

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
MINUTES NO. 2017-01**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, January 12, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Sally Flowers, *(City of Artesia)*  
Ali Saleh, *(City of Bell)*  
Pedro Aceituno, *(City of Bell Gardens)*  
Sonny Santa Ines, *(City of Bellflower)*  
Dr. Jeff Wasseem, *(City of Burbank)*  
Elito Santarina, *(City of Carson)*  
Mark Bollman, Sec.-Treasurer *(City of Cerritos)*  
Lilia R. Leon, *(City of Commerce)*  
Baru Sanchez, *(City of Cudahy)*  
Steve Tye, *(City of Diamond Bar)*  
Robert Kiefer, *(City of Downey)*  
Dan Medina, *(City of Gardena)*  
Jerry Walton, *(City of Glendale)*  
Barry Bruce, *(City of Hawaiian Gardens) \*7:09 pm*  
Marilyn Sanabria, *(City of Huntington Park)*  
David Spence, *(City of La Cañada Flintridge)*  
Steve Croft, Vice President *(City of Lakewood)*  
Pauline Deal, *(City of La Mirada)*  
Robert Campbell, *(City of Long Beach)*  
Martin Kreisler, *(County of Los Angeles)*  
Salvador Alatorre, *(City of Lynwood)*  
Avik Cordeiro, *(City of Montebello) \*7:11 pm*  
Leonard Shyrook, *(City of Norwalk)*  
Tom Hansen, *(City of Paramount)*  
Scott Kwong, *(City of San Marino)*  
Heidi Heinrich, *(City of Santa Clarita)*  
Luis Gonzalez, *(City of Santa Fe Springs)*  
Hector Delgado, *(City of South El Monte)*  
Maria Davila, President *(City of South Gate)*  
Josué Alvarado, *(City of Whittier)*

**TRUSTEES ABSENT**

Eddie De La Riva *(City of Maywood)*  
Bob Archuleta, *(City of Pico Rivera)*  
Nina Herrera, *(City of San Fernando)*

**TRUSTEES ABSENT (EXCUSED)**

*None*

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Klueh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Rakesha Thomas, *Director of Human Resources*  
Carolyn Weeks, *Director of Fiscal Operations*  
Levy Sun, *Public Information Officer*  
Quinn Barrow, *Legal Counsel*

**VACANT**

City of Los Angeles  
City of La Habra Heights  
City of Signal Hill

*\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. **CALL TO ORDER**  
President Davila called the meeting to order at 7:07 P.M.
2. **QUORUM (ROLL) CALL**  
Following roll call, it was recorded that 28 Trustees were present and 5 were absent. Two Trustees arrived after roll call. Three positions are currently vacant.
3. **INVOCATION**  
Trustee Campbell gave the invocation.
4. **PLEDGE OF ALLEGIANCE**  
Trustee Tye led the Pledge of Allegiance

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

Trustee Bruce introduced Hawaiian Gardens Mayor, Hank Trimble. General Manager Truc Dever introduced a La Habra Heights visitor Cathy Houwen who is anticipating appointment to the Board of Trustees in the coming weeks, and Keith Allen, Executive Director from the City of Vernon's Environmental Health Department.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **RECOGNITION OF TRUSTEE REAPPOINTMENTS**

Trustee reappointments include:

<b><u>Trustee</u></b>	<b><u>Term</u></b>
Sally Flowers, City of Artesia	2 year term
Sonny Santa Ines, City of Bellflower	4 year term
Tom Hansen, City of Paramount	2 year term
Nina Herrera, City of San Fernando	4 year term

President Davila welcomed reappointed Trustees to the Board.

9. **RECOGNITION OF NEW TRUSTEES**

New Trustees appointed include:

<b><u>Trustee</u></b>	<b><u>Term</u></b>
Leonard Shryock, City of Norwalk	2 year term
Josué Alvarado, City of Whittier	4 year term
Marilyn Sanabria, City of Huntington Park	2 year term
Heidi Heinrich, City of Santa Clarita	TBD

President Davila welcomed new Trustees to the Board, and provided them with an opportunity to introduce themselves.

10. **ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2017 (VOTE REQUIRED)**

*Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.*

Nominations Committee Chair, Steve Tye, reported that the committee met to discuss potential nominees for Secretary-Treasurer. The Committee recommended nominating Pauline Deal and

David Spence. Nominees were provided a few minutes to discuss their qualifications and interest in the position. Trustee Tye opened the floor for additional nominations. Trustee Aceituno nominated Trustee Sanchez for consideration who was provided an opportunity to address the Board with his qualifications. Trustee Tye closed the nominations and asked nominees to step out during voting.

Trustees were polled via roll-call vote according to District bylaws. Following voting, Truc reported that Trustee Deal received the highest number of votes, and was elected to serve as the 2017 Secretary-Treasurer.

**Trustee Tye made a motion to approve Trustee Deal as Secretary Treasurer. The motion was seconded by Trustee Saleh, and approved unanimously.**

**11. INSTALLATION OF BOARD PRESIDENT STEVE CROFT FOR CALENDAR YEAR 2017.**

**Trustee Saleh made a motion to approve installation of Steve Croft as 2017 President of the Board of Trustees. The motion was seconded by Trustee Santa Ines and approved unanimously.**

At this time, a plaque honoring outgoing President Maria Davila for her service was presented by incoming President Steve Croft.

