

# GLACVCD BOARD OF TRUSTEES MEETING AGENDA AND EXHIBITS



## Thursday May 10<sup>th</sup> 2018

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters

12545 Florence Avenue

Santa Fe Springs, CA 90670

***Trustee Mark W. Bollman, President***  
***Trustee Baru Sanchez, Vice President***  
***Trustee Steve Appleton, Secretary-Treasurer***

*General Manager, Truc Dever*

*Director of Fiscal Operations, Carolyn Weeks*

*Director of Operations, Mark Daniel*

*Director of Community Affairs, Kelly Middleton*

*Director of Scientific-Technical Services, Susanne Kluh*

*Director of Human Resources, Rakesha Thomas*

*Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon*

*Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

*Please refrain from smoking, eating or drinking in the Boardroom*

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 Fax (562) 944-7976

Email: [info@glacvcd.org](mailto:info@glacvcd.org) Website: [www.glacvcd.org](http://www.glacvcd.org)

## PRESIDENT

Mark W. Bollman, Cerritos

## VICE PRESIDENT

Baru Sanchez, Cudahy

## SECRETARY-TREASURER

Steven Appleton, Los Angeles City

## GENERAL MANAGER

Truc Dever

# A G E N D A

## THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, May 10, 2018 •

District Office  
12545 Florence Avenue  
Santa Fe Springs, California 90670

### ARTESIA

Sally Flowers

### BELL

Ali Saleh

### BELL GARDENS

Pedro Aceituno

### BELLFLOWER

Sonny R. Santa Ines

### BURBANK

Dr. Jeff D. Wassem

### CARSON

Elito M. Santarina

### COMMERCE

Leonard Mendoza

### DIAMOND BAR

Steve Tye

### DOWNEY

Robert Kiefer

### GARDENA

Dan Medina

### GLENDALE

Jerry Walton

### HAWAIIAN GARDENS

Barry Bruce

### HUNTINGTON PARK

Marilyn Sanabria

### LA CAÑADA FLINTRIDGE

Leonard Pieroni

### LA HABRA HEIGHTS

Catherine Houwen

### LAKEWOOD

Steve Croft

### LA MIRADA

Larry P. Mowles

### LONG BEACH

Emily Holman

### LOS ANGELES COUNTY

Steven A. Goldsworthy

### LYNWOOD

Salvador Alatorre

### MAYWOOD

Eddie De La Riva

### MONTEBELLO

Avik Cordeiro

### NORWALK

Leonard Shryock

### PARAMOUNT

Dr. Tom Hansen

### PICO RIVERA

Bob J. Archuleta

### SAN FERNANDO

Raymin Herrera

### SAN MARINO

Scott T. Kwong

### SANTA CLARITA

Heidi Heinrich

### SANTA FE SPRINGS

Luis Gonzalez

### SIGNAL HILL

Robert D. Copeland

### SOUTH EL MONTE

Hector Delgado

### SOUTH GATE

Denise Diaz

### WHITTIER

Josué Alvarado

**6:30 P.M. - Library Conference Room: Pre-meeting refreshments**

**7:00 P.M. – Conference Room, Convene Board of Trustees Meeting**

**1. CALL TO ORDER**

**2. QUORUM (ROLL) CALL**

**3. INVOCATION**

**4. PLEDGE OF ALLEGIANCE**

**5. CORRESPONDENCE**

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. CONSENT AGENDA (8.1-8.4)  
VOTE REQUIRED**

8.1 Consideration of **Minutes 2018-04** of regular Board Meeting held April 12, 2018. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2018-08** Authorizing Payment of Attached Requisition April 1, 2018 through April 30, 2018. (**EXHIBIT B**)

- 8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the County Sanitation Districts of Los Angeles County in conjunction with annexation number SCV-1092. This Resolution requests GLACVCD allocate 0.0000057 of its current 0.0322% share of property tax resulting in a net share of 0.0317% to support services to the areas being annexed to the County Sanitation District. (**EXHIBIT C**)

*Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site sewage disposal services. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

- 8.4 Consideration of staff request to make adjustment to FY 17/18 budget line items for additional legal expenses. (**EXHIBIT D**)

## 9. **COMMITTEE REPORTS**

### 9.1 Budget & Finance Committee

S. Appleton, Chair

- 9.1.a. The Committee has reviewed staff's proposed FY 2018-2019 budget and is prepared to report its findings to the Board and make recommendations to the Board to approve and accept the FY 2018-2019 Budget  
(**EXHIBIT E, refer to budget enclosure. VOTE REQUIRED**)

## 10. **STAFF PROGRAM REPORTS: APRIL 2018**

- |  |                                  |
|--|----------------------------------|
| 10.1 <u>Manager's Report</u>                       | T. Dever, General Manager        |
| 10.2 <u>Scientific-Technical: (Staff Report A)</u> | S. Kluh, Sci.-Tech Services Dir. |
| 10.3 <u>Operations: (Staff Report B)</u>           | M. Daniel, Operations Dir.       |
| 10.4 <u>Community Affairs: (Staff Report C)</u>    | K. Middleton, Comm. Affairs Dir. |
| 10.5 <u>Fiscal: (Staff Report D)</u>               | C. Weeks, Finance Director       |
| 10.6 <u>Human Resources: (Staff Report E)</u>      | R. Thomas, Human Resources Dir.  |
| 10.7 <u>Legal Counsel Report</u>                   | Q. Barrow, Legal Counsel         |

## 11. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

## 12. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, June 14, 2018 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

# GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



**Thursday May 10<sup>th</sup> 2018**

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Steven Appleton, Los Angeles

## GENERAL MANAGER

Truc Dever

### General Manager's Report for May 10, 2018 Board of Trustees Meeting

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Denise Diaz

#### WHITTIER

Josué Alvarado

This month, I am pleased to present to you our proposed FY 18/19 budget. This budget is the culmination of many months of strategic planning and hard work by staff from all departments and Trustees on the Budget & Finance Committee. Thank you to everyone who was involved in refining this budget to its final proposed form.

In developing this budget, it was important for us to carefully consider the threats and challenges faced by this District and by the vector control industry. Invasive *Aedes* species mosquitoes and the diseases they carry are game-changers in the field of public health here in California. We must be both proactive and responsive in our efforts to control the spread of disease. Given the size of our District (1,340 sq. miles) and the number of residents, workers, and travelers that come and go from our jurisdiction, we have to determine what level of service we are able and willing to provide. Members of the Budget and Finance Committee unanimously agreed that the District should have the staffing and equipment necessary to respond quickly to disease threats and reduce the strain of overtime on existing employees.

The FY 18/19 budget proposes a 34% increase in overall expenditures with the addition of 15 full-time regular staff across all departments, 10 seasonal operational staff, 15 new field vehicles, a 3% Cost of Living Adjustment for staff, and an annual contribution to fund our OPEB liabilities in the amount of \$600,000. To cover these expenditures, we propose a benefit assessment increase of \$3.82, bringing the total assessment to \$12.79 per single family home. This budget increase will greatly improve our service capacity and give us the tools we need to address emerging threats such as Zika and dengue viruses as well as the growing mosquito control challenges of underground storm water structures. At this Board meeting, Trustees will be asked to vote on the proposed budget. If the budget is approved, we will conduct a public hearing in June or July to receive public comments, review the engineering report, and set the assessment rate.

Last month, the Board considered a proposal from LA LAFCO to annex areas within LA County that are currently not serviced by any vector control agency. The Board directed staff to explore the possibility of annexation fee waivers by the State Board of Equalization (BOE) and County Assessor's Office. I have reached out to the BOE but have not received a response. I am also in communication with members of the LA County Board of Supervisors regarding the Assessor's fees. I will provide a status update to the Board in June.

From May 14 through 16, Scientific-Technical Services Director Susanne Kluh and I will be attending the AMCA Washington Conference in Washington, D.C. This year, we will be meeting with our legislators to follow-up on discussions related to federal funding, regulations on mosquito control products, and the NPDES permit program. We thank the Board for the opportunity to meet with our representatives at the Capitol and remind them about the importance of mosquito control and our efforts to protect public health.

Finally, mosquito populations are starting to climb throughout the County, coinciding with a rise in resident service requests. This is a clear indication that the mosquito season is upon us. Our human resources department has been working diligently to recruit seasonal employees to assist with our gutter program, underground storm drain program, and the *Aedes* control program. We kindly request that you share our job announcements with your HR contacts and local resource organizations within your cities.

