

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2017-12**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, December 14, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Sonny Santa Ines, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Ali Saleh, (*City of Bell*)
Dr. Jeff Wasseem, (*City of Burbank*)
Elito Santarina, (*City of Carson*)
Mark Bollman, Vice-President (*City of Cerritos*)
Leonard Mendoza, (*City of Commerce*)
Baru Sanchez, (*City of Cudahy*)
Steve Tye, (*City of Diamond Bar*)
Robert Kiefer, (*City of Downey*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*)
Marilyn Sanabria, (*City of Huntington Park*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, President (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Emily Holman (*City of Long Beach*)
Steve Appleton, (*City of Los Angeles*)
Martin Kreisler, (*County of Los Angeles*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Leonard Shryock, (*City of Norwalk*)
Tom Hansen, (*City of Paramount*)
Nina Herrera, (*City of San Fernando*)
Scott Kwong, (*City of San Marino*)
Heidi Heinrich, (*City of Santa Clarita*)
Robert Copeland, (*City of Signal Hill*)
Hector Delgado, (*City of South El Monte*)
Josué Alvarado, (*City of Whittier*)

TRUSTEES ABSENT

Bob Archuleta, (*City of Pico Rivera*)
Luis Gonzalez, (*City of Santa Fe Springs*)

TRUSTEES ABSENT (EXCUSED)

Dan Medina, (*City of Gardena*)
Michael Davitt (*City of La Cañada Flintridge*)
Maria Davila, (*City of South Gate*)

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Kluh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Carolyn Weeks, *Director of Fiscal Operations*
Levy Sun, *Public Information Officer*
Fernando Martinez, *Facilities and Fleet Maintenance Supervisor*
Quinn Barrow, *Legal Counsel*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Croft called the meeting to order at 7:06 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 30 Trustees were present and 5 were absent.

3. INVOCATION

Vice-President Bollman gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Kreisler led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

- New Facilities & Fleet Maintenance Supervisor, Fernando Martinez
- New La Cañada Flintridge Trustee – Michael T. Davitt
- New Long Beach Trustee – Emily Holman

Truc introduced the District's new Facilities & Fleet Maintenance Supervisor, Fernando Martinez and new Long Beach Trustee, Emily Holman to the Board. Both were given a few minutes to introduce themselves. Michael Davitt was not in attendance.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1-8.3)**

VOTE REQUIRED

8.1 Consideration of **Minutes 2017-11** of regular Board Meeting held on November 9, 2017. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2017-18** Authorizing Payment of Attached Requisition November 1, 2017 through November 30, 2017. (***EXHIBIT B***)

8.3 Consideration of Joint Tax Transfer Resolution (JTSR) from the Los Angeles County and Newhall County Water District in conjunction with annexation number 2017-02. This Resolution requests GLACVCD allocate 0.000057% of its current 0.0323% share of property tax resulting in a net share of 0.0322% to support services to the areas being annexed to the County Sanitation District. (***EXHIBIT C***)

Analysis: The applicant requested annexation of property into the Newhall County Water District in order to receive services. The annexation process requires that a resolution for property tax revenue transfer be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

Trustee Flowers made a motion to approve the Consent Calendar. The motion was seconded by Trustee Sanabria and approved unanimously.

9. **CONSIDERATION OF REVISED COSTS AND ALLOCATION OF CAPITAL DESIGNATED RESERVES FOR REPLACEMENT OF SANTA FE SPRINGS BOARDROOM AUDIO/VISUAL SYSTEM**

(EXHIBIT D) (VOTE REQUIRED)

Summary: At the June 8, 2017 Board of Trustees Meeting, the Board approved allocation of \$120,000 to facilitate the needed upgrade to the Board Room audio visual equipment. After receiving more detailed estimates, staff recommends consideration of additional funding to facilitate upgrades needed to ensure systematic longevity.

General Manager Truc Dever provided an overview. After questions and comments from the Board, **Trustee Saleh made a motion to approve the request. Trustee Alvarado seconded the motion which was approved unanimously.**

10. **CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 86TH ANNUAL MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) MEETING IN MONTEREY, JANUARY 28-31, 2018**
(EXHIBIT E) (VOTE REQUIRED)

Kelly provided a summary, noting that the District budgets for two Trustees to attend both the MVCAC and AMCA Annual meetings, and the Board has historically supported sending new Trustees who have not yet had an opportunity to attend such meetings to gain both the knowledge and perspective. **Vice-President Bollman made a motion to support sending Trustees Cordeiro and Kwong to the MVCAC Meeting. The motion was seconded by Trustee Santarina and approved unanimously.**

11. **CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 84TH ANNUAL AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) MEETING IN KANSAS CITY, MISSOURI, FEBRUARY 26-MARCH 2, 2018**
(EXHIBIT F) (VOTE REQUIRED)

Trustees Houwen and Croft expressed their desire to attend. **Trustee Heindrich made a motion to support sending Trustee Houwen and President Croft to the AMCA Meeting. The motion was seconded by Vice-President Bollman and approved unanimously.**

12. **CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
(VOTE REQUIRED)

- Los Angeles Unified School District v. The County of Los Angeles, et al. – Los Angeles Superior Court Case No. BS108180
- Long Beach Unified School District v. The County of Los Angeles, et al. – Los Angeles Superior Court Case No. BS137598
- Montebello Unified School District v. The County of Los Angeles, et al. – Los Angeles Superior Court Case No. BS127286
- Los Angeles Community College District v. The County of Los Angeles, et al. – Los Angeles Superior Court Case No. BS130308

Legal Counsel Barrow read the item, and the Board entered Closed Session. Upon returning, Legal Counsel Barrow reported that the Board unanimously voted on direction provided to the General Manager regarding items discussed.

