

# GLACVCD

# BOARD OF TRUSTEES MEETING

# AGENDA AND EXHIBITS



**Thursday January 12<sup>th</sup> 2017**

7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

***Trustee Maria Davila, President***  
***Trustee Steve Croft, Vice President***  
***Trustee Mark W. Bollman, Secretary-Treasurer***

*General Manager, Truc Dever*  
*Director of Fiscal Operations, Carolyn Weeks*  
*Director of Operations, Mark Daniel*  
*Director of Community Affairs, Kelly Middleton*  
*Director of Scientific-Technical Services, Susanne Kluh*  
*Director of Human Resources, Rakesha Thomas*  
*Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon*  
*Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

*Please refrain from smoking, eating or drinking in the Boardroom*

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

12545 Florence Avenue, Santa Fe Springs, CA 90670  
Office (562) 944-9656 Fax (562) 944-7976  
Email: [info@glacvcd.org](mailto:info@glacvcd.org) Website: [www.glacvcd.org](http://www.glacvcd.org)

## **PRESIDENT**

*Maria Davila, South Gate*

## **VICE PRESIDENT**

*Steve Croft, Lakewood*

## **SECRETARY-TREASURER**

*Mark W. Bollman, Cerritos*

## **ARTESIA**

*Sally Flowers*

## **BELL**

*Ali Saleh*

## **BELL GARDENS**

*Pedro Aceituno*

## **BELLFLOWER**

*Sonny R. Santa Ines*

## **BURBANK**

*Dr. Jeff D. Wassem*

## **CARSON**

*Elito M. Santarina*

## **COMMERCE**

*Lilian R. Leon*

## **CUDAHY**

*Baru Sanchez*

## **DIAMOND BAR**

*Steve Tye*

## **DOWNEY**

*Robert Kiefer*

## **GARDENA**

*Dan Medina*

## **GLENDALE**

*Jerry Walton*

## **HAWAIIAN GARDENS**

*Barry Bruce*

## **HUNTINGTON PARK**

*Marilyn Sanabria*

## **LA CAÑADA FLINTRIDGE**

*David A. Spence*

## **LA HABRA HEIGHTS**

*VACANT*

## **LA MIRADA**

*Pauline Deal*

## **LONG BEACH**

*Robert Campbell*

## **LOS ANGELES CITY**

*VACANT*

## **LOS ANGELES COUNTY**

*Martin H. Kreisler*

## **LYNWOOD**

*VACANT*

## **MAYWOOD**

*VACANT*

## **MONTEBELLO**

*Avik Cordeiro*

## **NORWALK**

*Leonard Shryock*

## **PARAMOUNT**

*Dr. Tom Hansen*

## **PICO RIVERA**

*VACANT*

## **SAN FERNANDO**

*VACANT*

## **SAN MARINO**

*Scott Kwong*

## **SANTA CLARITA**

*VACANT*

## **SANTA FE SPRINGS**

*Luis Gonzalez*

## **SIGNAL HILL**

*VACANT*

## **SOUTH EL MONTE**

*Hector Delgado*

## **WHITTIER**

*Josue Alvarado*

## **GENERAL MANAGER**

*Truc Dever*

# **A G E N D A**

## **THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**• Thursday, January 12, 2017 •**

District Office  
12545 Florence Avenue  
Santa Fe Springs, California 90670

**6:30 P.M. - Library Conference Room: Pre-meeting refreshments**

**7:00 P.M. – Conference Room, Convene Board of Trustees Meeting**

**1. CALL TO ORDER**

**2. QUORUM (ROLL) CALL**

**3. INVOCATION**

**4. PLEDGE OF ALLEGIANCE**

**5. CORRESPONDENCE**

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. RECOGNITION OF TRUSTEE REAPPOINTMENTS**

Trustee reappointments include:

**Trustee**

**Term**

Sally Flowers, City of Artesia	2 year term
Sonny Santa Ines, City of Bellflower	2 year term
Marilyn Sanabria, City of Huntington Park	2 year term
Tom Hansen, City of Paramount	2 year term

9. **RECOGNITION OF NEW TRUSTEES**

New Trustees appointed include:

<u>Trustee</u>	<u>Term</u>
Leonard Shryock, City of Norwalk	2 year term
Josué Alvarado, City of Whittier	4 year term

10. **ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2017**  
**(VOTE REQUIRED)**

*Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.*

11. **INSTALLATION OF BOARD PRESIDENT STEVE CROFT FOR CALENDAR YEAR 2017.**

12. **INSTALLATION OF VICE PRESIDENT MARK BOLLMAN AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2017.**

13. **CONSENT AGENDA (13.1-13.5)**

**VOTE REQUIRED**

13.1 Consideration of **Minutes 2016-12** of regular Board Meeting held on December 8, 2016. (**EXHIBIT A**)

13.2 Consideration of **Resolution 2017-01** Authorizing Payment of Attached Requisition Schedule for December 1, 2016 through December 31, 2016. (**EXHIBIT B**)

13.3 Consideration of District's FY 16/17 Goals Status Report for the second quarter. (**EXHIBIT C**)

*Summary: Upon adoption of the District's FY 15/16 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.*

13.4 Consideration of contract renewal with SCI Consulting Group to perform services related to the determination, levy and collection of Assessment revenues. (**EXHIBIT D**)

13.5 Consideration of County of Los Angeles Negotiated Tax Exchange Resolution (NTER), for Tax Rate Area within Tract No. 60513 authorizing the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (**EXHIBIT E**)

*Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus*

*Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.*

- 14. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2017**
- 15. CONSIDERATION OF FORMAL ANNEXATION REQUEST BY THE CITY OF VERNON (EXHIBIT F) (VOTE REQUIRED)**
- 16. CONSIDERATION OF 4 TRUSTEES TO ATTEND THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) BOARD MEETING AND LEGISLATIVE DAY IN SACRAMENTO, FEBRUARY 6-7, 2017**

*Summary: A legislative training session hosted by MVCAC will be held on February 6<sup>th</sup> from 2-4PM. Legislative meetings will be scheduled on February 7<sup>th</sup> at the Capitol.*
- 17. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 83<sup>RD</sup> ANNUAL AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) MEETING IN SAN DIEGO, FEBRUARY 13-17, 2017 (EXHIBIT G)**
- 18. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 85<sup>TH</sup> ANNUAL MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) MEETING IN SAN DIEGO, MARCH 26-29, 2017 (EXHIBIT H)**

- 19. STAFF PROGRAM REPORTS: DECEMBER 2016**

19.1 <u>Manager's Report</u>	T. Dever, General Manager
19.2 <u>Scientific-Technical: (Staff Report A)</u>	S. Kluh, Sci.-Tech Services Dir.
19.3 <u>Operations: (Staff Report B)</u>	M. Daniel, Operations Dir.
19.4 <u>Community Affairs: (Staff Report C)</u>	K. Middleton, Comm. Affairs Dir.
19.5 <u>Fiscal: (Staff Report D)</u>	C. Weeks, Finance Director
19.6 <u>Human Resources: (Staff Report E)</u>	R. Thomas, Human Resources Dir.
19.7 <u>Legal Counsel Report</u>	Q. Barrow, Legal Counsel

- 20. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- 21. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, February 9, 2017 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**MINUTES NO. 2016-12**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, December 8, 2016, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, (*City of Artesia*)  
Pedro Aceituno, (*City of Bell Gardens*)  
Sonny Santa Ines, (*City of Bellflower*)  
Dr. Jeff Wassem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Mark Bollman, Sec.-Treasurer (*City of Cerritos*)  
Lilia R. Leon, (*City of Commerce*)  
Baru Sanchez, (*City of Cudahy*)  
Steve Tye, (*City of Diamond Bar*)  
Robert Kiefer, (*City of Downey*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
David Spence, (*City of La Cañada Flintridge*)  
Steve Croft, Vice President (*City of Lakewood*)  
Pauline Deal, (*City of La Mirada*)  
Robert Campbell, (*City of Long Beach*)  
Salvador Alatorre, (*City of Lynwood*)  
Avik Cordeiro, (*City of Montebello*)  
Cheri Kelley, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)  
Bob Archuleta, (*City of Pico Rivera*)  
Nina Herrera, (*City of San Fernando*)  
Scott Kwong, (*City of San Marino*)  
Dr. Hazel Wallace, (*City of Signal Hill*)  
Hector Delgado, (*City of South El Monte*) \*7:09 pm  
Maria Davila, President (*City of South Gate*)  
Owen Newcomer, (*City of Whittier*)

**TRUSTEES ABSENT**

Ali Saleh, (*City of Bell*)  
Dan Medina, (*City of Gardena*)  
Jerry Walton, (*City of Glendale*)  
Steve Appleton, (*City of Los Angeles*)  
Martin Kreisler, (*County of Los Angeles*)  
Marilyn Sanabria, (*City of Huntington Park*)  
Eddie De La Riva (*City of Maywood*)  
Luis Gonzalez, (*City of Santa Fe Springs*)

**TRUSTEES ABSENT (EXCUSED)**

*None*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, Director of Operations  
Susanne Kluh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Rakesha Thomas, *Director of Human Resources*  
Levy Sun, *Public Information Officer*  
Quinn Barrow, *Legal Counsel*

**VACANT**

City of Santa Clarita  
City of La Habra Heights

*\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

**1. CALL TO ORDER**

President Davila called the meeting to order at 7:07 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 25 Trustees were present and 9 were absent. One Trustee arrived after roll call. Two positions are currently vacant.

**3. INVOCATION**

Trustee Archuleta gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Croft led the Pledge of Allegiance after saying a few words recognizing the passing of La Habra Heights Trustee, Jim Remington, and wishing his family solace during this time.

**5. CORRESPONDENCE**

NONE

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Truc Dever welcomed new Trustee Lilia Leon from the city of Commerce, and provided her with an opportunity to introduce herself.

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

**8. CONSENT AGENDA (8.1-8.4)**

**VOTE REQUIRED**

- 8.1 Consideration of **Minutes 2016-11** of regular Board Meeting held on November 10, 2016. (**EXHIBIT A**)
- 8.2 Consideration of **Resolution 2016-17** Authorizing Payment of Attached November 1, 2016 through November 30, 2016 (**EXHIBIT B**)
- 8.3 Consideration of Joint Tax Sharing Resolution from the Sanitation District of Los Angeles County (Annexation No. SCV-1085). This requests GLACVCD allocate 0.0009% of its current 0.05% share of property tax resulting in a net share of 0.049% to support services to the areas being annexed to the Santa Clarita Valley Sanitation District. (**EXHIBIT C**)

*Analysis: The applicant requested annexation of properties into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

- 8.4 Consideration of Joint Tax Sharing Resolution from the Sanitation District of Los Angeles County (Annexation No. 15-296). This requests GLACVCD allocate 0.000437% of its current 0.0398% share of property tax resulting in a net share of 0.0393% to support services to the areas being annexed to the County Sanitation District No. 15. (**EXHIBIT D**)

*Analysis: The applicant requested annexation of properties into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. These requests are similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.*

**Trustee Kelley made a motion to approve consent calendar items 8.1-8.4. The motion was seconded by Trustee Aceituno and approved unanimously, with Trustee Leon abstaining.**

## 9. COMMITTEE REPORTS

Budget & Finance Committee

M. Bollman, Chair

- 9.1.a Report on discussion of OPEB liability funding strategies.
- 9.1.b Discussion and consideration of committee recommendations for allocation of District budget savings from FY 15/16. (**EXHIBIT E**) ***VOTE REQUIRED***
- 9.1.c. Consideration of FY 16/17 budget adjustment to appropriate funds for purchase of new VecMobile (i.e. BugBus) using unspent amount from FY 15/16 and designated LAIF Reserve Account No. 1023.0. ***VOTE REQUIRED***

*Summary: On May 19, 2016 during FY 15/16, the Board approved the purchase of a replacement VecMobile and committed \$125,000 from designated reserves (LAIF Account 1023.0) and \$130,000 (Account 6010-Vehicle Purchases) from a mid-year budget amendment. Due to the extended build-time of this customized vehicle by Farber Specialty Vehicles in Ohio, the budget was closed out on June 30, 2016 without delivery and payment of final product. The auditors have recommended a budget adjustment in FY 16/17 to carry forward unspent funds of \$130,000 from FY 15/16 to Account 6010-Vehicle Purchases to avoid a deficit in the budgetary comparison schedule in next year's financial statements.*

Committee Chair, Mark Bollman, reported that the Committee reviewed the current OPEB funding strategies and options, and supported continuing with the strategies currently in place. **Trustee Aceituno** made a motion to receive and file item 9.1.a and approve items 9.1.b and 9.1.c. The motion was seconded by Trustee Newcomer and approved unanimously.

## 10. STAFF PROGRAM REPORTS: NOVEMBER 2016

### 10.1 Manager's Report

T. Dever, General Manager

Truc wished Trustees a Happy Holidays, and took the opportunity to thank those Trustees who will not be returning to the Board next year. Their services have been instrumental to this District and they will be missed by the Board and staff.

### 10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne thanked the Board for their support through this very busy year. The year started rough with quite a bit of West Nile virus activity and thankfully slowed as staff was busy managing invasive *Aedes* mosquitoes.

### 10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark was thankful that things are winding down, however staff continue to find mosquito activity in the field. Mark invited new and returning Trustees to come out for a ride-along to see firsthand some of the issues the Department faces including inoperable swimming pools, rain barrels, and invasive species.

### 10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly described some of the winter projects geared to preventing mosquito breeding through the winter months and preventing Zika virus establishment next spring. New Trustee orientation will be scheduled in February or early March. She also noted that many of the festive decorations this year were donated for use by a friend of staff. Trustee Bollman asked if Committee information could be sent to trustees prior to the next meeting.

### 10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

In Carolyn's absence, Truc offered to answer questions related to the Finance report.

10.6 Human Resources: (Staff Report E)

Rakesha offered to answer any questions on her report.

R. Thomas, Human Resources Dir.

10.7 Legal Counsel Report

Legal Counsel Barrow had nothing to report, but wished all Trustees a happy holidays and noted that he will miss those not returning next year.

Q. Barrow, Legal Counsel

**11. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Truc noted with heartfelt sadness that long-term Trustees Cheri Kelly, Hazel Wallace, and Owen Newcomer will not be returning to the Board next year. They have provided long and dedicated service to this Board, and their presence will be truly missed.

President Davila commended these Trustees for their passion and commitment making the Board much better than it was before. Secretary Bollman thanked all for their true dedication. He commented on Trustee Wallace's love and constant work to support the Education Foundation and VecMobile outreach program and encouraged Trustees to donate to the Foundation in Hazel's name as a fitting final tribute.

Trustee Wallace reminded Trustees that the new Bug Bus is being built, but the District will still need equipment and supplies. She encouraged Trustees to consider donating funds or sponsoring needed equipment. Trustee Kelley addressed the Board noting that they have worked together to address some challenging issues in the past, and is proud to be able to leave with the legacy of bringing past manager, Kenn Bayless to GLACVCD. She will truly miss serving as a representative on this Board. Trustee Newcomer noted that he is very proud of staff, management, and the Board for their ability to get work done well and efficiently. Trustee Flowers expressed her true sadness at losing this legacy and significant wealth of information.

Secretary Bollman left all with these parting words from Dr. Stephen Covey: Live, Love, Work, and Leave a Legacy. These three Trustees exemplify this sentiment and their contributions to the Board will not be forgotten.

**12. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, January 12, 2017 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**President Davila adjourned the meeting in memory of Jim Remington at 7:33 PM**

**RESOLUTION NO. 2017-01**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
RATIFYING AND AUTHORIZING THE PAYMENT  
OF CERTAIN CLAIMS AND DEMANDS**

**CERTIFICATION**

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Director of Fiscal Operations hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

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Director of Fiscal Operations

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

**Section 1.** The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

**A. In the amount of \$ 329,814.58, as issued, signed, and released as Check Nos. 6207 through 6245.**

**Section 2.** The Secretary-Treasurer is directed to certify to the adoption of this resolution.

**PASSED, APPROVED, AND ADOPTED** this 12<sup>th</sup> day of January, 2017.

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President

I, \_\_\_\_\_, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2017-01 was duly adopted by the Board of Trustees at its regular meeting held on January 12, 2017.

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Secretary-Treasurer

**Greater L.A. County Vector Control Dist**  
**Cash Disbursements Journal**  
**For the Period From Dec 1, 2016 to Dec 31, 2016**

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
12/1/16	6207	5170-A-70	P.E.R.S.				
12/6/16	6208	6010-A-62	Buena Park Nissan	Invoice: 2163	Retirees' and employees medical benefits premium	Check Total: <u>(102,178.33)</u>	
				Invoice: 1124	4 2017 Nissan Frontier	Check Total: <u>(95,871.80)</u>	
12/8/16	6209	5510-B-33	Smart N Final	Invoice: 112216-4399	Lab supplies and equipments	13.08	
12/8/16	6209	5510-B-33	Smart N Final	Invoice: 112216-4399	Lab supplies and equipments	19.62	
12/8/16	6209	5825-B-63	Home Depot	Invoice: 112216-7302	Interior and exterior supplies	104.18	
12/8/16	6209	5755-B-63	Smart N Final	Invoice: 112216-7302	Sylmar kitchen supplies	109.77	
12/8/16	6209	5499-B-63	Home Depot	Invoice: 112216-7302	Miscellaneous supplies	63.96	
12/8/16	6209	5260-B-23	Amazon	Invoice: 112216-5410	Amazon	9.20	
12/8/16	6209	5625-B-23	USPA	Invoice: 112216-5410	Postage	4.87	
12/8/16	6209	5655-B-23	Staples	Invoice: 112216-5410	Office supplies	409.82	
12/8/16	6209	5540-A-32	Airgas Dry Ice	Invoice: 112216-3093	Dry ice for shipping and testing	64.31	
12/8/16	6209	5540-B-33	Airgas Dry Ice	Invoice: 112216-3093	Dry ice for shipping and testing	146.71	
12/8/16	6209	5540-B-33	Airgas Dry Ice	Invoice: 112216-3093	Dry ice for shipping and testing	192.17	
12/8/16	6209	5540-B-33	Airgas Dry Ice	Invoice: 112216-3093	Dry ice for shipping and testing	59.41	
12/8/16	6209	5540-A-32	Airgas Dry Ice	Invoice: 112216-3093	Dry ice for shipping and testing	146.71	
12/8/16	6209	5540-B-33	Airgas Dry Ice	Invoice: 112216-3093	Dry ice for shipping and testing	4,236.36	
12/8/16	6209	5210-A-42	Adapco	Invoice: 112216-5940	Vectolex WDG	7,060.58	
12/8/16	6209	5210-A-42	Adapco	Invoice: 112216-6054	October 2016 landscape maintenance charge	220.00	
12/8/16	6209	5810-A-62	Aim Landscape	Invoice: 112216-6054	Lab supplies and equipments	130.80	
12/8/16	6209	5510-A-32	Airgas Safety	Invoice: 112216-6070	Protective safety equipments	265.80	
12/8/16	6209	5360-A-22	Airgas West	Invoice: 112216-8357	HVAC	1,055.00	
12/8/16	6209	5850-A-62	Barr Engineering	Invoice: 112216-8464	HVAC	256.00	
12/8/16	6209	5850-B-63	Barr Engineering	Invoice: 112216-8464	HVAC	367.00	
12/8/16	6209	5850-B-63	Barr Engineering	Invoice: 112216-8464	Basic trash pick up service	287.94	
12/8/16	6209	5890-A-62	Consolidated Disposal	Invoice: 112216-1747	Int. & exterior supplies	75.46	
12/8/16	6209	5825-A-62	Crocker Sign & Screen	Invoice: 112216-2281	Int. & exterior supplies	39.08	
12/8/16	6209	5825-A-62	Crocker Sign & Screen	Invoice: 112216-2281	Int. & exterior supplies	54.77	
12/8/16	6209	5825-A-62	Crocker Sign & Screen	Invoice: 112216-5099	Gas	63.65	
12/8/16	6209	5880-B-63	So Cal Gas	Invoice: 112216-5099	Gas	38.95	
12/8/16	6209	5880-A-62	So Cal Gas	Invoice: 112216-5164	Office supplies	239.45	
12/8/16	6209	5655-A-10	Staples Advantage	Invoice: 112216-5198	SFS Internet, Sylmar Internet, Phone/PRI land line	2,578.27	
12/8/16	6209	5875-A-62	Tele Pacific	Invoice: 112216-5198	SFS Internet, Sylmar Internet, Phone/PRI land line	2,617.88	
12/8/16	6209	5705-A-10	Health First Medical Group	Invoice: 112216-5347	drug screen/breath alcohol test	65.00	
12/8/16	6209	5640-A-10	Intermedia.net	Invoice: 112216-9535	Website services	981.14	
12/8/16	6209	5400-A-62	The Lighthouse	Invoice: 112216-1400	Mini lamp	8.50	
12/8/16	6209	5499-B-63	PDQ Rentals	Invoice: 112216-1400	PDQ rentals	37.61	

