

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2017-11**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, November 9, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Sally Flowers, (*City of Artesia*)
Sonny Santa Ines, (*City of Bellflower*)
Pedro Aceituno, (*City of Bell Gardens*)
Ali Saleh, (*City of Bell*) *7:11
Dr. Jeff Wassem, (*City of Burbank*)
Baru Sanchez, (*City of Cudahy*)
Steve Tye, (*City of Diamond Bar*)
Dan Medina, (*City of Gardena*)
Marilyn Sanabria, (*City of Huntington Park*)
Catherine Houwen, (*City of La Habra Heights*)
Steve Croft, President (*City of Lakewood*)
Larry Mowles, (*City of La Mirada*)
Martin Kreisler, (*County of Los Angeles*)
Salvador Alatorre, (*City of Lynwood*)
Eddie De La Riva (*City of Maywood*)
Avik Cordeiro, (*City of Montebello*)
Tom Hansen, (*City of Paramount*)
Bob Archuleta, (*City of Pico Rivera*)
Nina Herrera, (*City of San Fernando*)
Heidi Heinrich, (*City of Santa Clarita*)
Luis Gonzalez, (*City of Santa Fe Springs*) *7:10
Hector Delgado, (*City of South El Monte*)
Maria Davila, (*City of South Gate*)

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

TRUSTEES ABSENT

Leonard Mendoza, (*City of Commerce*)
Robert Kiefer, (*City of Downey*)
Steve Appleton, (*City of Los Angeles*)
Leonard Shryock, (*City of Norwalk*)
Scott Kwong, (*City of San Marino*)
Josué Alvarado, (*City of Whittier*)
Robert Copeland, (*City of Signal Hill*)

TRUSTEES ABSENT (EXCUSED)

Elito Santarina, (*City of Carson*)
Mark Bollman, Vice-President (*City of Cerritos*)
Jerry Walton, (*City of Glendale*)
Barry Bruce, (*City of Hawaiian Gardens*)
Michael Davitt (*City of La Cañada Flintridge*)

VACANT

City of Long Beach

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Kelly Middleton, *Director of Community Affairs*
Rakesha Thomas, *Director of Human Resources*
Levy Sun, *Public Information Officer*
Steven Flower, *Legal Counsel*
Ryan Domino, *Lance, Soll & Lunghard, LLP*

1. CALL TO ORDER

President Croft called the meeting to order at 7:06 P.M.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 21 Trustees were present and 12 were absent. Two Trustees arrived after roll call. One Trustee position is vacant.

3. INVOCATION

Trustee Santa Ines gave the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Davila led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

- New La Cañada Flintridge Trustee – Michael T. Davitt

Michael Davitt was not in attendance

General Manager introduced representing Legal Counsel, Steven Flower, and Ryan Domino from Lance, Soll & Lunghard.

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. CONSENT AGENDA (8.1-8.5)

VOTE REQUIRED

8.1 Consideration of **Minutes 2017-10** of regular Board Meeting held on October 12, 2017. (***EXHIBIT A***)

8.2 Consideration of **Resolution 2017-16** Authorizing Payment of Attached Requisition October 1, 2017 through October 31, 2017. (***EXHIBIT B***)

8.3 Consideration of Joint Tax Sharing Resolution (JTSR) from the Sanitation District of Los Angeles County in conjunction with annexation number SCV-1090. This Resolution requests GLACVCD allocate 0.00057% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to the areas being annexed to the County Sanitation District. (***EXHIBIT C***)

Analysis: The applicant requested annexation of property into the Santa Clarita Valley Sanitation District in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.4 Consideration of Joint Tax Sharing Resolution (JTSR) from the Newhall County Water District in conjunction with annexation number 2017-02. This Resolution requests GLACVCD allocate 0.00005% of its current 0.0323% share of property tax resulting in a net share of 0.0322% to support services to the areas being annexed to the Newhall County Water District. (***EXHIBIT D***)

Analysis: The applicant requested annexation of property into the Newhall County Water District. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the County of Los Angeles in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

8.5 Consideration of **Ordinance No 17-001** regarding Nuisance Abatement and Authorizing Fines and Penalties – Second Reading (***EXHIBIT E***)

Summary: On October 12, 2017, the Board of Trustees introduced Ordinance No 17-001. At this time, the Board will consider adopting the ordinance.

