

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2018-02**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was continued to 7:00 p.m. on Thursday, February 15, 2018, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*) *7:04 PM
Pedro Aceituno, (*City of Bell Gardens*)
Ali Saleh, (*City of Bell*) *7:06 PM
Dr. Jeff Wassem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, President (*City of Cerritos*)
Steve Tye, (*City of Diamond Bar*)
Robert Kiefer, (*City of Downey*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*) *7:10 PM
Marilyn Sanabria, (*City of Huntington Park*)
Leonard Pieroni, (*City of La Cañada Flintridge*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Emily Holman (*City of Long Beach*)
Steve Appleton, Sec.-Treasurer (*City of Los Angeles*)
Steven Goldsworthy, (*Los Angeles County*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*) *7:29 PM
Avik Cordeiro, (*City of Montebello*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Nina Herrera, (*City of San Fernando*)
Luis Gonzalez, (*City of Santa Fe Springs*)
Robert Copeland, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*) *7:05 PM
Denise Diaz, (*City of South Gate*)

TRUSTEES ABSENT

Leonard Mendoza, (*City of Commerce*)
Dan Medina, (*City of Gardena*)
Leonard Shryock, (*City of Norwalk*)
Bob Archuleta, (*City of Pico Rivera*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT (EXCUSED)

Sonny Santa Ines, (*City of Bellflower*)
Baru Sanchez, Vice-President (*City of Cudahy*)
Tom Hansen, (*City of Paramount*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Fernando Martinez, *Facilities and Fleet Maint. Supervisor*
Quinn Barrow, *Legal Counsel*

* *Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. **CALL TO ORDER**
President Bollman called the meeting to order at 7:02 P.M.
2. **QUORUM (ROLL) CALL**
Following roll call, it was recorded that 23 Trustees were present and 8 were absent. Five Trustees arrived after roll call.
3. **INVOCATION**
Trustee Mowles gave the invocation.
4. **PLEDGE OF ALLEGIANCE**
Trustee Tye led the Pledge of Allegiance.
5. **CORRESPONDENCE**
General Manager Truc Dever directed everyone's attention to correspondence provided to Trustees from candidates running for the LAFCO representative positions relating to an item on the Agenda.

6. **INTRODUCTIONS**

- New Los Angeles County Trustee – Steven Goldsworthy

General Manager Truc Dever welcomed new Los Angeles County Trustee, Steven Goldsworthy, and provided him with an opportunity to introduce himself.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**
VOTE REQUIRED

- 8.1 Consideration of **Minutes 2018-01** of regular Board Meeting held on January 11, 2018. (**EXHIBIT A**)
- 8.2 Consideration of **Resolution 2018-04** Authorizing Payment of Attached Requisition January 1, 2018 through January 31, 2018. (**EXHIBIT B**)
- 8.3 Consideration of a County of Los Angeles Negotiated Tax Exchange Resolutions (NTER), related to the annexation of Project L 070-2009, Tax Rate Area 08371. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letters from the County of Los Angeles Department of Public Works requesting these resolutions are attached. (**EXHIBIT C**)

Analysis: The NTERs from the County of Los Angeles are similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 007-2009 relates to funding for the operation and maintenance of new street lighting services for property in unincorporated Rowland Heights. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

President Bollman called for a motion on the Consent Agenda. A motion to approve was made by Trustee Croft, seconded by Trustee Santarina, and approved unanimously.

9. **CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2018**
(EXHIBIT D) VOTE REQUIRED

Summary: Board President Mark Bollman will structure standing committee assignments for calendar year 2018.

Trustee Flowers made a motion to approve the 2018 Committee Assignments. The motion was seconded by Trustee Sanabria, and approved by the Board with one abstention from Trustee Saleh.

10. **REMINDER TO TRUSTEES TO COMPLETE AND FILE ANNUAL CALIFORNIA FORM 700-STATEMENT OF ECONOMIC INTERESTS**

Summary: Each year, Trustees are required to complete and file their annual “Statement of Economic Interest” otherwise known as the “conflict of interest” form. Completion instructions and the form will be available to Trustees during the Board meeting. Trustees who have an email address on record with the

LA County Conflict of Interest Division may receive an electronic form for completion. This form can also be obtained online at www.fppc.ca.gov. The District can mail the completed and signed form, if you prefer, or you can have your city do this for you. Monetary penalties (\$10/day) may be assessed for failing to file the form on or before the April 1, 2018 deadline. Upon completion of the form, please send a copy to the District for our records.

Kelly Middleton reported that blank Form 700s were provided to those who have not yet filed, and requested that Trustees either fill out and return the forms to the District, or complete the filings online. The deadline is April 1, 2018.

11. SELECTION OF 3 TRUSTEES TO ATTEND THE MVCAC LEGISLATIVE DAY IN SACRAMENTO, CA ON MARCH 6-7, 2018

Summary: A legislative training session hosted by MVCAC will be held on March 6th. Legislative meetings will be scheduled on March 7th at the State Capitol.

