process noting that because of the significance of this budget and of the District's needs, staff held several strategic planning meetings as early as November 2017 and have been working on this budget for nearly 6 months. The proposed budget is designed to improve organizational and operational efficiencies, improve IT security, ensure legal compliance with Health & Safety and Labor Codes, and improve risk management. After reviewing the proposed budget in detail, Truc summarized noting that it represents a \$3.82 increase in the benefit assessment to \$12.79 per single family parcel which still places this District's program expenditures below that of surrounding vector control agencies on a per capita basis. Truc offered to answer questions from the Board.

After questions on specific line items, Trustee Croft praised staff in the development of the budget and reminded Trustees that the District is now in a new normal. Because of challenges with the invasive *Aedes* mosquitoes, LA County is one of the top cities at risk for emerging disease outbreaks. Trustee Croft encouraged the Board to consider this in their vote. Trustee Alvarado expressed his concern with increasing costs related to benefit expenses and asked how these are being addressed in this budget. Truc provided an overview of the District's current 3-tier system which greatly reduces future liabilities for new hires, and explained CalPERS restrictions on creating different tiers of CalPERS medical benefits. A consideration to reduce hiring needs by utilizing contracted companies for HR and finance tasks was suggested by Trustee Tye and discussed. Concerns about legacy benefits for the 15 new proposed positions and future liability costs were echoed by Trustee Flowers, who would like to see staff implement a 4th benefits tier before additional positions are hired. Other Trustees noted it is imperative that the District ensure pay and benefits remain competitive to retain and recruit qualified employees, ensure field and outreach personnel are increased to deal with the growing challenges, and provide staff resources needed to proactively prevent disease.

Following additional discussion, Trustee Santa Ines made a motion to approve the budget as proposed. The motion was seconded by Trustee Wassem. Following additional discussion, and clarity from legal counsel, Trustee Santa Ines amended his motion, which was seconded by Trustee Saleh, to approve the budget with a hiring freeze on the new positions until staff can research and bring back information on adding a 4th benefits tier to the Personnel Committee and full Board as early as the June meeting. A call for the vote was made and passed by a vote of 24 to 9. Trustees Medina, Mowles, Sanabria, Wassem, Mendoza, Appleton, De La Riva, Shryock, and Tye voted no.

10. STAFF PROGRAM REPORTS: APRIL 2018

10.1 Manager's Report

T. Dever, General Manager

Truc thanked staff and Committee members for all their hard work on the budget.

10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne noted that to date, WNV has yet to be detected in the District and offered to answer questions from the Board.

10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark had nothing to add to his report.

10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly announced that, unfortunately, one of the District's long-term staff, EPC LeShawn Simplis-Barnes, has left the District for her 'dream job.' A flyer announcing a stormwater workshop was provided to Trustees who are encouraged to provide to their city staff, and Kelly thanked Trustees Bollman, Santarina, and Cordeiro for their recent assistance with outreach in their cities.

10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn had nothing to add to her report, offering to answer questions.

10.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha offered to answer questions on her report.

10.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn provided additional information regarding the difficulties of hiring contractual employees due to recent case law, and offered to answer questions.

11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled for Thursday, June 14th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Vice President Sanchez adjourned the meeting at 9:30 p.m.