**Greater L.A. County Vector Control Dist**  
**Cash Disbursements Journal**  
**For the Period From Dec 1, 2016 to Dec 31, 2016**

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
12/8/16	6209	5825-B-63	The Home Depot	Invoice: 112216-1400	Sylmar shop move	194.14	
12/8/16	6209	5499-B-63	Cooper Hardware	Invoice: 112216-1400	Cooper hardware	19.72	
12/8/16	6209	5499-B-63	The Home Depot	Invoice: 112216-1400	Home depot credit	(39.05)	
12/8/16	6209	5825-B-63	The Home Depot	Invoice: 112216-1400	Home depot	100.00	
12/8/16	6209	5499-B-63	The Home Depot	Invoice: 112216-1400	Misc. parts and supplies	221.51	
12/8/16	6209	5735-A-62	UCLA Parking Services	Invoice: 112216-1400	Parking fee	12.00	
12/8/16	6209	5485-B-63	Chevron	Invoice: 112216-1400	Fuel	26.07	
12/8/16	6209	5400-A-62	The Lighthouse	Invoice: 112216-1400	Maintenance parts electric	256.75	
12/8/16	6209	5360-A-62	WM Supercenter	Invoice: 112216-1400	protective safety equipment	7.50	
12/8/16	6209	5499-B-63	The Home Depot	Invoice: 112216-1400	Misc. parts and supplies	52.22	
12/8/16	6209	5735-A-52	In-N-Out Burger	Invoice: 112216-8211	Meal at MVCAC Fall meeting Monterey, CA	7.77	
12/8/16	6209	5735-A-52	Vino Napoli Wine	Invoice: 112216-8211	meal	6.52	
12/8/16	6209	5735-A-52	Embassy Suites	Invoice: 112216-8211	Hotel stay MVCAC meeting	383.22	
12/8/16	6209	5735-A-52	Embassy Suites	Invoice: 112216-8211	Hotel stay MVCAC meeting	383.22	
12/8/16	6209	5675-A-52	Facebook	Invoice: 112216-8211	Facebook ad	101.06	
12/8/16	6209	5735-A-52	CAPIO	Invoice: 112216-8211	CAPIO	20.00	
12/8/16	6209	5620-A-52	Adobe Creative Cloud	Invoice: 112216-8211	Adobe cloud	49.99	
12/8/16	6209	5769-A-52	Amazon	Invoice: 112216-8211	Laminator	697.27	
12/8/16	6209	5769-A-52	Amazon	Invoice: 112216-8211	Supplies and equipments	54.90	
12/8/16	6209	5769-A-52	Amazon	Invoice: 112216-8211	Supplies and equipments	156.09	
12/8/16	6209	5769-A-52	Amazon	Invoice: 112216-8211	Supplies and equipments	45.03	
12/8/16	6209	5675-A-52	Google	Invoice: 112216-8211	Google ads	116.89	
12/8/16	6209	5787-A-52	Copies & Ink	Invoice: 112216-7607	Aedes booklets, 5000	1,135.69	
12/8/16	6209	5735-A-52	Monterey Fish House	Invoice: 112216-7607	Meals at MVCAC Fall mtg.	185.00	
12/8/16	6209	5735-A-52	Embassy Suites	Invoice: 112216-7607	Hotel - MVCAC fall mtg.	383.22	
12/8/16	6209	5640-A-52	Topplingo	Invoice: 112216-7607	Website services	50.00	
12/8/16	6209	5785-A-52	Amazon	Invoice: 112216-7607	Amazon	18.48	
12/8/16	6209	5787-A-52	Amazon	Invoice: 112216-7607	Amazon	26.58	
12/8/16	6209	5715-A-70	1-800-Flowers	Invoice: 112216-7607	Flowers	125.33	
12/8/16	6209	5735-A-10	DT Core	Invoice: 112216-7615	parking fee	7.50	
12/8/16	6209	5735-A-10	DT Core	Invoice: 112216-7615	parking fee	8.00	
12/8/16	6209	5735-A-10	Simple Simons Bakery	Invoice: 112216-7615	Meal	14.58	
12/8/16	6209	5735-A-10	Dr Outer Core	Invoice: 112216-7615	Meal	4.00	
12/8/16	6209	5735-A-10	PIHRA	Invoice: 112216-7615	PIHRA	25.00	
12/8/16	6209	5170-A-70	Eyemed Premium	Invoice: 112216-7615	Eyemed premium	15,18.24	
12/8/16	6209	5705-A-10	A-Check	Invoice: 112216-7615	pre/post employment screen	13.00	
12/8/16	6209	5735-A-10	SHRM Annual	Invoice: 112216-7615	SHRM annual	1,395.00	
12/8/16	6209	5735-A-10	SHRM Housing	Invoice: 112216-7615	SHRM housing	216.88	
12/8/16	6209	5520-A-32	Target	Invoice: 112216-5404	Binder clips	2.39	
12/8/16	6209	5520-A-32	Wal-Mart	Invoice: 112216-5404	Lab field supplies and equipments	6.06	
12/8/16	6209	5520-A-32	Smart N Final	Invoice: 112216-5404	Lab field supplies and equipments	10.93	

**Greater L.A. County Vector Control Dist**  
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Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
12/8/16	6209	5787-A-52	American Engraving	Invoice: 112216-0733	5000 west nile virus warning		474.15
12/8/16	6209	5787-A-53	American Engraving	Invoice: 112216-0733	500 school posters		408.75
12/8/16	6209	5617-A-10	Neweggbusiness.com	Invoice: 112216-3763	New keyboard and mouse for conference room		43.59
12/8/16	6209	5735-A-10	ExcelCEO	Invoice: 112216-3763	ExcelCEO self-study course		149.50
12/8/16	6209	5705-A-10	Geezers	Invoice: 112216-7631	Lunch for interview panel		45.02
12/8/16	6209	5735-A-10	Little Napoli	Invoice: 112216-7631	Little Napoli - meal		152.26
12/8/16	6209	5735-A-10	Pacifica Café	Invoice: 112216-7631	Pacifica cafe - MVCAC conf.		76.47
12/8/16	6209	5735-A-10	Embassy Suites	Invoice: 112216-7631	Embassy suites - MVCAC conf.		191.61
12/8/16	6209	5645-A-70	CSDA	Invoice: 112216-7631	CSDA membership renewal		6,485.00
12/8/16	6209	5715-A-70	Pizzamania	Invoice: 112216-7631	Pizzamania - board meeting		179.99
12/8/16	6209	5707-A-10	Gototix.com	Invoice: 112216-7631	Teleconference line		19.35
12/8/16	6209	5735-A-10	ABM Parking	Invoice: 112216-7631	Parking charge		5.50
12/8/16	6209	5885-A-62	City of Santa Fe Springs	Invoice: 112216-1470	Reclaimed water		573.48
12/8/16	6209	5885-A-62	City of Santa Fe Springs	Invoice: 112216-1470	Domestic use		242.77
12/8/16	6209	5885-A-62	City of Santa Fe Springs	Invoice: 112216-1470	Fire service water		102.12
12/8/16	6209	5890-B-63	Waste Management	Invoice: 112216-1496	Waste Mgmt - trash pickup service - Nov.2016		440.57
12/8/16	6209	5345-A-32	Kohls.com	Invoice: 112216-8762	Kohls.com		41.62
12/8/16	6209	5735-A-32	Southwest Airlines	Invoice: 112216-8762	Airfare to conf.		300.96
12/8/16	6209	5345-A-42	Magid Glove and Safety	Invoice: 112216-6998	High visibility bomber jackets		165.64
12/8/16	6209	5345-A-42	Magid Glove and Safety	Invoice: 112216-6998	High visibility bomber jackets		207.05
12/8/16	6209	5870-A-62	D & S Security	Invoice: 112216-6352	Security monitoring		87.50
12/8/16	6209	5870-B-63	D & S Security	Invoice: 112216-6352	Security monitoring		70.00
12/8/16	6209	5635-A-22	Linuxup Instant Vehicle	Invoice: 112216-6914	GPS for District fleet		1,427.31
12/8/16	6209	5630-A-10	Verizon Wireless	Invoice: 112216-5263	OPS tablets, Wireless charges for District cell phones and extra data		2,059.33
12/8/16	6209	5230-A-22	Lowes	Invoice: 112216-0759	Portable spray equipments		75.90
12/8/16	6209	5445-A-62	Asco Metals	Invoice: 112216-0759	Asco metals for #18		53.38
12/8/16	6209	5445-A-62	Asco Metals	Invoice: 112216-0759	Asco metals for #18		70.68
12/8/16	6209	5345-A-22	Columbia Sportswear	Invoice: 112216-0759	Work shirts for Martin S.		98.32
12/8/16	6209	5820-A-62	Pentair Aquatic Ecosystem	Invoice: 112216-0759	Pentair aquatic systems		188.67
12/8/16	6209	5345-A-22	Genesis Embroidery	Invoice: 112216-0759	Embroidery for work shirts		20.00
12/8/16	6209	5617-A-22	Amazon	Invoice: 112216-0759	Fast-charging charger for Galaxy		18.30
12/8/16	6209	5617-A-22	Amazon	Invoice: 112216-0759	Computer supplies and accessories		22.59
12/8/16	6209	5617-A-22	Amazon	Invoice: 112216-0759	Widescreen monitors filters		106.48
12/8/16	6209	5260-A-22	Amazon	Invoice: 112216-0759	Support equipments		66.30
12/8/16	6209	5260-A-22	Amazon	Invoice: 112216-0759	Support equipments		19.68
12/8/16	6209	5617-A-22	Amazon	Invoice: 112216-0759	Computer supplies and accessories		34.05
12/8/16	6209	5637-A-22	Amazon	Invoice: 112216-0759	2-way radios		64.16
12/8/16	6209	5310-A-22	Cabelas.com	Invoice: 112216-0759	Cabelas accelerator RBBT		204.98
12/8/16	6209	5735-A-22	Bravo Farms Restaurant	Invoice: 112216-5571	Bravo farms restaurant - conf. meal		79.24
12/8/16	6209	5735-A-22	Shell Oil	Invoice: 112216-5571	Fuel		68.38
12/8/16	6209	5735-A-22	Industrial Eats	Invoice: 112216-5571	Meal		73.88

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Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total
						Amount
12/8/16	6209	5735-A-22	Shell Oil	Invoice: 112216-5571	Fuel	26.06
12/8/16	6209	5735-A-22	Embassy Suites	Invoice: 112216-5571	Embassy suites - conference stay	383.22
12/8/16	6209	5620-A-22	Hostway.com	Invoice: 112216-5571	Hostway.com	266.63
12/8/16	6209	5715-A-70	Costco	Invoice: 112216-5571	Board meeting supplies	193.31
12/8/16	6209	5825-B-63	Costco	Invoice: 112216-5571	Shop lights for garage reorganization	130.76
12/8/16	6209	5480-A-62	Smart N Final	Invoice: 112216-2740	Distilled water for batteries, radiators	12.36
12/8/16	6209	5499-A-62	Champion Chrysler Jeep	Invoice: 112216-2740	Champion Chrysler	13.66
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5715-A-70	Smart N Final	Invoice: 112216-2740	Supplies for board night	154.33
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	0.50
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	49.50
12/8/16	6209	5499-A-62	Norm Reeves Ford	Invoice: 112216-2740	Norm Reeves Ford	41.55
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	0.50
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	49.50
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	275.25
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	Muffler express for #22	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	SMOG	50.00
12/8/16	6209	5457-A-62	Smarty Smog	Invoice: 112216-2740	District uniform cleaning, towel supply, janitorial maintenance, floor mats	4,001.63
12/8/16	6209	5325-B-23	G & K Services	Invoice: 112216-2315	Shipping and testing	27.86
12/8/16	6209	5540-A-32	UPS	Invoice: 112216-5230	Shipping and testing	12.20
12/8/16	6209	5540-B-33	UPS	Invoice: 112216-5230	Shipping and testing	25.62
12/8/16	6209	5540-B-33	UPS	Invoice: 112216-5230	Shipping and testing	
					Check Total:	<u>(51,470.72)</u>
					Check Total:	<u>-</u>
					Check Total:	<u>-</u>
					Check Total:	<u>(9,078.94)</u>
					Fuel for District vehicles	

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Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
12/8/16	6215	5787-A-74	Keystone Policy Center	Invoice: 70220000-00000001	Consultants	Check Total:	<u><u>(20,000.00)</u></u>
12/8/16	6216	5400-A-62	LB Johnson Hardware	Invoice: 895338	Duracel battery	9.80	
12/8/16	6216	6011-A-22	LB Johnson Hardware	Invoice: 895830	Vehicle set-up assets	48.31	
12/8/16	6216	5499-A-62	LB Johnson Hardware	Invoice: 896168	Fender washers for #121	56.46	
12/8/16	6216	5499-A-62	LB Johnson Hardware	Invoice: 896205	Misc. parts	9.57	
					Check Total:	<u><u>(124.14)</u></u>	
12/8/16	6217	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 1430115	Legal Fees	1,887.00	
12/8/16	6217	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 1430116	Legal Fees	1,431.00	
12/8/16	6217	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 1430114	Legal Fees	410.00	
					Check Total:	<u><u>(3,728.00)</u></u>	
12/8/16	6218	5155-A-22	The Lincoln National Life Ins. Co.	Invoice: 3352260549	Dental insurance	9,536.46	
12/8/16	6218	2242-A-10	Lincoln - dental premiums	Invoice: 3352260787	Lincoln - dental premiums	1,899.57	
12/8/16	6218	2240-A-10	Lincoln National - Life	Invoice: 3352260787	Lincoln National - Life	186.80	
12/8/16	6218	2241-A-10	Lincoln National - LTD	Invoice: 3352260787	Lincoln National - LTD	144.91	
12/8/16	6218	2242-A-10	Lincoln - dental premiums	Invoice: 3352260787	Lincoln - dental premiums	(241.20)	
					Check Total:	<u><u>(11,526.54)</u></u>	
12/8/16	6219	5680-A-10	Lance, Soll & Lunghard LLP	Invoice: 19638	2016 Gov't audit - final, 2015 non-profit tax returns	Check Total:	<u><u>(5,291.00)</u></u>
12/8/16	6220	5825-A-62	MCMMASTER-CARR SUPPLY CO.	Invoice: 88754862	Interior and exterior supplies	80.39	
12/8/16	6220	5815-A-52	MCMMASTER-CARR SUPPLY CO.	Invoice: 88717885	multipurpose heavy duty plastic bags	64.04	
12/8/16	6220	5825-A-62	MCMMASTER-CARR SUPPLY CO.	Invoice: 88820376	2-way view traffic reflector	8.99	
12/8/16	6220	5825-A-62	MCMMASTER-CARR SUPPLY CO.	Invoice: 88865631	ADA compliant restroom sign	27.25	
12/8/16	6220	5825-A-62	MCMMASTER-CARR SUPPLY CO.	Invoice: 89033703	Weatherproof rubber tape	48.31	
					Check Total:	<u><u>(228.98)</u></u>	
12/8/16	6221	5735-A-22	MARK HALL	Invoice: MHAL.13.50	Parking fee reimbursement	Check Total:	<u><u>(13.50)</u></u>
12/8/16	6222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-204860	Air and oil filter for #94	43.25	
12/8/16	6222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-204863	Air and oil filter for #90	43.25	
12/8/16	6222	5420-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-204865	Air and oil filter for #35	43.25	
12/8/16	6222	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-213894	Air and oil filter for #3	94.83	
12/8/16	6222	5430-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-208915	Antifreeze	41.39	
12/8/16	6222	5430-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-210137	Radiator and anti freeze for #82	172.23	

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Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
12/8/16	62222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-210215	Engine mount for #82	Check Total:	53.54
12/8/16	62222	5430-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-211042	Radiator cap for #82	Check Total:	5.71
12/8/16	62222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-211805	Sensor for #22	Check Total:	19.61
12/8/16	62222	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-211887	Fuel cap for #22	Check Total:	9.53
12/8/16	62222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-212578	Purge valve for #84	Check Total:	32.87
12/8/16	62222	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-213589	Battery for forklift	Check Total:	96.81
12/8/16	62222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-213983	Spark plugs for #62	Check Total:	16.28
12/8/16	62222	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-214008	ignition coil for #62	Check Total:	99.20
					Check Total: <u><u>(771.75)</u></u>		
12/8/16	62223	1016-a-10	Cash		Void	Check Total:	-
12/8/16	62224	5625-A-10	Pitney Bowes Inc.	Invoice: PIBO.11.15.16.705.50	postage meter	Check Total:	<u><u>(705.50)</u></u>
12/8/16	62225	5735-A-22	Rudy Serrano	Invoice: 1282016	Reimbursement for mileage to Sylmar	Check Total:	<u><u>(129.60)</u></u>
12/8/16	62226	5810-A-62	SIAPIN HORTICULTURE	Invoice: 46691	November 2016 monthly maintenance charge	Check Total:	<u><u>(1,030.00)</u></u>
12/8/16	62227	5435-A-62	VERNOLA'S TOWING SERVICE	Invoice: 65386	Flattened tow for #82	Check Total:	<u><u>(125.00)</u></u>
12/8/16	62228	5645-A-10	Carolyn M. Weeks	Invoice: WEEKS.27.50	Costco membership for Luis Guerrero and Tom Deacon	Check Total:	<u><u>(27.50)</u></u>
12/8/16	62229	5415-B-63	Auto Zone	Invoice: 5681104056	Returned Brake pads	Check Total:	<u><u>(117.19)</u></u>
12/8/16	62229	5430-B-63	Auto Zone	Invoice: 5681107593	V-ribbed belts and blower motors	Check Total:	<u><u>145.03</u></u>
12/8/16	62229	5430-B-63	Auto Zone	Invoice: 2192016-1	Over payments from prior fiscal year	Check Total:	<u><u>(170.13)</u></u>
12/8/16	62229	5420-B-63	Auto Zone	Invoice: 5681138258	Hub Assambly	Check Total:	<u><u>218.99</u></u>
12/8/16	62229	5475-B-63	Auto Zone	Invoice: 5681145566	20-50W oil returned	Check Total:	<u><u>(16.96)</u></u>
12/8/16	62229	5430-B-63	Auto Zone	Invoice: 5681145380	Radiator Hose, molded heater hoses returned	Check Total:	<u><u>(61.77)</u></u>
12/8/16	62229	5400-B-63	Auto Zone	Invoice: 5681199746	Alt., compressor and battery cores	Check Total:	<u><u>41.61</u></u>
					Check Total: <u><u>(39.56)</u></u>		
12/28/16	6230	5420-A-62	A & B TIRE	Invoice: 17168	Flat repair	Check Total:	<u><u>20.00</u></u>
12/28/16	6230	5420-A-62	A & B TIRE	Invoice: 17172	Flat repairs for #35	Check Total:	<u><u>40.00</u></u>
					Check Total: <u><u>(60.00)</u></u>		