Kindest regards,

A handwritten signature in black ink, appearing to read 'Truc Dever', with a large, stylized loop at the end.

Truc Dever  
General Manager



## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### SCIENTIFIC-TECHNICAL REPORT

April, 2018

*Susanne Kluh, Scientific-Technical Services Director*

*Paul O'Connor, Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists*

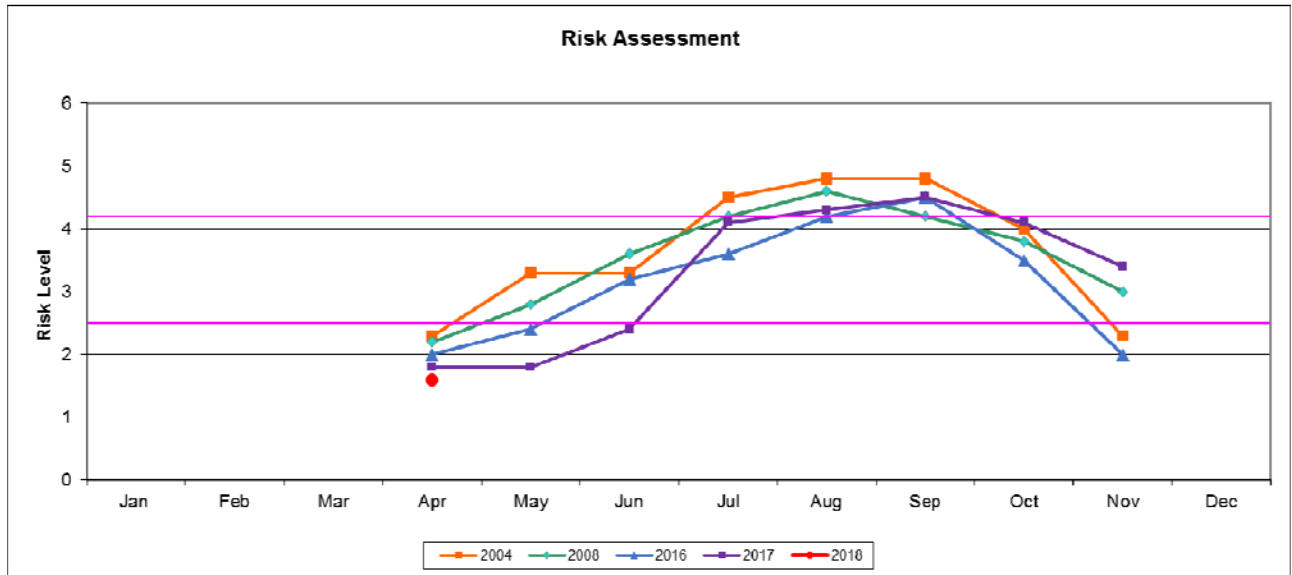
*Rande Gallant, Assistant Vector Ecologist*

*Angela Arteaga & Christopher Ortiz, Field Assistants*

#### I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
<b>1. Environmental Conditions</b> High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq 56^{\circ}\text{F}$	2
	2	Avg daily temperature during prior half month 57-	
	3	Avg daily temperature during prior half month 66-	
	4	Avg daily temperature during prior half month 73-	
	5	Avg daily temperature during prior half month $> 79^{\circ}\text{F}$	
<b>2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance</b> Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and	1	Vector abundance well below average ( $\leq 50\%$ )	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ( $> 300\%$ )	
<b>3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes</b> Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	1
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 $> 5.0$	
<b>4. Sentinel Chicken Seroconversion</b> Number of chickens in a flock that develop antibodies to WNv. If $> 1$ flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	1
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	$> 2$ seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	$> 2$ seroconversions in one or more flocks in specific	
<b>5. Dead Bird Infection</b> Includes zoo collections.	1	No WN+ dead birds	1
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	$> 5$ WN+ dead bird + reports of dead birds in specific	
<b>6. Human Cases</b> This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	-
	4	One human case in specific region	
	5	More than one human case in specific region	
<b>Response Level/ Average Rating</b> Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0)		TOTAL	10
		AVERAGE	1.6

# S-TS STAFF REPORT A



## II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

### Summary

- Intermittently cool temperatures have helped slow mosquito activity and virus amplification.
- Sentinel chicken surveillance commenced at the beginning of April.
- San Bernardino County reported the first WNV positive mosquito sample in California last week.
- No human cases have been reported.

Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	140	0	0	0	0
Year to Date	140	0	0	0	0

Dead Birds	Number Submitted	WNV Positive
This Period	1	0
Year to Date	5	0

Culex Mosquito Pools					
This Period	285	0	0	0	0
Year to Date	357	0	0	0	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	2	0	0	0
Year to Date	2	0	0	0

## III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2018

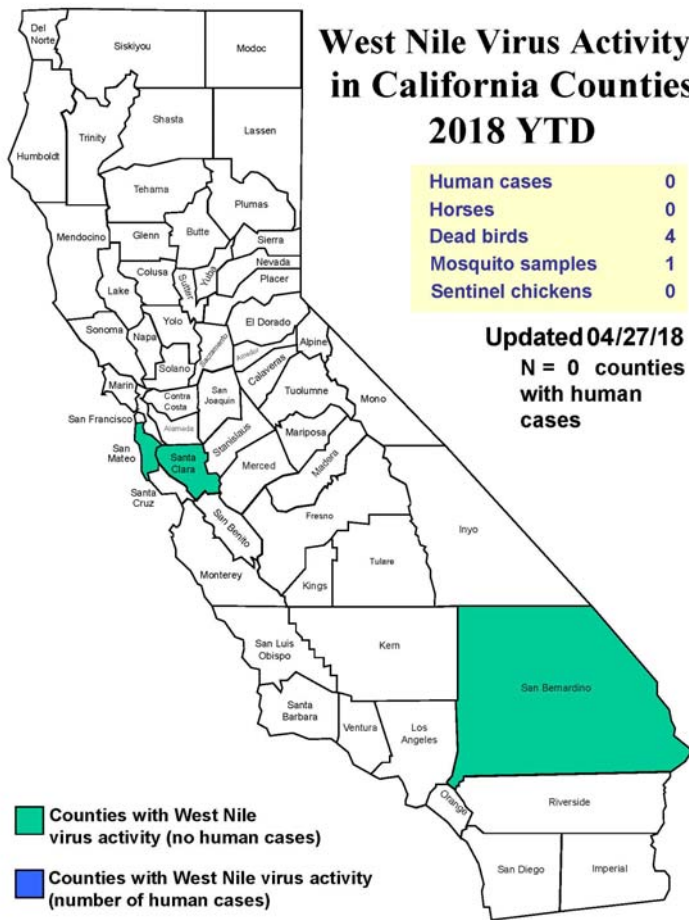
**Reporting Period: January 01 – April 31, 2018**

Human Cases	WNV	SLE	WEE
This Period	0	0	0
Year to Date	0	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	572	0	0	0	0
Year to Date	572	0	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	1,825	1	0	0	0
Year to Date	1,825	1	0	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	35	0	0	0	
Year to Date	35	0	0	0	

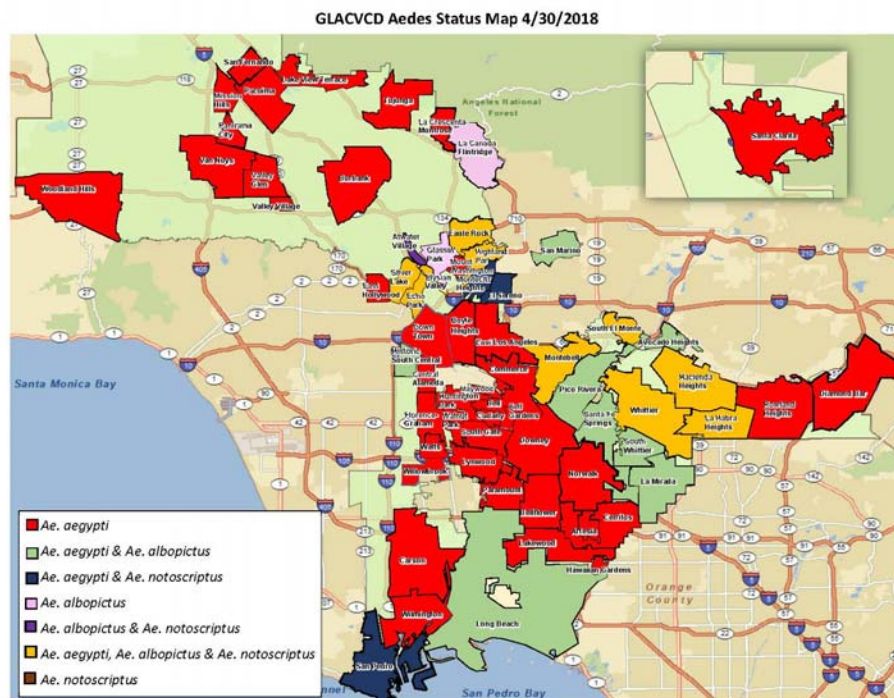
Dead Birds	Submitted	WNV Pos
This Period	19	0
Year to Date	142	4





## IV. INVASIVE *Aedes* UPDATE

In April 2018 *Ae aegypti* (Yellow fever mosquito) was detected in the Los Angeles neighborhood of Panorama City.



## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

## WORK PERFORMED BY DISTRICT

April, 2018



Mark Daniel, Operations Director

Martin Serrano, Operations Supervisor, Headquarters

Wesley Collins, Operations Supervisor, Sylmar

Kevin Vargas, Operations Supervisor, USD

Mark Hall, Urban Water Program Manager

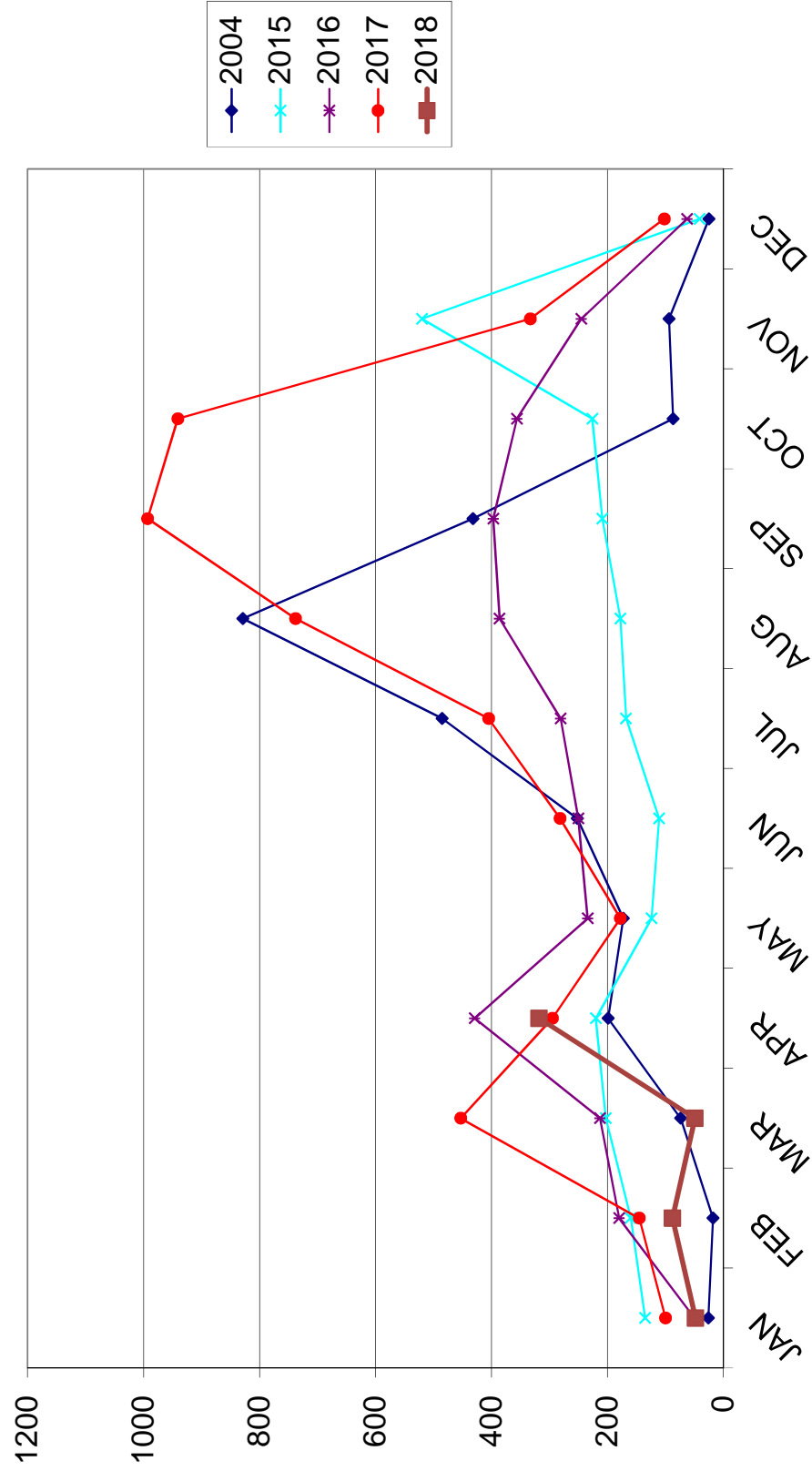
Fernando Martinez, Facilities &amp; Fleet Maintenance Supervisor

CONTROL AND OPERATIONS

		Hours April	worked 2018
Fishing (Mosquitofish)		12	46
Source Reduction		9	212
Mosquito Control	<i>Sources inspected 11,274 / Sources with larvae 4,661</i>	3,084	10,120
Insecticide used:			
Larvicide oils	17.128 gals @ \$14.13 per =		\$242.02
Altosid ALL	0.09 gals @ \$269.62 per =		\$24.27
Altosid Briquets 30 day	3,497 ea @ \$1.14 ea. =		\$3,986.58
Altosid Briquets XR	47 ea @ \$3.38 ea. =		\$158.86
Altosid Pellets	4.707 lbs @ \$27.24 per =		\$128.22
Natular T-30	15 ea @ \$1.56 per =		\$23.40
Fourstar BTI Brqts 45 day	18 ea @ \$1.30 per =		\$23.40
Altosid WSP	298 ea @ \$0.84 per =		\$250.32
Vectobac 12AS	10.586 gals @ \$38.62 per =		\$408.83
Vectobac G	224.01 lbs @ \$2.63 per =		\$589.15
Fourstar Briquets 45 day	1 ea @ \$1.30 per =		\$1.30
Vectomax FG	227.16 lbs @ \$8.70 per =		\$1,976.29
Vectomax WSP	19 ea @ \$0.97 per =		\$18.43
Natular	0 gals @ \$877.61 per =		\$0.00
Vectolex WDG	20.4 lbs @ \$56.06 per =		\$1,143.62
Fourstar SBG	0 lbs @ \$2.81 per =		\$0.00
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ 49.34 per =		\$0.00
Blackfly Control		24	30
Insecticide used:			
Vectobac 12AS	44.55 gals @ \$38.62 per =		\$1,720.52
Underground Mosquito Control	<i>UGSD inspected 6,695 / UGSD treated 1078</i>	1,560	4,620
Insecticide used:			
Vectobac 12AS	3.034 gals @ \$38.62 per =		\$117.17
Vectolex WDG	48.55 lbs @ \$56.06 per =		\$2,721.71
Fogging		0	1
Insecticide used:			
Duet / Zenivex	.00/.00 gals @ 200 / 85 per =		\$0.00
	Total		\$13,534.09
Supervisory		1,033	3,703
Continuing Education / Training		91	2,301
Overtime: Community Outreach		11	37
Mosquito Control		0	0
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>			
Vehicles		519	1,847
Spray Equipment		105	363
Buildings and yards		209	746
	April	2018	
VEHICLE MILEAGE :	43,085	138,470	6,657 24,026

Greater Los Angeles County Vector Control District  
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178	282	405	738	993	941	333	102
2018	48	88	49	318								



