

GLACVCD BOARD OF TRUSTEES MEETING AGENDA AND EXHIBITS



Thursday June 14th 2018

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

Trustee Mark W. Bollman, President
Trustee Baru Sanchez, Vice President
Trustee Steve Appleton, Secretary-Treasurer

General Manager, Truc Dever
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Kelly Middleton
Director of Scientific-Technical Services, Susanne Kluh
Director of Human Resources, Rakesha Thomas
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

Please refrain from smoking, eating or drinking in the Boardroom

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

GENERAL MANAGER
Truc Dever

PRESIDENT

Mark W. Bollman, Cerritos

VICE PRESIDENT

Baru Sanchez, Cudahy

SECRETARY-TREASURER

Steven Appleton, Los Angeles City

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, June 14, 2018 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

ARTESIA

Sally Flowers

BELL

Ali Saleh

BELL GARDENS

Pedro Aceituno

BELLFLOWER

Sonny R. Santa Ines

BURBANK

Dr. Jeff D. Wassem

CARSON

Elito M. Santarina

COMMERCE

Leonard Mendoza

DIAMOND BAR

Steve Tye

DOWNEY

Robert Kiefer

GARDENA

Dan Medina

GLENDALE

Jerry Walton

HAWAIIAN GARDENS

Barry Bruce

HUNTINGTON PARK

Marilyn Sanabria

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LA HABRA HEIGHTS

Catherine Houwen

LAKEWOOD

Steve Croft

LA MIRADA

Larry P. Mowles

LONG BEACH

Emily Holman

LOS ANGELES COUNTY

Steven A. Goldsworthy

LYNWOOD

Salvador Alatorre

MAYWOOD

Eddie De La Riva

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Bob J. Archuleta

SAN FERNANDO

Raymin Herrera

SAN MARINO

Scott T. Kwong

SANTA CLARITA

Heidi Heinrich

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. CONSENT AGENDA (8.1-8.6)
VOTE REQUIRED**

8.1 Consideration of **Minutes 2018-05** of regular Board Meeting held May 10, 2018. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2018-09** Authorizing Payment of Attached Requisition May 1, 2018 through May 31, 2018. (**EXHIBIT B**)

- 8.3 Consideration of two (2) Negotiated Tax Exchange Resolutions (NTER) from the Los Angeles County Department of Public Works in conjunction with annexation of project parcel map 73221 and project L 070-2017 to County Lighting Maintenance District 1687. These Resolutions requests GLACVCD allocate 0.000006797 and 0.000006494 share of property tax respectively resulting in net shares of 0.0329% and 0.0310% to support operation and maintenance of lighting services to the areas being annexed to the County Lighting and Maintenance District. (**EXHIBITS C & D**)

Analysis: The applicant requested annexation of property into the County Lighting & Maintenance District to facilitate lighting services to areas of south Whittier and Castaic/Val Verde. The annexation processes require that resolutions for property tax revenue exchange be adopted by all the affected local agencies before annexations may be approved. These requests are similar to many received from the county lighting districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

- 8.4 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1096. This Resolution requests GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT E**)

Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

- 8.5 Consideration of **Resolution 2018-10** “A Resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District Amending the target maximum amount for the Capital Designated Reserve to \$1,000,000 from \$500,000” for Capital Improvement Projects. (**EXHIBIT F**)
- 8.6 Consideration of request to move \$600,000 from LAIF OPEB Designated Reserve Account (#1027) to CERBT Trust to pay Annual Required Contribution (ARC) for FYE June 30, 2018.

Analysis: The OPEB Designated Reserve fund balance is currently \$700,696. The last contribution of \$600,000 was made in June 2017 to cover the ARC for FYE June 30, 2017. The ARC was established by the OPEB Actuarial Valuation as of July 1, 2015.

9. **PUBLIC HEARING & ADOPTION OF THE FY 2018-2019 MINIMUM BENEFIT ASSESSMENT AND BLACK FLY ASSESSMENT RATES**

Summary: This public hearing and discussion follow the May 10th Board approval of the Fiscal Year 2018-2019 Budget and Assessment Report which includes 1) staff's recommendation to increase the district-wide "minimum benefit assessment rate" (MBAR) to \$12.79, generating \$14,511,772 in estimated benefit assessment revenue for FY 2018-2019, and 2) maintaining the existing \$0.30 per parcel black fly assessment rate, generating \$92,186 of the estimated benefit assessment revenue within the black fly assessment zone.

*The Board of Trustees regularly conducts a yearly hearing regarding adoption of its annual general benefit assessment rate. This year, the Board of Trustees intends to consider adoption of **Resolution 2018-11**, regarding increasing the district-wide "minimum benefit assessment rate" (MBAR) at \$12.79 and maintaining the black fly assessment rate at \$0.30 in order to secure operational funding for fiscal year 2018-2019.*

9.1 President Bollman declares the public hearing open.

9.2 Presentation of 2018-2019 Engineer's Report by SCI Consulting Group.
(EXHIBIT G, refer to enclosure)

9.3. Public Comments

9.4 President Bollman declares the public hearing closed.

9.5 Discussion and consideration of **Resolution 2018-11**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2018-2019 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A." *(EXHIBIT H)*

Adoption of this Resolution formalizes acceptance of the District's minimum benefit assessment rate (MBAR) contained or modified within Resolution 2018-11 to be made effective for fiscal year 2018-2019 and placed on the County Assessor's tax roll for collection effective July 2018. The justification and support for adopting the MBAR is contained in the District's "Fiscal Year 2018-2019 Budget" and Assessment Report.

9.6 Adoption of **Resolution 2018-11**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2018-2019 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A." *(VOTE REQUIRED)*

10. **CONSIDERATION OF RESOLUTION 2018-12, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2018-2019."**
(EXHIBIT I) (VOTE REQUIRED)

11. **UPDATE AND CONSIDERATION OF LAFCO ANNEXATION REQUEST**
(EXHIBIT J) (VOTE REQUIRED)

12. COMMITTEE REPORTS

12.1 Personnel Committee

S. Croft, Chair

12.1.a Report on Committee meeting to discuss General Manager's annual evaluation

12.1.b Discussion of research regarding Tier IV benefit options

12.1.c **CLOSED SESSION PURSUANT TO THE BROWN ACT**

1. Public Employee Annual Performance Evaluation Government Code Section 54957 - General Manager

Designated representative attending the Closed Session: Legal Counsel

2. Conference with Legal Counsel - Anticipated Litigation Government Code Section 54956.9(d)(2)

A point has been reached where, in the opinion of the Greater Los Angeles County Vector Control Board, on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the District.

- 12.1.d Authorize Recruiting for new positions authorized in connection with the approval of the Fiscal Year 2018-19 Budget

Summary: Last month, the Board requested additional information about the General Manager's request to hire new positions as part of the FY 18/19 Budget, and directed the General Manager to delay the recruitment process until after this meeting. Staff, with the assistance of labor counsel, has provided additional information. At this time, the General Manager requests that she be authorized to start the recruitment process to hire persons for the new positions starting July 1, 2018.

Recommendation: Authorize Staff to begin the recruitment process.