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Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
12/28/16	6231	5620-A-10	American Express	Invoice: AMEX.3.15	Download a new evacuation alarm	Check Total: <u><u>(3.15)</u></u>	<u><u>(3.15)</u></u>
12/28/16	6232	5670-A-10	Case Anywhere LLC	Invoice: 90118	System access fee	Check Total: <u><u>(120.00)</u></u>	<u><u>(120.00)</u></u>
12/28/16	6233	5610-A-10	CELL BUSINESS EQUIPMENT	Invoice: 52591184	Performance periodcharges (12/1/16 - 12/31/16)	Check Total: <u><u>(1,161.40)</u></u>	<u><u>(1,161.40)</u></u>
12/28/16	6234	5815-B-63	Clean Net	Invoice: SCA0042692	Monthly janitorial maintenance	500.00	500.00
12/28/16	6234	5815-A-62	Clean Net	Invoice: SCA0042693	Monthly janitorial maintenance	1,165.00	1,165.00
12/28/16	6235	5775-A-52	Dennis Kunkel Microscopy, Inc.	Invoice: 2161207a	License fee to use 1 image for educational vehicle display	Check Total: <u><u>(75.00)</u></u>	<u><u>(75.00)</u></u>
12/28/16	6236	5815-A-62	GRAINGER	Invoice: 9298213019	Hand sanitizers	Check Total: <u><u>(89.56)</u></u>	<u><u>(89.56)</u></u>
12/28/16	6237	5375-A-22	HOME DEPOT CRC	Invoice: HOME.170.38	Mosquito fish, Field supplies & Equipments, Spray paint - support equipments	Check Total: <u><u>(170.38)</u></u>	<u><u>(170.38)</u></u>
12/28/16	6238	5885-B-63	LA DEPT WATER & POWER	Invoice: LADWP.194.28	Water, fire service, sewer charges	194.28	194.28
12/28/16	6238	5885-B-63	LA DEPT WATER & POWER	Invoice: LADWP272.23	Water, sewer charges	272.23	272.23
12/28/16	6238	5880-B-63	LA DEPT WATER & POWER	Invoice: LADWP.886.2	Electric charges	886.20	886.20
						Check Total: <u><u>(1,352.71)</u></u>	<u><u>(1,352.71)</u></u>
12/28/16	6239	5445-A-62	LB Johnson Hardware	Invoice: 896290	Rust-oleum for truck #121	10.88	10.88
12/28/16	6239	6011-A-22	LB Johnson Hardware	Invoice: 896384	Vehicle setup	201.24	201.24
12/28/16	6239	5499-A-62	LB Johnson Hardware	Invoice: 896387	Cement pvc hot lovc for #121	6.53	6.53
12/28/16	6239	6011-A-22	LB Johnson Hardware	Invoice: 896403	Hardware for wash water systems - New nissan setup	30.71	30.71
12/28/16	6239	5445-A-62	LB Johnson Hardware	Invoice: 896385	Bit drill	49.04	49.04
12/28/16	6239	6011-A-22	LB Johnson Hardware	Invoice: 896409	Shop supplies for Nissan Frontiers	19.58	19.58
12/28/16	6239	5499-A-62	LB Johnson Hardware	Invoice: 896467	Vehicle set-up assets	19.78	19.78
12/28/16	6239	5455-A-62	LB Johnson Hardware	Invoice: 896503	Fabrication supplies	43.55	43.55
12/28/16	6239	5655-A-22	LB Johnson Hardware	Invoice: 896762	Monster surge protector for Yessenia	32.69	32.69
12/28/16	6239	5260-A-22	LB Johnson Hardware	Invoice: 896773	Hand pump for Tina Smith	4.99	4.99
						Check Total: <u><u>(418.99)</u></u>	<u><u>(418.99)</u></u>
12/28/16	6240	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 1431749	Prof. services thru 11/30/16	4,103.27	4,103.27

**Greater L.A. County Vector Control Dist**  
**Cash Disbursements Journal**  
**For the Period From Dec 1, 2016 to Dec 31, 2016**

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total
12/28/16	6240	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 1431748	Prof. services thru 11-30-16	1,843.95
12/28/16	6240	5670-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 1431747	Prof. services thru 11-30-16	6,639.17
					Check Total:	<u><u>(12,586.39)</u></u>
12/28/16	6241	5730-A-10	MARTIN SERRANO	Invoice: MSEF,2000.00	Tuition reimbursement for Martin Serrano	Check Total: <u><u>(2,000.00)</u></u>
12/28/16	6242	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-215722	Fuel pump and strainer for #40	107.40
12/28/16	6242	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-216246	Fuel pump #40	170.76
12/28/16	6242	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-216245	Credit for wrong part	(107.40)
12/28/16	6242	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-216402	Fuel cap for #40	11.43
12/28/16	6242	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-216608	Wiper fluids	8.47
12/28/16	6242	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-216652	Alternator for Chevy Silverado #91	170.39
12/28/16	6242	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-216810	Cone credit - Alternator for #91	(27.25)
					Check Total: <u><u>(333.80)</u></u>	
12/28/16	6243	5310-A-22	Ryan Rothenwander	Invoice: ROTH-200.00	Safety boots reimbursement	Check Total: <u><u>(200.00)</u></u>
12/28/16	6244	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 209866	Board meetings	765.00
12/28/16	6244	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 209885	Special counsel services	110.00
12/28/16	6244	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 209864	General counsel	199.70
					Check Total:	<u><u>(1,074.70)</u></u>
12/28/16	6245	5880-A-62	SOUTHERN CA. EDISON	Invoice: SCED,2288.34	Electricity charges for period (11/15/16 - 12/15/16)	Check Total: <u><u>(2,288.34)</u></u>
						<u><u>(329,814.58)</u></u>

**TOTAL SALARIES  
FOR DECEMBER 2016**

<b>EMPLOYEE</b>	<b>15TH PAYROLL</b>	<b>30TH PAYROLL</b>	<b>TOTAL</b>
<b><u>ADMINISTRATION-SFS</u></b>			
<b>Total Administration-SFS</b>	<b>25,935.47</b>	<b>25,940.45</b>	<b>51,875.92</b>
<b><u>PUBLIC HEALTH - GRANT</u></b>			
<b>Total Public Health - Grant</b>	<b>3,341.41</b>	<b>2,536.95</b>	<b>5,878.36</b>
<b><u>OPERATIONS-SFS</u></b>			
<b>Total Operations-SFS</b>	<b>55,796.69</b>	<b>55,857.93</b>	<b>111,654.62</b>
<b><u>OPERATIONS-SYLMAR</u></b>			
<b>Total Operations-Sylmar</b>	<b>40,253.42</b>	<b>40,222.77</b>	<b>80,476.19</b>
<b><u>UNDERGROUND-SFS</u></b>			
<b>Total Underground-SFS</b>	<b>27,420.64</b>	<b>27,603.59</b>	<b>55,024.23</b>
<b><u>UNDERGROUND-SYLMAR</u></b>			
<b>Total Underground-Sylmar</b>	<b>14,331.34</b>	<b>14,329.25</b>	<b>28,660.59</b>
<b><u>SCIENTIFIC - TECH-SFS</u></b>			
<b>Total Scientific-Tech-SFS</b>	<b>13,255.36</b>	<b>13,071.61</b>	<b>26,326.97</b>
<b><u>SCIENTIFIC - TECH-SYLMAR</u></b>			
<b>Total Scientific-Tech-Sylmar</b>	<b>11,710.51</b>	<b>11,621.23</b>	<b>23,331.74</b>
<b><u>PUBLIC INFORMATION</u></b>			
<b>Total Public Information</b>	<b>9,351.61</b>	<b>9,281.25</b>	<b>18,632.86</b>
<b><u>EDUCATION PROGRAM</u></b>			
<b>Total Education Program</b>	<b>5,170.00</b>	<b>5,170.00</b>	<b>10,340.00</b>
<b><u>MAINTENANCE-SFS</u></b>			
<b>Total Maintenance-SFS</b>	<b>12,524.82</b>	<b>8,375.91</b>	<b>20,900.73</b>
<b><u>MAINTENANCE-SYLMAR</u></b>			
<b>Total Maintenance-Sylmar</b>	<b>2,842.40</b>	<b>2,842.40</b>	<b>5,684.80</b>
<b><u>SEASONAL OPS</u></b>			
<b>Total Seasonal Ops</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Payroll</b>	<b>221,933.67</b>	<b>216,853.34</b>	<b>438,787.01</b>
<b>Employer Taxes</b>	<b>3,717.12</b>	<b>3,287.50</b>	<b>7,004.62</b>
<b>Employee Benefits*</b>	<b>41,496.32</b>	<b>38,421.80</b>	<b>79,918.12</b>
<b>Trustee Payroll</b>	<b>2,650.00</b>	<b>-</b>	<b>2,650.00</b>
<b>Total Payroll</b>	<b>269,797.11</b>	<b>258,562.64</b>	<b>528,359.75</b>

\*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).

## Greater Los Angeles County Vector Control District

T W E L V E M O N T H S T R A T E G I C O B J E C T I V E S

FY 2016/2017

**Second Quarter Report (October-December)***July 1, 2016 - June 31, 2017*

WHO	WHAT	STATUS		COMMENTS
		DONE	ON TARGET	
1. <b>Executive/ Administration</b>	Finalize and adopt updated District Employee Handbook.		X	Prioritized articles under review by labor attorneys.
2.	Conduct an internal review of existing vendors and contracts to determine quality and value of service.		X	In progress
3.	Explore alternative investment options for District's reserve funds currently in LAIF accounts.	X		Board approved addition of CalTRUST as investment vehicle on District Investment Policy
4.	Update and revise District-wide job descriptions according to upcoming FLSA regulations		X	In progress
5.	Implement COBRA module in ADP in compliance with State of California requirements.		X	HR has held off on this implementation due to the ADP upgrade. Will continue to work on improving internal practices with Law requirements.
6.	Update and maintain technical systems documentation.	X	X	On-going updating, as systems change & additions are made
7.	Install an updated version of wireless access at the Santa Fe Springs and Sylmar locations to support the roll-out of Operations tablets.	X	X	Currently revising the security policy for our wireless access

8.	Executive/Administration	Update and develop strategies to protect the District's information systems from hacking and ransomware.	X	X	On-going. Installing updates & patches on all system to aid against intrusion.
11.	<b>Scientific-Technical Services</b>	Collaborate with the University of Kentucky in the release of pyriproxyfen-dusted male mosquitoes to cryptic <i>Aedes aegypti</i> breeding sources in pilot program called ADAM.	X		Releases & field trials completed. Results will be presented at the San Diego AMCA meeting
12.		Evaluate efficacy of traditional applications of the insect growth regulator (IGR) pyriproxyfen to non-removable backyard sources.	X		Field trials scheduled for the upcoming season
13.		Evaluate efficacy and residual time of VectoBac WDG applications of a smaller droplet size in underground storm drain systems (USDS) to better control <i>Aedes aegypti</i> .	X		Droplet-size analysis has been conducted. Field trials scheduled for the upcoming season
14.		Evaluate VectoBac 12AS/VectoLex WDG mix for gutters and route sources.	X		Field trials scheduled for the upcoming season
15.		Evaluate VectoMax FG applications in swimming pools.	X		Field trials scheduled for the upcoming season
17.		Continue to maintain high standards for surveillance of adult mosquitoes, wild bird serology and sentinel chicken surveillance.	X		Surveillance activities completed for the 2016 mosquito season. 2017 preparations in progress.
19.	<b>Operations</b>	Implement phase three of the field data collection program using tablets for our Underground Storm Drain routes and zones.	X		
20.		Develop and integrate electronic mapping for all Underground Storm Drain tablet applications.	X		
21.		Develop strategy and program for mapping, identifying and inspecting stormwater best management practices (BMPs).	X		
22.		Coordinate and standardize our <i>Aedes</i> response teams between the Sylmar office and the Santa Fe Springs office.	X		

23.	Operations	Develop and implement a strategic plan to respond to potential locally-acquired and imported cases of Zika, dengue and chikungunya	X	
24.		Research and document the interactions between the District's integrated vector management approach and the Los Angeles River project.	X	
25.		Develop an underground adulticiding strategy utilizing modified/unmodified handheld ULV foggers.	X	
		Collaborate and assess efficacy of selected adulticiding compounds for use in underground storm systems with the Scientific Technical Services Department.	X	
		Coordinate multi-district underground storm drain applications/efforts along district borders to collectively address potential West Nile Virus outbreaks	X	
26.	<b>Community Affairs</b>	Produce updated communications plan to include emergency communication protocols.	X	
27.		Develop and launch Aedes specific multi-faceted programs for schools in infestation zones.	X	
28.		Redesign VecMobile curriculum to better incorporate STEM and environmental stewardship goals.	X	
29.		Continue expanding new outreach opportunities and partnership strategies to share messages of multiple benefit.	X X	
30.		Increase website page views by 3%.	X	

31.		Expand SWAT outreach strategies to include Nextdoor, Mom's groups, and LinkedIn as applicable	X	X			Nextdoor launched June, 2016. Connecting with potential partners on LinkedIn, reaching and moms groups ongoing.
32.	<b>Facilities &amp; Maintenance</b>	Retrofit seven new field vehicles for the Operations and Community Affairs Departments.	X				
33.		Purchase and install new water heater in Santa Fe Springs Operations wing.	X				
34.		Install HVAC unit in Sylmar maintenance garage to improve working environment.	X				
35.		Auction remaining retired vehicles.	X				
		Repaint trim on facility buildings and canopies in Santa Fe Springs and Sylmar.	X				
		Clean and organize maintenance storage room and garage including discarding and auctioning old parts, equipment and machinery.	X				

**PROPOSAL FOR THE**

**GREATER LOS ANGELES COUNTY VECTOR  
CONTROL DISTRICT**

**TO PROVIDE**

**PROFESSIONAL CONSULTING, ENGINEER OF WORK AND LEVY  
ADMINISTRATION SERVICES**

**FOR THE**

**MOSQUITO AND VECTOR CONTROL ASSESSMENT DISTRICT**

**DECEMBER 2016**

**SUBMITTED BY**

**SCIConsultingGroup**  
4745 MANGELS BOULEVARD  
FAIRFIELD, CALIFORNIA 94534  
PHONE 707.430.4300  
FAX 707.430.4319  
[www.sci-cg.com](http://www.sci-cg.com)

December 16, 2016

Truc Dever  
General Manager  
Greater Los Angeles County Vector Control District  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

Dear Truc:

SCI Consulting Group is pleased to submit, for your review, the enclosed proposal to continue to serve as the Engineer of Work and provide levy administration services for the Greater Los Angeles County Vector Control District's ("District") Mosquito and Vector Control benefit assessment, as well as professional consulting services related to the administration and management of these annual levies, and to ensure the continued accurate and efficient collection of these important revenues.

As your District's current levy administrator, we understand that your District's special levies provide vital funding for your continued services and operations. We also understand that the District is seeking to continue to retain the services of a professional assessment engineering and levy administration firm to ensure the ongoing accurate, legally compliant, and efficient collection of these important revenues. We are confident that we are the firm best suited to provide these services.

The annual continuance of your District's assessments involves important technical, procedural elements and legal requirements each year, including the crucial component of a strong Engineer's Report justifying the assessments which must be authored annually by a professional engineer licensed in the State of California. One of the most important considerations for your District should be the ability of your professional assessment engineering firm to maximize the justification for your assessments, and maximize their ongoing legal defensibility. This is particularly important as Proposition 218 legal compliance continues to be modified by the courts.

We look forward to the opportunity to meet with the District to further demonstrate why we are best suited to provide these services. In the meantime, please contact me if you would like to discuss any aspects of our proposal. I can be reached at (707) 430-4300 or by e-mail at [susan.barnes@sci-cg.com](mailto:susan.barnes@sci-cg.com).

Sincerely,



Susan Barnes  
Senior Consultant

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EXHIBIT

## QUALIFICATIONS AND EXPERIENCE

### FIRM QUALIFICATIONS

**EXPERIENCE WITH SIMILAR POST-218 ASSESSMENTS** SCI Consulting Group has successfully created over 30 agency-wide post Proposition 218 assessments for mosquito and vector control in California. To our knowledge, there have been very few agency-wide post Proposition 218 mosquito and vector control assessments successfully formed by other firms. Clearly, SCI has more experience with post-218 agency wide mosquito and vector control assessments than all other firms in the State combined. We firmly believe in, and are happy to provide further evidence of, our unmatched expertise and ability to justify the continued legally compliant collection of the District's mosquito and vector control assessment.

**CONTINUITY OF STAFF AND FIRM** SCI has been providing assessment engineering and levy administration services to public agencies for over 30 years, exclusively focused on these highly specialized services. Our staff and firm have unmatched continuity. SCI has retained the same management and service area focus for its entire 30 years of service.

**UNMATCHED RECORD OF RECOVERED REVENUES** In nearly every case to date in which SCI began administering assessment, tax, fee or charges previously handled by another firm, we have uncovered additional revenues due to incorrect or missing calculations by the previous levy administrator. These results, which are discussed in this proposal, should serve to demonstrate the level of effort we devote to this important role.

**PROVEN ABILITY TO HANDLE LARGE AREA/COMPLEX LEVIES** SCI has successfully formed more agency-wide benefit assessments than all other firms in the State, combined. This is further evidence of our ability to form and administer new assessments. These include new, very large assessments covering all parcels in Alameda, Orange, San Diego, San Joaquin, San Mateo, and Santa Clara Counties, and many other large and small assessments throughout the State.

**EXCEPTIONAL TECHNICAL CAPABILITIES** Every person in our firm, aside from our clerical staff, is a database expert. We have developed in-house, specialized programs to improve our levy administration services. We are also GIS and mapping experts. We invite you to compare our database and technical expertise with the staff from any other firm.

**EXCELLENT RESPONSIVENESS AND CUSTOMER SERVICE** We invite you to call our toll-free taxpayer inquiry line at (800) 273-5167 and compare our level of service and responsiveness with any other firm. We answer calls directly with knowledgeable levy administration staff. We also provide the highest level of service and responsiveness for all our clients, including responding to all our clients within the same day.

**OUR CLIENTS ARE OUR BEST REFERENCES** We sincerely encourage you to speak with any of our clients. They will attest to the comprehensive nature of our services, our level of client responsiveness and our levy administration abilities.

## FIRM EXPERIENCE

SCI Consulting Group is a public finance and urban economic consulting firm with over 30 years of expertise in assisting public agencies in California with administering and establishing assessments and other special levies. Our firm currently administers over 850 assessment, taxes and fees for over 120 public agencies throughout the State, comprising over 13,000,000 direct charges applied to parcels. SCI's planning projects have included hundreds of development impact studies, facility and financing plans, demographic studies, cost of service and fee justification studies, and other planning and real estate studies. SCI currently has a staff of over 15 highly qualified assessment administration, engineering and consulting personnel.

SCI also offers extensive expertise with the important legal and procedural issues involving benefit assessments, special taxes and fees. The principals at SCI are acknowledged experts on these public financing mechanisms and were involved with the cleanup legislation for Proposition 218.