13. **COMMITTEE REPORTS**

13.1 **Budget & Finance Committee**

B. Sanchez, Budget & Finance Chair

- Discussion of CalTRUST investment performance

Trustee Kreisler reported that the Committee discussed the fund, and is requesting a representative from Blackrock meet with the Committee at a future meeting to review the fund's performance and future outlook.

13.2 **Joint Budget & Finance and Personnel Committees**

B. Bruce, Personnel Chair

B. Sanchez, Budget & Finance Chair

- Report on discussions related to the District's additional sick leave policy.

Trustee Bruce reported that the Committee discussed the District's ASL policy and alternatives, and has requested additional information from staff which will be provided to the Board.

14. **CONSIDERATION TO RESCHEDULE THE FEBRUARY 8, 2018 GENERAL BOARD MEETING TO THURSDAY, FEBRUARY 15, 2018**

Summary: The Employment Risk Management Authority (ERMA) Annual Workshop and Board Meeting will be held in Santa Cruz on February 8 and 9. General Manager Truc Dever is a voting member of the ERMA Board representing the Vector Control Joint Powers Authority (VCJPA) and plans to attend this two-day meeting.

Truc discussed options available to resolve this conflict. **Trustee Flowers made a motion to move the meeting to February 15th. Trustee Tye seconded the motion. Following discussion, a vote was taken, and the motion passed with a vote of 23 in support, 6 no votes, and 1 abstention.**

15. **STAFF PROGRAM REPORTS: NOVEMBER 2017**

15.1 Manager's Report

T. Dever, General Manager

Truc reported that due to the recent Creek Fire, the Sylmar facility was evacuated and closed for most of the week. Thankfully, no staff nor District facilities were permanently impacted by this fire. Truc praised Supervisor Wes Collins for his handling of this emergency. Additionally, Truc took the opportunity to thank Trustees not returning in January for their service to the District, and wished all happy holidays.

Trustee Appleton discussed the recent trend of ongoing overtime demands on staff to manage increased service requests and operational demands, asking if staff anticipates this to be 'the new normal.' Truc noted that these issues are certainly top of mind, and that staff will be working closely with the Board's officers to evaluate needs and potential solutions during planning for the FY 18-19 budget.

15.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne had nothing to add to her report, noting that WNV transmission continues even into November due to unseasonably warm weather. *Aedes* are additionally widespread, and continue spreading up into the San Fernando Valley.

15.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark reported that the huge burden of overtime discussed prior was in large part related to invasive *Aedes* response due to the huge influx of service requests. Where staff typically have a 24 to 48 hour response time on requests for service, staff's response times during much of the summer trended more towards one week. Because mosquitoes complete their life cycle in 5-7 days, this delay can have real impacts. Mark also answered questions related to inflatable dams and water infiltration devices utilized by many cities along the San Gabriel and Los Angeles Rivers which can have large vector and disease implications.

15.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly announced that Levy has recently accepted a position at our neighboring San Gabriel Valley Mosquito & Vector Control District (SGVMVCD). He will move to oversee the District's outreach program which will provide him both administrative and managerial experience. His contributions to this District cannot be understated, but since we work so closely with SGVMVCD we will continue to directly benefit from his skills and expertise. Levy took a moment to thank the Board for their support of and assistance to staff with outreach to their residents. President Croft thanked Levy for 4 years of excellent service both in the district and at State and National meetings where his leadership was recognized.

15.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn offered to answer questions from the Board.

15.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha updated her report to indicate that the November training was related to legal updates for the coming year. Rakesha was asked to share all new recruitments with the Board as well.

- Legally mandated ethics and sexual harassment prevention training (AB 1234 and AB 1661).

Quinn reported that the District's records indicate that several Trustees are still lacking training certificates on file. This is state-mandated training that puts the District at liability if Trustees are not certified. Truc noted that the District's JPA will not cover claims if we cannot show proper documentation.

16. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

President Croft announced that Trustee Kreisler is moving out of the area and will not continue as a Trustee after the December meeting. On behalf of the Board, President Croft thanked Trustee Kreisler for his willingness to get engaged, serve on committees, and assist in many areas where his financial expertise was a real benefit. Trustee Kreisler noted that he enjoyed greatly his time on the Board, working with staff, learning about the industry, and serving on various committees.

17. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, January 11th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Croft wished everyone a very happy holiday, and thanked staff for their hard work over the course of the year. The meeting was adjourned at 8:04 p.m.