**12. INSTALLATION OF VICE PRESIDENT MARK BOLLMAN AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2017.**

**Trustee Santa Ines made a motion to approve installation of Mark Bollman as 2017 Vice President of the Board of Trustees. The motion was seconded by Trustee Sanchez and approved unanimously.**

Trustee Davila took a moment to thank Board members and staff for their support during her term as President.

**13. CONSENT AGENDA (13.1-13.5)  
*VOTE REQUIRED***

- 13.1 Consideration of **Minutes 2016-12** of regular Board Meeting held on December 8, 2016. (*EXHIBIT A*)
- 13.2 Consideration of **Resolution 2017-01** Authorizing Payment of Attached Requisition Schedule for December 1, 2016 through December 31, 2016. (*EXHIBIT B*)
- 13.3 Consideration of District's FY 16/17 Goals Status Report for the second quarter. (*EXHIBIT C*)

*Summary: Upon adoption of the District's FY 15/16 Budget, the Board of Trustees requested a quarterly update on the status of departmental goals enumerated in the budget document.*

- 13.4 Consideration of contract renewal with SCI Consulting Group to perform services related to the determination, levy and collection of Assessment revenues. (*EXHIBIT D*)
- 13.5 Consideration of County of Los Angeles Negotiated Tax Exchange Resolution (NTER), for Tax Rate Area within Tract No. 60513 authorizing the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the County Lighting Maintenance District (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (*EXHIBIT E*)

*Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of CLMD 1687 as noted above. Similar resolutions have previously been adopted by the Board; territory tract number L 005-2013 relates to funding for the operation and maintenance of new street lighting services for the city of Carson. L 080-2008 relates to funding for the Rowland Heights area. Tract No. 60999 relates to funding for the Saugus Area and Petition No. 13-412 relates to areas in the City of Diamond Bar. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.*

**Trustee Saleh made a motion to approve the consent agenda. The motion was seconded by Trustee Aceituno and approved unanimously, with Trustee Shryock abstaining on item 13.1.**

**14. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2017**

President Croft noted that Committee assignment forms were provided and Trustee interests are requested at this time. Appointments will be ratified at the February Board of Trustees meeting.

**15. CONSIDERATION OF FORMAL ANNEXATION REQUEST BY THE CITY OF VERNON (EXHIBIT F) (VOTE REQUIRED)**

Truc introduced Keith Allen, Executive Director of the Department of Environmental Health from the city of Vernon.

Truc provided a presentation outlining the costs and benefits of the potential annexation of the city of Vernon and related adjoining unincorporated LA County parcels. The city of Vernon does not have a vector control program serving its residents, and is unable to afford the \$150,000 projected annual cost to maintain a program through their Department of Environmental Health. The city covers approximately 5 square miles and is completely surrounded by the District. There are approximately 200 residents, 1,800 businesses and a daily workforce of nearly 55,000. An initial assessment of potential assessment revenue that might be received if the District were to annex Vernon totaled approximately \$11,000 annually.

Truc requested Operations staff assess the city's infrastructure, potential mosquito breeding sources, and impacts to staffing that would be realized if the city were annexed. Staff were able to inspect 547 parcels finding 16% positive for mosquito activity, and 30% conducive to *Aedes* mosquitoes. Significant infrastructure problems were identified. Additionally, the LA River runs through the city which would require treatment twice monthly, and due to heavy vehicular traffic during the day, night crews (potentially incurring overtime) would be required to manage portions of the underground stormwater infrastructure. Operational costs alone in the city of Vernon are expected to reach \$46,000 annually.

Additionally, surveillance traps would be required and outreach services would be provided to schools, residents, and businesses. Truc provided a map showing impact of West Nile virus and invasive *Aedes* mosquitoes in surrounding areas noting that surrounding communities will continue to be impacted by unabated mosquito populations in the city of Vernon if a solution is not found.

To protect public health in the area, staff recommends the Board consider approving annexation of the city of Vernon and unincorporated LA County parcels to the District. Truc offered to answer any questions noting that Keith Allen and Mark Daniel are available for questions as well.

In response to questions from the Board, Truc noted that past precedent has been that time and materials contracts are only an option while a city is proceeding through the annexation process. Because of infrastructure issues identified, staff would agree that any proposed annexation agreement include conditions requiring city participation in infrastructure repairs as well as code enforcement personnel to assist in addressing problem sites identified on public and commercial parcels. Trustees expressed concerns about both the lack of revenue to offset the projected cost of managing mosquitoes in the city as well as the concern that Vernon residents and those in surrounding cities may be impacted by mosquitoes in and emanating from the city if nothing is done.

Discussions regarding funding alternatives included requesting support from the Board of Supervisors, supplemental payments from businesses, abatement fines, and increased assessments or zones for the city. Truc noted that staff could investigate other options, but that language in the Health & Safety Codes limits the way the District can assess parcels and increase the assessment.