BREAKDOWN OF MONTHLY SERVICE REQUESTS  
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL	1							1		0
BELLFLOWER	3		1					3		0
BELL GARDENS								0		0
BURBANK	61		57					61		0
CARSON								0		0
CERRITOS	5		1	1				5	1	10
COMMERCE	3							3		0
CUDAHY								0		0
DIAMOND BAR	2		2					2		0
DOWNEY	10		4					10		0
GARDENA								0		0
GLENDALE	10		4					10		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE	1		1					1		0
LA HABRA HEIGHTS	1		1					1		0
LA MIRADA	4							4		0
LAKewood	3		3					3		0
LONG BEACH	7		3					7		0
LOS ANGELES CITY	136		50	27				136	18	180
LOS ANGELES COUNTY	20		7	2				20	2	20
LYNWOOD	2							2		0
MAYWOOD								0		0
MONTEBELLO	4		1					4		0
NORWALK	7		1					7		0
PARAMOUNT								0		0
PICO RIVERA	2		1					2		0
SAN FERNANDO								0		0
SAN MARINO	3			1				3	1	10
SANTA CLARITA	10		8	2				10	2	20
SANTA FE SPRINGS	1							1		0
SIGNAL HILL	1		1					1		0
SOUTH EL MONTE	1							1		0
SOUTH GATE	1							1		0
WHITTIER	19		4	1				19		0
TOTAL	318	0	150	34	0	0	0	318	24	240

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	4					1	4			
BELL	11				1					2
BELLFLOWER	20	0.01			15	2	32			
BELL GARDENS	10				1		8			
BURBANK	11	0.01			38	3	5			
CARSON	53	0.06			8		9			25
CERRITOS	78	0.04			9	2	23			
COMMERCE	45				2		15			
CUDAHY	12				1		3			
DIAMOND BAR	2	0.05			10	5	4			2
DOWNEY	65				32	5	15			
GARDENA	51		0.03				3			
GLENDALE	42	0.01			18	11	8			
HAWAIIAN GARDENS	16						12			
HUNTINGTON PARK	25						12			3
LA CANADA FLINTRIDGE	7				9	10				
LA HABRA HEIGHTS	3	0.01			7	1				0
LA MIRADA	13				11	1				
LAKEWOOD	56		0.02		14		18			
LONG BEACH	42	0.03	0.02	2.26	16		25	2		8
LOS ANGELES CITY	262	0.06	0.7		523	87	280	6		21
LOS ANGELES COUNTY	89	0.11	0.07		29	11	25	1		2
LYNWOOD	28				4		3			4
MAYWOOD	12					1	2			
MONTEBELLO	30	0.01			7		8	4		18
NORWALK	17	0.01			24		10			
PARAMOUNT	35					1	23			3
PICO RIVERA	8				13		7		1	1
SAN FERNANDO					4					
SAN MARINO	3				9	1				
SANTA CLARITA	31	0.04	0.14		24	8	8			
SANTA FE SPRINGS	30	0.03				1	3			
SIGNAL HILL	61				2	1	13			17
SOUTH EL MONTE	80	0.01			9		28			
SOUTH GATE	52		0.03		4	1	13			
WHITTIER	35	0.02	0.01		35	5	5			
Total	1339	0.51	1.02	2.26	879	158	624	13	1	106

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA							4.12	5	7.14
BELL	1					2.58			27.63
BELLFLOWER	2.33				0.01		5.61	1	26.58
BELL GARDENS					0.01	2.44			25.78
BURBANK	0.02							1	47.88
CARSON	3.65	0.01			0.04	3.74		1	73.89
CERRITOS	2.09				0.33	2.26	28.91	15	101.9
COMMERCE						4.65	3.4	6	60.81
CUDAHY						0.88		2	8.75
DIAMOND BAR	1.4								30.84
DOWNEY					0.08	7.21	7.01		132.9
GARDENA	0.34					0.11		4	11.41
GLENDALE	0.44	0.86	0.02			12.42		1	199.69
HAWAIIAN GARDENS						0.76	3.61	2	11.77
HUNTINGTON PARK						4.13		1	39.34
LA CANADA FLINTRIDGE								1	7.6
LA HABRA HEIGHTS	0.01					0.09			9.91
LA MIRADA	3.96				0.01	2.16		4	64.05
LAKEWOOD	15.89					2.62	26.27	14	80.04
LONG BEACH	9.75				0.06	7.52	40.28	22	144.97
LOS ANGELES CITY	55.84	0.77		10		30.46	19.8	22	1248.8
LOS ANGELES COUNTY	6.51	0.07		2	0.1	2.09		9	236.93
LYNWOOD					0.01				5.83
MAYWOOD						0.98			11.24
MONTEBELLO	2					5.94	6.8		79.26
NORWALK	1.01				0.01			2	20.26
PARAMOUNT						0.28	14.01	4	23.89
PICO RIVERA		0.01	0.07	1		5.74		1	108.61
SAN FERNANDO									3.31
SAN MARINO								1	6.63
SANTA CLARITA	5.41	0.14		7					77.64
SANTA FE SPRINGS	1				0.03	0.28			18.87
SIGNAL HILL						1.2		1	36.82
SOUTH EL MONTE	0.11								40.33
SOUTH GATE					0.02	4.64			50.7
WHITTIER	0.56				0.1	2.38	0.01	1	82.5
Total	113.32	1.86	0.09	20.00	0.81	107.56	159.83	121	3164.50

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### COMMUNITY AFFAIRS PROGRAM April 2018

*Kelly Middleton, Director of Community Affairs*  
*LeShawn Simplis-Barnes, Education Program Coordinator*  
*Heather Hyland, Education Program Coordinator*  
*Helen Kuan, Outreach Assistant*

### **Departmental Activities**

#### *Administrative*

- Continuing work to fill PIO position. Unfortunately, we were given notice this month that we will be losing another long-time staffer. LeShawn Simplis-Barnes, Education Program Coordinator and member of the SWAT Lab Team, has accepted a prestigious position at a local junior college mentoring high school students into the college setting... her “dream job.” She has been an invaluable part of this program, growing it from its seedling days into a respected and high-demand program.
- Working to integrate both the new voting system and new GPS monitoring system into department operations
- Maintained and posted content to District’s website and social media pages

#### *Programmatic*

- General:
  - In discussions with LA Dodgers to evaluate possibility of ‘Vector Day’ during National Mosquito Awareness Week!
  - Participated in CDC-sponsored Thunderclap social media outreach push to increase awareness of One Health concepts and increasing vector-borne disease risks (launched May 1st)  
Staff spent considerable time with both IT and Maintenance staff to identify and resolve technical issues on the SWAT Lab, which turned out to be a \$.50 CAT6 cable!
  - Partnered with LA Natural History Museum and LA County Parks to promote and participate in iNaturalist Citizen Science Day
  - Outreach Assistant has been busy scheduling schools for the remainder of the school year, as well as fairs and other outreach events for the upcoming summer and fall months
  - Finalizing pool maintenance notice postcard for mailer in Santa Fe Springs
  - Assisted LA County DPH with creation of kits for additional Promotores outreach in areas of highest concern
  - Ongoing coordination with Inhance and Lifeliqe regarding SWAT Lab touch screen interactives.



## STAFF REPORT C

- Invasive *Aedes*:
  - Working on several training videos and videos for residents to better illustrate how to exclude mosquitoes from common sources, and what to expect when staff arrive for an inspection

### ***Meetings & Training***

4/2 – Web-conference with Inhance  
4/3 – Conference call – IPM Summit prep  
4/10 – Planning meeting – LACDPH outreach events  
4/11 – Conference call with prospective GIS intern  
4/11 - Montebello City Council Meeting  
4/18 - Using GIS for Zika Case Investigations Webinar  
4/19 – In-house safety/emergency prep meeting  
4/25-4/27 – MVCAC Spring Meeting

### **Community Outreach Activities**

Date	Event	City	# Reached	Materials Distributed
4/5	Pacific Camelia Society Presentation (Paul O'Connor)	La Cañada Flintridge	18	Giveaways, brochures
4/11	City Council Meeting (Trustee Cordeiro & Martin Serrano)	Montebello	~45	Brochures
4/11	Artesia City Hall	Artesia	200	Brochure Delivery
4/14	Sanitation District Earth Day	Whittier	521	Giveaways, brochures
4/17	Statewide IPM Summit	Davis	180	Keynote Presentation
4/18	Santa Fe Springs High Earth Day	Santa Fe Springs	45	Giveaways
4/20	Downey YMCA	Downey	200	Brochure Delivery
4/21	Artesia Earth Day	Artesia	65	Giveaways, brochures
4/26	Carson Townhall Meeting	Carson	35	Brochures
4/28	Citizen Science Day	San Pedro	60	Giveaways, brochures

### **Educational Outreach**

The Education Program Coordinators have been providing programmatic surveys to teachers to help us evaluate the new SWAT Lab program, and are thrilled to see that there continues to be an overwhelmingly positive response to the new curriculum and STEAM based program. A few of our regular schools do miss the student interaction with the live hissing cockroach (used to teach about insect anatomy), so we will take that into account as we spend time this summer improving efficiencies in the overall program. We were excited to take the SWAT Lab out into the community this month, where it was showcased at two community fairs.

