

GLACVCD BOARD OF TRUSTEES MEETING AGENDA AND EXHIBITS



Thursday July 12th 2018

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters

12545 Florence Avenue

Santa Fe Springs, CA 90670

Trustee Mark W. Bollman, President
Trustee Baru Sanchez, Vice President
Trustee Steve Appleton, Secretary-Treasurer

General Manager, Truc Dever
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Kelly Middleton
Director of Scientific-Technical Services, Susanne Kluh
Director of Human Resources, Rakesha Thomas
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

Please refrain from smoking, eating or drinking in the Boardroom

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

GENERAL MANAGER
Truc Dever

PRESIDENT

Mark W. Bollman, Cerritos

VICE PRESIDENT

Baru Sanchez, Cudahy

SECRETARY-TREASURER

Steven Appleton, Los Angeles City

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, July 12, 2018 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

ARTESIA

Sally Flowers

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassem

CARSON

Elito M. Santarina

COMMERCE

Leonard Mendoza

DIAMOND BAR

Steve Tye

DOWNEY

Robert Kiefer

GARDENA

Dan Medina

GLENDALE

Jerry Walton

HAWAIIAN GARDENS

Barry Bruce

HUNTINGTON PARK

Marilyn Sanabria

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LA HABRA HEIGHTS

Catherine Houwen

LAKEWOOD

Steve Croft

LA MIRADA

Larry P. Mowles

LONG BEACH

Emily Holman

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Salvador Alatorre

MAYWOOD

Eddie De La Riva

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Bob J. Archuleta

SAN FERNANDO

Raymin Herrera

SAN MARINO

Scott T. Kwong

SANTA CLARITA

Heidi Heinrich

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1-8.4)
VOTE REQUIRED

8.1 Consideration of **Minutes 2018-06** of regular Board Meeting held June 14, 2018. (*EXHIBIT A*)

8.2 Consideration of **Resolution 2018-13** Authorizing Payment of Attached Requisition June 1, 2018 through June 30, 2018. (*EXHIBIT B*)

- 8.3 Consideration and approval of proposal to hire Buckeye Surveying & Engineering to prepare required map and legal description for LA County annexations. (**EXHIBIT C**)
- 8.4 Consideration of a County of Los Angeles Negotiated Tax Exchange Resolutions (NTER), related to the annexation of Project L 091-2017. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (**EXHIBIT D**)

Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 091-2017 relates to funding for the operation and maintenance of new street lighting services for property in unincorporated Rowland Heights. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

9. COMMITTEE REPORTS

9.1 Personnel Committee

S. Croft, Chair

9.1.a CLOSED SESSION PURSUANT TO THE BROWN ACT

Public Employee Annual Performance Evaluation Government Code Section 54957 - General Manager

Designated representative attending the Closed Session: Legal Counsel

10. STAFF PROGRAM REPORTS: JUNE 2018

- | | |
|--|----------------------------------|
| 10.1 <u>Manager's Report</u> | T. Dever, General Manager |
| 10.2 <u>Scientific-Technical: (Staff Report A)</u> | S. Kluh, Sci.-Tech Services Dir. |
| 10.3 <u>Operations: (Staff Report B)</u> | M. Daniel, Operations Dir. |
| 10.4 <u>Community Affairs: (Staff Report C)</u> | K. Middleton, Comm. Affairs Dir. |
| 10.5 <u>Fiscal: (Staff Report D)</u> | C. Weeks, Finance Director |
| 10.6 <u>Human Resources: (Staff Report E)</u> | R. Thomas, Human Resources Dir. |
| 10.7 <u>Legal Counsel Report</u> | Q. Barrow, Legal Counsel |

11. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, August 9, 2018 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday July 12th 2018

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Steven Appleton, Los Angeles

GENERAL MANAGER

Truc Dever

General Manager's Report for July 12, 2018

Board of Trustees Meeting

On June 21, our District, in partnership with the San Gabriel Valley MVCD and LA County Department of Public Health's Emergency Preparedness and Response Division, hosted a half-day workshop focusing on stormwater management and the mosquito breeding threats beneath our feet. Representatives from the City of Artesia, Bell Gardens, Cerritos, Gardena, La Habra Heights, Long Beach, Los Angeles, Montebello, San Marino, LA County Public Works, the Governor's Office of Emergency Services and the Sustainability Committee of Signal Hill attended. Our own Trustees Catherine Houwen, Avik Cordeiro, and Steven Goldsworthy also participated in this workshop. Thank you to everyone who helped us promote this important event and dedicated time to making it a success. It was a great opportunity to discuss the impact of stormwater structures on mosquito breeding habitat, offer solutions, and inform agency staff about mosquito disease threats. It was encouraging to see so many different agencies interested in the material and actively engaging in the discussion about solutions and proactive measures. We hope this will result in more thoughtful discussions and collaboration on stormwater projects in the future.

Summer officially kicked off on June 21st, meaning the District's mosquito season is in full swing. Both LA County and State health officials recently issued press releases announcing the first positive West Nile virus cases of the year. As of this writing, there have been nine confirmed positive West Nile virus cases statewide. It is too early to tell whether we will see unusual virus activity levels this year. So far, field staff report an average amount of *Aedes* mosquito activity. We anticipate this will increase, particularly in the Valley cities, as the weather heats up.

As you know, the Board will be conducting my annual performance evaluation during the July Board meeting. I have submitted a letter of my activities and accomplishments over this past year for your consideration. I thank you for your continued support as we work on some challenging projects to move this District forward. I appreciate your thoughtful input during our policy discussions and value your expertise and guidance on many of the issues that have been brought before the Board. I look forward to another productive year and to meeting our District's goals and objectives for FY 18/19.

Yours truly,



Truc Dever
General Manager

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GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



SCIENTIFIC-TECHNICAL REPORT

JUNE, 2018

Susanne Kluh, Scientific-Technical Services Director

Paul O'Connor, Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists

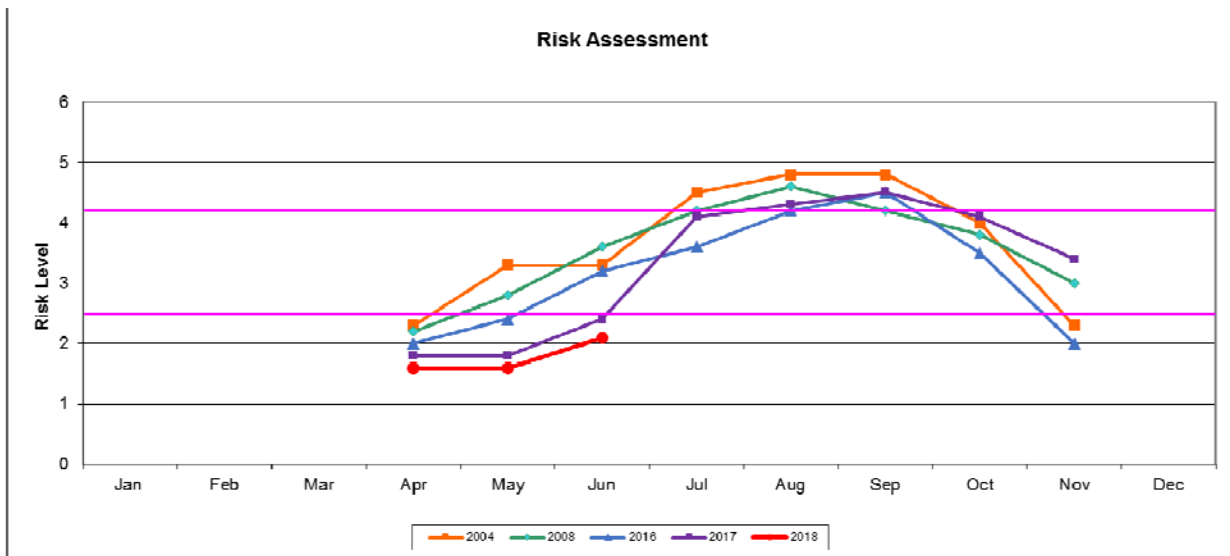
Rande Gallant, Assistant Vector Ecologist