Truc summarized the District's annual attendance at MVCAC's Legislative Day and requested three Trustees assist staff on March 6-7 in Sacramento. President Bollman asked Trustees to indicate their interest. Trustee Cordeiro noted this was a very valuable activity, and encouraged elected officials to consider attending. **President Bollman, Trustee Sanabria, and Trustee Cordeiro were selected to attend.**

12. CONSIDERATION AND VOTE FOR SPECIAL DISTRICT LAFCO REPRESENTATIVE AND ALTERNATE FOR TERMS BEGINNING MAY 2018 (EXHIBIT E) VOTE REQUIRED

Summary: The Board should vote for one candidate on the ballot for Special District LAFCO Representative and for one Alternate to fill the vacancies beginning May 2018. The candidate receiving the highest number of votes will be declared the special district representative and alternate to LAFCO. Ballots must be returned by 5:00pm on April 6, 2018.

President Bollman invited Trustees to provide input on the candidates running for these two offices. Following feedback, **Trustee Flowers made a motion to support Jerry Gladbach to serve as the Representative. The motion was seconded by Trustee Sanabria and approved by the majority with Trustee Wassem voting no, and Trustees Saleh, Aceituno, and Kiefer abstaining. Trustee Tye made a motion to approve Joseph Ruzicka as the Alternate. The motion was seconded by Trustee Sanabria and approved by the majority, with Trustees Saleh, Wassem, and Aceituno abstaining.**

13. STAFF PROGRAM REPORTS: JANUARY 2018

13.1 Manager's Report

T. Dever, General Manager

Truc discussed a letter from LA County that was received by the District's engineering firm, SCI Consulting, requesting consideration to provide disaster relief to 19 properties destroyed in the recent wildfires. Due to response deadlines, Truc approved the relief which would waive the collection of assessments from these property owners. The offset in revenue for these 19 properties equals approximately \$200 for FY 17/18. She reported on the recent MVCAC annual conference, and noted that the EPCs were able to drive up and showcase the new Mosquito SWAT Lab which received an overwhelmingly positive response. Invasive *Aedes* challenges and control alternatives continue to be a top topic at these meetings. Staff were also able to join other MVCAC leaders to meet directly with representatives from the State Water Resources Control Board (SWRCB) to discuss infrastructure and trash capture devices affecting mosquito control across the state. Locally, the Operations department is already reporting higher than expected mosquito populations, which may be indicative of a problematic year moving forward. Staff have conducted strategic planning meetings, are working to evaluate future

needs, and are developing the FY 18/19 budget, which is slated to be presented to the Board in May. Additionally, LA County Department of Public Health continues to reach out to this District as a critical resource as they continue to prepare and conduct training for vector-borne disease outbreaks.

13.2 Scientific-Technical: (*Staff Report A*)

S. Kluh, Sci.-Tech Services Dir.

Susanne thanked the Board for allowing staff to attend these conferences to both learn and partner with others as we work to address some of our more challenging issues.

13.3 Operations: (*Staff Report B*)

M. Daniel, Operations Dir.

Mark had nothing to add to his report and offered to answer any questions from the Board.

13.4 Community Affairs: (*Staff Report C*)

K. Middleton, Comm. Affairs Dir.

Kelly reported that she was recently contacted by an organization called FightMalaria.uk which provides education towards the eradication of Malaria worldwide. They saw information about the SWAT Lab, were quite impressed, and worked with us to highlight our outreach programs in a recent blog post on their website. In response to a question on her report, Kelly clarified that all press releases and disease alerts are sent to all city managers, councilmembers, and legislative offices to ensure they remain informed.

13.5 Fiscal: (*Staff Report D*)

C. Weeks, Finance Director

Carolyn answered questions from Trustee Mowles regarding the Professional Services and Special Expenses line items on the financials, noting that these items include legal expenses for recent settlements as well as some special expenses related to auditing services.

13.6 Human Resources: (*Staff Report E*)

R. Thomas, Human Resources Dir.

Rakesha reported on the District's recent two-day, all-hands training which covered many legal and safety related topics, including timely issues such as active shooter training. The Public Information Officer recruitment is still open and staff will be reviewing applications in the coming weeks. Mosquito Control Technician job postings will be available in March, and Trustees are encouraged to share these job announcements among their networks as well.

13.7 Legal Counsel Report

Q. Barrow, Legal Counsel

Quinn had no report.

14. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Reports on attendance at MVCAC Annual Meeting

President Bollman requested Truc address new safety procedures that were implemented following the recent safety training. Truc pointed out the various exit doors, discussed the District's alarm systems, and noted that Facilities and Fleet Maintenance Supervisor, Fernando Martinez, will now position himself near the door to better monitor the lobby and entrances during the meetings.

Trustees Cordeiro and Kwong provided reports on their recent attendance at the Annual MVCAC meeting. Trustee Cordeiro enjoyed the variety of presentations he attended, and was most impacted by the harrowing report from Harris County Mosquito Control about the impact of hurricane Harvey in Texas. Trustee Cordeiro was relieved to see so many well educated and dedicated people working together and sharing ideas and options during the conference. Trustee Kwong highly encouraged Trustees attend these meetings. He appreciated learning about the variety of vectors out there, and how mosquitoes are tested to see if they have both acquired and can spread disease at various temperatures. He enjoyed getting to know Trustee Cordeiro and staff after the meetings as well.

Truc provided a quick update on the Board Room AV upgrade which is scheduled to begin after March 8th, with hopeful completion by the April Board meeting.

15. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled for Thursday, March 8th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Bollman requested attendees rise, and honor those impacted by the shootings in Florida with a moment of silence. The meeting was adjourned at 7:46 p.m.