Keith Allen discussed the city's primarily industrial nature noting that even though the city is the economic hub of the greater LA region, the city's general fund is not healthy due to the nature of their economic base, and would not be able to support a vector program nor pay a time and materials contract with the District. The city will fully support assisting vector control staff on problem sites if the annexation is approved.

In response to sentiment from numerous Trustees supporting the annexation for the benefit of Vernon residents and our surrounding member cities, but concerned about the lack of sufficient revenue from the expected assessments, Trustee Delgado recommended tabling the discussion until additional conversations could be had with the city, county, and legal counsel regarding other funding options including a time and materials contract.

Quinn suggested that as part of a pre-annexation agreement, the city might agree to partner (via time and materials agreement) and assist the District in addressing identified vector issues.

It is incumbent upon the Board to make fiscally prudent decisions, and the value of a district is in the cohesive program funded by all residents to address problems that may be more focal in occurrence at any given time. Annexing Vernon makes sense to the benefit of all District residents, but the Board is responsible for ensuring the annexation makes fiscal sense.

**At the conclusion of the discussion, Trustee Bollman made a motion to pursue a time and materials agreement to protect public health, during which time an annexation agreement could continue to be evaluated and additional funding strategies investigated. Trustee Medina seconded the motion.**

**Trustee Wasseem made a substitute motion to approve annexation of the City of Vernon as recommended by staff. The motion was seconded by Trustee Spence. Trustees Wasseem, Hansen, Deal, Leon, Wasseem, Gonzalez, and Spence voted to approve the motion to proceed with the annexation with the remaining Trustees present voting no. With a vote of 7 in favor and 22 opposing, the motion did not pass.**

**President Croft called for a vote on the initial motion made by Trustee Bollman and seconded by Trustee Medina. The vote to accept the motion was unanimous.**

**16. CONSIDERATION OF 4 TRUSTEES TO ATTEND THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) BOARD MEETING AND LEGISLATIVE DAY IN SACRAMENTO, FEBRUARY 6-7, 2017**

*Summary: A legislative training session hosted by MVCAC will be held on February 6<sup>th</sup> from 2-4PM. Legislative meetings will be scheduled on February 7<sup>th</sup> at the Capitol.*

President Croft provided an overview of this outreach opportunity and asked for a response from interested Trustees. Avik Cordeiro, Marilyn Sanabria, Barry Bruce, and Josué Alvarado were selected to attend.

**17. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 83<sup>RD</sup> ANNUAL AMERICAN MOSQUITO CONTROL ASSOCIATION (AMCA) MEETING IN SAN DIEGO, FEBRUARY 13-17, 2017 (EXHIBIT G)**

Truc provided an overview of both the AMCA and MVCAC conferences, highlighting issues that are commonly addressed and programs Trustees can attend.

Trustees Robert Kiefer and Heidi Heinrich were selected to attend.

**A motion to approve the representatives' participation was made by Trustee Wassem and seconded by Trustee Davila, and approved unanimously.**

**18. CONSIDERATION OF 2 TRUSTEES TO ATTEND THE 85<sup>TH</sup> ANNUAL MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) MEETING IN SAN DIEGO, MARCH 26-29, 2017 (EXHIBIT H)**

Trustees Dan Medina and Marty Kreisler were interested in attending this conference.

**Trustee Bollman made a motion to approve sending the Trustees. Trustee Davila seconded the motion and it was approved unanimously.**

**19. STAFF PROGRAM REPORTS: DECEMBER 2016**

19.1 Manager's Report T. Dever, General Manager

Truc welcomed new Trustees to the Board noting that New Trustee Orientation will likely be scheduled in late February. Truc also reported that she serves on the ERMA board as VCJPA representative and will need to attend the upcoming board meeting and workshop scheduled for February 9<sup>th</sup>, and has, thus, asked Kelly Middleton to fill in for her at the February 9<sup>th</sup> Board of Trustees meeting.

19.2 Scientific-Technical: (Staff Report A) S. Klueh, Sci.-Tech Services Dir.  
Susanne had nothing to add to her report noting that mosquito activity is relatively quiet at this time of year. Staff use this slower period to repair traps and catch up on data entry and analysis.

19.3 Operations: (Staff Report B) M. Daniel, Operations Dir.  
Mark reported that while the weather is cooler, mosquitoes continue to be active and staff are continuing with their daily routes as weather permits. During rainy days, in-house projects and continuing education keep staff busy.

19.4 Community Affairs: (Staff Report C) K. Middleton, Comm. Affairs Dir.

Kelly reported that her department is already knee-deep in planning for the coming mosquito season including forming and expanding on partnerships developed during the prior year.

19.5 Fiscal: (*Staff Report D*) C. Weeks, Finance Director  
Carolyn offered to answer questions from the Board.

19.6 Human Resources: (*Staff Report E*) R. Thomas, Human Resources Dir.

Rakesha welcomed the new Trustees and offered to answer questions about her report.

19.7 Legal Counsel Report Q. Barrow, Legal Counsel  
No Report

**20. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

**21. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, February 9, 2017 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.