Angela Arteaga & Christopher Ortiz, Field Assistants

I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
1. Environmental Conditions High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	4
	2	Avg daily temperature during prior half month 57-	
	3	Avg daily temperature during prior half month 66-	
	4	Avg daily temperature during prior half month 73-	
	5	Avg daily temperature during prior half month $> 79^{\circ}\text{F}$	
2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and	1	Vector abundance well below average ($\leq 50\%$)	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ($> 300\%$)	
3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	1
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 > 5.0	
4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNv. If > 1 flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	1
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	> 2 seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	> 2 seroconversions in one or more flocks in specific	
5. Dead Bird Infection Includes zoo collections.	1	No WN+ dead birds	1
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	> 5 WN+ dead bird + reports of dead birds in specific	
6. Human Cases This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	3
	4	One human case in specific region	
	5	More than one human case in specific region	
Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0)		TOTAL	13
		AVERAGE	2.1

S-TS STAFF REPORT A



II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- Mosquito abundance in June remained close to the 5 year average.
- Continued cool nighttime temperatures helped to slow WNV virus amplification.
- No WNV activity has been detected within GLACVCD boundaries.
- One WNV positive dead bird and one human case have been reported from the San Gabriel Valley.

Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	140	0	0	0	0
Year to Date	420	0	0	0	0

Dead Birds	Number Submitted	WNv Positive
This Period	5	0
Year to Date	15	0

Culex Mosquito Pools	Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	329	0	0	0	0
Year to Date	975	0	0	0	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	3	0	0	0
Year to Date	5	0	0	0

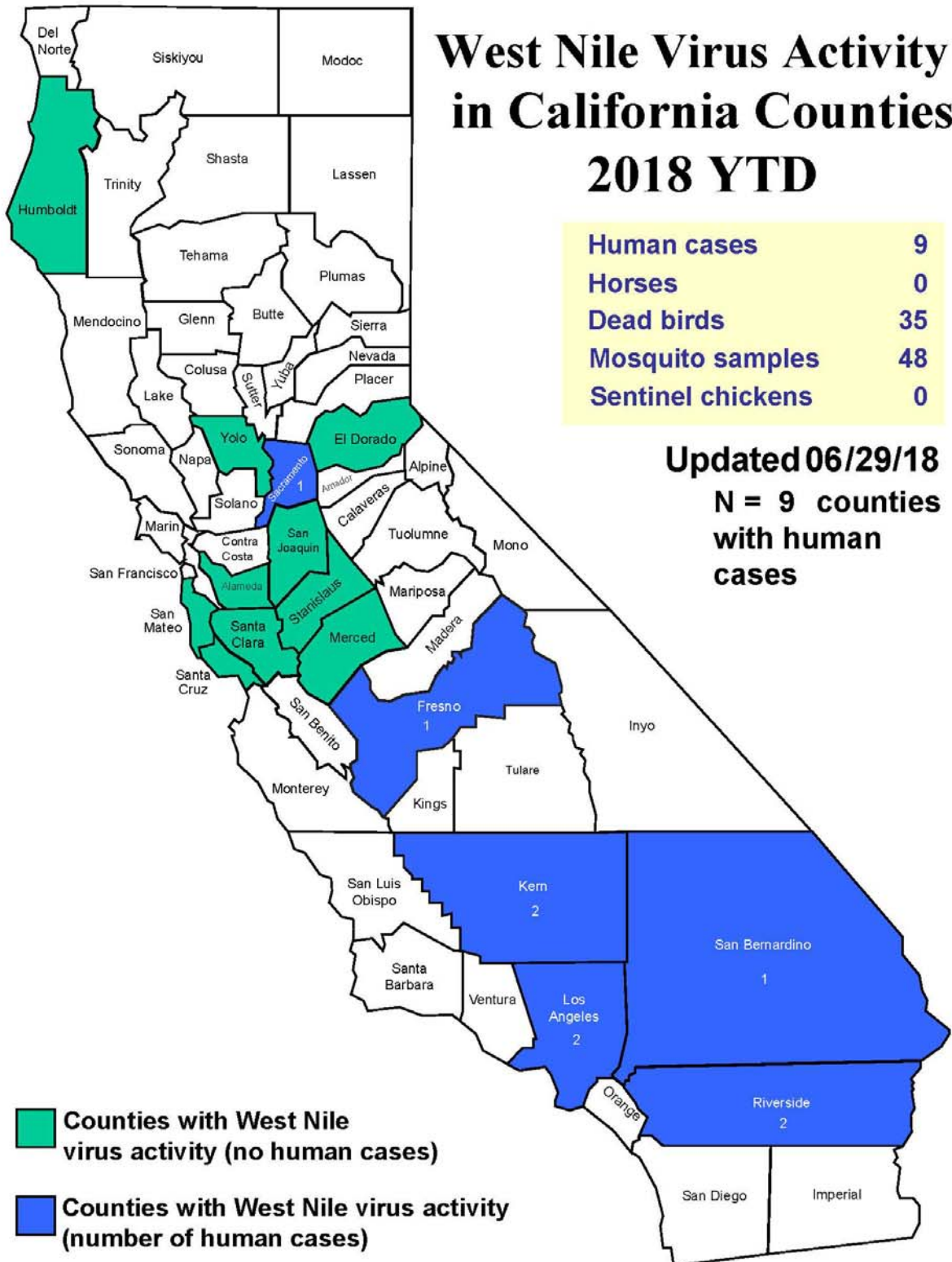
III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2018

Reporting Period: January 01 – June 29, 2018

Human Cases	WNV	SLE	WEE
This Period	9	0	0
Year to Date	9	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	3,115	0	0	0	0
Year to Date	3,687	0	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	6,816	44	29	0	0
Year to Date	12,966	47	29	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	209	0	0	0	
Year to Date	295	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	357	26
Year to Date	695	35