## STAFF REPORT C

<u>Date</u>	<u>School</u>	<u>City</u>	<u>Students</u>
04/04-05	Hart Elementary	Canoga Park	132
04/11-12	Dyer Elementary	Sylmar	165
04/13	Ernie Pyle Elementary	Bellflower	86
04/18-19	Montara Elementary	South Gate	124
04/24	St. Aloysius Catholic School	Los Angeles	43
04/25-26	Sharp Ave Elementary	Pacoima	90
<b>Total year to date:</b>			<b>2564</b>

### Media Coverage/Publications

<u>Date</u>	<u>Media Type</u>	<u>Media Name</u>	<u>Activity</u>
4/12	Online	<i>SCVNews.com</i>	Notice of Board Meeting
4/13	Print/Online	<i>Daily Democrat</i>	Sentinel chickens first line of defense against West Nile virus
4/23	Online	<i>AgNet West</i>	Turning Integrated Pest Management Ideas into Action

Total Coverage:

**Fiscal Year-to-Date: 164**

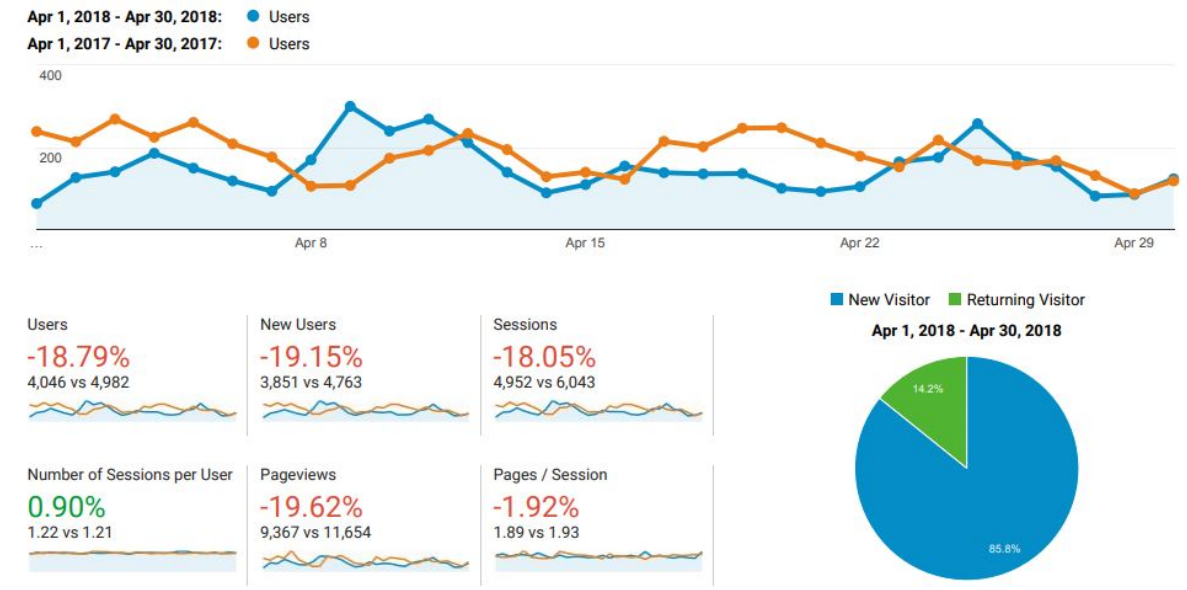
### Digital Outreach

#### *Website/Social Media Maintenance*

•

<u>Outreach Medium</u>	<u>Number of Subscribers</u>	<u>Reach</u>
Email List	1,834	Same as subscribers
Facebook	3,777	1,901
Twitter	941	4,030
Instagram	133	N/A
Google Adwords	N/A	N/A

## GLACVCD Website



## Summary

In the period from April 1 through April 30, 2018, the District website ([www.glacvcd.org](http://www.glacvcd.org)) had 4,046 visits compared to 4,982 visitors from the following year.

**GREATER LOS ANGELES COUNTY VECTOR  
CONTROL DISTRICT**

**FISCAL REPORT  
APRIL 2018**

*Carolyn M. Weeks, CPA, Director of Fiscal Operations  
Alhaji Kamara, Accounting Clerk*

- Working on and compiling information for the OPEB actuary report
- Finished and filed the State Controller Compensation report for 2017
- Finished the budget and waiting for final Board approval
- Will be working on preparing for the auditors arrival in May
- Working on organizing storage files and asset tracking program

## **Breakdown on Financial Statement Categories**

Regular & Limited Term Salaries – Salaries, Overtime and Payout on Accruals

Employee Taxes – Employer's cost of employment taxes

Extra Help Salaries – seasonal staff's salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two way radios, website services, telephone land lines and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers' Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre and post employment services, tuition reimbursement and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

**SUMMARY OF CASH ACCOUNTS**  
**April, Fiscal Year 2017-2018**  
**Carolyn Weeks CPA, Director of Fiscal Operations**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>COUNTY TREASURY - 1010.0</b>												
Fund Balance - 6/30/17 \$239,491.53												
Deposits/Revenues	205,337	122,546	956	826	136,242	4,442,617	1,256,896	1,258,413	6,252	2,943,785	-	-
YTD	205,337	327,883	328,838	329,664	465,907	4,908,524	6,165,420	7,423,832	7,430,084	10,373,870	10,373,870	10,373,870
Transfer to LAIF 1020.0	-	-	-	-	500,000	4,590,000	-	1,250,000	-	-	-	-
YTD	-	-	-	-	500,000	5,090,000	5,090,000	6,340,000	6,340,000	6,340,000	6,340,000	6,340,000
<b>Fund Balance</b>	<b>\$ 444,828</b>	<b>\$ 567,374</b>	<b>\$ 568,330</b>	<b>\$ 569,156</b>	<b>\$ 205,398</b>	<b>\$ 58,015</b>	<b>\$ 1,314,911</b>	<b>\$ 1,323,324</b>	<b>\$ 1,329,576</b>	<b>\$ 4,273,361</b>	<b>\$ 4,273,361</b>	<b>\$ 4,273,361</b>
<b>LAIF ACCOUNT - 1020.0</b>												
Fund Balance - 6/30/17 \$6,494,734.50												
Deposits (Transfer from County Treasury 1010 or Reserve accounts)					1,100,000	4,590,000	49,470	1,250,000	-	-	-	-
Interest Earned	17,944		10,230	-	-	-	5,334	-	-	-	-	-
YTD	17,944	17,944	28,173	28,173	1,128,173	5,718,173	5,772,977	7,022,977	7,022,977	7,022,977	7,022,977	7,022,977
Withdrawals (Transfer to BPB Payable 1016)	-	900,000	-	-	-	-	-	-	-	-	-	-
YTD	2,720,000	560,000	850,000	850,000	450,000	800,000	1,000,000	1,900,000	800,000	950,000	-	-
Withdrawals (Transfer to BPB Payable 1018)	-	-	-	-	-	-	434,250	-	-	-	-	-
YTD	2,720,000	4,180,000	5,030,000	5,880,000	6,330,000	7,130,000	8,564,250	10,464,250	11,264,250	12,214,250	12,214,250	12,214,250
<b>Fund Balance</b>	<b>\$ 3,792,678</b>	<b>\$ 2,332,678</b>	<b>\$ 1,492,908</b>	<b>\$ 642,908</b>	<b>\$ 1,292,908</b>	<b>\$ 5,082,908</b>	<b>\$ 3,703,462</b>	<b>\$ 3,053,462</b>	<b>\$ 2,253,462</b>	<b>\$ 1,303,462</b>	<b>\$ 1,303,462</b>	<b>\$ 1,303,462</b>
<b>AB ACCOUNTS PAYABLE 1016.0</b>												
Fund Balance - 6/30/17 \$153,240.80												
Deposits (Transfer from LAIF 1020)	-	900,000	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from BPB Payroll 1018)	300,000	140,000	250,000	150,000	430,000	230,000	200,000	190,000	355,000	360,000	-	-
Misc. Receipts	12,792	10,860	11,100	225	-	-	22,141	10,475	76,226	-	-	-
YTD	312,792	1,363,652	1,624,752	1,774,977	2,204,977	2,434,977	2,657,118	2,857,533	3,288,819	3,648,819	3,648,819	3,648,819
Withdrawals (Transfers to BPB Payroll 1018)	-	175,000	-	-	-	-	-	-	-	-	-	-
YTD	321,227	894,694	245,763	257,318	327,199	229,096	317,694	187,619	290,482	380,744	-	-
Withdrawals for Payables	321,227	1,390,921	1,636,684	1,894,003	2,221,202	2,450,299	2,767,992	2,955,611	3,246,093	3,626,838	3,626,838	3,626,838
<b>Account Balance</b>	<b>\$ 144,806</b>	<b>\$ 125,971</b>	<b>\$ 141,308</b>	<b>\$ 34,214</b>	<b>\$ 137,015</b>	<b>\$ 137,919</b>	<b>\$ 42,366</b>	<b>\$ 55,223</b>	<b>\$ 195,967</b>	<b>\$ 175,222</b>	<b>\$ 175,222</b>	<b>\$ 175,222</b>
<b>AB PAYROLL ACCOUNT 1018.0</b>												
Fund Balance - 6/30/16 \$2,221,616.18												
Deposits (Transfer from LAIF 1020)	2,720,000	560,000	850,000	850,000	1,450,000	800,000	900,000	1,900,000	800,000	950,000	-	-
Deposits (Transfer from BPB Payable 1016)	-	175,000	-	-	-	-	-	-	-	-	-	-
YTD	2,720,000	3,455,000	4,305,000	5,155,000	6,605,000	7,405,000	8,305,000	10,205,000	11,005,000	11,955,000	11,955,000	11,955,000
Withdrawals for Payroll	826,026	637,983	601,817	621,871	507,684	525,418	768,797	549,764	544,230	599,320	-	-
Withdrawals (Transfer to BPB Payable 1016)	3,960,000	140,000	250,000	150,000	1,030,000	230,000	100,000	1,190,000	355,000	360,000	-	-
YTD	4,786,026	5,564,009	6,415,826	7,187,696	8,725,380	9,489,798	10,349,595	12,089,358	12,988,589	13,947,909	13,947,909	13,947,909
<b>Account Balance</b>	<b>\$ 155,590</b>	<b>\$ 112,607</b>	<b>\$ 110,790</b>	<b>\$ 188,920</b>	<b>\$ 101,236</b>	<b>\$ 145,818</b>	<b>\$ 177,021</b>	<b>\$ 337,258</b>	<b>\$ 238,028</b>	<b>\$ 228,707</b>	<b>\$ 228,707</b>	<b>\$ 228,707</b>