In addition, our firm is a frequent presenter and columnist on local funding mechanisms for the American Public Works Association, Association of California Water Agencies, League of California Cities, California Society of Municipal Finance Officers, California Special Districts Association, California Fire Chiefs Association, California Stormwater Quality Association, California Parks and Recreation Society, Mosquito and Vector Control Association of California and other organizations.

Below is a partial list of our current mosquito and vector control clients:

- Alameda County Mosquito Abatement District
- Alameda County Vector Control Services District
- Butte County Mosquito and Vector Control District
- Colusa Mosquito Abatement District
- County of San Diego Vector Control Program
- Delta Vector Control District
- Fresno Mosquito and Vector Control District
- Fresno Westside Mosquito Abatement District
- Lake County Vector Control District
- Marin-Sonoma Mosquito and Vector Control District
- Mosquito and Vector Management District of Santa Barbara County
- Napa County Mosquito Abatement District
- Northern Salinas Valley Mosquito Abatement District
- Northwest Mosquito and Vector Control District
- Orange County Mosquito and Vector Control District
- Oroville Mosquito Abatement District
- Owens Valley Mosquito Abatement Program
- Placer Mosquito and Vector Control District
- San Joaquin County Mosquito & Vector Control District
- San Benito Mosquito Abatement Program
- San Gabriel Mosquito and Vector Control District

- San Mateo County Mosquito and Vector Control District
- Santa Clara County Vector Control District
- Shasta Mosquito and Vector Control District
- Tehama County Mosquito and Vector Control District
- Ventura County Environmental Health Division
- West Valley Mosquito and Vector Control District

EXHIBIT D

## EXISTING LEVY OPTIMIZATION EXPERTISE

As noted, one of SCI Consulting Group's primary areas of expertise is the administration of assessments, fees and special taxes for public agencies. In all our years of experience in this specialized field, we have never missed a levy submission deadline and have an unparalleled track record of finding additional revenues for special levies that were previously administered by another firm. In fact, in nearly every case in which SCI has begun to administer special levies that were previously handled by another firm or public agency; we have uncovered often significant additional revenues due to incorrect previous assessment/tax/fee amounts or missing parcels that should be subject to the levies.

The table below summarizes the additional annual revenues we have uncovered for public agencies that previously relied upon another firm or agency to calculate and administer their assessments, fees or special taxes.

### ADDITIONAL ANNUAL SPECIAL LEVY REVENUES FOUND

County of Los Angeles	\$226,000
City of Palmdale	\$152,000
County of Sonoma	\$150,000
City of San Diego	\$108,000
Cosumnes Community Services District	\$93,000
City of Pinole	\$84,000
Truckee Fire Protection District	\$60,000
City of Placentia	\$54,000
City College of San Francisco	\$50,000
Mission Oaks Recreation and Park District	\$35,000
Loomis Fire Protection District	\$33,700
Santa Clara County Open Space Authority	\$30,000
North Highlands Recreation and Park District	\$30,000
City of Vacaville (Over 125 separate districts)	\$25,000
Fairfield-Suisun Unified School District	\$25,000
Greater Los Angeles County Vector Control District	\$24,000
City of Folsom	\$24,000
West Valley Mosquito and Vector Control District	\$19,000
Orangevale Recreation and Park District	\$17,000
Orange County Vector Control District	\$12,000
Owens Valley Mosquito and Vector Control District	\$10,600
Claremont Unified School District	\$10,000
Walnut Creek School District	\$9,100
East County Fire Protection District	\$8,500
El Dorado Fire Protection District	\$7,100
City of Moorpark	\$5,000
Truckee-Donner Recreation and Park District	\$3,400
Easton Community Services District	\$1,800

## **ADDITIONAL SCI SERVICES**

In addition to the projects shown above, SCI's projects have included surveys and ballot measures, development impact studies, facility and financing plans, demographic studies, cost of service and fee justification studies, and other planning and real estate studies. A summary of our services and capabilities is listed below:

### **REVENUE MEASURES**

- Assessment District Formation / Ballot Proceedings
- Property Related Fee Determination / Ballot Proceedings
- Mello-Roos Community Facilities District Formation / Ballot Proceedings
- Parcel Tax / Special Tax Measures

### **OPINION RESEARCH AND REVENUE MEASURE FEASIBILITY ANALYSIS**

### **PUBLIC FINANCE PROGRAMS AND ALTERNATIVES**

- LAFCo Annexations and New District Formations
- Compliance with Proposition 218
- Continuing Disclosure & Dissemination Services
- Administrative Systems and Custom Software Solutions
- Parcel Audits and Tax Base Certification

### **PLANNING SERVICES**

- Development Impact Fee Nexus Studies
- Developer Negotiations and Full Mitigation Fees
- School Facility Fee Justification Reports (Level 1)
- School Facility Needs Analysis (Level 2)
- Facilities Master Plans
- Utility Rate Studies
- Financing Plans
- Attendance Boundary Studies
- Demographic Studies
- Quimby Land Dedication and In-Lieu Fee Studies
- Cost of Service Analysis and Fee Justification
- Land Planning and Real Estate Services

## SCOPE OF WORK

This section outlines the full service, comprehensive levy administration, assessment engineering services and other responsibilities SCI would perform throughout the fiscal year as the special levy administrator for the District. Our commitment is to provide these comprehensive services and in a way that will minimize the time and resources of the District. These services shall cover the Greater Los Angeles County Vector Control District (the "Assessment District").

### DEFINITIONS

<b>District:</b>	The Greater Los Angeles County Vector Control District, its staff and Board of Directors
<b>Board:</b>	The Greater Los Angeles County Vector Control District Board of Directors
<b>Assessment District:</b>	Mosquito and Vector Control Assessment District
<b>SCI or Engineer of Work:</b>	SCI Consulting Group
<b>Administration:</b>	Services related to the determination, levy and collection of the Assessment revenues

### DETERMINATION OF PRELIMINARY LEVIES

On a twice-yearly basis, we recalculate and confirm our clients' assessments on a parcel-by-parcel basis for all properties within the assessment district. SCI has developed over 50 unique assessment validation queries that we run on each parcel. Furthermore, we acquire, compare and incorporate additional data and property information from the District and other real property vendors, Geographic Information System (GIS) mapping, title company information vendors and other sources. This approach, while more time consuming than simply relying on Assessor property characteristics and previous levy amounts, has consistently proven to result in more accurate levies and higher overall special levy revenues.

Beginning each year in March, SCI will determine preliminary benefit units based on the most current Assessor's data. We will research changes in property data, property usage, property valuations and any other changes from the previous year for parcels within the Assessment District and flag parcels that require property research to determine the appropriate benefit units. This process allows us to discover any issues with the Assessor's data early. It also allows us to provide the District with a timely and accurate projection of the number of benefit units for the upcoming fiscal year, to help the District with its budgeting process.

### ASSESSMENT ENGINEERING AND ENGINEER'S REPORT

As the Assessment Engineer of Record, SCI will annually prepare an Engineer's Report for the Assessment District. The Engineer's Report will include a description of services and improvements, costs estimates, assessment methodology, assessment diagram

and the assessment roll. Each year SCI will carefully evaluate Proposition 218 developments that may have a bearing on the District's Assessment District. SCI will make recommendations for upgrades to improve the report's compliance with Proposition 218. SCI will review the proposed upgrades with the District, legal counsel and other parties, as necessary, and will incorporate their comments as appropriate. Additionally, electronic levy rolls sorted by Assessor Parcel Number and Property Owner's Name will be prepared and submitted to the District.

#### **PREPARATION OF RESOLUTIONS AND NOTICE**

SCI will prepare resolutions, the notice of public hearing and agenda reports as needed for the continuation of the assessments. SCI will also assist with the publication of the notice for the continuation of the assessments and will attend the public hearing.

#### **DETERMINATION OF FINAL LEVIES**

After the close of each fiscal year, SCI will determine the final levies based on the final lien roll data as of July 1. New or changed parcels will be identified and the final levies determined on a parcel-by-parcel basis.

#### **QUALITY CONTROL**

We take great pride in our levy determination process and our stringent quality control and oversight to ensure the accuracy of the levies. Each year for every special levy, we run validation queries on each parcel so any parcels that may require additional research can be identified, researched and determined. After the preliminary levies have been determined by the levy administrator, another levy administrator with SCI will perform a complete independent peer review and audit, including a parcel-by-parcel confirmation of the special levies. Any questions or issues uncovered are fully reviewed and resolved. These multiple stage reviews and quality assurance steps are a key element in SCI's proven ability to ensure the highest level of accuracy and to maximize special levy revenues for our clients.

#### **LEVY SUBMITTAL AND CONFIRMATION**

Once the special levies have been internally approved, SCI will prepare the final levy roll for submittal to the County Auditor. SCI will also meet the Auditor's levy roll submission requirements and will submit any necessary documents. Once the special levies are received and approved by the County, SCI will communicate the confirmed special levy amounts with the District.

#### **TAXPAYER INQUIRIES AND APPEALS**

SCI will coordinate with the County Auditor for our taxpayer inquiry line at (800) 273-5167 to be placed aside the special levy amount on the County tax bill so taxpayers can directly contact SCI throughout the fiscal year with questions regarding the levy. We have representatives who are fluent in English and Spanish. We will also provide the County Auditor with a summary and overview of each special levy for internal staff use.

SCI will research and, if necessary, revise any levies which property owners consider to be based upon incorrect assessor information used to in the determination of the levy. If any taxpayer appeals a special levy for their property, SCI will investigate the levy amount and basis for appeal and will make a recommendation and finding for the District. In the event that the District finds that a special levy should be adjusted, SCI will adjust the levy according to the District's final determination. For any taxpayer appeals, SCI will coordinate with the District and the taxpayer as appropriate.

Our goal is to represent the District professionally and minimize any inconvenience to the inquiring taxpayer or the District.

EXHIBIT D

## LEVY ADMINISTRATION SERVICES AGREEMENT

*Below is a sample of SCI's standard agreement, for your review in the event that SCI is selected for this project. Alternatively, if the District prefers, SCI can instead consider the District's own agreement form.*

THIS AGREEMENT is made on \_\_\_\_\_, 20\_\_\_\_, between the **Greater Los Angeles County Vector Control District**, ("District") and **SCI Consulting Group** ("Consultant" or "SCI"), a California Corporation, who agree as follows:

- 1. Scope of Work ("Work").** Consultant shall perform the work and render the services described in the Scope of Work shown below (the "Work"). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.
- 2. Payment.**
  - a.** In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant's fee shall include all of the Consultant's costs and expenses related to the Work.
  - b.** At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
- 3. Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.
- 4. Insurance.**
  - a. Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence
	\$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence
	& \$1,000,000 aggregate
  - b. Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.

**c. Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.

**5. Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.

**6. Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.

**7. Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.

**8. Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.

**9. No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.

**10. Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.

**11. Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.

**12. Default.** In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.

**13. Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.

**14. Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

**15. Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

### **Public Agency:**

Greater LA County Vector Control District  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

**Consultant:**

SCI Consulting Group  
4745 Mangels Boulevard  
Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

A large, stylized, light gray letter 'B' and 'D' are positioned above five horizontal lines. The 'B' is on the left, and the 'D' is on the right, both with a grid pattern. The lines are evenly spaced and extend across the width of the page.

## **FEESCHEDULE**

SCI shall be compensated for the performance of the Scope of Work as follows:

1. For fiscal year 2017-18, the total compensation for the Scope of Work shall be \$22,150 payable as follows:
  - a. Upon submittal of the special assessment levies to the County Auditor, the sum of \$11,075 shall be due.
  - b. On January 15 of the fiscal year, the remainder shall be due.
2. For fiscal year 2018-19, the total compensation for the Scope of Work shall be \$22,800 payable as follows:
  - a. Upon submittal of the special assessment levies to the County Auditor, the sum of \$11,400 shall be due.
  - b. On January 15 of the fiscal year, the remainder shall be due.
3. For fiscal year 2019-20, the total compensation for the Scope of Work shall be \$23,500 payable as follows:
  - a. Upon submittal of the special assessment levies to the County Auditor, the sum of \$11,750 shall be due.
  - b. On January 15 of the fiscal year, the remainder shall be due.
4. The District may, at its option, extend the contract by another two fiscal years. If the District chooses to extend the contract, the fee for fiscal year 2020-21 shall be \$24,200 with \$12,100 due upon submittal of the special assessment levies to the County Auditor and the remainder due on January 15 of the fiscal year, and the fee for fiscal year 2021-22 shall be \$24,900 with \$12,450 due upon submittal of the special assessment levies to the County Auditor and the remainder due on January 15 of the fiscal year.
5. The Scope of Work includes one meeting with the District. Any additional meetings shall be billed at the rate of \$525 per person per meeting.
6. In the event that the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks, and execute an Addendum to the agreement of these additional services.
7. If the District desires to extend the term of this agreement, the fee amount for each additional year will be the amount of the last fiscal year shown above, increased annually by 3%.
8. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the District with total cost not to exceed \$7,000 per year, without prior authorization from the District.

Note: All costs associated with this proposal can be financed or refunded by assessment proceeds.

The Fee Schedule shown above is valid as long as this agreement is executed within 90 days from the date this agreement was submitted to the District.

EXHIBIT D

## SIGNATURE PAGE

By signing below, we agree to the terms of this Levy Administration Services Agreement.

**Accepted:**

Truc Dever  
General Manager  
Greater LA County Vector Control District

\_\_\_\_\_  
Date

**Accepted:**

John W. Bliss  
Vice President  
SCI Consulting Group

\_\_\_\_\_  
Date

12-16-16



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

GAIL FARBER, Director

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

December 20, 2016

IN REPLY PLEASE  
REFER TO FILE: T-5

Ms. Truc Dever  
General Manager  
Greater Los Angeles County Vector Control District  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

Dear Ms. Dever:

### **NEGOTIATED TAX EXCHANGE RESOLUTION ANNEXATION OF TRACT NO. 60513 COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

This letter is to request that the Greater Los Angeles County Vector Control District participate in the exchange of ad valorem property tax in conjunction with the annexation of territory known as Tract No. 60513 to County Lighting Maintenance District (CLMD) 1687. This proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of new street lighting services to be provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and CLMD 1687.

For new annexations to a CLMD, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the area being annexed. CLMD 1687 meets the definition of a special district under Section 95(m) of the California Revenue and Taxation Code. CLMD 1687's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area, with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenue, the Board can determine the exchange of property tax revenue for that taxing agency.

Contents  
T.DEVER  
Noted

Ms. Truc Dever  
December 20, 2016  
Page 2

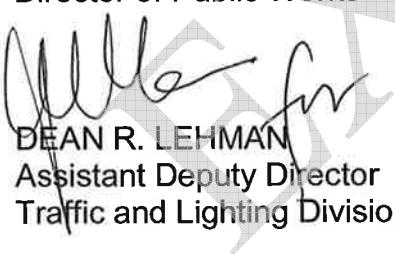
Enclosed is a Joint Resolution between the County of Los Angeles and the Vector Control District approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of the subject territory to CLMD 1687. Attached to the Joint Resolution is a Property Tax Transfer Resolution Worksheet listing the share of the annual tax increment to be exchanged between the Vector Control District, other affected taxing agencies, and CLMD 1687. The tax-sharing ratios listed on the worksheet were calculated using a formula approved by the Auditor-Controller and County Counsel. As shown on the Property Tax Transfer Resolution Worksheet for Tract No. 60513, Tax Rate Area 15703, the current tax share ratio for the Vector Control District is 0.000376686. Out of the Vector Control District tax share, the Vector Control District would allocate 0.000007578 to CLMD 1687, with a net share to the Vector Control District of 0.000369108, or monetarily speaking, a \$10,000 increment in assessed valuation of a parcel means that the parcel will pay an additional \$100 in property taxes, of which the Vector Control District would receive \$0.0369 and CLMD 1687 would receive \$0.0008.

Please have the resolution executed and returned to us in the enclosed self-addressed envelope by January 26, 2017.

If you have any questions, please contact Ms. Zahra Karimy of Traffic and Lighting Division, Street Lighting Section, at (626) 300-4865.

Very truly yours,

GAIL FARBER  
Director of Public Works

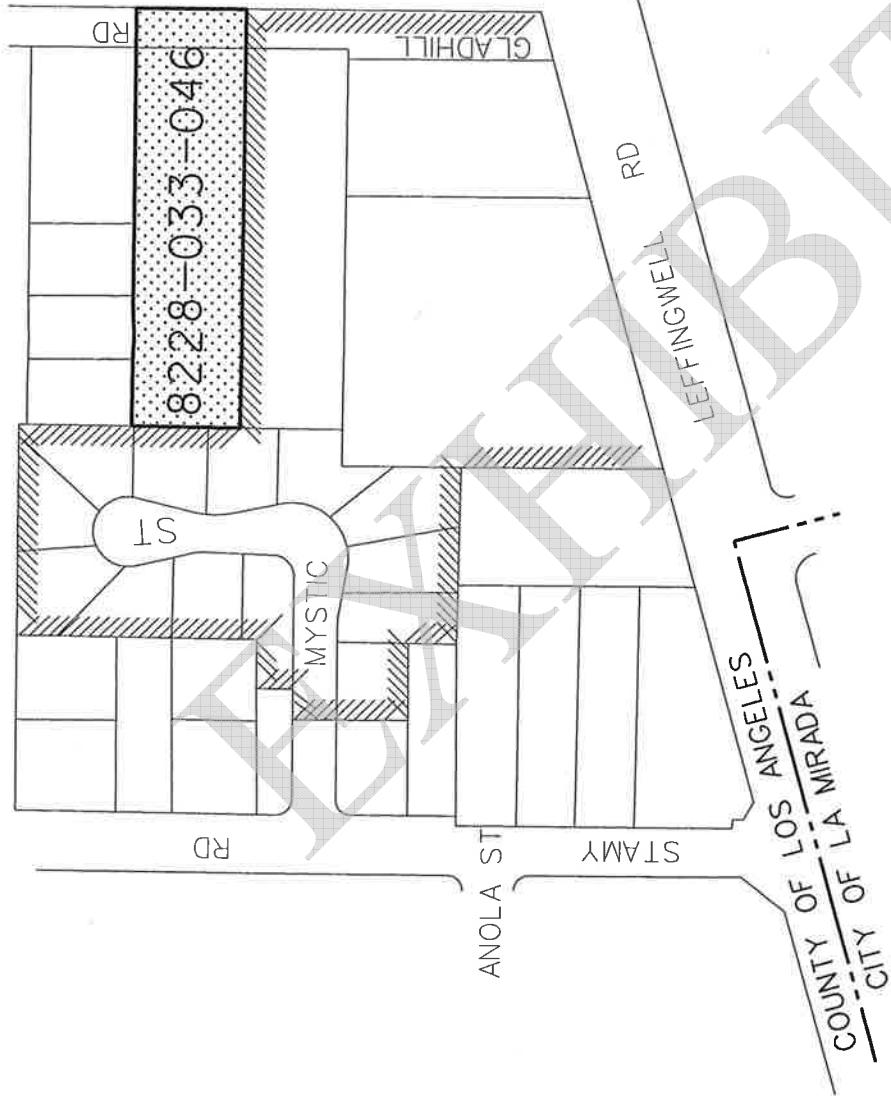


DEAN R. LEHMAN  
Assistant Deputy Director  
Traffic and Lighting Division

ZK: dj  
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Enc.