President Croft pulled items 8.1 and 8.5 from the Consent Calendar. **Trustee Davila made a motion to approve items 8.2-8.4. The motion was seconded by Trustee Flowers and approved unanimously, with President Croft abstaining. President Croft noted a clerical correction to the minutes and made a motion to approve item 8.1. The motion was seconded by Trustee Davila and passed unanimously with Trustees Mowles, Croft, and Flowers abstaining.**

Legal Counsel Steven Flower introduced item 8.5, a second reading of Ordinance No 17-001, which had a minor correction to Section 1. **Trustees Mowles made a motion to accept item 8.5 with the correction. The motion was seconded by Trustee Sanabria and approved unanimously.** Trustee Saleh was not present to vote on Consent Calendar items.

9. **CONSIDERATION OF LAFCO REQUEST TO NOMINATE CANDIDATES TO SERVE AS SPECIAL DISTRICT REPRESENTATIVE AND ALTERNATE (EXHIBIT F) (VOTE REQUIRED)**

Summary: To be eligible, the nominee must be an elected official or appointed to the board for a fixed term. Nominations must be received no later than December 21, 2017 by 5:00PM.

Kelly Middleton provided a brief summary of the item and invited interest from the Board. Trustee Medina expressed his interest in applying to serve as the Representative. Trustee Santa Ines requested additional information for consideration to apply for the Alternate seat. **Trustee Flowers made a motion to support Trustees Medina and Santa Ines as candidates for the LAFCO Board. Trustee Alatorre seconded the motion which was passed unanimously.**

10. **COMMITTEE REPORTS**

10.1 Audit Committee M. Bollman, Audit Chair

- Presentation from auditors at Lance, Soll & Lunghard LLP regarding findings from District audit of FY 2016-2017 financials. **(EXHIBIT G)**

Vice Chair Sanchez introduced Ryan Domino from Lance, Soll & Lunghard who provided a report on the FY 2016-2017 audit report. Ryan noted that this year's audit process included three phases; interim field work, inventory count, and year-end field work and reported that the District received an excellent, unmodified opinion on the financial statements. No disagreements nor difficulties were identified during the audit processes. The District will be required to comply with GASB Statement No. 75 beginning next fiscal year.

10.2 Policy Committee A. Saleh, Policy Chair

- Review and consideration of District's FY 2017-2018 Investment Policy and **Resolution 2017-17 (EXHIBIT H) (VOTE REQUIRED)**

Trustee Wassem reported that the Committee did not have a quorum and noted that there were no substantive changes to the policy. Trustee Kreisler noted that text related to the CalTrust investment manager, Wells Fargo, needed to be amended in the FY 2017-2018 Investment Policy. **Trustee Sanchez made a motion to adopt the policy with the noted administrative change. The motion was seconded by Trustee Wassem and approved unanimously.**

10.3 Joint Personnel & Policy Committee B. Bruce, Personnel Chair
A. Saleh, Policy Chair

- Report on discussions related to the District's additional sick leave policy.

Trustee Davila reported that the Committees discussed the matter and made a recommendation to bring the matter before the Budget Committee for further consideration. The item will likely be brought to the full board for consideration in January.

11. STAFF PROGRAM REPORTS: OCTOBER 2017

11.1 Manager's Report

T. Dever, General Manager

Truc reported that Carolyn was, unfortunately, unable to attend the meeting and so she will be handing out stipend checks in Carolyn's place. Truc referred to her written report and wished everyone a very happy Thanksgiving.

11.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne had nothing to add to her report and offered to answer questions.

11.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark offered to answer questions from the Board.

11.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly reminded Trustees of the email regarding the status of their Ethics and Harassment training certificates and urged all to update these training requirements as necessary. In response to Trustee Santa Ines question regarding the SWAT Lab, Kelly reported that staff are still working with several vendors to finalize content before the Lab will be able to visit schools. Schools can reserve the SWAT Lab for 2018 by visiting www.MosquitoLab.org. The District does not currently have additional staff available at this time to drive the vehicle for weekend events, but will be working to conduct this training over the winter months. Trustee Cordeiro offered to contact Montebello Unified to evaluate training options through their bussing program.

11.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Truc offered to answer questions on behalf of Carolyn.

11.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha noted that the date for the staff Holiday Potluck has been set for December 13, and invited Trustees to attend. Facilities and Fleet Supervisor recruitment continues and staff hopes to have this position filled within the next 30-40 days.

11.7 Legal Counsel Report

S. Flower, Legal Counsel

Steven Flower had nothing to report and offered to answer questions

12. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

13. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, December 14th at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

President Croft adjourned the meeting and wished everyone a Happy Thanksgiving.