SUMMARY OF CASH ACCOUNTS  
April, Fiscal Year 2017-2018  
Carolyn Weeks CPA, Director of Fiscal Operations

CalTRUST Account Cash Flow - 1019.0  
Fund Balance - 6/30/18 \$0

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Deposits	1,500,000		-	-	-	-	-	-	1,000,000	-	-	-
Interest Earned	-	542	2,279	1,738	(540)	1,041	517	488	1,810	1,950	-	-
YTD	1,500,000	1,500,542	1,502,821	1,504,559	1,504,019	1,505,060	1,505,577	2,506,065	2,507,875	2,509,825	2,509,825	2,509,825
Withdrawals	-	-	-	-	1,000,000	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Fund Balance	\$ 1,500,000	\$ 1,500,542	\$ 1,502,821	\$ 1,504,559	\$ 504,019	\$ 505,060	\$ 505,577	\$ 1,506,065	\$ 1,507,875	\$ 1,509,825	\$ 1,509,825	\$ 1,509,825

VCJPA TRUST FUND - 1012.0  
Fund Balance - 6/30/17 \$896,390.76.

Deposits												
Interest Earned	-	3,663	-	-	-	146,564	-	-	-	-	-	-
YTD	-	3,663	3,663	3,663	3,663	148,134	148,134	148,134	148,134	148,134	148,134	148,134
Withdrawals	-	-	24	-	-	27	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	24	24	24	51	51	51	51	51	51	51
Fund Balance	\$ 896,391	\$ 896,391	\$ 900,030	\$ 900,030	\$ 900,030	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474	\$ 1,044,474

VCJPA PROPERTY - 1013.0  
Fund Balance - 6/30/17 \$51,475.00

Deposits												
Interest Earned	-	-	210	-	-	(111)	-	-	-	-	-	-
YTD	-	-	210	210	210	99	99	99	99	99	99	99
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 51,475	\$ 51,475	\$ 51,685	\$ 51,685	\$ 51,685	\$ 51,574	\$ 51,574	\$ 51,574	\$ 51,574	\$ 51,574	\$ 51,574	\$ 51,574

CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0  
Fund Balance - 6/30/17 \$1,200,000.00

Deposits (Transfers from 1020.0)												
Interest Earned	-	2,125	537	(815)	(2,401)	1,841	(3,329)	(822)	1,867	(584)	-	-
YTD	-	2,125	2,662	1,847	(554)	1,287	(2,042)	(2,864)	(997)	(1,581)	(1,581)	(1,581)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,200,000	\$ 1,202,125	\$ 1,202,662	\$ 1,201,847	\$ 1,199,446	\$ 1,201,287	\$ 1,197,958	\$ 1,197,136	\$ 1,199,003	\$ 1,198,419	\$ 1,198,419	\$ 1,198,419

LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0  
Fund Balance - 6/30/1 \$0

Deposits (Transfers from 1020.0)												
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0  
Fund Balance - 6/30/17 \$125,850.00

Deposits (Transfers from 1020.0)												
Interest Earned	-	-	-	-	-	-	14,250	-	-	-	-	-
YTD	-	-	-	-	-	-	14,250	14,250	14,250	14,250	14,250	14,250
Withdrawals	-	-	-	-	-	-	49,470	49,470	49,470	49,470	49,470	49,470
YTD	-	-	-	-	-	-	49,470	49,470	49,470	49,470	49,470	49,470
Fund Balance	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 125,850	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630	\$ 90,630

**SUMMARY OF CASH ACCOUNTS**  
**April, Fiscal Year 2017-2018**  
**Carolyn Weeks CPA, Director of Fiscal Operations**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>CalTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0</b>												
Fund Balance - 6/30/17 \$400,000.00												
Deposits (Transfers from 1020.0)	-				-	-	-	-	-	-	-	-
Interest Earned	-	683	179	(272)	(800)	800	(1,110)	(274)	622	(195)	-	-
YTD	-	683	862	590	(210)	590	(520)	(794)	(171)	(366)	(366)	(366)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 400,000</b>	<b>\$ 400,683</b>	<b>\$ 400,862</b>	<b>\$ 400,590</b>	<b>\$ 399,790</b>	<b>\$ 400,590</b>	<b>\$ 399,480</b>	<b>\$ 399,207</b>	<b>\$ 399,829</b>	<b>\$ 399,634</b>	<b>\$ 399,634</b>	<b>\$ 399,634</b>
<b>LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0</b>												
Fund Balance - 6/30/17 \$300,696												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	400,000	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	400,000	400,000	400,000	400,000	400,000	400,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 300,696</b>	<b>\$ 300,696</b>	<b>\$ 300,696</b>	<b>\$ 300,696</b>	<b>\$ 300,696</b>	<b>\$ 300,696</b>	<b>\$ 700,696</b>	<b>\$ 700,696</b>	<b>\$ 700,696</b>	<b>\$ 700,696</b>	<b>\$ 700,696</b>	<b>\$ 700,696</b>
<b>LAIF ACCOUNT Compensated Absences Reserve - 1029.0</b>												
Fund Balance - 6/30/17 \$0												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	20,000	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>CalTRUST ACCOUNT CAPITAL RESERVES - 1032.0</b>												
Fund Balance - 6/30/17 \$360,000.00												
Deposits (Transfers from 1020.0)	-	-	-	(245)	(721)	721	(999)	(247)	-	-	-	-
Interest Earned	-	645	161	562	(159)	562	(437)	(684)	560	(175)	-	-
YTD	-	645	806	-	-	-	-	-	(124)	(299)	(299)	(299)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 360,000</b>	<b>\$ 360,645</b>	<b>\$ 360,806</b>	<b>\$ 360,562</b>	<b>\$ 359,841</b>	<b>\$ 360,562</b>	<b>\$ 359,563</b>	<b>\$ 359,316</b>	<b>\$ 359,876</b>	<b>\$ 359,701</b>	<b>\$ 359,701</b>	<b>\$ 359,701</b>
<b>CalTRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0</b>												
Fund Balance - 6/30/16 \$200,000.00												
Deposits (Transfers from 1020.0)	-	-	-	(136)	(400)	400	(555)	(137)	311	(97)	-	-
Interest Earned	-	342	89	295	(105)	295	(260)	(397)	(86)	(183)	-	-
YTD	-	342	431	-	-	295	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 200,000</b>	<b>\$ 200,342</b>	<b>\$ 200,431</b>	<b>\$ 200,295</b>	<b>\$ 199,895</b>	<b>\$ 200,295</b>	<b>\$ 199,740</b>	<b>\$ 199,603</b>	<b>\$ 199,914</b>	<b>\$ 199,817</b>	<b>\$ 199,817</b>	<b>\$ 199,817</b>
<b>CASH BALANCE</b>	<b>\$ 9,572,314</b>	<b>\$ 8,177,379</b>	<b>\$ 7,359,179</b>	<b>\$ 6,481,312</b>	<b>\$ 5,777,809</b>	<b>\$ 9,615,048</b>	<b>\$ 9,807,452</b>	<b>\$ 10,337,967</b>	<b>\$ 9,590,903</b>	<b>\$ 11,555,523</b>	<b>\$ 11,555,523</b>	<b>\$ 11,555,523</b>