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

WORK PERFORMED BY DISTRICT

June, 2018



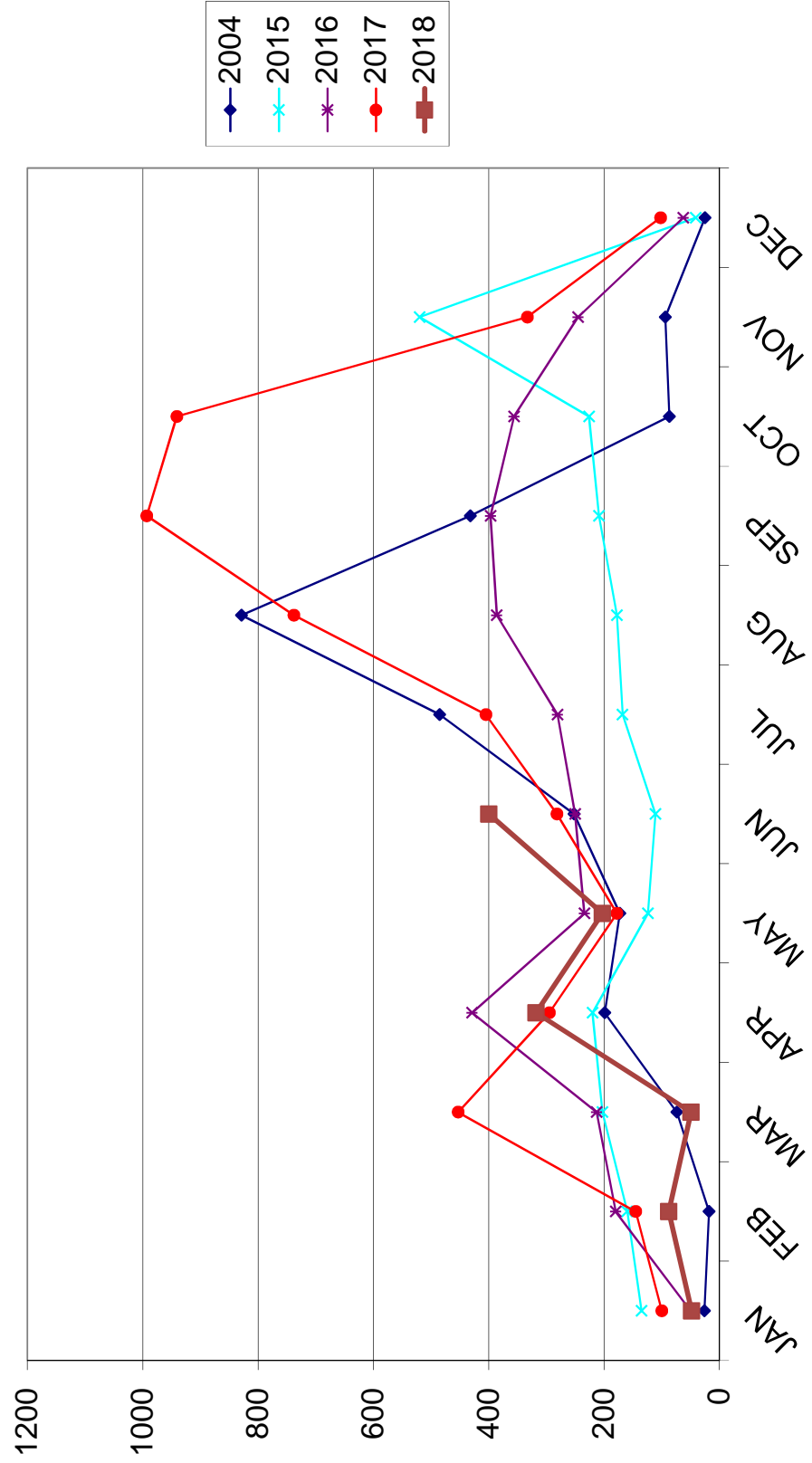
Mark Daniel, Operations Director
 Martin Serrano, Operations Supervisor, Headquarters
 Wesley Collins, Operations Supervisor, Sylmar
 Kevin Vargas, Operations Supervisor, USD
 Mark Hall, Urban Water Program Manager
 Fernando Martinez, Facilities & Fleet Maintenance Supervisor

CONTROL AND OPERATIONS

						Hours June	worked 2018
Fishing (Mosquitofish)						33	87
Source Reduction						6	240
Mosquito Control	<i>Sources inspected 14,486 / Sources with larvae 7,438</i>					5,362	20,828
Insecticide used:							
Larvicide oils	22.53 gals @	\$14.13	per =		\$318.35		
Altosid ALL	0.173 gals @	\$269.62	per =		\$46.64		
Altosid Briquets 30 day	2,857 ea @	\$1.14	ea. =		\$3,256.98		
Altosid Briquets XR	35 ea @	\$3.38	ea. =		\$118.30		
Altosid Pellets	4.511 lbs @	\$27.24	per =		\$122.88		
Natular T-30	0 ea @	\$1.56	per =		\$0.00		
Fourstar BTI Brqts 45 day	25 ea @	\$1.30	per =		\$32.50		
Altosid WSP	444 ea @	\$0.84	per =		\$372.96		
Vectobac 12AS	44.346 gals @	\$38.62	per =		\$1,712.64		
Vectobac G	652.23 lbs @	\$2.63	per =		\$1,715.35		
Fourstar Briquets 45 day	5 ea @	\$1.30	per =		\$6.50		
Vectomax FG	495.122 lbs @	\$8.70	per =		\$4,307.56		
Vectomax WSP	282 ea @	\$0.97	per =		\$273.54		
Natular	0 gals @	\$877.61	per =		\$0.00		
Vectolex WDG	126.203 lbs @	\$56.06	per =		\$7,074.94		
Vectobac WDG	0.688 lbs @	\$44.60	per =		\$30.68		
Midge Control						0	0
Insecticide used:							
Dimilin WP 25%	0 lbs @	49.34	per =		\$0.00		
Blackfly Control						91	174
Insecticide used:							
Vectobac 12AS	79.12 gals @	\$38.62	per =		\$3,055.61		
Underground Mosquito Control	<i>UGSD inspected 5,823 / UGSD treated 3,472</i>					1,682	7,637
Insecticide used:							
Vectobac 12AS	11.119 gals @	\$38.62	per =		\$429.42		
Vectolex WDG	177.475 lbs @	\$56.06	per =		\$9,949.25		
Fogging						5	7
Insecticide used:							
Duet / Zenivex	.012/.00 gals @	200 / 85	per =		\$2.40		
					Total \$32,826.51		
Supervisory						968	5,633
Continuing Education / Training						352	2,823
Overtime: Community Outreach						5	96
Mosquito Control						168	188
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						731	3,129
Spray Equipment						106	574
Buildings and yards						149	1,097
	June			2018			
VEHICLE MILEAGE :	68,535			255,423		9,658	42,513

Greater Los Angeles County Vector Control District
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318	203	400						



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL	2							2		0
BELLFLOWER	4		2					4		0
BELL GARDENS	3			2				3	2	20
BURBANK	12		2	3				12	3	30
CARSON	3			1				3	1	10
CERRITOS	6		1	3				6	3	30
COMMERCE	1							1		0
CUDAHY								0		0
DIAMOND BAR	5		2	1				5	2	20
DOWNEY	14		4	3				14	2	20
GARDENA	4			1				4	2	20
GLENDALE	15			11				15	13	130
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK	1							1		0
LA CANADA FLINTRIDGE	3		2	1				3	1	10
LA HABRA HEIGHTS								0		0
LA MIRADA	9		3	1				9	1	10
LAKEWOOD	15		2	6				15	4	40
LONG BEACH	14			9				14	6	60
LOS ANGELES CITY	197	2	36	76				199	67	670
LOS ANGELES COUNTY	21		5	6				21	6	60
LYNWOOD	1							1		0
MAYWOOD								0		0
MONTEBELLO	3							3		0
NORWALK	8		4					8		0
PARAMOUNT	3							3		0
PICO RIVERA	7							7		0
SAN FERNANDO	1							1		0
SAN MARINO	4		2	1				4	1	10
SANTA CLARITA	14		2	4				14	6	60
SANTA FE SPRINGS	2							2		0
SIGNAL HILL	1							1	1	10
SOUTH EL MONTE								0		0
SOUTH GATE								0		0
WHITTIER	25		7	5				25	4	40
TOTAL	398	2	74	134	0	0	0	400	125	1250

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	7						6			
BELL	10				2					4
BELLFLOWER	16	0.02			2	1	23			
BELL GARDENS	9				1		8			
BURBANK	39				9	3	15			
CARSON	76	0.05			1	1	7			21
CERRITOS	77	0.01			3	1	23			
COMMERCE	105				2		21			
CUDAHY	24				1		4			
DIAMOND BAR	3	0.04			13	8	3			2
DOWNEY	66	0.01			26	4	28			
GARDENA	42		0.01			2	3			
GLENDALE	28	0.01			24	11	6			
HAWAIIAN GARDENS	11						9			
HUNTINGTON PARK	48						13			4
LA CANADA FLINTRIDGE	14				10	4	1			
LA HABRA HEIGHTS	3	0.01			3		5			0
LA MIRADA	9				2	7				
LAKEWOOD	66		0.03		5	10	27			
LONG BEACH	59	0.03	0.01	2.51	5	10	21	28		6
LOS ANGELES CITY	683	0.14	3.29	0.01	349	99	307	9	9	9
LOS ANGELES COUNTY	163	0.14	0.51		13	8	36		4	1
LYNWOOD	50				2		2			4
MAYWOOD	21					2	4			
MONTEBELLO	41		0.01		5		6	3		1
NORWALK	20				8		7			
PARAMOUNT	21				2		26			7
PICO RIVERA	11				7		8			
SAN FERNANDO										
SAN MARINO	1				15					
SANTA CLARITA	90	0.2	0.58		15	14	26			
SANTA FE SPRINGS	52	0.07			3		4			
SIGNAL HILL	87					3	25			16
SOUTH EL MONTE	80	0.02			2		32			
SOUTH GATE	77		0.02		2		9			
WHITTIER	108	0.09	0.02		18	8	12		2	
Total	2217	0.84	4.48	2.52	550	196	727	40	15	75