13. STAFF PROGRAM REPORTS: MAY 2018

13.1 Manager's Report

T. Dever, General Manager

13.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

13.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

13.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

13.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

13.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

13.7 Legal Counsel Report

Q. Barrow, Legal Counsel

14. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

15. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, July 12, 2018 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday June 14th 2018

7:00 p.m. Board Meeting

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Steven Appleton, Los Angeles

GENERAL MANAGER

Truc Dever

General Manager's Report for June 14, 2018

Board of Trustees Meeting

ARTESIA

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BELL

Ali Saleh

BELL GARDENS

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Heidi Heinrich

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

Robert D. Copeland

SOUTH EL MONTE

Hector Delgado

SOUTH GATE

Denise Diaz

WHITTIER

Josué Alvarado

I would like to take this opportunity to thank the Board again for passing our FY 18/19 budget last month. I appreciate the discussion and thoughtful questions and am committed to ensuring these funds are well-spent and are used to enhance our ability to fulfill our mission of protecting public health. A special thank you to the staff, our Finance Director Carolyn Weeks, and our Budget and Finance Committee members: Trustees Appleton, Croft, Bollman, Flowers, Santa Ines, Wassem, and Kwong. Many hours over the course of many months were put into developing this budget. I am confident the additional staffing and resources will make a huge impact on our programs into the future. This month, Susan Barnes from SCI Consulting will be here to present the Engineer's report and field any questions during the public hearing for the FY 18/19 budget. The Board will also be asked to vote on resolutions to establish a minimum benefit assessment and allow for the collection of ad valorem taxes.

As part of the vote to approve the budget, the Board directed staff to research the options surrounding additional benefit tiers to reduce future liabilities. Rakesha Thomas and I have been working with special counsel from Liebert Cassidy Whitmore and will present the Personnel Committee with our research and options this month. A report from the Committee will be provided to the Board during the general meeting.

A couple of months ago, I presented the Board with a request from LA County LAFCO to annex areas currently not serviced by any vector control district. The Board requested that I conduct additional research to determine costs associated with hiring an engineering firm to develop maps and legal descriptions for each of these proposed areas. Given the number of separate, non-contiguous areas to be annexed, the estimate to complete such documents for the separate applications would total approximately \$88,000. On a related note, I met with the District Manager of Compton Creek MAD and LAFCO Executive Director Paul Novak to work out the details of the proposal involving Compton City. Mr. Novak clarified that LAFCO would like GLACVCD to relinquish any areas within the City of Compton and adjacent unincorporated County areas to make service to residents less confusing. A memo has been included in this month's agenda packet to further explain these proposals.

As you all know, the weather is quickly heating up and mosquito activity is on the rise. On June 2, our Community Affairs Department posted a message on the social media site NextDoor.com that encouraged residents within our jurisdiction to take action against mosquito bites. There was an immediate response to the post over that weekend, resulting in approximately 737 online "likes" to the posts, 176,400 digital impressions and 70 service requests by the time the office opened on Monday morning. This is evidence that social media works to get our message to the public. We are working with our operational staff to respond to these SRs in a timely manner and will provide the Board with an update at the general meeting.

Yours truly,



Truc Dever, General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



SCIENTIFIC-TECHNICAL REPORT

May, 2018

Susanne Kluh, Scientific-Technical Services Director

Paul O'Connor, Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists

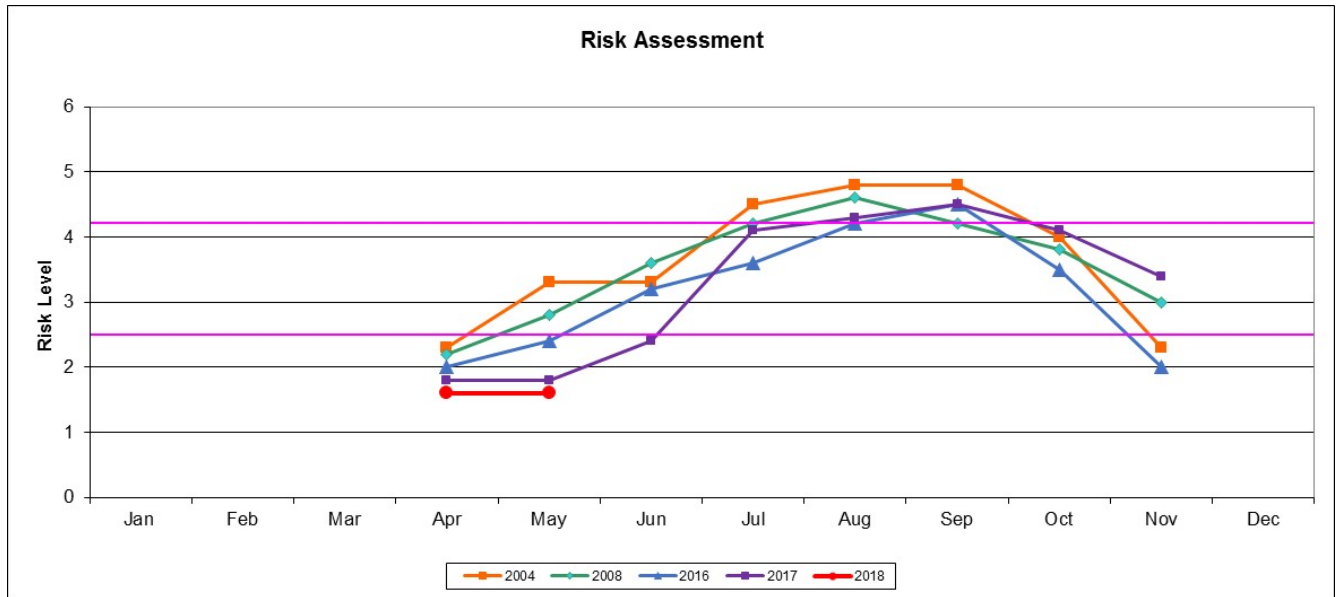
Rande Gallant, Assistant Vector Ecologist

Angela Arteaga & Christopher Ortiz, Field Assistants

I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
1. Environmental Conditions High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	2
	2	Avg daily temperature during prior half month 57-	
	3	Avg daily temperature during prior half month 66-	
	4	Avg daily temperature during prior half month 73-	
	5	Avg daily temperature during prior half month $> 79^{\circ}\text{F}$	
2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and	1	Vector abundance well below average ($\leq 50\%$)	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ($> 300\%$)	
3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	1
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 > 5.0	
4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNV. If > 1 flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	1
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	> 2 seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	> 2 seroconversions in one or more flocks in specific	
5. Dead Bird Infection Includes zoo collections.	1	No WN+ dead birds	1
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	> 5 WN+ dead bird + reports of dead birds in specific	
6. Human Cases This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	-
	4	One human case in specific region	
	5	More than one human case in specific region	
Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0)		TOTAL	8
		AVERAGE	1.6

S-TS STAFF REPORT A



II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- Mosquito abundance in May was found to be close to the 5 year average.
- Intermittently cool temperatures continued to slow virus amplification.
- No WNV activity detected.
- No human cases have been reported.

Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	140	0	0	0	0
Year to Date	280	0	0	0	0

Dead Birds	Number Submitted	WNV Positive
This Period	5	0
Year to Date	10	0

Culex Mosquito Pools					
This Period	289	0	0	0	0
Year to Date	646	0	0	0	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	0	0	0	0
Year to Date	2	0	0	0

III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2018

Reporting Period: January 01 – June 1, 2018

Human Cases	WNV	SLE	WEE
This Period	0	0	0
Year to Date	0	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	572	0	0	0	0
Year to Date	572	0	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	4,325	2	0	0	0
Year to Date	6,150	3	0	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	54	0	0	0	
Year to Date	89	0	0	0	

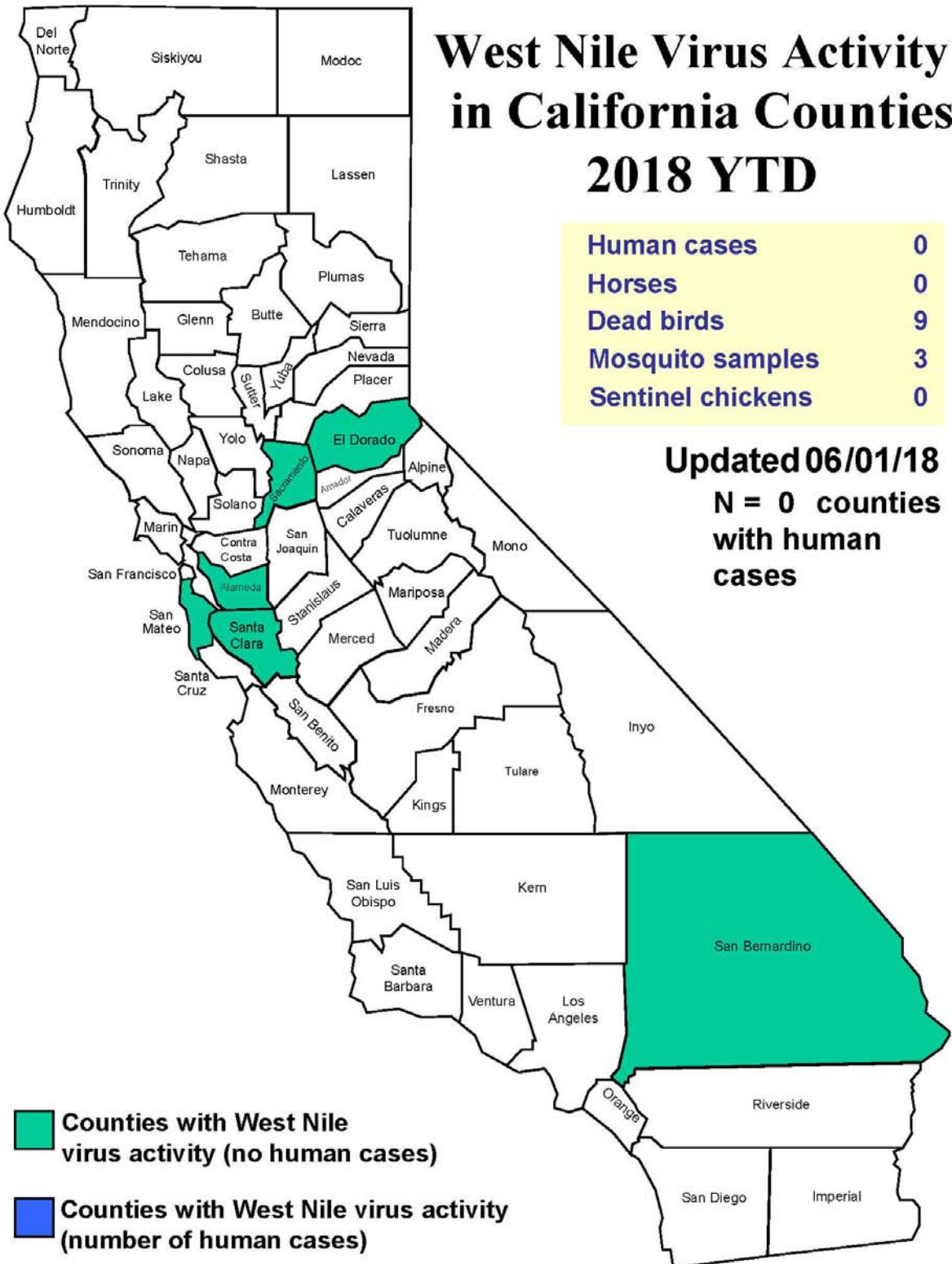
Dead Birds	Submitted	WNV Pos
This Period	196	5
Year to Date	338	9

West Nile Virus Activity in California Counties 2018 YTD

Human cases	0
Horses	0
Dead birds	9
Mosquito samples	3
Sentinel chickens	0

Updated 06/01/18

N = 0 counties
with human
cases



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

WORK PERFORMED BY DISTRICT

May, 2018



Mark Daniel, Operations Director

Martin Serrano, Operations Supervisor, Headquarters

Wesley Collins, Operations Supervisor, Sylmar

Kevin Vargas, Operations Supervisor, USD

Mark Hall, Urban Water Program Manager

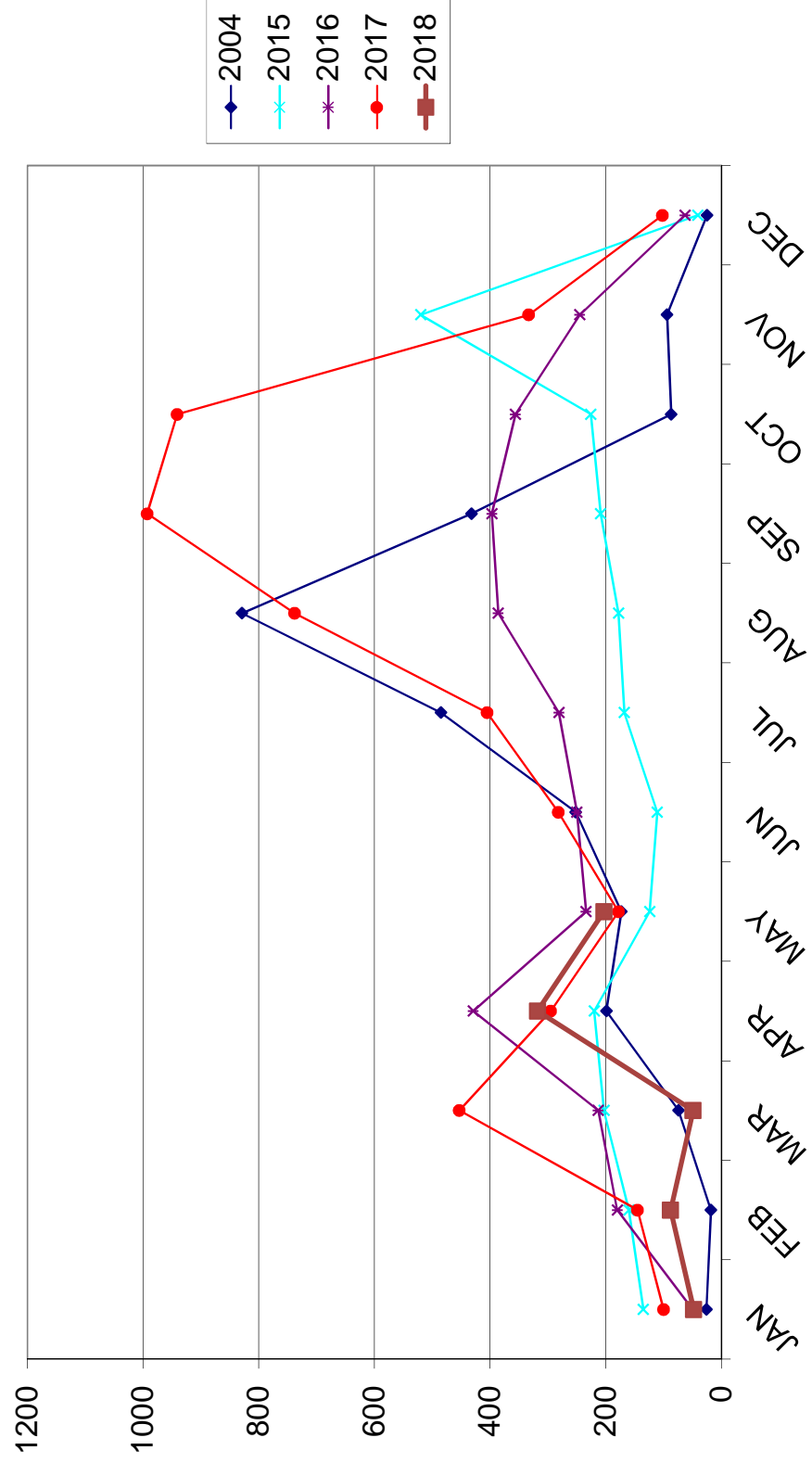
Fernando Martinez, Facilities & Fleet Maintenance Supervisor