TRACT NO. 60513



LEGEND

[Dotted Pattern]	PROPOSED ANNEXATION AREA
[Diagonal Hatching]	EXISTING LIGHTING MAINTENANCE DISTRICT 1687
— - -	CITY/COUNTY BOUNDARY

PROPOSED ANNEXATION TO COUNTY LIGHTING  
MAINTENANCE DISTRICT 1687  
AND COUNTY LIGHTING DISTRICT LLA-1  
(UNINCORPORATED ZONE )

PROJECT LOCATION  
VICINITY MAP  
I. G. page 707-66

TRA 15703

NOT TO SCALE

LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS  
TRAFFIC AND LIGHTING DIVISION  
STREET LIGHTING SECTION

CLMD 1687  
SOUTH WHITTIER

Prepared By ZAHRA KARIMY Sheet 1 of 1 SUP. DIST. 4  
Recommended By [Signature] Date 10/12/16  
Approved By [Signature] Date 10/12/16

TR NO. 60513

**JOINT RESOLUTION OF**  
**THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,**  
**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR**  
**CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION**  
**DISTRICT NO. 18 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS**  
**OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**  
**APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY**  
**TAX REVENUES RESULTING FROM ANNEXATION OF TRACT NO. 60513**  
**TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District 1687, the Los Angeles County General Fund, the County of Los Angeles Public Library, the Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, the County of Los Angeles Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 18 of Los Angeles County; and the Board of Directors of the Water Replenishment District of Southern California have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract No. 60513 to County Lighting Maintenance District 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the County Lighting Maintenance District 1687, the Los Angeles County General Fund, the County of Los Angeles Public Library, the Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, the County of Los Angeles Flood Control Drainage Improvement Maintenance District, the Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 18 of Los Angeles County, and the Water Replenishment District of Southern California resulting from the annexation of Tract No. 60513 to County Lighting Maintenance District 1687 is approved and accepted.
2. For fiscal years commencing on or after July 1, 2017, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract No. 60513, Tax Rate Area 15703, shall be allocated to the affected agencies as indicated in the attached Property Tax Transfer Resolution Worksheet.
3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of annexation of Tract No. 60513.
4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year, and any amounts of property tax received in excess of that which is proper shall be refunded to the appropriate agency.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2017,  
by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT

ATTEST:

---

President, Board of Trustees

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687  
 ACCOUNT NUMBER: 019.40  
 TRA: 15703  
 EFFECTIVE DATE: 07/01/2016  
 ANNEXATION NUMBER: TR60513 PROJECT NAME: TRACT NO. 60513  
 DISTRICT SHARE: 0.020119219

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.319712152	31.9723 %	0.020119219	0.006432371	-0.006582396	0.313129756
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000114649	0.0114 %	0.020119219	0.000002306	0.000000000	0.000114649
003.01	L A COUNTY LIBRARY	0.023524405	2.3524 %	0.020119219	0.000473292	-0.000473292	0.023051113
005.20	ROAD DIST # 4	0.005869626	0.5869 %	0.020119219	0.000118092	-0.000118092	0.005751534
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.176317416	17.6317 %	0.020119219	0.003547368	-0.003547368	0.172770048
007.31	L A C FIRE-FFW	0.007342198	0.7342 %	0.020119219	0.000147719	0.000000000	0.007342198
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001750031	0.1750 %	0.020119219	0.000035209	-0.000035209	0.001714822
030.70	LA CO FLOOD CONTROL MAINT	0.009902993	0.9902 %	0.020119219	0.000199240	-0.000199240	0.009703753
061.80	GREATER L A CO VECTOR CONTROL	0.000376686	0.0376 %	0.020119219	0.000007578	-0.000007578	0.000369108
066.65	CO SANT DIST NO 18 OPERATING	0.012836463	1.2836 %	0.020119219	0.000258259	-0.000258259	0.012578204
350.90	WTR REPLENISHMENT DIST OF SO CAL	0.000175260	0.0175 %	0.020119219	0.000003526	-0.000003526	0.000171734
400.00	EDUCATIONAL REV AUGMENTATION FD	0.067965233	6.7965 %	0.020119219	0.001367407	EXEMPT	0.067965233
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.020119219	0.002653275	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001422168	0.1422 %	0.020119219	0.0000028612	EXEMPT	0.001422168
400.21	CHILDREN'S INSTILL TUITION FUND	0.002822451	0.2822 %	0.020119219	0.000056785	EXEMPT	0.002822451
469.01	EAST WHITTIER CITY SCHOOL DIST	0.069856059	6.9856 %	0.020119219	0.001405449	EXEMPT	0.069856059
469.06	CO.SCH.SERV.FD.- EAST WHITTIER	0.000007839	0.0007 %	0.020119219	0.000000157	EXEMPT	0.000007839
469.07	DEV.CTR.HDCPD. MINOR-E. WHITTIER	0.000536987	0.0536 %	0.020119219	0.0000010803	EXEMPT	0.000536987
789.02	WHITTIER UNION HIGH SCHOOL DIST	0.101988748	10.1988 %	0.020119219	0.002051933	EXEMPT	0.101988748

ANNEXATION NUMBER: TR60513 PROJECT NAME: TRACT NO. 60513

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
789.07	WHITTIER HIGH-ELEM SCHOOL FUND	0.043525708	4.3525 %	0.020119219	0.000875703	EXEMPT	0.043525708
789.08	DEV CTR HDCPD MINOR WHITTIER	0.00166257	0.0166 %	0.020119219	0.000003344	EXEMPT	0.000166257
816.04	RIO HONDO COMMUNITY COLLEGE DIST	0.021869174	2.1869 %	0.020119219	0.000439990	EXEMPT	0.021869174
816.20	RIO HONDO CHILDRENS CTR FUND	0.000039847	0.0039 %	0.020119219	0.000000801	EXEMPT	0.000039847
***019.40	CO LIGHTING MAINT DIST NO 1687	0.00000000	0.0000 %	0.020119219	0.000000000	0.000000000	0.011224960
	TOTAL:	1.00000000	100.0000 %	0.020119219	-0.011224960	1.000000000	



4305 Santa Fe Avenue, Vernon, California 90058  
Telephone (323) 583-8811

December 15, 2016

Greater Los Angeles County Vector Control District  
Truc Dever, General Manager  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

Dear Ms. Dever,

Please consider this letter as an official request for the annexation of the City of Vernon to the Greater Los Angeles County Vector Control District (GLACVCD).

The City of Vernon was founded in 1905 and has approximately 200 residents, over 1,800 businesses, and an overall workforce population of nearly 55,000. Vernon serves as a major economic hub for the United States. The City is concerned about protecting the public health of the Vernon residential and working population from the risk of being exposed to mosquito-borne illnesses, such as West Nile Virus, Dengue, and Zika Virus.

The aedes mosquito has been identified by GLACVCD in the Vernon bordering communities of Boyle Heights, East Los Angeles, Commerce, Maywood, and Huntington Park. Additionally, culex mosquitoes testing positive for West Nile Virus have been found this year in these same surrounding communities.

The City is formally requesting the GLACVCD Board of Trustees to approve the annexation of the City of Vernon by GLACVCD to address the emerging public health issues associated with mosquito-borne illnesses.

Respectfully submitted,

  
William Davis  
Mayor

{ AMERICAN MOSQUITO CONTROL ASSOCIATION }

# AMCA 2017

## SAN DIEGO, CALIFORNIA

**NEW FOR 2017!**  
MONDAY-FRIDAY  
SCHEDULE

## REGISTRATION BROCHURE

83<sup>rd</sup> ANNUAL MEETING

# FEBRUARY 13-17

*Town & Country Resort*

AND CONVENTION CENTER

## About the Meeting

The 83<sup>rd</sup> Annual Meeting of the American Mosquito Control Association, hosted by the Mosquito and Vector Control Association of California will be held at the Town and Country Resort & Convention Center in San Diego, California from February 13 – 17, 2017. This meeting will consist of educational sessions and exhibits that illustrate and highlight the latest science, technology and products used to conduct research and control vectors. The meeting will also provide ample opportunities to network with vector control professionals, researchers and educators from around the world during multiple social events.

### Who Should Attend

Researchers, educators, vector control professionals, industry representatives and students will find this meeting of great value in putting themselves on the cutting-edge of this ever expanding field.

### About the Location

Welcome to San Diego, California's second largest city, where blue skies keep watch over 70 miles of majestic coastline and a gentle Mediterranean climate and friendly locals to create a welcoming vibe all its own.

Bordered by the Pacific Ocean to the west, the Anza-Borrego Desert and the Laguna Mountains to the east, and Mexico to the south, the diverse neighborhoods of San Diego are spread out over 4,200 square miles, offering endless opportunities for exploration and activities. Spend a day relaxing in one of the many beach communities, then hiking in the east San Diego County mountains the next. Explore the urban neighborhoods of San Diego's downtown, from the iconic Gaslamp Quarter to the eclectic community of Hillcrest. Visit the quaint and charming island town of Coronado or the picturesque village of La Jolla. San Diego's regions are so unique and diverse; there are plenty of options to discover something new each time you visit.



## REGISTRATION INFORMATION

Early registration is strongly recommended to get the lowest registration rate, ensure timely processing of your registration and avoid long lines on-site. Registration includes: access to educational sessions, exhibit hall, meal functions, program book and meeting bag (single day attendees do not receive meeting bag). Included functions for each registration category are listed with the fees below.

### CONFIRMATION OF REGISTRATION

Confirmation of your registration will be sent to you via email after your registration has been processed. Receipts will be available upon request by emailing the AMCA at [registration@mosquito.org](mailto:registration@mosquito.org). You will pick up your badge and other meeting materials at the registration desk when you arrive at the meeting.

### PAYMENT

Acceptable forms of payment include: checks made payable to AMCA (drawn from a US bank in US dollars), VISA, MasterCard or American Express. Full payment must accompany all registration forms. Purchase orders will not be considered payment. Registration forms without accompanying full payment will be returned for completion. Payment by credit card may also be made when registering online at [www.mosquito.org/annual-meeting](http://www.mosquito.org/annual-meeting).

### CANCELLATIONS/REFUNDS

AMCA headquarters must be notified of a cancellation in writing to [registration@mosquito.org](mailto:registration@mosquito.org). If you cancel your registration on or before January 21, 2017 you will receive a refund of your registration fee less a \$50 processing fee. If, for any reason, you cancel your registration after January 21, 2017, you will not receive a refund of any kind.

### REGISTRATION RATES

Registration Types	EARLY REGISTRATION (Received on or before January 21, 2017)	REGULAR REGISTRATION (Received after January 21, 2017 and on-site)
<b>AMCA Members</b> (Includes access to educational sessions, exhibit hall, all meal functions, the Banquet, program book and meeting bag.)	<b>\$365.00</b>	<b>\$415.00</b>
<b>Non-Members</b> (Includes access to educational sessions, exhibit hall, all meal functions, the Banquet, program book and meeting bag.)	<b>\$520.00</b>	<b>\$570.00</b>
<b>AMCA Member Trustees/Commissioners</b> (Includes access to educational sessions, exhibit hall, all meal functions, specialty tour on February 16, the Banquet, program book and meeting bag.)	<b>\$455.00</b>	<b>\$510.00</b>
<b>Non-Member Trustees/Commissioners</b> (Includes access to educational sessions, exhibit hall, all meal functions, specialty tour on February 16, the Banquet, program book and meeting bag.)	<b>\$615.00</b>	<b>\$665.00</b>
<b>Trustee/Commissioner Companions</b> (Includes access to all the social functions, meal functions, specialty tour on February 16, Banquet and one complimentary drink ticket for the banquet. Rate does not include access to the educational sessions.)	<b>\$295.00</b>	<b>\$345.00</b>
<b>Students</b> (Includes access to educational sessions, exhibit hall, all meal functions, program book and meeting bag. Registration does not include access to the Banquet.)	<b>\$75.00</b>	<b>\$95.00</b>
<b>Personal Guests</b> (Includes access to all the social functions, meal functions, Banquet and one complimentary drink ticket for the banquet. Rate does not include access to the educational sessions.)	<b>\$185.00</b>	<b>\$235.00*</b>
<b>Single Day Attendees</b> (Includes access to the educational sessions, exhibit hall, meal functions and program book for the specific day(s) chosen. Single day attendees do not receive a meeting bag and does not include the Banquet.)	<b>\$135.00</b>	<b>\$135.00</b>
<b>Extra Banquet Ticket</b> (Includes admission into the Banquet and one complimentary drink ticket. Ticket rate does not include access to educational sessions, exhibit hall, meal functions, program book and meeting bag.)	<b>\$70.00</b>	<b>\$70.00</b>

**\*Note:** Children may accompany a registered attendee or exhibitor during show days and hours, but not during set-up or teardown periods. The accompanying adult is responsible for the child and assumes all responsibility for damage to exhibits and equipment and for the safety of the child. Strollers are prohibited for safety purposes.

### REGISTRATION QUESTIONS?

E-mail [registration@mosquito.org](mailto:registration@mosquito.org) or call 856-439-9222

### GENERAL QUESTIONS?

E-mail [meetings@mosquito.org](mailto:meetings@mosquito.org) or call 856-439-9222

## GENERAL INFORMATION

### MEETING LOCATION/OFFICIAL HOTEL

Town and Country Resort & Convention Center

500 Hotel Circle North

San Diego, CA 92108

Phone: (619) 291-7131

Website: <https://www.destinationhotels.com/town-country>

### ROOM RATES

**Discount Deadline – January 21, 2017**

**Single/Double Occupancy: \$179.00 per room per night**

**Triple Occupancy: \$199.00 per room per night**

**Quad Occupancy: \$219.00 per room per night**

Room rates are in USD and prices do not include state and local taxes or any other applicable city occupancy taxes.

Upgraded rooms are available for a small fee and are based upon hotel availability. Rooms are available on a first-come, first-served basis until the deadline and reservations will be taken subject to availability. Reservations must be made by January 21, 2017 to receive the discounted rate. Room availability and rates are not guaranteed once the group blocks of rooms are sold out or the discount deadline passes (whichever comes first). AMCA recommends securing your room as early as possible as the hotels can sell out of AMCA rooms prior to the published deadline.

**Special Note about the official AMCA hotels:** Staying in guest rooms at the official meeting hotels not only puts you in the center of the action, it also helps AMCA meet its contracted number of rooms with the hotel. Meeting the contracted room block prevents AMCA from owing the hotel money later, which ultimately keeps costs to the attendee as low as possible in future years! Please note that no portion of your room rate is credited back to AMCA.

**Disclaimer:** AMCA strongly encourages you to make hotel reservations for the Annual Meeting directly with the official host hotel, the Town and Country Resort & Convention Center. Please be cautious and aware that any solicitation you receive regarding housing services is coming from a third party company that is not endorsed by or affiliated with AMCA in any way. Room reservations made on your behalf by any outside company may not be guaranteed. AMCA is not responsible for any reservations made outside of the official hotel blocks.

### RESERVATIONS

#### By phone

For Town and Country Resort & Convention Center, dial the hotel reservation number 1-800-772-8527. Be sure to tell the hotel representative that you are attending the AMCA Annual Meeting to receive the discounted group rate.

#### Online

Go to [www.mosquito.org/annual-meeting](http://www.mosquito.org/annual-meeting) to find the special AMCA online housing link. You must use the AMCA link if you want to book online. If you go through the hotel's public web sites you will not be offered our special rate!

### TRANSPORTATION

For complete transportation details, visit [www.mosquito.org/annual-meeting](http://www.mosquito.org/annual-meeting).

#### Airport

San Diego International Airport is the closest major airport to the Town and Country Resort & Convention Center located 7 miles/15 minutes away.

#### Airport Transfers

Taxi - \$15.00 - \$25.00 to Town and Country Resort & Convention Center

Rental Car - Prices Vary

Limousine - Prices Vary

\*Prices are approximate and subject to change

#### Town and Country Parking

Hotel Guests: \$19.00/ a day

Non-Guests: \$4.00 for 1st hour, \$3 each additional hour (\$21.00 daily max)

#### Driving Directions from the Airport to Town and Country Resort & Convention Center

Follow signs out of the airport to Interstate 5 North. Exit onto Interstate 8 East (El Centro) and exit 2nd Hotel Circle exit, turn left continuing under the overpass. The Town and Country Resort & Convention Center is located on the right hand side.

#### Airline Discounts

AMCA has partnered with United Airlines to provide discounts on travel for meeting attendees. Please visit the AMCA transportation page for information on the special discounts!

#### Exhibits & Sponsorship

We are expecting over 40 exhibiting companies at this meeting, many of whom are also opting to sponsor Annual Meeting items or events.

The exhibitor and sponsorship prospectus can be found online at [www.mosquito.org](http://www.mosquito.org). Questions or interest in exhibiting or sponsorships should be directed to Heather Goscinia, AMCA Meeting Manager, at [meetings@mosquito.org](mailto:meetings@mosquito.org).

## PRELIMINARY PROGRAM

Subject to change/more sessions to be announced –

Please continue to check <http://www.mosquito.org/annual-meeting> for updates.