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA							11.54	8	21.61
BELL	3					0.7	1.34		13.35
BELLFLOWER	6						34.42	1	61.04
BELL GARDENS	2.47				0.02	1.2	8.51		29.33
BURBANK	1						4.03	8	58.45
CARSON	5.79	0.01			0.04	7.8	53.56	4	127.55
CERRITOS	3.61				0.53	3.5	78.55	24	117.74
COMMERCE						6.2	0.54	12	38.16
CUDAHY						0.8	1.34	4	7.90
DIAMOND BAR	9.22	0.01				1.5			44.07
DOWNEY	0.33				0.14	11.4	24.05		209.59
GARDENA	2.47					7.1	17.92		67.22
GLENDALE	0.4	1.03	0.04			29	6.63		165.92
HAWAIIAN GARDENS	2				0.04		2.99	1	7.47
HUNTINGTON PARK						0.8	1.34	2	18.09
LA CANADA FLINTRIDGE	0.02					0.4	0.83	2	12.90
LA HABRA HEIGHTS						0.1			8.21
LA MIRADA	8.44				0.01	3.2	4.2	8	44.76
LAKEWOOD	24.6						58.24	19	119.90
LONG BEACH	15.56				0.01	0.7	59.79	34	129.79
LOS ANGELES CITY	111.1	1.25	0.01	22	0.01	183.8	382.41	168	2,399.61
LOS ANGELES COUNTY	21.62	0.32		3	0.05	20.3	3.5	20	260.29
LYNWOOD						1.6	5.56		19.00
MAYWOOD							1.34		24.05
MONTEBELLO	1.5					5.8	1.09		33.77
NORWALK	1.83				0.01	2.8	35.39	1	94.51
PARAMOUNT	0.5					0.3	10.71	1	29.84
PICO RIVERA	0.33	0.02		1		7.8	28.02	3	92.34
SAN FERNANDO						3.3	3.3		15.76
SAN MARINO							2.88	1	31.62
SANTA CLARITA	14.58	0.52		9	0.01	23.3	15.66	23	346.09
SANTA FE SPRINGS	6				0.01	4.1	36.17	1	78.75
SIGNAL HILL						2.4		2	12.27
SOUTH EL MONTE	4.36					5.1	2.88		58.59
SOUTH GATE	3.67				0.01	5.8	5.56		35.98
WHITTIER	1.25				0.01	6.4	43.68	15	145.13
Total	251.65	3.16	0.05	35.00	0.90	347.20	947.97	362	4,980.65

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



COMMUNITY AFFAIRS PROGRAM JUNE 2018

Kelly Middleton, Director of Community Affairs
Heather Hyland, Education Program Coordinator
Helen Kuan, Outreach Assistant

Departmental Activities

Administrative

- Ongoing recruitment for Public Information Officer and Education Program Coordinator positions
- Developing workplan and detailed description for Community Liaison positions
- Finalized end of FY 18-19 purchases

Programmatic

- General:
 - Finalized media buy of :30 second PSAs on NBC4 TV Networks and digital partner sites. A small campaign launched during National Mosquito Awareness Week used the District's popular Mosquito Rap song to create an important source reduction reminder as we head into the summer season. This is the first time the District has tried TV advertising. We placed:
 - 25 commercials on NBC4 during the Today Show, Access Hollywood, Steve Harvey, and NBC4 news reaching just over 2 million viewers
 - 45 commercials on NNBC (COZI Network) during airings of Will & Grace, Miami Vice, Frasier and others reaching 46,000 viewers
 - Digital banners on NBCLA.com, Access Hollywood, USA Network, Today Show, Bravo, Oxygen and other partner websites reaching 375,000 people online
 - Partnered with Operations (*Aedes* Teams) and concerned Silver Lake residents who teamed up with us to educate their neighborhood and coordinate a very successful neighborhood inspection day:
 - Inspections at 43 of 55 targeted properties (an astounding 78% access rate)
 - Only 12% had evidence of mosquitoes present, lower than the 20% average.
 - Unfortunately, the potential partnership with LA Dodgers has stalled. It is unlikely that this program will advance further this year.
 - Assisting repellent manufacturers PR firm connect with regional leaders to coordinate workshops designed to increase acceptance and use of effective repellents to prevent disease transmission.
 - Ongoing work with Lifeliqe and Inhance to develop interactive elements for the SWAT Lab touch screen station
 - Completed training video on handling safety equipment for operations
- Invasive *Aedes*:
 - Prepared materials (English & Spanish), strategies, media alerts, and social media posts and participated in the June 9th 'Operation: Tip This House' emergency disease outbreak exercise in partnership with the Los Angeles County Office of Emergency Preparation & Response Division and the San Gabriel Valley Mosquito & Vector Control District.
 - Continued promotions and participated in 'Threats Beneath our Feet' stormwater management workshop in partnership with the Los Angeles County Office of Emergency Preparation & Response Division and the San Gabriel Valley Mosquito & Vector Control District.

Meetings & Training

6/4 – New hire orientation

6/5 – MVCAC PR Committee teleconference re: National Mosquito Awareness Week

6/19 – Invasive *Aedes* Teleconference

Community Outreach Activities

Date	Event	City	# Reached	Materials Distributed
6/15	Summer Camp Kick-Off	East Los Angeles	69	Giveaways, brochures
6/16	Neighborhood Watch & Public Safety Expo	Lakewood	144	Giveaways, brochures
6/20	Townhall Meeting	Carson	75	Giveaways, brochures
6/21	Threats Beneath our Feet Workshop	Whittier	65	Brochures, Training Materials
6/27	Kiwanis Meeting	Downey	17	Giveaways, brochures
6/28	USC – presentation to summer program participants (partnered with Rande Gallant)	LA	35	Giveaways, brochures

Educational Outreach

The Education Program Coordinators (EPCs) have wrapped up a busy 6 months of the new Mosquito SWAT Lab's pilot program. The SWAT Lab visited more than 30 schools and reached 3,526 students. Both students and teachers were surveyed to evaluate the quality and efficacy of the program, and the results were overwhelmingly positive:

Successes: The EPCs received wonderful feedback from teachers, and students consistently and accurately repeated the key learning objectives. When asked what the favorite part of the experience was, the majority said using the microscopes, with the 3D insect experience running a close second to the giant touch screen activity. Teachers loved the modern, high-end technology and the unique and enriching curriculum.

Challenges: While our initial intent was to reduce the overall time spent in each classroom, the EPCs found this challenge difficult without significantly impacting the quality and immersive nature of the program. Technical glitches continue to pose periodic difficulties, and must be addressed.

Staff will brainstorm this summer to readdress some technical issues, revise and improve the curriculum, increase overall reach, and potentially target an older grade level with the program.

The EPCs are also teaming up again with the LA Zoo for their summer camp series. Two unique programs were created this year. One led campers on a quest to solve the mystery of the mosquito they discovered; where it was living; and the disease risks it posed to the inhabitants of that continent. The second took them on a journey of pond exploration to learn the roll of predators and prey (including mosquito larvae) in a pond environment. In addition, the SWAT Lab team taught camp counselors and staff about mosquitoes in preparation for the vector-related camp activities.