**MONTHLY EXPENSE STATEMENT**  
**April, Fiscal Year 2017-2018**  
**Carolyn M. Weeks CPA, Director of Fiscal Operations**

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<b><u>Salaries and Benefits</u></b>						
Regular & Limited Term Salaries	\$ 506,392	\$ 489,354	\$ (17,038)	\$ 4,858,192	\$ 4,987,258	\$ 129,066
Employee Taxes	8,944	11,299	2,355	141,055	147,284	6,229
Extra Help Salaries	7,908	20,000	12,092	240,340	307,792	67,453
General Benefits	84,451	84,654	204	1,115,355	1,152,256	36,901
Health Benefits	114,356	135,950	21,594	1,262,054	1,359,496	97,442
<b>SUBTOTAL</b>	<b>\$ 722,051</b>	<b>\$ 741,258</b>	<b>\$ 19,207</b>	<b>\$ 7,616,994</b>	<b>\$ 7,954,086</b>	<b>\$ 337,091</b>
<b><u>Services and Supplies</u></b>						
Chemicals	\$ -	\$ 55,000	\$ 55,000	\$ 219,844	\$ 269,100	\$ 49,256
Operational Support Equipment	-	3,248	3,248	8,632	27,329	18,697
Uniforms and Accessories	333	5,653	5,320	35,797	53,653	17,856
Communications	-	9,198	9,198	66,533	93,878	27,344
Kitchen Materials and Supplies	-	108	108	1,129	1,083	(45)
VCJPA Insurance	-	-	-	523,907	522,516	(1,391)
Maintenance: Automotive	1,641	17,050	15,409	49,531	107,595	58,064
Office Equipment	1,283	12,470	11,187	32,490	41,894	9,404
Maintenance: Bldgs/Yards	1,881	7,332	5,451	58,753	88,342	29,589
Scientific-Technical Lab Supplies	771	25,800	25,029	52,840	44,090	(8,750)
Memberships	-	-	-	24,338	28,555	4,217
Office Expense	3,076	7,967	4,891	59,384	82,442	23,058
Professional Services	909	4,600	3,691	153,751	124,800	(28,951)
Public Information & Education	100	2,650	2,550	31,563	31,700	137
Special Expense	5,731	21,882	16,151	389,967	421,032	31,065
Transportation & Travel	1,378	15,680	14,302	94,497	116,822	22,325
Fuel	9,344	14,584	5,240	106,704	154,552	47,848
Utilities	-	7,433	7,433	67,555	87,633	20,078
<b>SUBTOTAL</b>	<b>\$ 26,446</b>	<b>\$ 210,655</b>	<b>\$ 184,209</b>	<b>\$ 1,977,216</b>	<b>\$ 2,297,016</b>	<b>\$ 319,800</b>
<b><u>Fixed Assets</u></b>						
Automotive/Specialty Vehicles	\$ -	-	\$ -	\$ 1,593	2,950	\$ 1,357
Machinery & Equipment	-	2,400	2,400	14,111	12,950	(1,161)
Spray Equipment	-	1,000	1,000	591	1,000	408.70
Computer Equipment	-	-	-	8,098	3,000	(5,098)
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	3,950	3,950
Capital Improvements	-	-	-	183,398	-	(183,398)
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 3,400</b>	<b>\$ 3,400</b>	<b>\$ 207,792</b>	<b>\$ 23,850</b>	<b>\$ (183,942)</b>
<b><u>Reserves</u></b>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res	-	-	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 748,497</b>	<b>\$ 955,313</b>	<b>\$ 206,816</b>	<b>\$ 9,802,002</b>	<b>\$ 10,274,951</b>	<b>\$ 472,949</b>

## COUNTY TREASURY -1010.0

State of California Receivable  
Administrative Auditor-Controller Services (Less

\* The County report for the month of April has not been received at the time this report was being compiled.

\* Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

# GREATER LOS ANGELES VECTOR CONTROL DISTRICT

Chart of Financial Activity: FY 2018

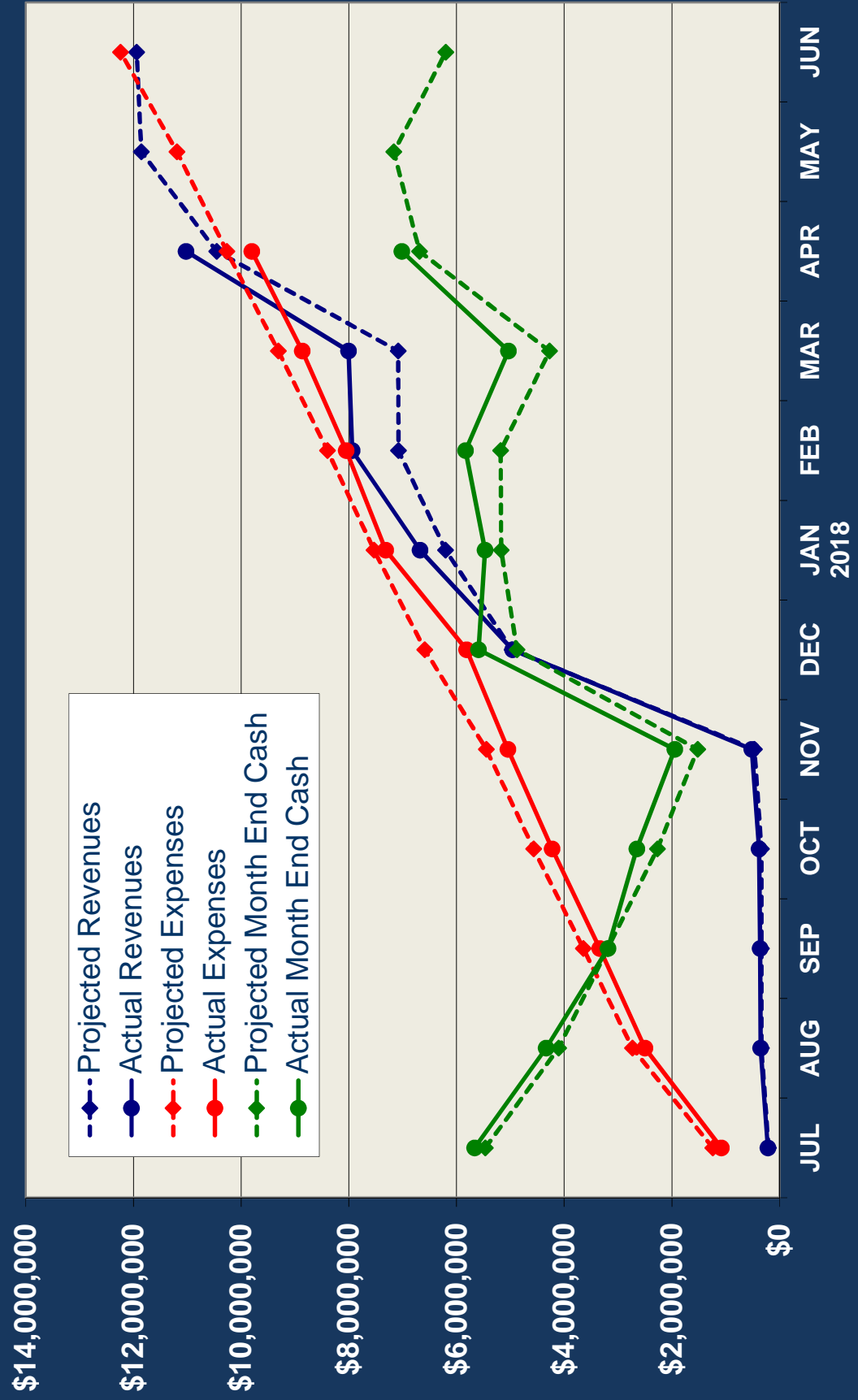


TABLE FOR CHART JULY 2017 - JUNE 2018

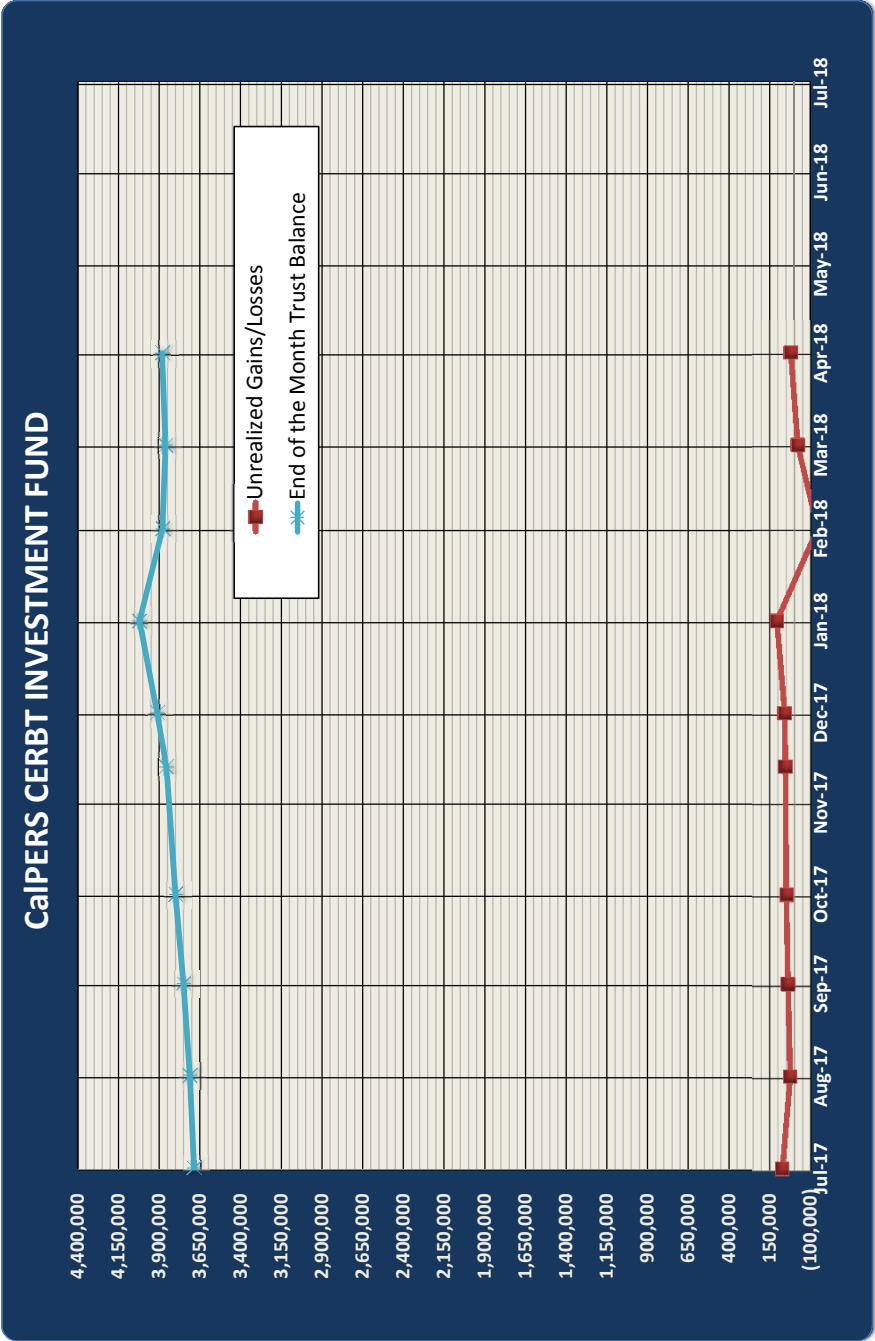
Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	205,000	217,713	1,238,871	1,082,479	5,466,129	5,664,735
AUG	335,000	350,950	2,733,700	2,500,830	4,101,300	4,333,220
SEP	335,500	363,006	3,644,209	3,341,730	3,191,291	3,185,340
OCT	337,500	378,180	4,568,596	4,224,580	2,268,904	2,647,467
NOV	467,500	514,423	5,445,954	5,046,423	1,521,547	1,946,927
DEC	4,967,500	4,958,826	6,590,991	5,813,579	4,876,510	5,587,968
JAN 2018	6,202,500	6,677,472	7,531,633	7,315,080	5,170,868	5,469,039
FEB	7,077,500	7,935,063	8,396,204	8,047,342	5,181,297	5,829,527
MAR	7,084,300	8,002,276	9,310,231	8,862,096	4,274,071	5,035,337
APR	10,454,300	11,023,333	10,265,544	9,802,002	6,688,758	7,013,287
MAY	11,854,300	0	11,191,272	0	7,163,028	0
JUN	11,939,300	0	12,238,200	0	6,201,100	0

SUMMARY of CalPERS CERBT INVESTMENT FUND

April, Fiscal Year 2017-2018

Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEB Fund Balance - 6/30/17 \$3,013,705	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Deposits	600,000	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Unrealized Gains/Losses	72,961	25,745	39,992	48,799	55,723	59,149	106,455	(139,726)	(19,960)	22,746	-	-
YTD Unrealized Gains/Losses	72,961	98,706	138,698	187,496	243,220	302,368	408,823	269,097	249,137	271,883	271,883	271,883
Administrative Fees	248	266	261	273	267	279	288	254	262	288	-	-
YTD Administrative Fees	248	513	774	1,047	1,314	1,594	1,882	2,135	2,397	2,686	2,686	2,686
Fund Balance	\$ 3,686,419	\$ 3,711,898	\$ 3,751,628	\$ 3,800,154	\$ 3,855,610	\$ 3,914,479	\$ 4,020,646	\$ 3,880,667	\$ 3,860,444	\$ 3,882,902	\$ 3,882,902	\$ 3,882,902







## STAFF REPORT E

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**HUMAN RESOURCES DEPARTMENT REPORT**  
**APRIL 2018**

*Rakesha L. Thomas, Director of Human Resources*  
*Shenell Benson-Williams, Human Resources Assistant*

### **I. Employment & Recruiting**

- a. Scheduling Interviews - Public Info. Officer (PIO)
- b. Reviewing/Screening/Testing - Mosquito Control Technician (MCT)

### **II. Benefits Update**

- a. Continued clean-up efforts with Lincoln/ADP Care Connection data

### **III. Department Training & Workshops**

<b>Date</b>	<b>Workshop</b>	<b>Topic</b>	<b>Location</b>
4/02-05/18	Human Resources Executive	Health & Benefits Leadership Conference	Las Vegas
4/04/2018	Interviews	Seasonal/MCT	GLACVCD
4/06/2018	Skills Assessment Testing	Mosquito Control Tech.	GLACVCD
4/09/2018	Train Me Today	Train the Trainer: Sexual Harassment	Webinar
4/10/2018	Skills Assessment Testing	Mosquito Control Tech.	GLACVCD
4/17/2018	Interviews	Seasonal/MCT	GLACVCD
4/18/2018	Rio Honda College	Spring Job & Internship Fair	Whitter
4/19/2018	Safety Committee Meeting	Safety Topics	GLACVCD
4/24/2018	Budget Committee Meeting	Budget Review	GLACVCD

### **IV. Worker's Compensation Update**

- a. No injuries