### Sunday, February 12, 2017

7:30 am – 5:00 pm      **Board of Directors Meeting**

### Monday, February 13, 2017

10:00 am – 6:30 pm      **Registration Open**

1:00 – 5:00 pm      **Committee Meetings**

5:00 – 8:00 pm      **Grand Opening of the Exhibit Hall & Welcome Reception**

### Tuesday, February 14, 2017

7:00 am – 5:30 pm      **Registration Open**

8:00 am – Noon      **Plenary Session**

10:00 – 10:30 am      **Break**

Noon – 1:45 pm      **President's Luncheon & Exhibits Open**

1:45 – 3:15 pm      **Afternoon Sessions**

- A Blast from Our Past: Wandering the Yellow Brick Road of Medical Entomology and Mosquito Control Symposium I
- Disease/Vector Studies I
- Mosquito SIT- Ready for Prime Time Symposium
- Student Competition Symposium I (note: this session will end at 3:20 pm)

3:15 – 4:00 pm      **Ice Cream Social & Break in Exhibit Hall**

4:00 – 5:30 pm      **Afternoon Sessions**

- A Blast from Our Past: Wandering the Yellow Brick Road of Medical Entomology and Mosquito Control Symposium II
- Adult Control I
- Disease/Vector Studies II
- Student Competition Symposium II (note: this session will end at 5:45 pm)

5:30 – 7:00 pm      **Latin American Discussion**

### Wednesday, February 15, 2017

7:30 am – 5:30 pm      **Registration Open**

7:30 – 8:30 am      **Early Break in Exhibit Hall**

8:30 – 10:00 am      **Morning Sessions**

- Control Techniques and Possible Eradication of *Aedes aegypti* Symposium I
- Larval Control I
- Latin American Student Competition
- The Collection and Public Dissemination of Mosquito Abundance Data: Perspective and Options Symposium I & II (note: this session ends at 10:05 am)

10:00 – 10:45 am      **Break in Exhibit Hall**

10:45 am – 12:15 pm      **Morning Sessions**

- Control Techniques and Possible Eradication of *Aedes aegypti* Symposium II
- Larval Control II
- Latin American Symposium I
- Managing Invasive *Aedes* Mosquitos in California Symposium I

**Poster Session Luncheon & Exhibits Open**

**Afternoon Sessions**

- Adult Control /Aviation
- Latin American Symposium II
- Managing Invasive *Aedes* Mosquitos in California Symposium II & Collaborative Surveillance and Response Efforts to Combat Invasive Aedes-Transmitted Diseases in the San Diego-Baja California/Mexico Border Region Symposium I
- Spatial Repellents I
- Young Professionals Symposium I

3:15 – 4:00 pm      **Break in Exhibit Hall**

4:00 – 5:30 pm      **Afternoon Sessions**

- 4<sup>th</sup> Annual AMCA Anthropod Highlights Symposium
- Behavior/Biology I
- Collaborative Surveillance and Response Efforts to Combat Invasive Aedes-Transmitted Diseases in the San Diego-Baja California/Mexico Border Region Symposium II
- Spatial Repellents II
- Young Professionals Symposium II

**Young Professionals Social (Invitation Only Event)**

## PRELIMINARY PROGRAM

### Thursday, February 16, 2017

7:30 am – 1:00 pm	<b>Registration Open</b>
7:30 – 8:30 am	<b>Early Break in Exhibit Hall</b>
8:30 – 10:00 am	<b>Morning Sessions</b> <ul style="list-style-type: none"> <li>• Catch Basin Mosquito Control – Operational Effectiveness Evaluations Symposium I</li> <li>• Management/Public Relations/ Education</li> <li>• Innovative Solutions for Increased Program, Operational, and Research Effectiveness Symposium</li> <li>• Legislative and Regulatory Symposium (note: this session ends at 10:20 am)</li> </ul>
9:00 am – 3:00 pm	<b>Trustee/Commissioner Tour</b> (Off-Site Event - Ticket Required)
10:00 – 10:45 am	<b>Break in Exhibit Hall</b>
10:45 am – 12:15 pm	<b>AMCA Annual Member Meeting</b>
12:15 – 1:45 pm	<b>Lunch On Own</b>
1:45 – 3:15 pm	<b>Afternoon Sessions</b> <ul style="list-style-type: none"> <li>• Adult Control II</li> <li>• Behavior/Biology II</li> <li>• Catch Basin Mosquito Control – Operational Effectiveness Evaluations Symposium II</li> <li>• GIS/GPS/Equipment</li> </ul>
6:00 – 7:00 pm	<b>Pre-Banquet Social</b>
7:00 – 9:30 pm	<b>Banquet</b> (Ticket Required)

### Friday, February 17, 2017

7:30 am – Noon	<b>Registration Open</b>
7:30 am – 11:00 am	<b>Board of Directors Meeting</b>
8:30 am – 10:00 am	<b>Morning Sessions</b> <ul style="list-style-type: none"> <li>• Aerial Control/Aviation</li> <li>• Disease/Vector Studies III</li> <li>• Larvicide and Adulticide Resistance in Mosquitoes of Public Health Importance Symposium I</li> </ul>
10:00 – 10:30 am	<b>Break</b>
10:30 am – 12:00 pm	<b>Morning Sessions</b> <ul style="list-style-type: none"> <li>• Larvicide and Adulticide Resistance in Mosquitoes of Public Health Importance Symposium II</li> <li>• New Product Trials/Operations</li> <li>• Operations/Management</li> </ul>
12:00 pm	<b>Meeting Adjourns</b>

*See you in Kansas City, MO in 2018!*

## REGISTRATION FORM

**Mail this form to:** AMCA Registration • 1120 Route 73 • Suite 200 • Mount Laurel, NJ 08054

\* This form to be used for check payment only. Credit Payments must be processed online at [www.mosquito.org/annual-meeting](http://www.mosquito.org/annual-meeting)

### ONE FORM PER PERSON

Provide name and organization as you would like them to appear on your badge. Titles and degrees will not be printed on badges.

Name for Badge:

First

Middle Initial

Last

Organization:

Address:

City:

State:

Zip:

Country:

Telephone:

E-mail:

### REGISTRATION (CHECK ONE)

AMCA Member

\$365

\$415

Non-Member

\$520

\$570

AMCA Member Trustee/Commissioner

\$455

\$505

Non-Member Trustee/Commissioner

\$615

\$665

Student (incl. proof of status)

\$75

\$95

Single Day Attendee\*

\$135

\$135

### GUESTS/ADD-ONS

Personal Guest\*\*

(please include guest's name)

\$185

Qty

\$235

Qty

Guest Name:

Trustee/Commissioner Companion\*\*

(please include companion's name)

\$295

Qty

\$345

Qty

Companion Name:

Extra Banquet Ticket

\$70

Qty

\$70

Qty

**Total Registration and Guests/Add-ons: \$**

### AMCA MEMBERSHIP (TO JOIN OR RENEW)

Regular Membership

\$130

Associate Membership

\$60

Student Membership

\$30

Retired Membership

\$65

\*Please call for airmail fees if outside U.S.

**Total Membership: \$**

### PAYMENT INFORMATION

**Total Payment Due (from Registration and Membership sections):**

\$

**Check enclosed:** Make check payable to AMCA. Checks must be payable in U.S. funds and drawn from a U.S. bank.

### EXHIBITOR MAILINGS

Check here if you do not want exhibiting companies to send you one-time mailings prior to the meeting promoting their booths.

**Only AMCA corporate sustaining members will have access to your mailing address.**

### CANCELLATIONS/REFUNDS

AMCA headquarters must be notified of a cancellation in writing. If you cancel your registration on or before January 21, 2017, you will get a refund of your registration fee less a \$50 processing fee. If, for any reason, you cancel your registration after January 21, 2017, you will not receive a refund of any kind.

### ADA Compliance

AMCA fully complies with the legal requirements of the Americans With Disabilities Act. If you need special accommodations or attention to fully participate, please submit a written request of your needs to AMCA at [registration@mosquito.org](mailto:registration@mosquito.org). AMCA cannot ensure the availability of appropriate accommodations without prior notification.

# MVCAC Annual Conference Attendee Registration

Pre-Registration deadline is February 24, 2017. Anyone not registered by the February 24th deadline will have to register onsite. There is an additional \$25 fee for onsite registrations. We encourage you to register online at [www.mvcac.org](http://www.mvcac.org) or you can fax this completed form to 916-444-7462, or mail with payment to MVCAC, 1 Capitol Mall Suite 800, Sacramento, CA 95814.

## REGISTRANT INFORMATION:

Name			
Title			
Guest Name (if applicable)			
Agency			
Address			
City, State, Zip			
Telephone Ext.			
Fax			
E-mail			

Member of:  MVCAC  AMCA Sustaining Member  Corporate Member of Other State Association: \_\_\_\_\_

Registration Options:			
Registration Fees (check all that apply):	Member	Non-Member	
Full Registration: (Includes Monday and Tuesday lunch and the banquet)	\$290	\$730	
Full Registration no banquet: (Includes Both lunches)	\$235	\$645	
Monday One-Day Registration: (Includes lunch)	\$165	\$510	
Tuesday One-Day Registration w/banquet and lunch	\$210	\$560	
Tuesday Registration no banquet	\$165	\$510	
Technician/Student:	\$100	\$100	
Please indicate which day (s) you will attend:			
<input type="checkbox"/> Mon <input type="checkbox"/> Tue			
Trustee Session (includes Trustee breakfast on Tuesday)*	\$50	\$75	
Honorary Member Registration w/banquet: (Includes lunches and banquet)	\$170	N/A	
Honorary Member Registration no banquet: (Includes both Lunches)	\$110	N/A	\$

\*Please note, the trustee session is in addition to the regular registration fees. Trustees MUST be registered for the conference, with the trustee session additional if they choose to attend.

Guest Options/Fees:	Early Fee	Late Fee	
Additional Guest with Banquet (also includes Monday and Tuesday lunch)	\$195	\$205	\$
Please indicate meal choice (choose one): <input type="checkbox"/> Salmon <input type="checkbox"/> Beef <input type="checkbox"/> Vegetarian Option			
Additional Guest no banquet (does include Monday and Tuesday lunch)	\$100	\$120	\$
Extra Banquet Ticket	\$80	\$100	\$
Please indicate meal choice (choose one): <input type="checkbox"/> Salmon <input type="checkbox"/> Beef <input type="checkbox"/> Vegetarian Option			
<b>Optional Items:</b>	Early Fee	Late Fee	
Sunday- MVCAC 5K Fun Run/Walk (includes souvenir item and 1 drink ticket for the opening reception)	\$25	\$30	\$
MVCAC Lab Technologies Invasive Species Workshop	\$100	\$150	\$

\*The Lab fee includes light breakfast, lunch, and transportation for all participants

**TOTAL**   **\$**  

## Dietary Needs:

Please list any dietary restrictions:

Please indicate which meal you would prefer for the banquet (choose one if applicable):

Salmon  
 Beef  
 Vegetarian

## PAYMENT INFORMATION

Payment must accompany registration form for processing.

Payment enclosed in the amount of \$  

Payment Option   Check #  

Visa/Mastercard/American Express/Discover

Name on Card  

Card Number  

Expiration  

Security code  

Billing Address  

City, State, Zip  

Authorized Signature  

Please remit payment to:

MVCAC  
1 Capitol Mall Suite 800  
Sacramento, CA 95814

## REFUND POLICY

MVCAC will retain a \$25 processing fee for any cancellations. For those received after 5 p.m., February 24, 2017, we will also retain the costs of meal functions, which are guaranteed based on pre-registration.

MVCAC 85<sup>th</sup> Annual Conference

March 26-29, 2017

Hyatt Regency Mission Bay

DRAFT Schedule

**Sunday March 26, 2017**

2:00 PM	MVCAC Munzy 5K Fun Run/Walk (start at hotel)
12:00 Noon	MVCAC Munzy Golf Tournament, Riverwalk Golf Course
2:00-6:00 PM	Registration Desk Open
2:00-5:30 PM	Exhibitor Set up
5:00-6:00 PM	Moderator Training (Mandatory)
6:00-8:30 PM	Exhibitor Show Open
6:00-8:30 PM	President's Welcome Reception

**Monday March 27**

7:00 AM-4:00 PM	Registration desk Open
8:00 AM-5:00 PM	Exhibitor Show Open
8:00 AM-12:00 PM	Morning Plenary Session Scheduled topics (subject to change) Welcome to SD/Opening Remarks Keynote speaker AMCA Update- Wayne Gale (confirmed) Legislative Update CDPH MVCAC Presidents Welcome- Jamie Scott Reeve's New Investigator (if schedule allow) Morning Break
10:00 AM	
12:15-2:00 PM	Poster Presentation Lunch (Lunch Provided)
1:15-5:00 PM	Afternoon Sessions
2:45-5:00 PM	Trustee Session- Ethics in Public Service Training

**Tuesday March 28**

7:00 AM-1:00 PM	Registration Desk Open
7:00-8:00 AM	Trustee Breakfast
8:00 AM-3:45 PM	Trade Show Open
8:00 AM-5:30 PM	Concurrent Sessions
12:15-1:15 PM	Lunch Break (lunch provided)
1:15-5:00 PM	Afternoon Sessions
3:30-3:45 PM	Afternoon Break
6:30 PM	Presidents Reception
7:30 PM	Awards Banquet

**Wednesday March 29**

7:00AM Departure	Classroom Session for workshop
9:00AM-11:00 AM	Board of Directors Meeting
11:30 AM	Managers leave for Workshop (if signed up)
12:00 noon	Lunch for all workshop participants
1:00 PM	Busses leave for workshop in field
6:00 PM	Busses return

# GLACVCD

## BOARD OF TRUSTEES MEETING STAFF REPORTS



**Thursday, January 12<sup>th</sup> 2017**

7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

***Trustee Maria Davila, President  
Trustee Steve Croft, Vice President  
Trustee Mark W. Bollman, Secretary-Treasurer***

*General Manager, Truc Dever  
Director of Fiscal Operations, Carolyn Weeks  
Director of Operations, Mark Daniel  
Director of Community Affairs, Kelly Middleton  
Director of Scientific-Technical Services, Susanne Kluh  
Director of Human Resources, Rakesha Thomas  
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon  
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

*Please refrain from smoking, eating or drinking in the Boardroom*

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670  
Office (562) 944-9656 Fax (562) 944-7976  
Email: [info@glacvcd.org](mailto:info@glacvcd.org) Website: [www.glacvcd.org](http://www.glacvcd.org)

## PRESIDENT

*Maria Davila, South Gate*

## VICE PRESIDENT

*Steve Croft, Lakewood*

## SECRETARY-TREASURER

*Mark W. Bollman, Cerritos*

GENERAL MANAGER  
*Truc Dever*

## General Manager's Report for January 12, 2017 Board of Trustees Meeting

First, I would like to take this opportunity to wish you all a happy New Year! I hope everyone had a wonderful and relaxing holiday season with your loved ones. For all of the returning Trustees—welcome back! Thank you for your continued dedication and support. For all of the newly appointed representatives—welcome aboard! We look forward to working with you and hope you find your involvement interesting and rewarding. A Trustee orientation will be forthcoming in the next month or so. In the meantime, please feel free to reach out to me or any of the Directors if you need more information.

We wrapped up a very busy 2016 on a high note. I attended a Zika briefing for the Executives at the LA County Department of Public Health in December and was able to highlight the good work we are doing for *Aedes* mosquito control and the emergency response plan we have put in place in the event of a local Zika outbreak in collaboration with other LA vector control districts and the health department. It was noted that our County serves as the model for interagency disease response plans throughout the State. We are already working with the Emergency Preparedness and Response Program (EPRP) to coordinate hands-on training for Environmental Health crews, Medical Reserve Corp volunteers, and community Promotores in preparation for the 2017 mosquito season.

Furthermore, our District staff may have an opportunity to make a difference in the fight against Zika virus abroad. Our newly promoted Operations Supervisor (and former *Aedes* control team leader) Martin Serrano and our Vector Ecologist Harold Morales are being asked to help with a CDC/ Labor Department initiative to train vector control workers in Puerto Rico. Although details are still in the works, the plan is for them to travel to San Juan and Ponce and provide 30 hours of hands-on training in Spanish to a newly formed labor brigade. This is part of the CDC's plan to establish a vector control program for this US territory ravaged by the recent outbreak.

Here at home, work continues to shore up the gaps in mosquito control services within the County. On December 15<sup>th</sup>, I joined LA LAFCO Executive Director Paul Novak at a City of Vernon council meeting where the Director of Environmental Health requested that the council members consider annexation into our District. The council voted unanimously to submit a formal annexation request for this Board's consideration. You will find a copy of Vernon's letter in your Board packet this month, which I will discuss further at our meeting.

Last but not least, you will find in your Board packet information about our upcoming state and national conferences. We have budgeted for two Trustees to attend the MVCAC Annual Conference in San Diego and two to attend the AMCA Annual

Conference, also in San Diego. This is a great opportunity to immerse yourself in the field and learn about what we're doing, how we're doing it, and the challenges we are facing as an industry. Please consider attending if you are available, particularly if you have not had a chance to attend in the past. We are also looking for Trustees to join our management team in Sacramento for our MVCAC Lobby Day. This will be a chance to meet with our state legislators to educate them about current issues and discuss impacts of proposed legislation on our industry.

This year promises to bring another eventful and productive mosquito season. The staff and I look forward to working with each and every one of you to keep our communities safe and healthy in 2017.

Yours truly,



Truc Dever  
General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

## WORK PERFORMED BY DISTRICT

December, 2010

*Mark Daniel, Operations Director*

*Martin Serrano, Operations Supervisor, Headquarter*

**Wesley Collins, Operations Supervisor, Sylmar**

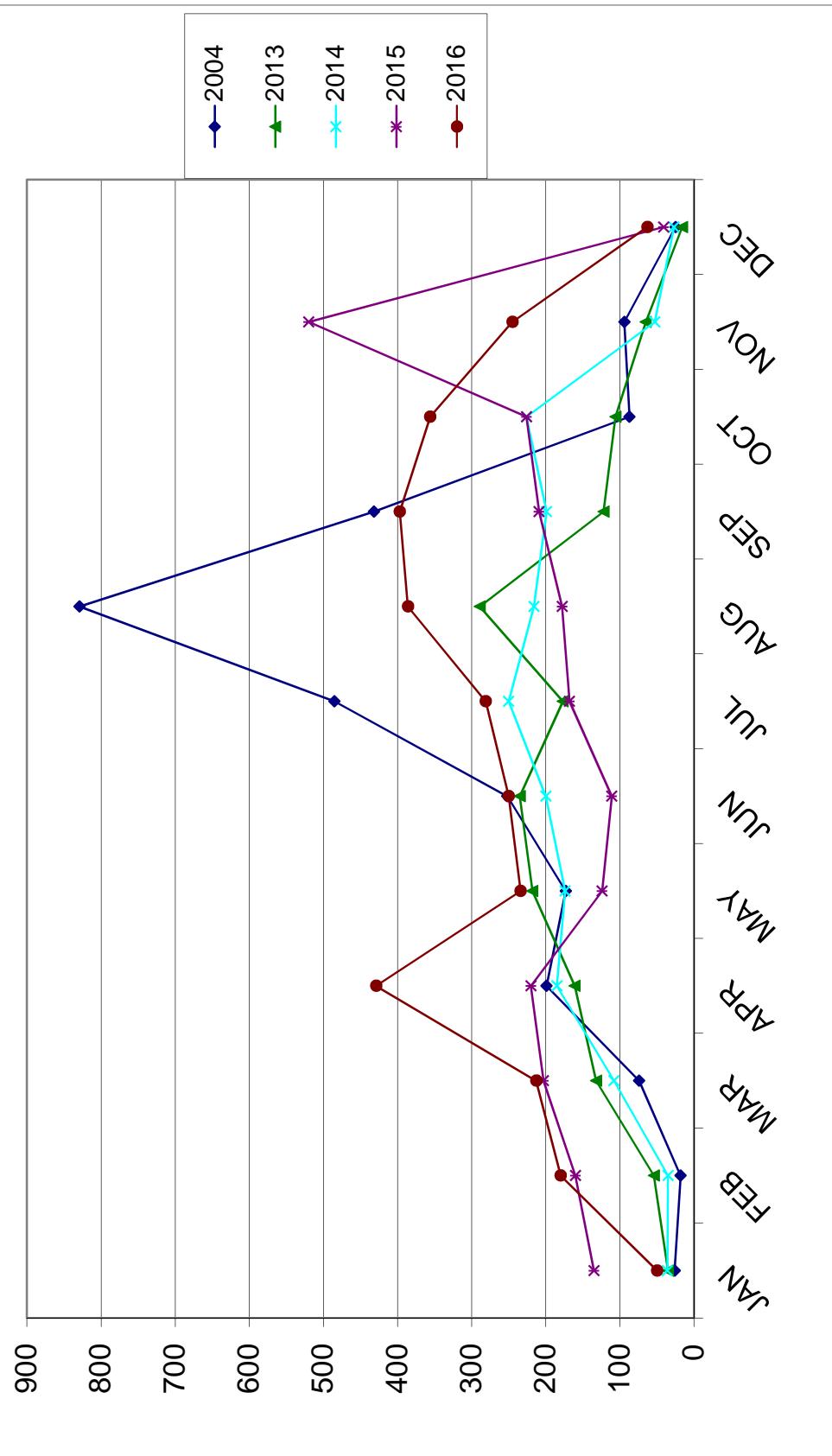
***John Vargas, Operations Supervisor,***