STAFF REPORT C

<u>Date</u>	<u>Event</u>	<u>City</u>	<u># Reached</u>
6/5/18	LA Zoo – Summer Camp	Los Angeles	20
6/20/18	LA Zoo – Summer Camp	Los Angeles	25

Media Coverage/Publications

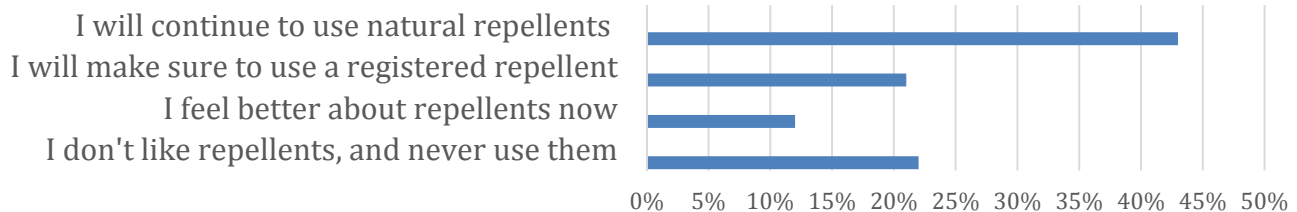
<u>Date</u>	<u>Media Type</u>	<u>Media Name</u>	<u>Activity</u>
6/15	Online	<i>SCVnews.com</i>	First Human Case of WNV Reported in LA County
6/15	Online, TV News	<i>NBC 4</i>	Season's 1 st Human Case of WNV Confirmed in LA County
6/22	Online	<i>U.S. News</i>	Using Drones, Ditties to Hunt Down Mosquitoes
6/22	Online	<i>CaliforniaHealthLine.org</i>	Using Drones, Ditties to Hunt Down Mosquitoes

Digital Outreach

Website/Social Media Maintenance

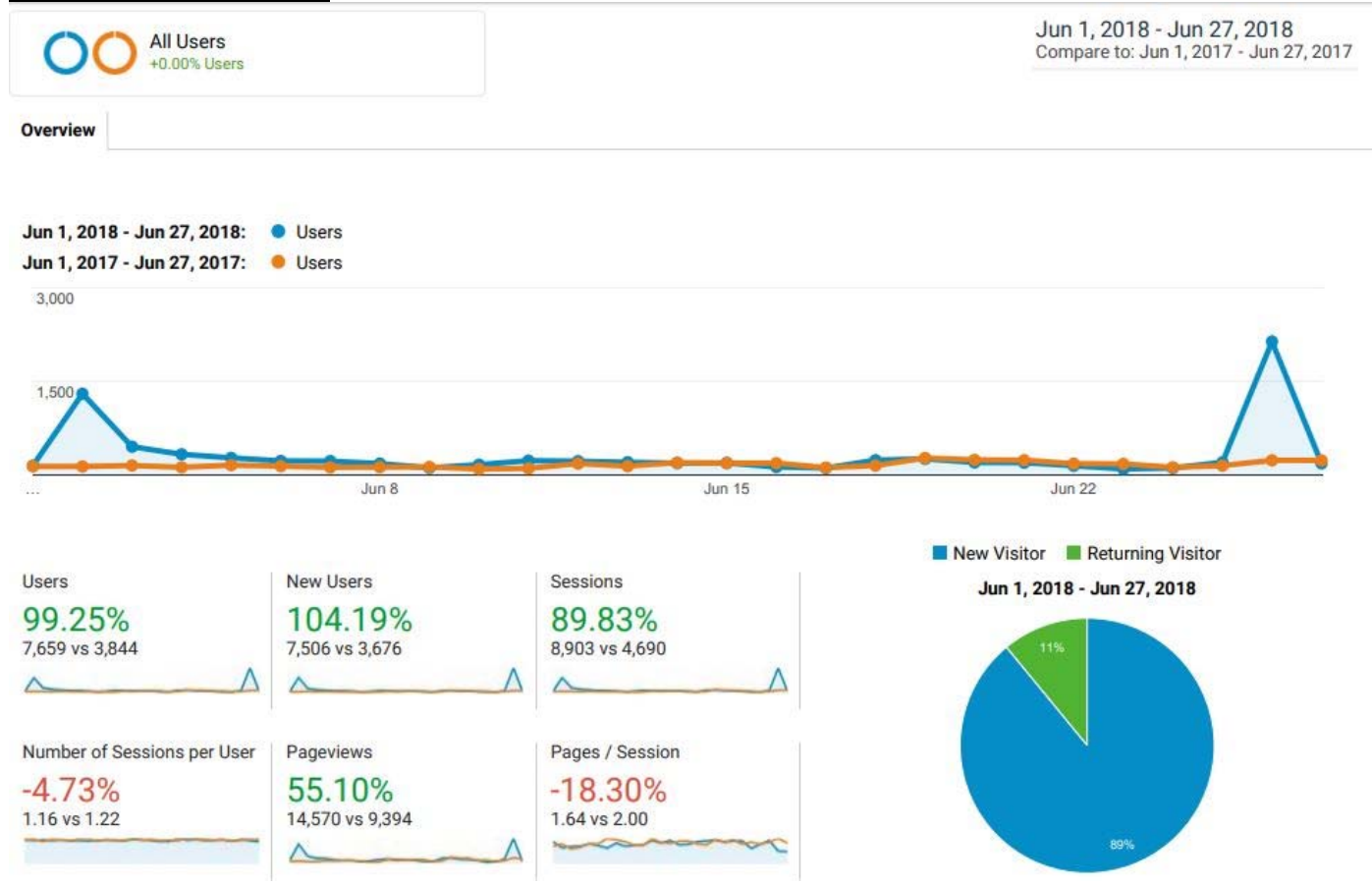
- Working with website vendor to add WNV statistics archive page to website
- Posted regular updates to District's website and social media sites
- **Nextdoor:** Utilized the District's Nextdoor.com platform extensively in June to reach District residents. This *free* site is currently utilized by 393,058 members in our service area, representing 15% of the Districts nearly 2 million households served. (Note related website visit spikes below):
 - June 2nd: A series of 4 posts designed to help residents solve basic mosquito control problems before disease transmission began went *viral*, resulting in a combined 492,231 impressions, 857 likes, and 4,648 additional views of the Mosquito Rap video. Nextdoor staff were both thrilled and impressed by the success of these posts – highlighting them in their next staff meeting. These post kept me hopping, and resulted in a huge spike in service request calls.
 - June 26th: Conducted a poll on Nextdoor to educate and assess beliefs regarding natural vs registered mosquito repellents. Over an approximate one-week period, 1,472 participants read an article that dispelled myths about natural products, and educated readers about both the efficacy, and testing and safety protocols that registered repellents undergo. They were then asked to vote in the poll. The results were disappointing, yet not surprising:

After reading the article, how do you feel about repellents?



Outreach Medium	Number of Subscribers	Reach
Email List	1,931	Same as subscribers
Facebook	3,756	5,186
Twitter	967	5,293
Instagram	133	N/A
Google Adwords	N/A	N/A

GLACVCD Website



Summary

In the period from June 1 through June 27, 2018, the District website (www.glacvcd.org) had 7,659 visits compared to 3,844 visitors from the following year. The two spikes seen in this graphic are the result of interest in the District as a result of posts on Nextdoor.com.



**GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT**

**FISCAL REPORT
June 2018**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Alhaji Kamara, Accounting Clerk*

- Finishing the actuary information for the OPEB Actuary Report
- Prepared the cash flow and input the new budget into Peachtree
- Working on closing the fiscal year end in preparation for the auditors' arrival on August 20th
- Attended the ACFE annual fraud conference
- Working on organizing storage files and asset tracking program

STAFF REPORT D

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer's cost of employment taxes

Extra Help Salaries – seasonal staff's salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
June, Fiscal Year 2017-2018
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY - 1010.0												
Fund Balance - 6/30/17 \$239,491.53												
Deposits/Revenues	205,337	122,546	956	826	136,242	4,442,617	1,256,896	1,258,413	6,252	2,943,785	1,365,838	93,610
YTD	205,337	327,883	328,838	329,664	465,907	4,908,524	6,165,420	7,423,832	7,430,084	10,373,870	11,739,708	11,833,318
Transfer to LAIF 1020.0	-	-	-	-	500,000	4,590,000	-	1,250,000	-	-	4,200,000	-
YTD	-	-	-	-	500,000	5,090,000	5,090,000	6,340,000	6,340,000	6,340,000	10,540,000	10,540,000
Fund Balance	\$ 444,828	\$ 567,374	\$ 568,330	\$ 569,156	\$ 205,398	\$ 58,015	\$ 1,314,911	\$ 1,323,324	\$ 1,329,576	\$ 4,273,361	\$ 1,439,199	\$ 1,532,809
LAIF ACCOUNT - 1020.0												
Fund Balance - 6/30/17 \$6,494,734.50												
Deposits (Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	17,944	10,230	-	-	1,100,000	4,590,000	49,470	1,250,000	-	-	4,200,000	600,000
YTD	17,944	17,944	28,173	28,173	1,128,173	5,718,173	5,772,977	7,022,977	7,022,977	7,038,983	11,238,983	11,838,983
Withdrawals (Transfer to BPB Payable 1016)	-	900,000	-	-	-	800,000	1,000,000	1,900,000	800,000	950,000	800,000	1,425,000
YTD	2,720,000	560,000	850,000	850,000	450,000	800,000	434,250	-	-	-	-	-
Withdrawals (Transfers to Reserve Accounts)	2,720,000	4,180,000	5,030,000	5,880,000	6,330,000	7,130,000	8,564,250	10,464,250	11,264,250	12,214,250	13,014,250	14,439,250
Fund Balance	\$ 3,792,678	\$ 2,332,678	\$ 1,492,908	\$ 642,908	\$ 1,292,908	\$ 5,082,908	\$ 3,703,462	\$ 3,053,462	\$ 2,253,462	\$ 1,319,467	\$ 4,719,467	\$ 3,894,467
AB ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/17 \$153,240.80												
Deposits (Transfer from LAIF 1020)	-	900,000	-	-	-	-	-	-	-	-	-	1,000,000
Deposits (Transfer from BPB Payroll 1018)	300,000	140,000	250,000	150,000	430,000	230,000	200,000	190,000	355,000	360,000	175,000	200,000
Misc. Receipts	12,792	10,860	11,100	225	-	-	22,141	10,475	76,226	-	-	100,075
YTD	312,792	1,363,652	1,624,752	1,774,977	2,204,977	2,434,977	2,657,118	2,857,593	3,288,819	3,648,819	3,823,819	5,123,894
Withdrawals (Transfers to BPB Payroll 1018)	-	175,000	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	321,227	894,694	245,763	257,318	327,199	229,096	317,694	187,619	290,482	380,720	304,131	1,135,895
YTD	321,227	1,390,921	1,636,684	1,894,003	2,221,202	2,450,299	2,767,992	2,955,611	3,246,093	3,626,814	3,930,945	5,066,840
Account Balance	\$ 144,806	\$ 125,971	\$ 141,308	\$ 34,214	\$ 137,015	\$ 137,919	\$ 42,366	\$ 55,223	\$ 195,967	\$ 175,246	\$ 46,115	\$ 210,295
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/16 \$2,221,616.18												
Deposits (Transfer from LAIF 1020)	2,720,000	560,000	850,000	850,000	1,450,000	800,000	900,000	1,900,000	800,000	950,000	800,000	425,000
Deposits (Transfer from BPB Payable 1016)	-	175,000	-	-	-	-	-	-	-	-	-	275,000
YTD	2,720,000	3,455,000	4,305,000	5,155,000	6,605,000	7,405,000	8,305,000	10,205,000	11,005,000	11,955,000	12,755,000	13,455,000
Withdrawals for Payroll	826,026	637,983	601,817	621,871	507,684	525,418	768,797	549,764	544,230	599,679	609,626	704,897
Withdrawals (Transfer to BPB Payable 1016)	3,960,000	140,000	250,000	150,000	1,030,000	230,000	100,000	1,190,000	355,000	360,000	175,000	200,000
YTD	4,786,026	5,564,009	6,415,826	7,187,696	8,725,380	9,480,798	10,349,595	12,089,358	12,988,589	13,948,268	14,732,894	15,637,791
Account Balance	\$ 155,590	\$ 112,607	\$ 110,790	\$ 188,920	\$ 101,236	\$ 145,818	\$ 177,021	\$ 337,258	\$ 238,028	\$ 228,348	\$ 243,722	\$ 38,825

SUMMARY OF CASH ACCOUNTS
June, Fiscal Year 2017-2018
Carolyn Weeks CPA, Director of Fiscal Operations

CalTRUST Account Cash Flow - 1019.0
Fund Balance - 6/30/18 \$0

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Deposits	1,500,000							1,000,000				
Interest Earned	-	542	2,279	1,738	(540)	1,041	517	488	1,810	1,950	2,078	2,144
YTD	1,500,000	1,500,542	1,502,821	1,504,559	1,504,019	1,505,060	1,505,577	2,506,065	2,507,875	2,509,825	2,511,903	2,514,047
Withdrawals	-	-	-	-	1,000,000	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Fund Balance	\$ 1,500,000	\$ 1,500,542	\$ 1,502,821	\$ 1,504,559	\$ 504,019	\$ 505,060	\$ 505,577	\$ 1,506,065	\$ 1,507,875	\$ 1,509,825	\$ 1,511,903	\$ 1,514,047

VCJPA TRUST FUND - 1012.0
Fund Balance - 6/30/17 \$896,390.76.

Deposits						146,564						
Interest Earned	-	-	3,663	-	-	(2,093)	-	-	(4,173)	-	-	-
YTD	-	-	3,663	3,663	3,663	148,134	148,134	148,134	143,961	143,961	143,961	143,961
Withdrawals	-	-	24	-	-	27	-	-	27	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	24	24	24	51	51	51	78	78	78	78
Fund Balance	\$ 896,391	\$ 896,391	\$ 900,030	\$ 900,030	\$ 900,030	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474	\$ 1,040,274	\$ 1,040,274	\$ 1,040,274	\$ 1,040,274

VCJPA PROPERTY - 1013.0
Fund Balance - 6/30/17 \$51,475.00

Deposits												
Interest Earned	-	-	210	-	-	(111)	-	-	(205)	-	-	-
YTD	-	-	210	210	210	99	99	99	(106)	(106)	(106)	(106)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 51,475	\$ 51,475	\$ 51,685	\$ 51,685	\$ 51,685	\$ 51,574	\$ 51,574	\$ 51,574	\$ 51,369	\$ 51,369	\$ 51,369	\$ 51,369

CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0
Fund Balance - 6/30/17 \$1,200,000.00

Deposits (Transfers from 1020.0)												
Interest Earned	-	2,125	537	(815)	(2,401)	1,841	(3,329)	(822)	1,867	(584)	3,202	657
YTD	-	2,125	2,662	1,847	(554)	1,287	(2,042)	(2,864)	(997)	(1,581)	1,621	2,278
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,200,000	\$ 1,202,125	\$ 1,202,662	\$ 1,201,847	\$ 1,199,446	\$ 1,201,287	\$ 1,197,958	\$ 1,197,136	\$ 1,199,003	\$ 1,198,419	\$ 1,201,621	\$ 1,202,278

LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0
Fund Balance - 6/30/1 \$0

Deposits (Transfers from 1020.0)												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0
Fund Balance - 6/30/17 \$125,850.00

Deposits (Transfers from 1020.0)							14,250					
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	14,250	14,250	14,250	14,250	14,250	14,250
Withdrawals	-	-	-	-	-	-	49,470	49,470	49,470	49,470	49,470	49,470
YTD	-	-	-	-	-	-	49,470	49,470	49,470	49,470	49,470	49,470
Fund Balance	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630

CalTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0

SUMMARY OF CASH ACCOUNTS
June, Fiscal Year 2017-2018
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/17 \$400,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	683	179	(272)	(800)	800	(1,110)	(274)	622	(195)	1,067	219
YTD	-	683	862	590	(210)	590	(520)	(794)	(171)	(366)	702	921
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 400,000	\$ 400,683	\$ 400,862	\$ 400,590	\$ 399,790	\$ 400,590	\$ 399,480	\$ 399,207	\$ 399,829	\$ 399,634	\$ 400,702	\$ 400,921
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/17 \$300,696												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	400,000	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	400,000	400,000	400,000	400,000	400,000	400,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	600,000
YTD	-	-	-	-	-	-	-	-	-	-	-	600,000
Fund Balance	\$ 300,696	\$ 300,696	\$ 300,696	\$ 300,696	\$ 300,696	\$ 300,696	\$ 700,696	\$ 700,696	\$ 700,696	\$ 700,696	\$ 700,696	\$ 100,696
LAIF ACCOUNT Compensated Absences Reserve - 1029.0												
Fund Balance - 6/30/17 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	20,000	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
CalTRUST ACCOUNT CAPITAL RESERVES - 1032.0												
Fund Balance - 6/30/17 \$360,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	645	161	(245)	(721)	721	(999)	(247)	560	(175)	961	197
YTD	-	645	806	562	(159)	562	(437)	(684)	(124)	(299)	662	859
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 360,000	\$ 360,645	\$ 360,806	\$ 360,562	\$ 359,841	\$ 360,562	\$ 359,563	\$ 359,316	\$ 359,876	\$ 359,701	\$ 360,662	\$ 360,859
CalTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0												
Fund Balance - 6/30/16 \$200,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	342	89	(136)	(400)	400	(555)	(137)	311	(97)	534	110
YTD	-	342	431	295	(105)	295	(260)	(397)	(86)	(183)	351	460
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 200,000	\$ 200,342	\$ 200,431	\$ 200,295	\$ 199,895	\$ 200,295	\$ 199,740	\$ 199,603	\$ 199,914	\$ 199,817	\$ 200,351	\$ 200,460
CASH BALANCE	\$ 9,572,314	\$ 8,177,379	\$ 7,359,179	\$ 6,481,312	\$ 5,777,809	\$ 9,615,048	\$ 9,807,452	#####	\$ 9,586,498	#####	#####	#####

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
June, Fiscal Year 2017-2018
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 457,695	\$ 488,654	\$ 30,959	\$ 5,794,334	\$ 5,964,366	\$ 170,032
Employee Taxes	14,700	17,599	2,899	172,106	180,187	8,081
Extra Help Salaries	60,557	70,000	9,443	336,026	417,792	81,766
General Benefits	78,271	84,654	6,383	1,274,662	1,321,565	46,903
Health Benefits	115,629	135,950	20,320	1,511,879	1,631,395	119,516
SUBTOTAL	\$ 726,852	\$ 796,857	\$ 70,005	\$ 9,089,007	\$ 9,515,305	\$ 426,298
<u>Services and Supplies</u>						
Chemicals	\$ -	\$ 29,000	\$ 29,000	\$ 228,525	\$ 319,600	\$ 91,075
Operational Support Equipment	569	3,473	2,904	15,760	33,575	17,815
Uniforms and Accessories	218	10,518	10,300	45,215	71,975	26,760
Communications	-	9,723	9,723	90,396	112,798	22,402
Kitchen Materials and Supplies	-	108	108	1,599	1,300	(299)
VCJPA Insurance	-	-	-	523,907	522,516	(1,391)
Maintenance: Automotive	1,135	11,300	10,165	79,712	131,620	51,908
Office Equipment	1,348	17,896	16,548	38,849	67,120	28,271
Maintenance: Bldgs/Yards	4,570	8,402	3,833	72,889	104,726	31,837
Scientific-Technical Lab Supplies	180	35,580	35,400	63,250	95,000	31,750
Memberships	-	500	500	25,496	29,055	3,559
Office Expense	9,727	12,228	2,501	75,464	108,211	32,747
Professional Services	22,466	31,600	9,134	190,187	165,400	(24,787)
Public Information & Education	797	5,200	4,403	36,038	37,500	1,462
Special Expense	3,350	21,675	18,325	403,159	446,807	43,648
Transportation & Travel	2,029	5,885	3,856	103,668	132,777	29,109
Fuel	19,783	17,910	(1,873)	141,657	189,225	47,568
Utilities	5,164	9,233	4,070	86,572	105,000	18,428
SUBTOTAL	\$ 71,335	\$ 230,231	\$ 158,896	\$ 2,222,343	\$ 2,674,205	\$ 451,862
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ -	-	\$ -	\$ 26,204	2,950	\$ (23,254)
Machinery & Equipment	21	-	(21)	14,132	12,950	(1,182)
Spray Equipment	-	-	-	591	1,000	408.70
Computer Equipment	-	19,840	19,840	10,744	22,840	12,096
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	137	3,950	3,813
Capital Improvements	-	-	-	183,704	5,000	(178,704)
SUBTOTAL	\$ 21	\$ 19,840	\$ 19,819	\$ 235,513	\$ 48,690	\$ (186,823)
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 798,208	\$ 1,046,928	\$ 248,720	\$ 11,546,863	\$ 12,238,200	\$ 691,337

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* The County report for the month of June has not been received at the time this report was being compiled.