CONTROL AND OPERATIONS

						Hours May	worked 2018
Fishing (Mosquitofish)						8	54
Source Reduction						22	234
Mosquito Control	<i>Sources inspected 14,507 / Sources with larvae 6,890</i>					2,673	15,466
Insecticide used:							
Larvicide oils	47.194	gals @	\$14.13	per =	\$666.85		
Altosid ALL	0.244	gals @	\$269.62	per =	\$65.79		
Altosid Briquets 30 day	3,032	ea @	\$1.14	ea. =	\$3,456.48		
Altosid Briquets XR	71	ea @	\$3.38	ea. =	\$239.98		
Altosid Pellets	5.129	lbs @	\$27.24	per =	\$139.71		
Natular T-30	128	ea @	\$1.56	per =	\$199.68		
Fourstar BTI Brqts 45 day	10	ea @	\$1.30	per =	\$13.00		
Altosid WSP	701	ea @	\$0.84	per =	\$588.84		
Vectobac 12AS	21.057	gals @	\$38.62	per =	\$813.22		
Vectobac G	279.71	lbs @	\$2.63	per =	\$735.64		
Fourstar Briquets 45 day	8	ea @	\$1.30	per =	\$10.40		
Vectomax FG	495.91	lbs @	\$8.70	per =	\$4,314.42		
Vectomax WSP	34	ea @	\$0.97	per =	\$32.98		
Natular	0	gals @	\$877.61	per =	\$0.00		
Vectolex WDG	67.771	lbs @	\$56.06	per =	\$3,799.24		
Fourstar SBG	0	lbs @	\$2.81	per =	\$0.00		
Midge Control						0	0
Insecticide used:							
Dimilin WP 25%	0	lbs @	49.34	per =	\$0.00		
Blackfly Control						53	83
Insecticide used:							
Vectobac 12AS	82.99	gals @	\$38.62	per =	\$3,205.07		
Underground Mosquito Control	<i>UGSD inspected 3,184 / UGSD treated 1,719</i>					1,335	5,955
Insecticide used:							
Vectobac 12AS	5.372	gals @	\$38.62	per =	\$207.47		
Vectolex WDG	85.95	lbs @	\$56.06	per =	\$4,818.36		
Fogging						1	2
Insecticide used:							
Duet / Zenivex	.006/.00	gals @	200 / 85	per =	\$1.20		
					Total \$23,308.33		
Supervisory						962	4,665
Continuing Education / Training						170	2,471
Overtime: Community Outreach						54	91
Mosquito Control						20	20
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>							
Vehicles						551	2,398
Spray Equipment						105	468
Buildings and yards						202	948
	May				2018		
VEHICLE MILEAGE :	48,418				186,888	6,156	32,855

Greater Los Angeles County Vector Control District
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318	203							



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	1							1		0
BELL	1							1		0
BELLFLOWER								0		0
BELL GARDENS	2							2		0
BURBANK	2							2		0
CARSON	2		1					2		0
CERRITOS	8		2	2				8	2	20
COMMERCE	1							1		0
CUDAHY								0		0
DIAMOND BAR	3			1				3	2	20
DOWNEY	4		1					4		0
GARDENA								0		0
GLENDALE	7		1	1				7		0
HAWAIIAN GARDENS	1							1		0
HUNTINGTON PARK	3							3		0
LA CANADA FLINTRIDGE	1		1					1		0
LA HABRA HEIGHTS	2			2				2	2	20
LA MIRADA	6		1	2				6	2	20
LAKewood	6		1					6	1	10
LONG BEACH	3		1	1				3	1	10
LOS ANGELES CITY	106		32	22				106	22	220
LOS ANGELES COUNTY	13		3	3				13	5	50
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO	1							1		0
NORWALK	5		2	1				5		0
PARAMOUNT	1		1					1		0
PICO RIVERA	2							2		0
SAN FERNANDO	2		1					2		0
SAN MARINO	2		1	1				2		0
SANTA CLARITA	9		1	2				9	3	30
SANTA FE SPRINGS	1							1		0
SIGNAL HILL								0		0
SOUTH EL MONTE	1		1					1		0
SOUTH GATE								0		0
WHITTIER	7		1					7		0
TOTAL	203	0	52	38	0	0	0	203	40	400

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	12						8			
BELL	13				1					5
BELLFLOWER	30	0.01			6	1	39			
BELL GARDENS	11				2		4			
BURBANK	68	0.01			19	3	15			
CARSON	45	0.04			6		7			
CERRITOS	79	0.03			8	3	19			
COMMERCE	104				1		28			
CUDAHY	25				1		5			
DIAMOND BAR	2	0.06			8	3	3	1		
DOWNEY	59				41	3	16			
GARDENA	56						2			
GLENDALE	34	0.01			19	6	7			
HAWAIIAN GARDENS	7				2		6			
HUNTINGTON PARK	55						22			6
LA CANADA FLINTRIDGE	17				9	5	1			
LA HABRA HEIGHTS		0.02			9	2	10			0
LA MIRADA	21				12	3				
LAKEWOOD	38		0.01		7	1	21			
LONG BEACH	53	0.04		2.27	7	3	21	73		11
LOS ANGELES CITY	541	0.06	1.47	0.36	439	71	309	8	9	13
LOS ANGELES COUNTY	119	0.13	0.29		21	20	38	3	6	1
LYNWOOD	33				4		2			2
MAYWOOD	25					1	4			
MONTEBELLO	56	0.01	0.01		10		9	2		7
NORWALK	30	0.01			25		10			
PARAMOUNT	35				1		34			11
PICO RIVERA	22				23		13			
SAN FERNANDO					2					
SAN MARINO	3				7					
SANTA CLARITA	90	0.29	0.31		18	3	26			
SANTA FE SPRINGS	53	0.05			5		8			
SIGNAL HILL	110					2	25			20
SOUTH EL MONTE	186	0.01			6		55			
SOUTH GATE	46		0.05		1		11			
WHITTIER	58	0.05	0.01		42	18	5		1	
Total	2136	0.83	2.15	2.63	762	148	783	87	16	76

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA						2.58	5.36	6	40.3
BELL	0.75					0.21			5.22
BELLFLOWER	2					4.54	13.31		85.57
BELL GARDENS	2.19				0.01	0.1	8.22		16.16
BURBANK	0.33					13.5	6.59	1	143.29
CARSON	5.24	0.01			0.01	1.68		1	46.28
CERRITOS	0.83				0.35	5.25	35.39	19	108.33
COMMERCE						0.1	4.35	8	18.36
CUDAHY								4	2.46
DIAMOND BAR	7.2	0.01					0.62		25.76
DOWNEY	0.5				0.21		22.69		83.34
GARDENA	2.36					10.65		4	92.17
GLENDALE	0.5	0.42	0.02			2.2	10.05	4	116.63
HAWAIIAN GARDENS	3						4.81	3	9.64
HUNTINGTON PARK						0.3		2	6.84
LA CANADA FLINTRIDGE						0.3	0.21	3	17.05
LA HABRA HEIGHTS									9.74
LA MIRADA	7.76				0.01	1.47	8.65	6	44.37
LAKEWOOD	13.23					5.8	46.72	24	142.88
LONG BEACH	13.36				0.02		71.48	39	144.66
LOS ANGELES CITY	105.76	1.17	0.01	16		79.88	232.31	95	1797.02
LOS ANGELES COUNTY	20.68	0.31		6	0.06	5.51	0.62	11	248.75
LYNWOOD						1.7	2.88		27.54
MAYWOOD						0.1			16.8
MONTEBELLO	1.5						8.7	2	34.78
NORWALK	3.25				0.01	3.94	42	5	120.82
PARAMOUNT						6.32	9.06	6	76.02
PICO RIVERA	1.5	0.03		2			23.48	4	47.81
SAN FERNANDO							0.82	2	10.54
SAN MARINO								1	4.97
SANTA CLARITA	9.48	0.43		14	0.06	16.4	0.01	17	274.6
SANTA FE SPRINGS	4				0.04	0.19	17.62	2	55.7
SIGNAL HILL						1.9		2	21.47
SOUTH EL MONTE	4.71					6.6			88.81
SOUTH GATE	3.83				0.01		2.88		20.07
WHITTIER	1.48				0.01	0.14	29.46	23	102.55
Total	215.44	2.38	0.03	38.00	0.80	171.36	608.29	294	4107.30