## CONTROL AND OPERATIONS

<u>CONTROLE AND OPERATIONS</u>			Hours	worked
			December	2016
Fishing (Mosquitofish)			38	530
Source Reduction			34	853
Mosquito Control	<u>Sources inspected 5,872 / Sources with larvae 2,154</u>		1,869	31,071
Insecticide used:				
Larvicide oils	2.92 gals @ \$14.13 per =	\$41.26		
Altosid ALL	0 gals @ \$269.62 per =	\$0.00		
Altosid Briquets 30 day	912 ea @ \$1.14 ea. =	\$1,039.68		
Altosid Briquets XR	3 ea @ \$3.38 ea. =	\$10.14		
Altosid Pellets	8.27 lbs @ \$27.24 per =	\$225.27		
Natular T-30	115 ea @ \$1.56 per =	\$179.40		
Fourstar BTI Brqts 45 day	101 ea @ \$1.30 per =	\$131.30		
Altosid WSP	177 ea @ \$0.84 per =	\$148.68		
Vectobac 12AS	0.12 gals @ \$38.62 per =	\$4.63		
Vectobac G	14.50 lbs @ \$2.63 per =	\$38.14		
Fourstar Briquets 45 day	7 ea @ \$1.30 per =	\$9.10		
Vectomax FG	137.47 lbs @ \$8.70 per =	\$1,195.99		
Vectomax WSP	1 ea @ \$0.97 per =	\$0.97		
Natular	0.136 gals @ \$877.61 per =	\$119.35		
Vectolex WDG	0.05 lbs @ \$56.06 per =	\$2.80		
Fourstar SBG	0 lbs @ \$2.81 per =	\$0.00		
Midge Control			0	0
Insecticide used:				
Dimilin WP 25%	0 lbs @ 49.34 per =	\$0.00		
Blackfly Control			0	198
Insecticide used:				
Vectobac 12AS	0 gals @ \$38.62 per =	\$0.00		
Underground Mosquito Control	<u>UGSD inspected 2,032 / UGSD treated 687</u>		1,118	19,709
Insecticide used:				
Vectobac 12AS	0.21 gals @ \$38.62 per =	\$8.11		
Vectolex WDG	3.3 lbs @ \$56.06 per =	\$185.00		
Fogging			14	194
Insecticide used:				
Duet / Zenivex	.01/.00 gals @ 200 / 85 per =	\$2.00		
	<u>Total</u>	<u>\$3,341.83</u>		
Supervisory			496	8,914
Continuing Education / Training			89	2,403
Overtime: Community Outreach			5	175
Mosquito Control			0	196
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>				
Vehicles			837	8,115
Spray Equipment			22	752
Buildings and yards			301	2,709
VEHICLE MILEAGE :	<u>December</u>	<u>2016</u>		
	24,925	478,063		
	4,823	75,819		

## Greater Los Angeles County Vector Control District Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2013	35	54	132	161	218	235	177	289	122	106	65	16
2014	36	35	108	185	174	200	250	216	199	226	53	27
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63



**BREAKDOWN OF MONTHLY SERVICE REQUESTS  
AND REQUEST FOR MOSQUITOFISH**

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0	0	0
BELL								0	0	0
BELLFLOWER								0	0	0
BELL GARDENS	2							2	0	0
BURBANK	2		1					2	0	0
CARSON	3			1				3	1	10
CERRITOS	3			1	2			3	1	10
COMMERCE	1							1	0	0
CUDAHY								0	0	0
DIAMOND BAR								0	0	0
DOWNEY	8			2				8	0	0
GARDENA								0	0	0
GLENDALE								0	0	0
HAWAIIAN GARDENS								0	0	0
HUNTINGTON PARK								0	0	0
LA CANADA FLINTRIDGE								0	0	0
LA HABRA HEIGHTS	1			1				1	1	10
LA MIRADA	1			1				1	0	0
LAKewood	1			1				1	0	0
LONG BEACH	1							1	0	0
LOS ANGELES CITY	23		3	5				23	4	40
LOS ANGELES COUNTY								0	0	0
LYNWOOD								0	0	0
MAYWOOD								0	0	0
MONTEBELLO	4							4	0	0
NORWALK								0	0	0
PARAMOUNT								0	0	0
PICO RIVERA	1			1				1	0	0
SAN FERNANDO	5			1				5	0	0
SAN MARINO								0	0	0
SANTA CLARITA								0	0	0
SANTA FE SPRINGS	1							1	0	0
SIGNAL HILL								0	0	0
SOUTH EL MONTE	1							1	0	0
SOUTH GATE	2				1			2	1	10
WHITTIER	3							3	0	0
<b>TOTAL</b>	<b>63</b>	<b>0</b>	<b>12</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63</b>	<b>7</b>	<b>70</b>

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	4						7			
BELL	7						3			2
BELLFLOWER	4	0.02			6	1	5			
BELL GARDENS	10				2	1	6			
BURBANK	10				4	1	3			
CARSON	28	1.5			3	1	8			6
CERRITOS	28	1	0.01		17	4	7	1		
COMMERCE	52	0.01			2		27			
CUDAHY	16				1		3			
DIAMOND BAR					12	8		1		2
DOWNNEY					18	5	2			
GARDENA	22	0.1	0.01		1		1			
GLENDALE	4				2					
HAWAIIAN GARDENS	3						3			
HUNTINGTON PARK	31			0.01	1	2	17			2
LA CANADA FLINTRIDGE					3					
LA HABRA HEIGHTS		0.01			6	1	7			0
LA MIRADA	6	0.06			10	4				
LAKEWOOD	19				23	3	7			
LONG BEACH	32	0.07	0.76	3.1	16	1	15	4		8
LOS ANGELES CITY	241	2.93	9.4	1.4	110	32	104	3	18	2
LOS ANGELES COUNTY	26	2.01	2.1		19	12	1		5	3
LYNWOOD					4					
MAYWOOD	18				1	1	4			
MONTEBELLO	17	1.01			12	1	7	4		15
NORWALK	37				2		1			
PARAMOUNT					1	1				
PICO RIVERA	9	0.03			21		5		1	
SAN FERNANDO					1					
SAN MARINO										
SANTA CLARITA	28	3.17			22	3	5		1	
SANTA FE SPRINGS	126	1.3	0.1		1		10	11		
SIGNAL HILL	37					1	12	13		20
SOUTH EL MONTE	58		1		23	2	35			
SOUTH GATE	3		0.03		2	2	5			
WHITTIER	8	0.02			43	1	3			
Total	884	13.24	13.42	4.50	389	88	313	37	23	62

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA						0.22		1	3.88
BELL									17.87
BELLFLOWER					2.46				32.59
BURBANK				1	0.02	1.54			30.24
CARSON	0.4	0.1			0.2			1	19.19
CERRITOS						0.61	0.02	1	111.73
COMMERCE								8	21.27
CUDAHY		0.01				0.92		2	14.26
DIAMOND BAR									8.37
DOWNEY					3	1.6			69.74
GARDENA	0.1								6.21
GLENDALE									10.06
HAWAIIAN GARDENS									0.4
HUNTINGTON PARK						1.16		2	36.92
LA CANADA FLINTRIDGE									2.4
LA HABRA HEIGHTS	0.02			1		0.1			5.94
LA MIRADA	0.2				0.3	0.37	0.01	2	49.64
LAKEWOOD	0.2							2	12.2
LONG BEACH	0.4			1				7	17.23
LOS ANGELES CITY	1.34	0.31		1	0.22	25.73	2.31	11	893.94
LOS ANGELES COUNTY	1	0.1		3	0.01	1.77		1	140.12
LYNWOOD						4.4			42.01
MAYWOOD									8.1
MONTEBELLO									41.52
NORWALK									36.71
PARAMOUNT									2.55
PICO RIVERA	1	2					7.3	2	66.18
SAN FERNANDO									3.11
SAN MARINO									
SANTA CLARITA	0.23	0.1		14				2	79.75
SANTA FE SPRINGS	0.1					16	0.05	2	18.29
SIGNAL HILL							1.4	1	20.32
SOUTH EL MONTE							8.4		110.73
SOUTH GATE							4.08		62.15
WHITTIER							0.05		100.11
Total	5.00	2.61	1.00	20.00	33.78	68.71	2.39	45	2109.41

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### COMMUNITY AFFAIRS PROGRAM

December 2016

*Kelly Middleton, Director of Community Affairs*

*Levy Sun, Public Information Officer*

*LeShawn Simplis, Education Program Coordinator*

*Heather Hyland, Education Program Coordinator*

*Helen Kuan, Outreach Assistant*

### Departmental Activities

#### *Administrative*

- Worked with HR to evaluate/revise job descriptions and classifications
- Managed Board ethics compliance, Trustee appointment/reappointments, and monthly agenda-related materials
- Implemented departmental use of Trello recommended by PIO to manage departmental projects, timelines, assignments, and task-lists (excellent resource!)
- Worked with education program coordinators to finalize and distribute *Aedes*-specific outreach materials and school program announcements
- Worked with public information staff on 2017 project goals and timeline
- Updated District contact list
- Worked on abstract submission for MVCAC Annual Meeting

#### *Programmatic*

- Redesigning “Are You Raising Mosquitoes” brochure to reflect current vector control issues.
- Confirmed more community events for winter/spring
- Fielded phone calls and answered emails from city staff, members of the public and the media
- Updated and organized outreach supplies as needed at Sylmar and Santa Fe Springs locations.
- Rolled out focus groups with Keystone staffs, LA CoDPH, and SGVMVCD:
  - Finalized educational presentation and questions for pre-survey, breakout sessions, and post-breakout polling
  - Ordered catering
  - Translated Keystone project materials into Spanish
  - Designed digital content to promote Keystone project
  - Posted promotional flyer in public spaces in South and East Los Angeles communities
  - Promoted focus groups via social media, eAlerts network, and neighborhood postings
  - Attended focus group events

#### *Meetings & Training*

- 12/1 – Planning meeting with Farber Specialty Vehicles
- 12/2 – Keystone facilitator review
- 12/3 – Keystone conference call
- 12/8 – Management Meeting
- 12/14 – Aerial ULV Workshop - Ontario
- 12/15 – Community Affairs Department meeting

## STAFF REPORT C

- 12/16 – Planning meeting with Farber
- 12/20 – PIO participated in AMCA YP teleconference

### **Community Outreach Activities**

Date	Event	City	# Attendees	Materials Distributed
12/3	Rain Barrel Giveaway	San Marino	54	Brochures, giveaways
12/3	Zika Action & Prevention (ZAP) Team training	Montebello	100	Brochures, giveaways
12/5	Keystone Community Workshop	Van Nuys	25	N/A
12/6	Keystone Community Workshop	San Gabriel	25	N/A
12/7	Keystone Community Workshop	Silver Lake	40	N/A
12/8	Keystone Community Workshop	East LA	40	N/A
12/8	Promotores ZAP team training	Los Angeles	TBD	Brochures, giveaways
12/9	Keystone Community Workshop	South LA	50	N/A

### **Educational Outreach**

The Education Program Coordinators (EPCs) have distributed *Aedes* and Zika virus packets to schools in targeted areas that have high *Aedes* activity. Over 60 packets were delivered to various school districts to ensure that school principals prepare their school sites for the coming mosquito season, and are aware of the new *Aedes* education programs.

The EPCs are preparing to send additional mailers to 800+ schools in the ‘non-targeted’ cities which will provide Zika and *Aedes* mosquito prevention information and provide access to the on-line curriculum for 3<sup>rd</sup>-5<sup>th</sup> grades, and our public service announcement (PSA) contest information for grades 6-8.

The EPCs, in collaboration with the Director of Community Affairs, have finalized many design aspects of the new VecMobile. The EPCs are continuing to search for sponsorships and donations for educational equipment to use one the VecMobile

### **Media Coverage/Publications**

#### ***Media Activity***

Date	Media Type	Media Name	Activity
12/15	Print	<i>Signal Tribune</i>	Signal Hill Appointed New Trustee

#### ***Press Releases / Blog Posts***

Date	Activity
12/21	Where does vector control go during the winter?

#### **Total Coverage:**

Fiscal Year-to-Date: 63

## Digital Outreach

### *Website/Social Media Maintenance*

- Posted regular updates and informational articles to District's social media websites (Facebook, Twitter, Next Door)
- Working with vendor to increase site security and update features on website

Outreach Medium	Number of Subscribers	Impressions
Email List	1384	NA
Facebook	3,611	2,281
Twitter	695	4,200
Google Adwords	NA	1,434

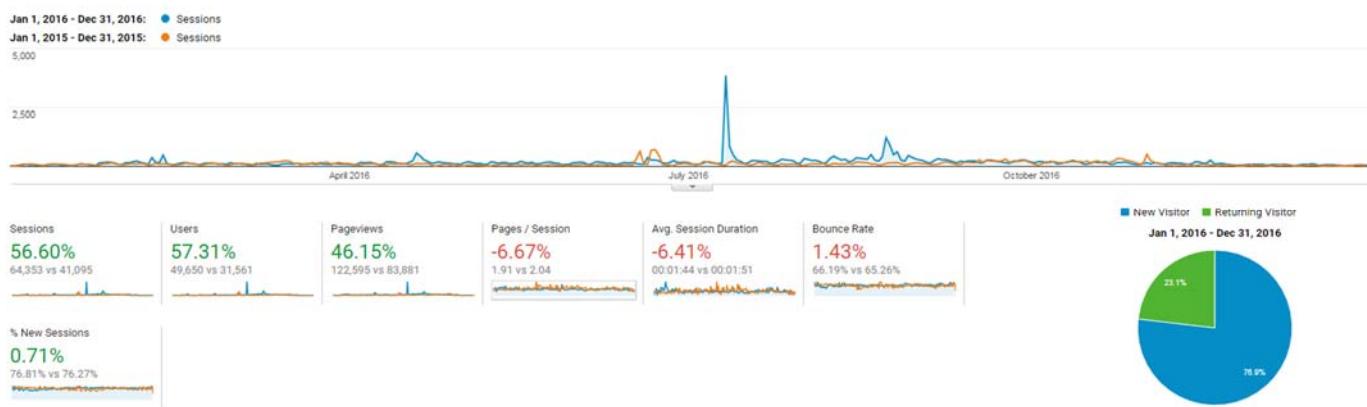
## GLACVCD Website



## Summary

In the period from December 1 through December 31, 2016, the District website ([www.glacvcd.org](http://www.glacvcd.org)) had 2,008 visits from 1,665 visitors. Overall traffic to the site was significantly higher in December than in prior years – driven in part by continuing outreach and community engagement.

Looking at the full year in review, we were thrilled to see that overall traffic to the website was up *substantially* from 2015!



# STAFF REPORT D

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### FISCAL REPORT December 2016

*Carolyn M. Weeks, CPA, Director of Fiscal Operations  
Alhaji Kamara, Accounting Clerk*

- Will be starting on reorganizing the storage of financial records in February
- Implementation of asset tracking system - June 1<sup>st</sup>
- ADP has set late February 2017 as to when ADP will be migrating us to the newest platform
- Working on the 2017–2018 budget worksheets
- Started compiling the data for the 2016 State Controllers Report

**SUMMARY OF CASH ACCOUNTS**  
**December, Fiscal Year 2016-2017**  
**Carolyn Weeks CPA, Director of Fiscal Operations**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>COUNTY TREASURY -1010.0</b> Fund Balance - 6/30/16 \$133,985.84												
Deposits/Revenues YTD	142,741 142,741	130,480 273,222	403 273,625	2,063 275,688	132,663 408,351	4,407,580 4,815,931	4,815,931 -	4,815,931 -	4,815,931 -	4,815,931 -	4,815,931 -	
Transfer to LAIF 1020.0 YTD	-	-	-	-	-	4,890,000 4,890,000	4,890,000 -	4,890,000 -	4,890,000 -	4,890,000 -	4,890,000 -	
<b>Fund Balance \$ 276,727</b>	<b>\$ 407,207</b>	<b>\$ 407,610</b>	<b>\$ 409,674</b>	<b>\$ 542,337</b>	<b>\$ 59,917</b>	<b>\$ 59,917</b>	<b>\$ 59,917</b>	<b>\$ 59,917</b>	<b>\$ 59,917</b>	<b>\$ 59,917</b>	<b>\$ 59,917</b>	
<b>LAIF ACCOUNT - 1020.0</b> Fund Balance - 6/30/16 \$6,379,046.00												
Deposits (Transfer from County Treasury 1010 or Reserve accounts) Interest Earned YTD	11,773 11,773	11,773 -	11,566 23,339	189,589 150,000	5,079,589 175,000	5,079,589 -	5,079,589 -	5,079,589 -	5,079,589 -	5,079,589 -	5,079,589 -	
Withdrawals (Transfer to BPB Payable 1016) Withdrawals (Transfer to BPB Payable 1018) Withdrawals (Transfers to Reserve Accounts) YTD	520,000 900,000	1,150,000	600,000	850,000 770,000	500,000 910,000	-	-	-	-	-	-	
<b>Fund Balance \$ 4,970,819</b>	<b>\$ 3,820,819</b>	<b>\$ 3,220,819</b>	<b>\$ 2,382,285</b>	<b>\$ 1,628,635</b>	<b>\$ 4,933,635</b>	<b>\$ 4,933,635</b>	<b>\$ 4,933,635</b>	<b>\$ 4,933,635</b>	<b>\$ 4,933,635</b>	<b>\$ 4,933,635</b>	<b>\$ 4,933,635</b>	
<b>AB ACCOUNTS PAYABLE 1016.0</b> Fund Balance - 6/30/16 \$230,211.74												
Deposits (Transfer from LAIF 1020) Deposits (Transfer from BPB Payroll 1018) Misc. Receipts YTD	520,000 190,000 2,874	350,000 164,268 1,227,142	100,000 3,337 1,330,479	280,000 -	150,000 175,000	175,000 50,000	-	-	-	-	-	
Withdrawals (Transfers to BPB Payroll 1018) Withdrawals for Payables YTD	712,874 34,000	1,227,142	1,610,479	1,974,728	153,748 2,353,476	2,353,476 2,353,476	-	-	-	-	-	
<b>Account Balance \$ 626,673</b>	<b>\$ 312,531</b>	<b>\$ 136,876</b>	<b>\$ 128,252</b>	<b>\$ 120,398</b>	<b>\$ 329,815</b>	<b>\$ 2,356</b>	<b>\$ 2,356</b>	<b>\$ 2,414,356</b>	<b>\$ 2,414,356</b>	<b>\$ 2,414,356</b>	<b>\$ 2,414,356</b>	
<b>AB PAYROLL ACCOUNT 1018.0</b> Fund Balance - 6/30/16 \$85,139.79												
Deposits (Transfer from LAIF 1020) Deposits (Transfer from BPB Payable 1016) YTD	900,000 34,000 934,000	1,150,000 2,084,000 5,14,821	600,000 2,684,000 579,759	850,000 3,534,000 593,828	770,000 4,304,000 576,755	500,000 4,804,000 539,204	-	-	-	-	-	
Withdrawals for Payroll Withdrawals (Transfer to BPB Payable 1016) YTD	825,225 190,000 1,015,225	825,225 360,000 1,890,046	100,000 256,806 2,084,542	280,000 3,443,634 4,195,389	175,000 4,784,593 4,784,593	50,000 -	-	-	-	-	-	
<b>Account Balance \$ 3,914</b>	<b>\$ 279,093</b>	<b>\$ 199,334</b>	<b>\$ 175,506</b>	<b>\$ 193,751</b>	<b>\$ 104,547</b>	<b>\$ 104,547</b>	<b>\$ 104,547</b>	<b>\$ 104,547</b>	<b>\$ 104,547</b>	<b>\$ 104,547</b>	<b>\$ 104,547</b>	
<b>VCJPA TRUST FUND - 1012.0</b> Fund Balance - 6/30/16 \$812,240.76												
Deposits Interest Earned YTD	-	-	-	78,094	-	-	-	-	-	-	-	
Withdrawals Administrative Expenses YTD	-	-	(371)	-	77,723	77,723	-	-	-	-	-	
<b>Fund Balance \$ 812,241</b>	<b>\$ 812,241</b>	<b>\$ 811,848</b>	<b>\$ 811,848</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	<b>\$ 889,942</b>	

**SUMMARY OF CASH ACCOUNTS**  
**December, Fiscal Year 2016-2017**  
**Carolyn Weeks CPA, Director of Fiscal Operations**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>VCJPA PROPERTY - 1013.0</b>												
Fund Balance - 6/30/16 \$51,602.00												
Deposits	-	-	-	(24)	(24)	(24)	(24)	(24)	(24)	(24)	(24)	(24)
Interest Earned	-	-	(24)	(24)	(24)	(24)	(24)	(24)	(24)	(24)	(24)	(24)
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance \$ 51,602 \$ 51,602 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578 \$ 51,578</b>												
<b>LAIF ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1022.0</b>												
Fund Balance - 6/30/16 \$1,150,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000 \$ 1,150,000</b>												
<b>LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0</b>												
Fund Balance - 6/30/16 \$255,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000 \$ 255,000</b>												
<b>LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.C</b>												
Fund Balance - 6/30/16 \$500,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000 \$ 500,000</b>												
<b>LAIF ACCOUNT OPERATIONS DESIGNATED RESERVES - 1026.0</b>												
Fund Balance - 6/30/16 \$400,000.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000 \$ 400,000</b>												

**SUMMARY OF CASH ACCOUNTS**  
 December, Fiscal Year 2016-2017  
 Carolyn Weeks CPA, Director of Fiscal Operations

		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0</b>													
Fund Balance - 6/30/16 \$400,696	Deposits (Transfers from 1020.0)												
	Interest Earned							500,000					
	YTD							500,000					
	Withdrawals							500,000					
	YTD							500,000					
	<b>    Fund Balance \$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 900,696</b>	<b>\$ 900,696</b>	<b>\$ 900,696</b>	<b>\$ 900,696</b>	<b>\$ 900,696</b>	<b>\$ 900,696</b>
<b>LAIF ACCOUNT VEHICLE REPLACEMENT - 1028.0</b>													
Fund Balance - 6/30/16 \$200,000.00	Deposits (Transfers from 1020.0)												
	Interest Earned												
	YTD												
	Withdrawals												
	YTD												
	<b>    Fund Balance \$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
	<b>CASH BALANCE \$ 8,242,672</b>	<b>\$ 7,184,190</b>	<b>\$ 6,322,762</b>	<b>\$ 5,459,939</b>	<b>\$ 4,761,087</b>	<b>\$ 4,033,396</b>	<b>\$ 3,403,396</b>	<b>\$ 2,8403,396</b>	<b>\$ 2,403,396</b>	<b>\$ 2,0403,396</b>	<b>\$ 1,6403,396</b>	<b>\$ 1,2403,396</b>	<b>\$ 8,403,396</b>

This above information is provided in compliance with the District's Investment Policy.