^A Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2018

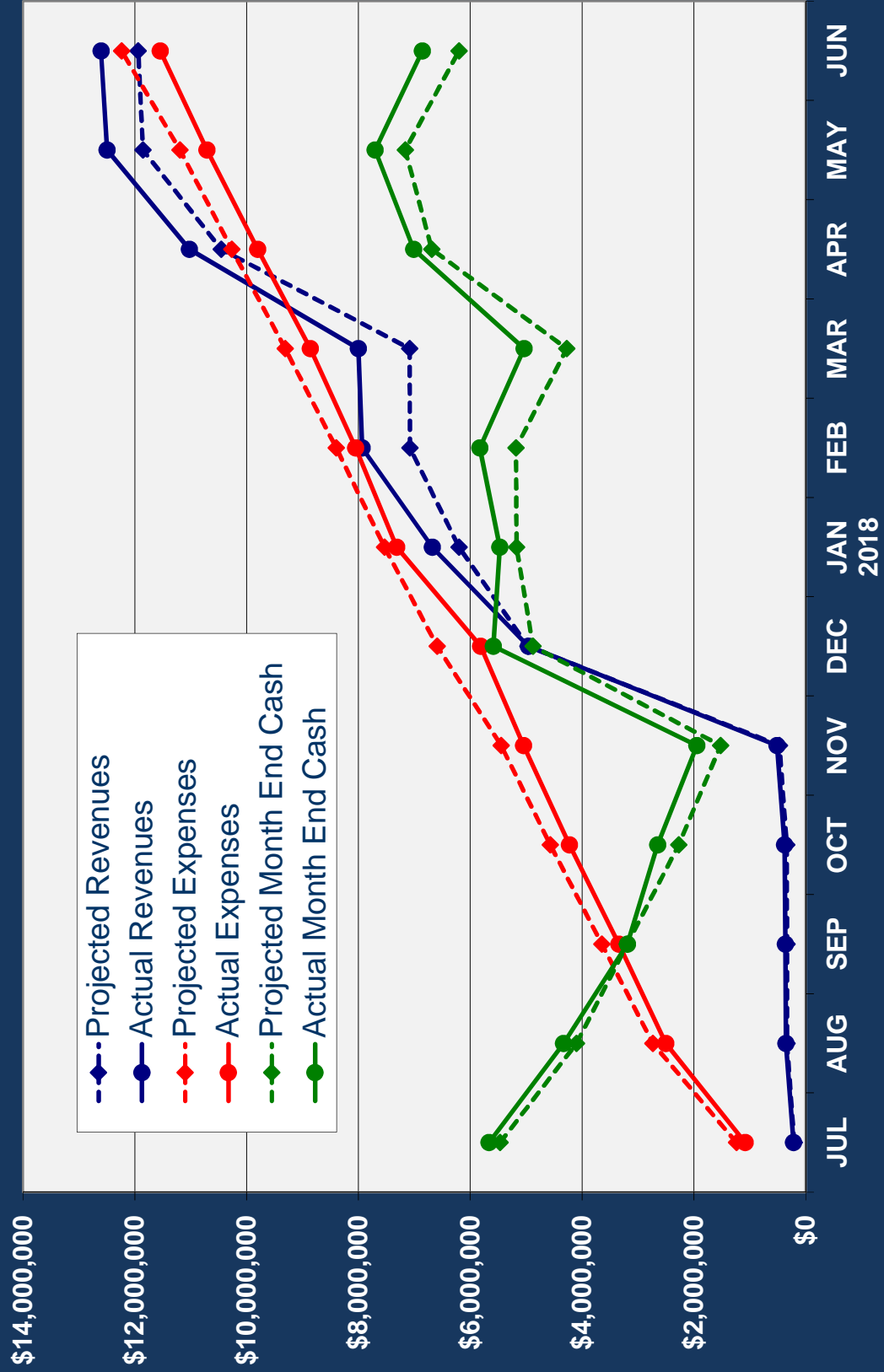
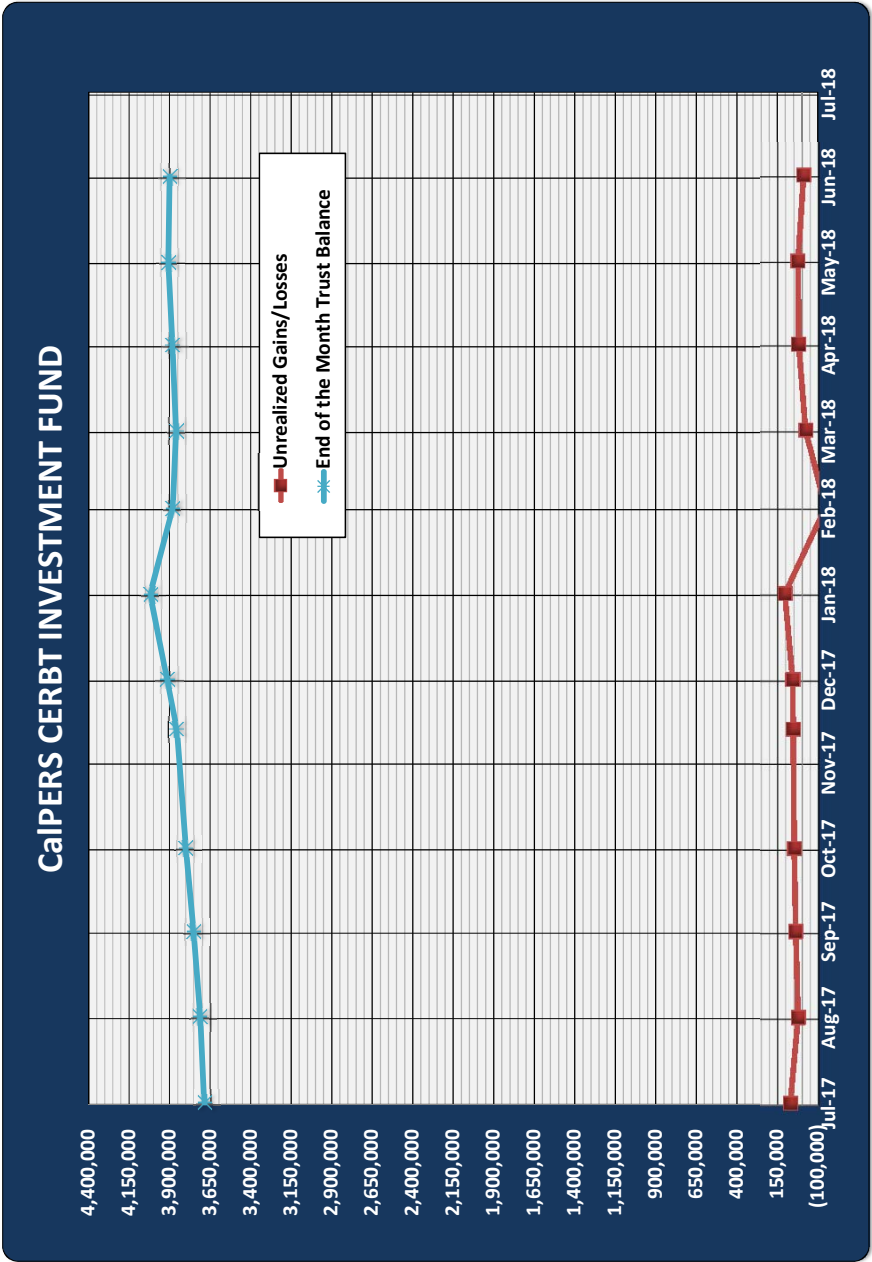


TABLE FOR CHART JULY 2017 - JUNE 2018

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	205,000	217,713	1,238,871	1,082,479	5,466,129	5,664,735
AUG	335,000	350,950	2,733,700	2,500,830	4,101,300	4,333,220
SEP	335,500	363,006	3,644,209	3,341,730	3,191,291	3,185,340
OCT	337,500	378,180	4,568,596	4,224,580	2,268,904	2,647,467
NOV	467,500	514,423	5,445,954	5,046,423	1,521,547	1,946,927
DEC	4,967,500	4,958,826	6,590,991	5,813,579	4,876,510	5,587,968
JAN 2018	6,202,500	6,677,472	7,531,633	7,315,080	5,170,868	5,469,039
FEB	7,077,500	7,935,063	8,396,204	8,047,342	5,181,297	5,829,527
MAR	7,084,300	8,002,276	9,310,231	8,862,096	4,274,071	5,035,337
APR	10,454,300	11,023,333	10,265,544	9,802,002	6,688,758	7,013,287
MAY	11,854,300	12,497,496	11,191,272	10,710,446	7,163,028	7,701,912
JUN	11,939,300	12,604,651	12,238,200	11,546,863	6,201,100	6,858,514

SUMMARY of CalPERS CERBT INVESTMENT FUND
June, Fiscal Year 2017-2018
Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre--Funding OPEB Fund Balance - 6/30/17 \$3,013,705												
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Deposits	600,000	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Unrealized Gains/Losses	72,961	25,745	39,992	48,799	55,723	59,149	106,455	(139,726)	(19,960)	22,746	25,923	(6,797)
YTD Unrealized Gains/Losses	72,961	98,706	138,698	187,496	243,220	302,368	408,823	269,097	249,137	271,883	297,806	291,009
Administrative Fees	248	266	261	273	267	279	288	254	262	288	282	274
YTD Administrative Fees	248	513	774	1,047	1,314	1,594	1,882	2,135	2,397	2,686	2,968	3,242
Fund Balance	\$3,686,419	\$3,711,898	\$3,751,628	\$3,800,154	\$3,855,610	\$3,914,479	\$4,020,646	\$3,880,667	\$3,860,444	\$3,882,902	\$3,908,543	\$3,901,472





STAFF REPORT E

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT JUNE 2018

Rakesha L. Thomas, Director of Human Resources

I. Employment & Recruiting

- a. New Hire Orientation (MCT)
- b. PIO Interviews held – 2nd level
- c. MCT Applicant Testing

II. Benefits Update

- a. Continued clean-up efforts with Lincoln/ADP Care Connection data
- b. Implementing the work number verification of employment service
- c. Preparing for ADP Talent Performance Management upgrade

III. Department Training & Workshops

Date	Workshop	Topic	Location
5/04/2018	New Employee Orientation	New Hires (Day 1 of 2)	District
5/05/2018	New Employee Orientation	New Hires (Day 2 of 2)	District
5/06/2018	PIHRA Breakfast Meeting	ICE Raids	Cerritos
5/06/2018	Covered 6 Training	Defensive Training	Simi Valley
5/15/2018	Interviews	Public Info Officer – 2 nd level	District
5/16-22/2018	SHRM Annual Conference & Expo	Human Resources Law Updates/Training/Education	Chicago

IV. Worker's Compensation Update

- a. Two injuries
 - i. DOI 5/25/2018 – First Aid only
 - ii. DOI 6/20/2018 – No time loss; modified duty