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



COMMUNITY AFFAIRS PROGRAM MAY 2018

Kelly Middleton, Director of Community Affairs
Heather Hyland, Education Program Coordinator
Helen Kuan, Outreach Assistant

Departmental Activities

Administrative

- Conducted first-round interviews for PIO
- Reviewed and prepared posting for EPC position
- Board of Trustees Harassment & Ethics Compliance
- renewal of various District URLs
- Reordered various literature/brochures and operations forms

Programmatic

- General:
 - Continuing discussions with LA Dodgers regarding potential outreach partnership for summer 2018 to include GIANTmicrobes giveaways, coordinated media exposure, first pitch opportunities, and more. The President of [GIANTmicrobes](#) has offered to provide these at his cost to support our promotions and mission
 - Working with Supervisor O'Farrell to sponsor Mosquito Prevention Workshop in Silver Lake area – date TBD
 - Partnering with active/engaged group of Silver Lake residents to increase awareness in their communities directly affected last year with West Nile virus. These residents shadowed our vector control specialists, coordinated and conducted a neighborhood door-knocking campaign, identified and reported standing water in their community, and coordinated authorizations for property inspections over a 2-day period. Approximately 200 homes were targeted in this effort. Total number of inspections/sources removed in this effort pending.
 - Contracted with Comcast NBC Universal for a small TV advertising and digital campaign to run June 25-July 8 – kicking off National Mosquito Awareness Week
 - Provided newsletter article for Montebello Chamber of Commerce
 - Coordinated summer and fall events for season
 - Finalized flyer and uploaded DIY Yard Drain Mosquito Prevention
 - Inventory and maintenance of outreach materials in Sylmar and SFS
- Invasive *Aedes*:
 - Invites mailed for “Threats Beneath our Feet” workshop; Operations personnel hand delivered them to city public works and parks departments
 - Prepared materials, media alerts, message points, social media posts, etc. as part of June 9th Operation Tip This House training exercise in partnership with SGVMVCD and LA County DPH EPRD

STAFF REPORT C

Meetings & Training

- 5/2 – Video conference with Inhance re: touchscreen interactive
- 5/9 – LCW Bullying Workshop
- 5/10 – Management Meeting
- 5/14 – New hire orientation
- 5/15 – Legislative meeting – Senator Anthony Portantino’s staff
- 5/17 - Student intern meeting to create GIS layers of community affairs data
- 5/22 – DPH planning meeting for June 9 and 21 events

Community Outreach Activities

Date	Event	City	# Reached	Materials Distributed
5/5	Cinco de Mayo	Carson	104	Giveaways, brochures
5/12	Fire Service Day	Sylmar	170	Brochures, Giveaways
5/12	Castaic Lake Open House	Santa Clarita	425	Giveaways, brochures
5/12	Ground Water Festival	Lakewood	330	Giveaways, Brochures
5/15	Literature Delivery	Carson	250	
5/19 - 5/20	Natural History Museum Bug Fair	Los Angeles	2,722	Giveaways, brochures

Educational Outreach

The EPCs have been working hard on the soft opening this year for the SWAT Lab. This has proven to be a very successful pilot season, with the EPCs and the curriculum both receiving extremely high ratings from students and teachers. The RAP video has proven to be a key educational tool for the kids. They love the RAP so much they ask to play it again and again. The department will spend the next few months evaluating the successes and challenges as we work to refine and improve the program and its benefit to students in fulfillment of our mission.

Heather and Helen have teamed up again this year with the LA Zoo to insert vector education into their camp curriculum. This year’s program is a spin on the beloved “Where in the World is Carmen San Diego” franchise sending children on an adventure of discovery as they solve to find which mosquito they have, where it lives, what diseases it can transmit, and what they can do about it. This program will reach over 100 4th-6th grader students. This is a very exciting partnership with big plans for future collaboration.

<u>Date</u>	<u>School</u>	<u>City</u>	<u>Students</u>
5/3	Disney Elementary	Burbank	105
5/9-10	La Pluma Elementary	La Mirada	132
5/15	Virtual Academy	Burbank	125
5/16-17	Plum Canyon Elem	Saugus	176

STAFF REPORT C

5/22-23	Sunny Brae Elementary	Winnetka	125
5/30	De La Torre STEAM Academy	Wilmington	104

Media Coverage/Publications

Date	Media Type	Media Name	Activity
5/8	Radio/Online	KPCC	On-air Interview – CDC emerging disease report
May	Print/Online	Montebello Chamber Newsletter	Mosquito prevention

Total Coverage:

Fiscal Year-to-Date: 166

Digital Outreach

Website/Social Media Maintenance

- Participated in CDC's National Center for Emerging and Zoonotic Infectious Disease nationwide 'Thunderclap' social media exercise. With the help of 216 other agencies, this campaign was able to reach 3,606,790 people.
- Worked with website hosting company to ensure website security patches and software up to date. Additional upgrades will need to be undertaken in FY 2018-19.
Completed

Outreach Medium	Number of Subscribers	Reach
Email List	1,941	Same as subscribers
Facebook	3,755	178
Twitter	956	6,001
Instagram	127	N/A
Google Adwords	N/A	N/A

GLACVCD Website

May 1, 2018 - May 31, 2018: Users

May 1, 2017 - May 31, 2017: Users



Users

6.01%

3,565 vs 3,363



New Users

6.53%

3,379 vs 3,172



Sessions

6.38%

4,370 vs 4,108



Number of Sessions per User

0.35%

1.23 vs 1.22



Pageviews

7.52%

8,480 vs 7,887



Pages / Session

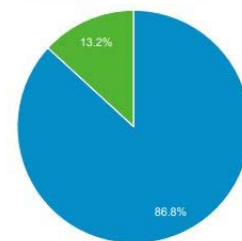
1.07%

1.94 vs 1.92



New Visitor Returning Visitor

May 1, 2018 - May 31, 2018



Summary

In the period from May 1 through May 31, 2018, the District website (www.glacvcd.org) had 4,370 visits compared to 4,108 visitors from the following year.



**GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT**

**FISCAL REPORT
MAY 2018**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Alhaji Kamara, Accounting Clerk*

- Working on and compiling information for the OPEB actuary report
- Prepared the cash flow and input the new budget into Peachtree
- Working on closing the fiscal year end in preparation for the auditors' arrival on August 20th
- Working on organizing storage files and asset tracking program

STAFF REPORT D

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer's cost of employment taxes

Extra Help Salaries – seasonal staff's salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
May, Fiscal Year 2017-2018
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY -1010.0												
Fund Balance - 6/30/17 \$239,491.53												
Deposits/Revenues	205,337	122,546	956	826	136,242	4,442,617	1,256,896	1,258,413	6,252	2,943,785	1,450,180	-
YTD	205,337	327,883	328,838	329,664	465,907	4,908,524	6,165,420	7,423,832	7,430,084	10,373,870	11,824,050	11,824,050
Transfer to LAIF 1020.0	-	-	-	-	500,000	4,590,000	-	1,250,000	-	-	4,200,000	-
YTD	-	-	-	-	500,000	5,090,000	5,090,000	6,340,000	6,340,000	6,340,000	10,540,000	10,540,000
Fund Balance	\$ 444,828	\$ 567,374	\$ 568,330	\$ 569,156	\$ 205,398	\$ 58,015	\$ 1,314,911	\$ 1,323,324	\$ 1,329,576	\$ 4,273,361	\$ 1,523,542	\$ 1,523,542
LAIF ACCOUNT - 1020.0												
Fund Balance - 6/30/17 \$6,494,734.50												
sits (Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	17,944	10,230	-	-	1,100,000	4,590,000	49,470	1,250,000	-	-	4,200,000	-
YTD	17,944	17,944	28,173	28,173	1,128,173	5,718,173	5,772,977	7,022,977	7,022,977	16,005	11,238,983	11,238,983
Withdrawals (Transfer to BPB Payable 1016)	-	900,000	-	-	-	-	1,000,000	1,900,000	-	-	800,000	-
YTD	2,720,000	560,000	850,000	850,000	450,000	800,000	434,250	1,900,000	800,000	950,000	800,000	-
Withdrawals (Transfers to Reserve Accounts)	-	-	-	-	-	-	-	-	-	-	-	-
YTD	2,720,000	4,180,000	5,030,000	5,880,000	6,330,000	7,130,000	8,564,250	10,464,250	11,264,250	12,214,250	13,014,250	13,014,250
Fund Balance	\$ 3,792,678	\$ 2,332,678	\$ 1,492,908	\$ 642,908	\$ 1,292,908	\$ 5,082,908	\$ 3,703,462	\$ 3,053,462	\$ 2,253,462	\$ 1,319,467	\$ 4,719,467	\$ 4,719,467
AB ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/17 \$153,240.80												
Deposits (Transfer from LAIF 1020)	-	900,000	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	300,000	140,000	250,000	150,000	430,000	230,000	200,000	190,000	355,000	360,000	175,000	-
Misc. Receipts	12,792	10,860	11,100	225	-	-	22,141	10,475	76,226	-	-	-
YTD	312,792	1,363,652	1,624,752	1,774,977	2,204,977	2,434,977	2,657,118	2,857,593	3,288,819	3,648,819	3,823,819	3,823,819
Withdrawals (Transfers to BPB Payroll 1018)	-	175,000	-	-	-	-	-	-	-	-	-	-
Withdrawals for Payables	321,227	894,694	245,763	257,318	327,199	229,096	317,694	187,619	290,482	380,720	304,142	-
YTD	321,227	1,390,921	1,636,684	1,894,003	2,221,202	2,450,299	2,767,992	2,955,611	3,246,093	3,626,814	3,930,956	3,930,956
Account Balance	\$ 144,806	\$ 125,971	\$ 141,308	\$ 34,214	\$ 137,015	\$ 137,919	\$ 42,366	\$ 55,223	\$ 195,967	\$ 175,246	\$ 46,104	\$ 46,104
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/16 \$2,221,616.18												
Deposits (Transfer from LAIF 1020)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payable 1016)	2,720,000	560,000	850,000	850,000	1,450,000	800,000	900,000	1,900,000	800,000	950,000	800,000	-
YTD	2,720,000	3,455,000	4,305,000	5,155,000	6,605,000	7,405,000	8,305,000	10,205,000	11,005,000	11,955,000	12,755,000	12,755,000
Withdrawals for Payroll	826,026	637,983	601,817	621,871	507,684	525,418	768,797	549,764	544,230	599,679	620,551	-
Withdrawals (Transfer to BPB Payable 1016)	3,960,000	140,000	250,000	150,000	1,030,000	230,000	100,000	1,190,000	355,000	360,000	175,000	-
YTD	4,786,026	5,564,009	6,415,826	7,187,696	8,725,380	9,480,798	10,349,595	12,089,358	12,988,589	13,948,268	14,743,819	14,743,819
Account Balance	\$ 155,590	\$ 112,607	\$ 110,790	\$ 188,920	\$ 101,236	\$ 145,818	\$ 177,021	\$ 337,258	\$ 238,028	\$ 228,348	\$ 232,797	\$ 232,797

SUMMARY OF CASH ACCOUNTS
May, Fiscal Year 2017-2018
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalTRUST Account Cash Flow - 1019.0												
Fund Balance - 6/30/18 \$0												
Deposits	1,500,000											
Interest Earned	-	542	2,279	1,738	(540)	1,041	517	488	1,810	1,950	2,078	-
YTD	1,500,000	1,500,542	1,502,821	1,504,559	1,504,019	1,505,060	1,505,577	2,506,065	2,507,875	2,509,825	2,511,903	2,511,903
Withdrawals	-	-	-	-	1,000,000	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Fund Balance	\$ 1,500,000	\$ 1,500,542	\$ 1,502,821	\$ 1,504,559	\$ 504,019	\$ 505,060	\$ 505,577	\$ 1,506,065	\$ 1,507,875	\$ 1,509,825	\$ 1,511,903	\$ 1,511,903
VCJPA TRUST FUND - 1012.0												
Fund Balance - 6/30/17 \$896,390.76												
Deposits						146,564	-	-	-	-	-	-
Interest Earned	-	-	3,663	-	-	(2,093)	-	-	(4,173)	-	-	-
YTD	-	-	3,663	3,663	3,663	148,134	148,134	148,134	143,961	143,961	143,961	143,961
Withdrawals	-	-	24	-	-	27	-	-	27	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	24	24	24	51	51	51	78	78	78	78
Fund Balance	\$ 896,391	\$ 896,391	\$ 900,030	\$ 900,030	\$ 900,030	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474	\$ 1,040,274	\$ 1,040,274	\$ 1,040,274	\$ 1,040,274
VCJPA PROPERTY - 1013.0												
Fund Balance - 6/30/17 \$51,475.00												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	210	-	-	(111)	-	-	(205)	-	-	-
YTD	-	-	210	210	210	99	99	99	(106)	(106)	(106)	(106)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 51,475	\$ 51,475	\$ 51,685	\$ 51,685	\$ 51,685	\$ 51,574	\$ 51,574	\$ 51,574	\$ 51,369	\$ 51,369	\$ 51,369	\$ 51,369
CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0												
Fund Balance - 6/30/17 \$1,200,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	2,125	537	(815)	(2,401)	1,841	(3,329)	(822)	1,867	(584)	3,202	-
YTD	-	2,125	2,662	1,847	(554)	1,287	(2,042)	(2,864)	(997)	(1,581)	1,621	1,621
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,200,000	\$ 1,202,125	\$ 1,202,662	\$ 1,201,847	\$ 1,199,446	\$ 1,201,287	\$ 1,197,958	\$ 1,197,136	\$ 1,199,003	\$ 1,198,419	\$ 1,201,621	\$ 1,201,621
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/17 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/17 \$125,850.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	14,250	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	14,250	14,250	14,250	14,250	14,250	14,250
Withdrawals	-	-	-	-	-	-	49,470	-	-	-	-	-
YTD	-	-	-	-	-	-	49,470	49,470	49,470	49,470	49,470	49,470
Fund Balance	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630