**MONTHLY EXPENSE STATEMENT**  
**December, Fiscal Year 2016-2017**  
**Carolyn M. Weeks CPA, Director of Fiscal Operations**

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<b><u>Salaries and Benefits</u></b>						
Regular & Limited Term Salaries	\$ 449,689	\$ 461,648	\$ 11,959	\$ 2,712,927	\$ 2,777,128	\$ 64,201
Employee Taxes	7,005	6,915	(90)	63,882	64,617	736
Extra Help Salaries	-	-	-	222,903	252,000	29,097
General Benefits	79,918	84,938	5,020	734,751	729,758	(4,993)
Health Benefits	103,778	128,766	24,988	673,089	772,598	99,509
<b>SUBTOTAL</b>	<b>\$ 640,390</b>	<b>\$ 682,267</b>	<b>\$ 41,877</b>	<b>\$ 4,407,552</b>	<b>\$ 4,596,101</b>	<b>\$ 188,550</b>
<b><u>Services and Supplies</u></b>						
Chemicals	\$ -	\$ 9,000	\$ 9,000	\$ 73,187	\$ 122,900	\$ 49,713
Operational Support Equipment	5	350	345	3,216	7,075	3,859
Uniforms and Accessories	200	2,512	2,312	17,381	27,083	9,701
Communications	-	6,639	6,639	30,943	40,207	9,264
Kitchen Materials and Supplies	-	125	125	488	750	262
VCJPA Insurance	-	-	-	517,005	520,509	3,504
Maintenance: Automotive	590	18,883	18,294	35,445	69,910	34,465
Office Equipment	1,165	6,200	5,035	9,525	19,500	9,975
Maintenance: Bldgs/Yards	1,755	13,281	11,526	42,875	55,310	12,435
Scientific-Technical Lab Supplies	0	4,900	4,900	21,378	46,200	24,822
Memberships	28	450	423	21,165	15,670	(5,495)
Office Expense	4,027	10,483	6,456	34,865	40,250	5,385
Professional Services	1,195	12,300	11,105	67,087	73,600	6,513
Public Information & Education	20,000	1,883	(18,117)	30,206	21,350	(8,856)
Special Expense	3,050	312,100	309,050	59,294	386,007	326,713
Transportation & Travel	974	9,760	8,786	23,142	36,065	12,923
Fuel	-	11,308	11,308	59,799	105,860	46,061
Utilities	3,641	7,317	3,676	49,218	64,600	15,382
<b>SUBTOTAL</b>	<b>\$ 36,628</b>	<b>\$ 427,492</b>	<b>\$ 390,864</b>	<b>\$ 1,096,218</b>	<b>\$ 1,652,846</b>	<b>\$ 556,628</b>
<b><u>Fixed Assets</u></b>						
Automotive/Specialty Vechicles	\$ 252	\$ 295,000	\$ 294,748	\$ 172,016	\$ 295,000	\$ 122,984
Machinery & Equipment	-	6,100	6,100	-	6,100	6,100
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	7,350	7,350	2,037	7,350	5,313
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	7,500	7,500	-	7,500	7,500
Capital Improvements	-	50,000	50,000	358,750	50,000	(308,750.00)
<b>SUBTOTAL</b>	<b>\$ 252</b>	<b>\$ 365,950</b>	<b>\$ 365,698</b>	<b>\$ 532,803</b>	<b>\$ 365,950</b>	<b>\$ (166,853)</b>
<b><u>Reserves</u></b>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 677,269</b>	<b>\$ 1,475,708</b>	<b>\$ 798,439</b>	<b>\$ 6,036,573</b>	<b>\$ 6,614,897</b>	<b>\$ 578,324</b>

**Greater Los Angeles County Vector Control District**  
**Revenue Reported on a Cash Basis**  
**Fiscal Year 2016 - 2017**

	2016		2017		DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	BUDGET	VARIANCE	
	JUL	AUG	SEP	OCT											
<b>COUNTY TREASURY -1010.0</b>															
<b>Deposits/Revenues</b>															
111 Taxes Receivable- Current Secured	147812.3	34564.06											147812.32	147812.32	
112 Taxes Receivable - Current Unsecured													34564.06	34564.06	
80A Prop Taxes - Current - Sec			7698.07										7698.07	1520000	-1512301.93
8005ABX126 Property Tax Revenue													0	0	0
80 B Prop Taxes-Current-Unsecure													0	0	0
80C Prop Taxes - Prior-Secure	-8697.39	11406.17											10323.55	-7000	17323.55
80D Prop Taxes-Prior- Unsecured		1614.81											1614.81	2500	-885.19
80F Supplemental Prop Taxes Current	3281.1	2532.83											10832.54	18000	-7167.46
80G Supplemental Prop Taxes Prior		124.83											1502.13	3650	-2147.87
81C Other Taxes	-1.92	10699.24											37408.74	56000	-17591.26
84D Pen Int & Costs Del Taxes Secure	594.95	379.86											1954.94	2200	-245.06
86 Revenue - Use of Money & Prop			385.9										1678.02	4500	-2821.98
88 Intergovt Revenue - State			594.23										579.65	1500	-920.35
91 Intergovt Revenue - Other			1678.02										4560487.26	1028041	-5727553.74
92 Charges For Services	0	68734.14													
* Total Revenues	142741.3	130480.4	403		2063.92	133187.2	440758.35	0	0	0	0	0	4816456.09	11888391	-7071934.91
^ Miscellaneous Income	14573	158380	14508		35000	153748.13							376209.13	112367	263842.13
<b>Grand Total Revenue</b>	<b>157314.3</b>	<b>288860.4</b>	<b>14911</b>		<b>2063.92</b>	<b>168187.2</b>	<b>4561328.48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5132665.22</b>	<b>12000758</b>	<b>-6808092.78</b>
State of California Receivable Administrative Auditor-Controller Services (Less)					524.19								524.19	0	
<b>Calendar Year</b>															
<b>Grants</b>															
ELC Grant for Zika/Aedes															
Keystone Community Project	158380	1st quarter	7828		1st quarter		3307		1st quarter				0	1st quarter	0
Regional Outreach & advertising	30000	2nd quarter	11773		2nd quarter		3337		2nd quarter				0	2nd quarter	0
	150000	3rd quarter	11566		3rd quarter		3748		3rd quarter				0	3rd quarter	0
		4th quarter	0		4th quarter		0		4th quarter				0	4th quarter	0
<b>Total</b>	<b>338380</b>	<b>Total interest</b>	<b>31167</b>		<b>Total rebate</b>		<b>10392</b>		<b>Total interest</b>				0	<b>Total rebate</b>	0
<b>Interest received on VCJPA accounts</b>															
1st quarter															
1st quarter															
2nd quarter															
3rd quarter															
4th quarter															
<b>Total interest</b>															
<b>Total interest</b>															
<b>18178</b>															
<b>Calendar Year</b>															
<b>Grants</b>															
Interest received on LAIF account															
Interest received on US Bank Visa															
Interest received on LAIF account															
Rebate earned on US Bank Visa															
1st quarter															
2nd quarter															
3rd quarter															
4th quarter															
Interest received on VCJPA accounts															
1st quarter															
2nd quarter															
3rd quarter															
4th quarter															
Total interest															
<b>18178</b>															
<b>Rebate earned on US Bank Visa</b>															
1st quarter															
2nd quarter															
3rd quarter															
4th quarter															
Total interest															
<b>18178</b>															

\* The County report for the month of December has not been received at the time this report was being compiled.

^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

**GREATER LOS ANGELES VECTOR CONTROL DISTRICT**  
Chart of Financial Activity: FY 2017

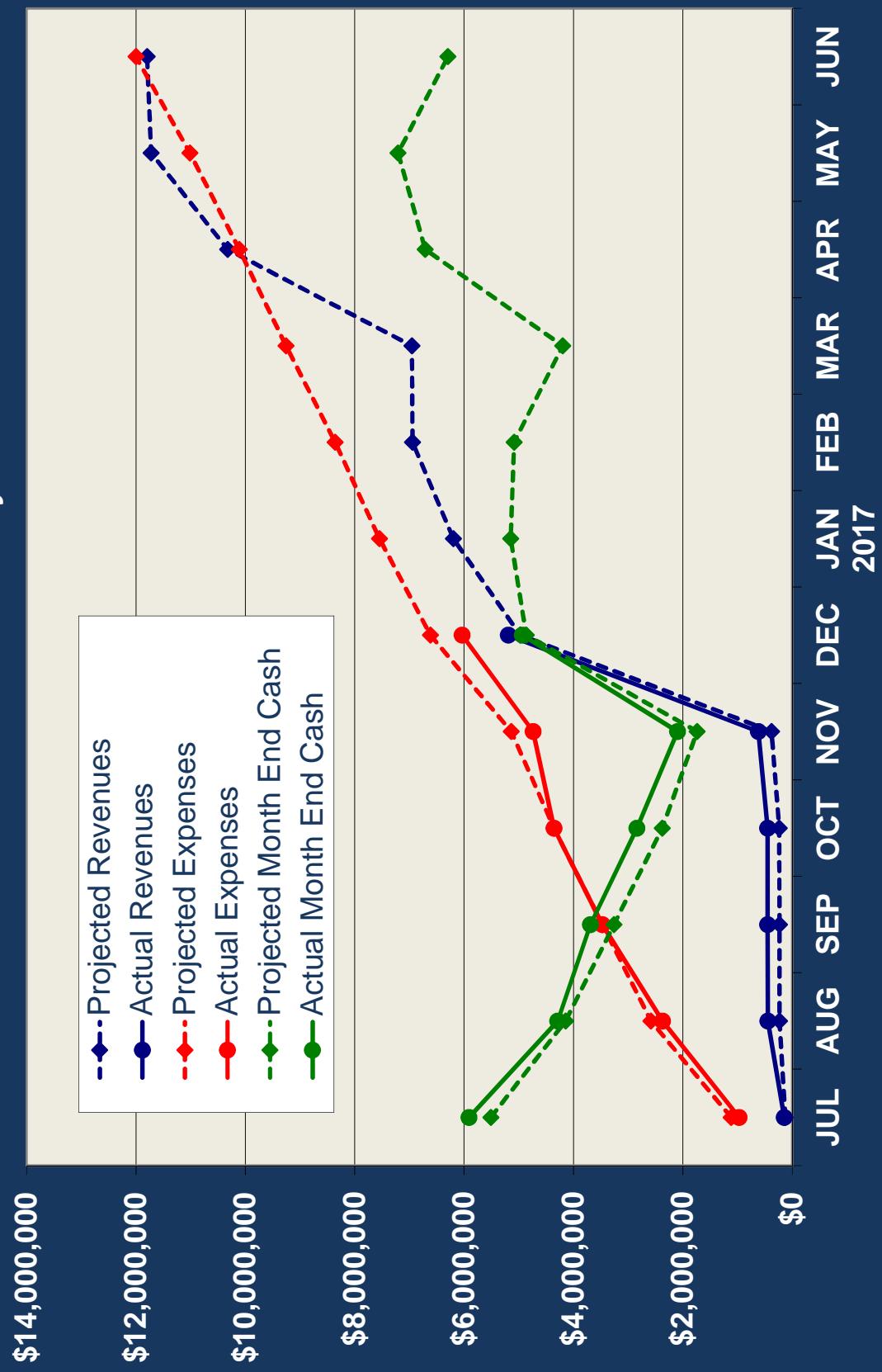
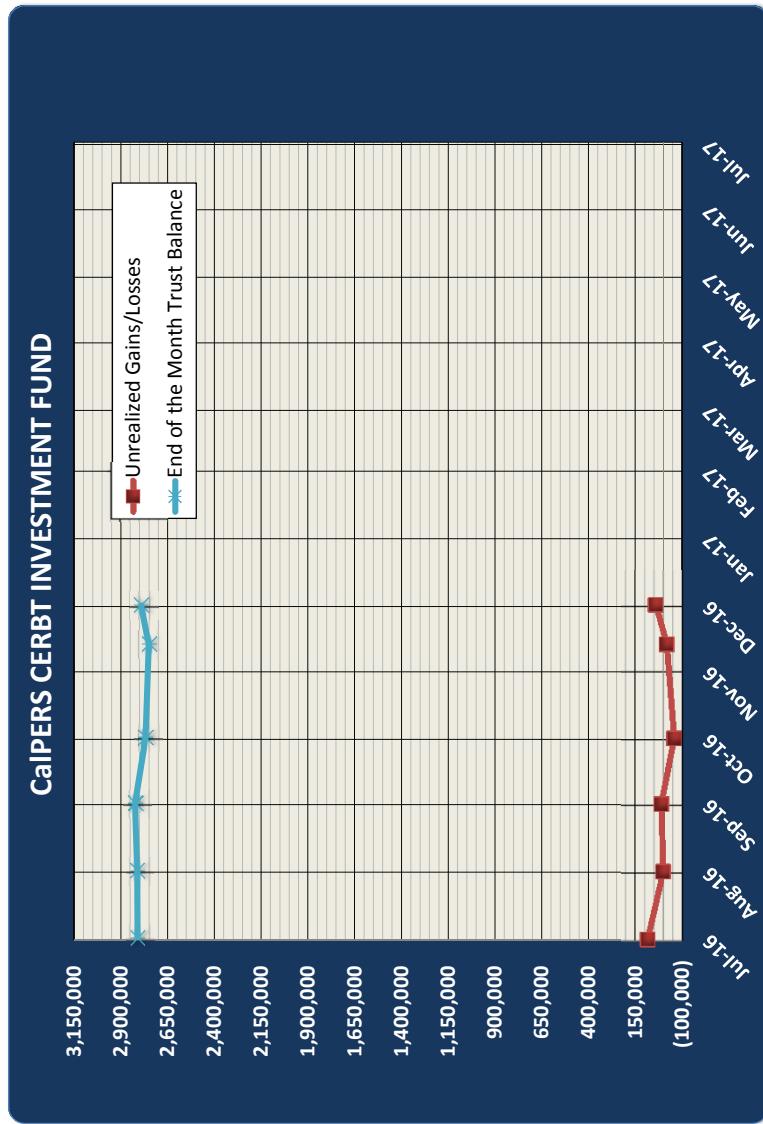


TABLE FOR CHART JULY 2016 - JUNE 2017

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	125,000	145,541	1,115,694	971,437	5,509,306	5,909,046
AUG	230,000	446,175	2,585,163	2,372,670	4,144,837	4,289,046
SEP	233,000	449,915	3,472,186	3,472,186	3,260,814	3,689,046
OCT	236,000	450,485	4,357,641	4,357,640	2,378,360	2,839,046
NOV	376,000	619,642	5,139,189	4,735,710	1,736,811	2,097,296
DEC	4,976,000	5,192,665	6,615,097	6,036,573	4,860,903	4,933,635
JAN 2016	6,196,000	0	7,548,689	0	5,147,311	0
FEB	6,946,000	0	8,360,082	0	5,085,918	0
MAR	6,952,700	0	9,255,244	0	4,197,455	0
APR	10,322,700	0	10,112,858	0	6,709,841	0
MAY	11,722,700	0	11,015,040	0	7,207,659	0
JUN	11,797,700	0	12,001,758	0	6,295,942	0

SUMMARY of CalPERS CERBT INVESTMENT FUND  
 November, Fiscal Year 2016-2017  
 Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEB	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/16 \$2,726,957	-	-	-	-	-	-	-	-	-	-	-	-
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Unrealized Gains/Losses	84,232	2,101	11,928	(56,398)	(17,035)	41,852	-	-	-	-	-	-
YTD Unrealized Gains/Losses	84,232	86,332	98,260	41,863	24,827	66,679	66,679	66,679	66,679	66,679	66,679	66,679
Administrative Fees	159	204	196	201	191	188	-	-	-	-	-	-
YTD Administrative Fees	159	403	599	801	992	1,179	1,179	1,179	1,179	1,179	1,179	1,179
Fund Balance	\$ 2,810,988	\$ 2,812,886	\$ 2,824,618	\$ 2,788,019	\$ 2,750,792	\$ 2,732,457	\$ 2,732,457	\$ 2,732,457	\$ 2,732,457	\$ 2,732,457	\$ 2,732,457	\$ 2,732,457





**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
HUMAN RESOURCES DEPARTMENT REPORT  
DECEMBER 2016**

*Rakesha L. Thomas, Director of Human Resources*

*Shenell Benson-Williams, Human Resources Assistant*

**I. Employment & Recruiting**

- a. Held VCS, Lead Interviews for Sylmar vacancy
- b. Promoted Steve Newton, VCS IV - Lead

**II. Benefits Update**

- a. Uploaded CalPERS Medical Rates – Effective 2017
- b. Vision/Dental/Life Insurance Plan Renewal – New Anniversary Date 1/01

**III. Department Training & Workshops**

Date	Workshop	Topic	Location
12/6/2016	Breakfast Workshop	Employment Law Updates	Cerritos
12/7/2016	PIHRA Meeting	Generational Differences	Cerritos
12/14/2016	LCW Workshop	Public Employee Discipline	GLACVCD

**IV. Worker's Compensation Update**

- a. One (1) Injury - DOI 12/1/2016

**V. ADP Implementation Upgrade**

- a. Preparing ADP Migration - Continued data clean up
- b. Migration Scheduled for 2/15/2017