SUMMARY OF CASH ACCOUNTS
May, Fiscal Year 2017-2018
Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CalTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0												
Fund Balance - 6/30/17 \$400,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	683	179	(272)	(800)	800	(1,110)	(274)	622	-	1,067	-
YTD	-	683	862	590	(210)	590	(520)	(794)	(171)	(366)	702	702
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 400,000	\$ 400,683	\$ 400,862	\$ 400,590	\$ 399,790	\$ 400,590	\$ 399,480	\$ 399,207	\$ 399,829	\$ 399,634	\$ 400,702	\$ 400,702
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/17 \$300,696												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	400,000	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	400,000	400,000	400,000	400,000	400,000	400,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 300,696	\$ 300,696	\$ 300,696	\$ 300,696	\$ 300,696	\$ 300,696	\$ 700,696	\$ 700,696	\$ 700,696	\$ 700,696	\$ 700,696	\$ 700,696
LAIF ACCOUNT Compensated Absences Reserve - 1029.0												
Fund Balance - 6/30/17 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	20,000	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
CalTRUST ACCOUNT CAPITAL RESERVES - 1032.0												
Fund Balance - 6/30/17 \$360,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	645	161	(245)	(721)	721	(999)	(247)	560	(175)	961	-
YTD	-	645	806	562	(159)	562	(437)	(684)	(124)	(299)	662	662
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 360,000	\$ 360,645	\$ 360,806	\$ 360,562	\$ 359,841	\$ 360,562	\$ 359,563	\$ 359,316	\$ 359,876	\$ 359,701	\$ 360,662	\$ 360,662
CalTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0												
Fund Balance - 6/30/16 \$200,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	342	89	(136)	(400)	400	(555)	(137)	311	(97)	534	-
YTD	-	342	431	295	(105)	295	(260)	(397)	(86)	(183)	351	351
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 200,000	\$ 200,342	\$ 200,431	\$ 200,295	\$ 199,895	\$ 200,295	\$ 199,740	\$ 199,603	\$ 199,914	\$ 199,817	\$ 200,351	\$ 200,351
CASH BALANCE	\$ 9,572,314	\$ 8,177,379	\$ 7,359,179	\$ 6,481,312	\$ 5,777,809	\$ 9,615,048	\$ 9,807,452	\$ 10,337,967	\$ 9,586,498	\$ 11,566,788	\$ 12,100,117	\$ 12,100,117

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
May, Fiscal Year 2017-2018
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 487,314	\$ 488,454	\$ 1,140	\$ 5,345,506	\$ 5,475,712	\$ 130,206
Employee Taxes	12,016	15,304	3,288	155,238	162,588	7,350
Extra Help Salaries	37,212	40,000	2,788	277,551	347,792	70,241
General Benefits	82,363	84,654	2,292	1,196,391	1,236,911	40,520
Health Benefits	114,739	135,950	21,210	1,386,522	1,495,445	108,924
SUBTOTAL	\$ 733,644	\$ 764,362	\$ 30,718	\$ 8,361,208	\$ 8,718,448	\$ 357,240
<u>Services and Supplies</u>						
Chemicals	\$ 4,616	\$ 21,500	\$ 16,884	\$ 228,525	\$ 290,600	\$ 62,075
Operational Support Equipment	5,145	2,773	(2,372)	14,765	30,102	15,337
Uniforms and Accessories	3,079	7,803	4,724	40,098	61,457	21,358
Communications	6,732	9,198	2,466	90,272	103,075	12,803
Kitchen Materials and Supplies	-	108	108	1,466	1,192	(274)
VCJPA Insurance	-	-	-	523,907	522,516	(1,391)
Maintenance: Automotive	5,427	12,725	7,298	71,039	120,320	49,281
Office Equipment	1,875	7,330	5,455	36,121	49,224	13,103
Maintenance: Bldgs/Yards	3,118	7,982	4,864	66,669	96,324	29,654
Scientific-Technical Lab Supplies	2,226	15,330	13,104	57,876	59,420	1,544
Memberships	-	-	-	25,336	28,555	3,219
Office Expense	2,811	13,542	10,731	65,380	95,983	30,603
Professional Services	1,296	9,000	7,704	158,426	133,800	(24,626)
Public Information & Education	600	600	0	32,163	32,300	137
Special Expense	5,179	4,100	(1,079)	399,339	425,132	25,793
Transportation & Travel	1,623	10,070	8,448	99,148	126,892	27,744
Fuel	14,862	16,764	1,902	121,806	171,315	49,509
Utilities	7,054	8,133	1,079	81,408	95,767	14,359
SUBTOTAL	\$ 65,642	\$ 146,958	\$ 81,316	\$ 2,113,746	\$ 2,443,974	\$ 330,228
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ 24,611	-	\$ (24,611)	\$ 26,204	2,950	\$ (23,254)
Machinery & Equipment	-	-	-	14,111	12,950	(1,161)
Spray Equipment	-	-	-	591	1,000	408.70
Computer Equipment	1,482	-	(1,482)	10,744	3,000	(7,744)
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	137	3,950	3,813
Capital Improvements	307	5,000	4,693	183,705	5,000	(178,705)
SUBTOTAL	\$ 26,400	\$ 5,000	\$ (21,400)	\$ 235,492	\$ 28,850	\$ (206,642)
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 825,686	\$ 916,320	\$ 90,634	\$ 10,710,446	\$ 11,191,272	\$ 480,826

GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2018

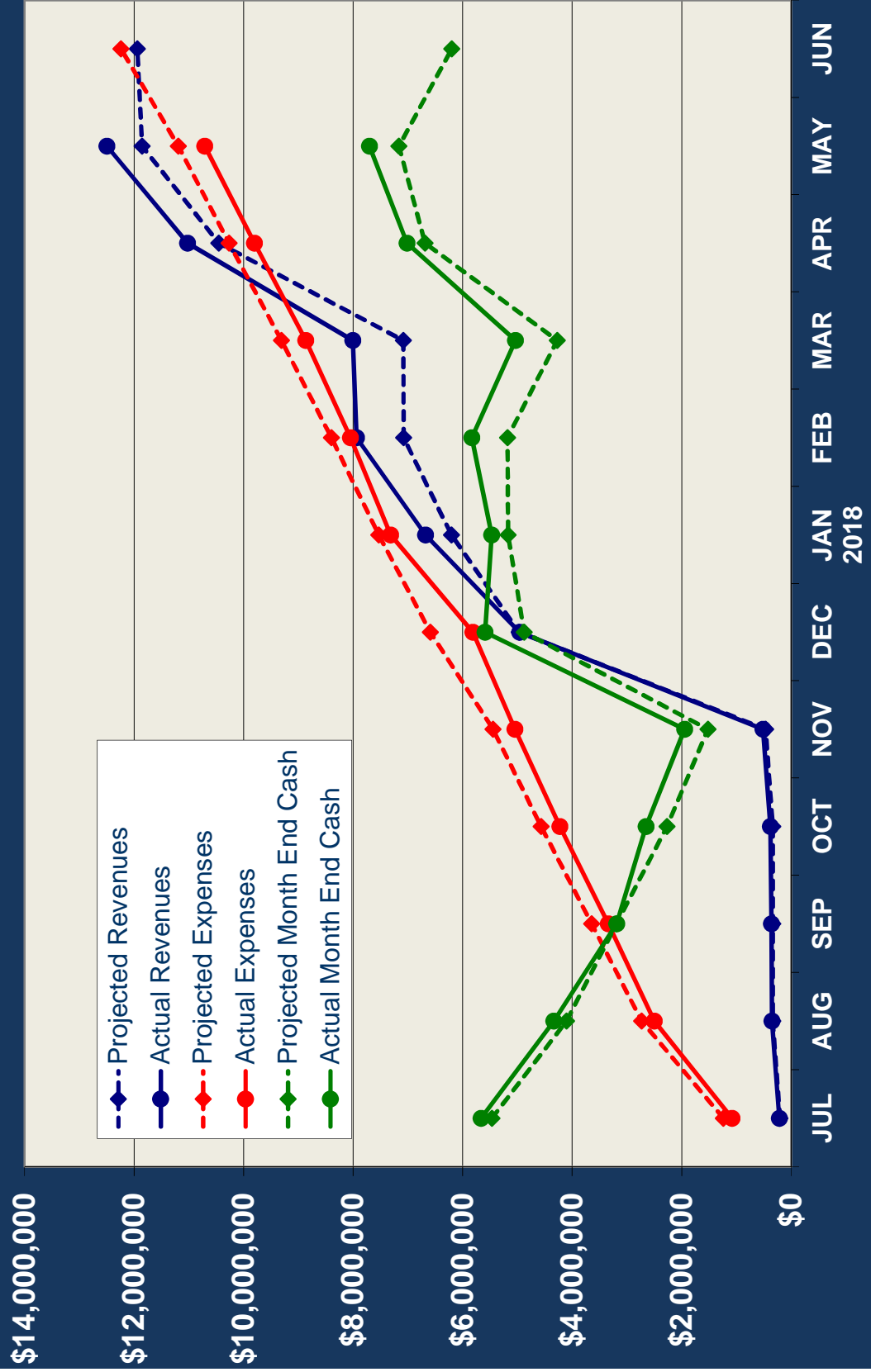
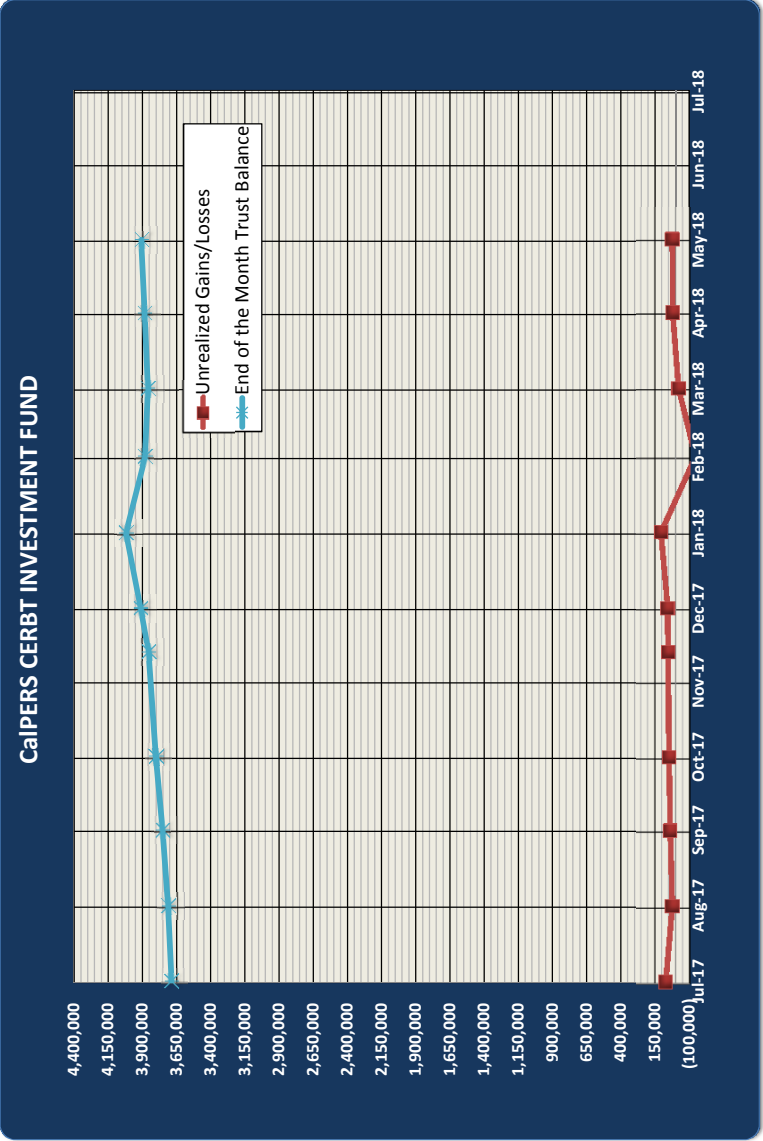


TABLE FOR CHART JULY 2017 - JUNE 2018

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	205,000	217,713	1,238,871	1,082,479	5,466,129	5,664,735
AUG	335,000	350,950	2,733,700	2,500,830	4,101,300	4,333,220
SEP	335,500	363,006	3,644,209	3,341,730	3,191,291	3,185,340
OCT	337,500	378,180	4,568,596	4,224,580	2,268,904	2,647,467
NOV	467,500	514,423	5,445,954	5,046,423	1,521,547	1,946,927
DEC	4,967,500	4,958,826	6,590,991	5,813,579	4,876,510	5,587,968
JAN 2018	6,202,500	6,677,472	7,531,633	7,315,080	5,170,868	5,469,039
FEB	7,077,500	7,935,063	8,396,204	8,047,342	5,181,297	5,829,527
MAR	7,084,300	8,002,276	9,310,231	8,862,096	4,274,071	5,035,337
APR	10,454,300	11,023,333	10,265,544	9,802,002	6,688,758	7,013,287
MAY	11,854,300	12,497,496	11,191,272	10,710,446	7,163,028	7,701,912
JUN	11,939,300	0	12,238,200	0	6,201,100	0

SUMMARY of CaIPERS CERBT INVESTMENT FUND
 May, Fiscal Year 2017-2018
 Carolyn Weeks, CPA, Director of Fiscal Operations

CaIPERS CERBT Plan for Pre--Funding OPEB Fund Balance - 6/30/17 \$3,013,705												
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Deposits												
YTD Deposits	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Unrealized Gains/Losses	72,961	25,745	39,992	48,799	55,723	59,149	106,455	(139,726)	(19,960)	22,746	25,923	-
YTD Unrealized Gains/Losses	72,961	98,706	138,698	187,496	243,220	302,368	408,823	269,097	249,137	271,883	297,806	297,806
Administrative Fees	248	266	261	273	267	279	288	254	262	288	282	-
YTD Administrative Fees	248	513	774	1,047	1,314	1,594	1,882	2,135	2,397	2,686	2,968	2,968
Fund Balance	\$ 3,686,419	\$ 3,711,898	\$ 3,751,628	\$ 3,800,154	\$ 3,855,610	\$ 3,914,479	\$ 4,020,646	\$ 3,880,667	\$ 3,860,444	\$ 3,882,902	\$ 3,908,543	\$ 3,908,543





STAFF REPORT E

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT MAY 2018

Rakesha L. Thomas, Director of Human Resources

I. Employment & Recruiting

- a. New Hire Orientation (MCT)
- b. PIO Interviews held
- c. EDD Office Collaboration Meeting

II. Benefits Update

- a. Continued clean-up efforts with Lincoln/ADP Care Connection data

III. Department Training & Workshops

Date	Workshop	Topic	Location
5/2/2018	PIHRA Breakfast Workshop	HR Technology Panel Discussion	Cerritos
5/3/2018	All Hands Training	Annual Training	District
5/9/2018	LCW Consortium Workshop	Workplace Bullying	Long Beach
5/11/2018	New Employee Orientation	New Hire Forms & Training	District
5/12/2018	New Employee Orientation	Safety Training	District
5/17/2018	PIO Interviews	Panel Interviews	District
5/29/2018	New Employee Orientation	New Hire Forms & Training	District
5/31/2018	PIO Interviews	Panel Interviews	District

IV. Worker's Compensation Update

- a. No injuries