

GLACVCD

BOARD OF TRUSTEES MEETING

AGENDA AND EXHIBITS



Thursday, April 13th 2017

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

Trustee Steve Croft, President
Trustee Mark W. Bollman, Vice President
Vacant, Secretary-Treasurer

General Manager, Truc Dever
Director of Fiscal Operations, Carolyn Weeks
Director of Operations, Mark Daniel
Director of Community Affairs, Kelly Middleton
Director of Scientific-Technical Services, Susanne Kluh
Director of Human Resources, Rakesha Thomas
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

Please refrain from smoking, eating or drinking in the Boardroom

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email- info@glacvcd.org Website: www.glacvcd.org

PRESIDENT
Steve Croft, Lakewood

VICE PRESIDENT
Mark W. Bollman, Cerritos

SECRETARY-TREASURER
Vacant

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BELL
Ali Saleh

BELL GARDENS
Pedro Aceituno

BELLFLOWER
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CUDAHY

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DIAMOND BAR

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Catherine Houwen

LA MIRADA

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LOS ANGELES CITY

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LYNWOOD

Salvador Alatorre

MAYWOOD

Eddie De La Riva

MONTEBELLO

Avik Cordeiro

NORWALK

Leonard Shryock

PARAMOUNT

Dr. Tom Hansen

PICO RIVERA

Bob Archuleta

SAN FERNANDO

Nina Herrera

SAN MARINO

Scott T. Kwong

SANTA CLARITA

Heidi Heinrich

SANTA FE SPRINGS

Luis Gonzalez

SIGNAL HILL

Robert Copeland

SOUTH EL MONTE

Hector Delgado

SOUTHGATE

Maria Davila

WHITTIER

Josue Alvarado

GENERAL MANAGER
Truc Dever

A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

• Thursday, April 13, 2017 •

District Office
12545 Florence Avenue
Santa Fe Springs, California 90670

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. – Conference Room, Convene Board of Trustees Meeting

1. CALL TO ORDER

2. QUORUM (ROLL) CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. CORRESPONDENCE

6. INTRODUCTIONS

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

New Signal Hill Trustee – Robert Copeland appointed to a two-year term

7. PUBLIC COMMENT

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR
YEAR 2017 (VOTE REQUIRED)**

Following the resignation of former Secretary-Treasurer Pauline Deal, Board bylaws require a new election to replace the vacant officer seat.

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.

9. CONSENT AGENDA (9.1-9.3)

VOTE REQUIRED

- 9.1 Consideration of **Minutes 2017-03** of regular Board Meeting held on March 9, 2017. **(EXHIBIT A)**
- 9.2 Consideration of **Resolution 2017-04** Authorizing Payment of Attached Requisition March 1, 2017 through March 31, 2017. **(EXHIBIT B)**
- 9.3 Consideration of Joint Tax Sharing Resolution from the Sanitation District of Los Angeles County (Annexation No. SCV-1086). This requests GLACVCD allocate 0.00057% of its current 0.0322% share of property tax resulting in a net share of 0.0316% to support services to the area being annexed to the County Sanitation District. **(EXHIBIT C)**

Analysis: The applicant requested annexation of property into the above County Sanitation District Number in order to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. The request is similar to many received from the county sanitation districts and public works in the past. By sharing the property tax increment with the District resulting from these annexations, GLACVCD will not lose any existing ad valorem tax revenue it currently receives from the affected territories. GLACVCD would only be giving up a portion of the revenues it would receive on increased assessed valuation.

10. COMMITTEE REPORTS

- 10.1 Budget & Finance Committee M. Kreisler, Vice Chair

- Consideration of **Resolution 2017-05: A Resolution of the Board of Trustees of the Greater Los Angeles County Vector Control District Directing the Investment of District Funds with the Investment Trust of California and Approving a Participation Agreement Regarding the Same. (EXHIBIT D) (VOTE REQUIRED)**

11. MOBILE SCIENCE AND VECTOR EDUCATION FOUNDATION PRESENTATION

Summary: At the March 9, 2017 Board of Trustees Meeting, Chair Hansen requested a Board presentation about the Foundation's history, activities, and its current needs for Foundation Directors.

12. STAFF PROGRAM REPORTS: MARCH, 2017

12.1 <u>Manager's Report</u>	T. Dever, General Manager
12.2 <u>Scientific-Technical: (Staff Report A)</u>	S. Kluh, Sci.-Tech Services Dir.
12.3 <u>Operations: (Staff Report B)</u>	M. Daniel, Operations Dir.
12.4 <u>Community Affairs: (Staff Report C)</u>	K. Middleton, Comm. Affairs Dir.
12.5 <u>Fiscal: (Staff Report D)</u>	C. Weeks, Finance Director
12.6 <u>Human Resources: (Staff Report E)</u>	R. Thomas, Human Resources Dir.
12.7 <u>Legal Counsel Report</u>	S. Flower, Legal Counsel

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- *Report by Trustee Medina on recent attendance at MVCAC Annual Meeting, San Diego*

14. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, May 11, 2017 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

GLACVCD

BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, April 13th 2017

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue
Santa Fe Springs, CA 90670

***Trustee Steve Croft, President
Trustee Mark W. Bollman, Vice President
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SECRETARY-TREASURER

Vacant

GENERAL MANAGER

Truc Dever

General Manager's Report for April 13, 2017 Board of Trustees Meeting

Zika response training was, again, the focus of our operational activities in March and will continue to be a top priority in the month of April. With the LA County Zika Response Plan near completion, we are putting concepts to practice by working collaboratively with LA County Public Health staff to train thousands of public health emergency volunteers within the County's networks through classroom and field exercises. As I have mentioned in previous reports, these volunteers will serve as force multipliers during neighborhood door-to-door campaigns in the event of a local disease outbreak. Our on-going partnership with County agencies and our neighboring vector control districts allows us to solidify emergency action plans for not only Zika, but any other mosquito-borne disease emergency. I would like to acknowledge the excellent work and dedication exhibited by our Scientific-Technical Services Director Susanne Kluh in providing training to various volunteer groups outside of her regular work days. She has gone above and beyond the call of duty to ensure a successful implementation of these plans.

I am also pleased to report that our three staff representatives to Puerto Rico prepared and presented a very successful *Aedes* surveillance and control training program during the week of March 19th. Our Operations Supervisor Martin Serrano, Vector Control Specialist Yessenia Avilez, and Vector Ecologist Harold Morales spent five full days training hundreds of Puerto Ricans on basic mosquito biology and vector control methodologies in Spanish. This effort, under the direction of the CDC and Department of Labor, will help establish a vector control program in a territory currently facing a devastating Zika epidemic.

From March 26 through 29, staff attended the Mosquito and Vector Control Association of California (MVCAC) annual conference in San Diego. To take advantage of the proximity of the state conference, we sent more than 45 staffers to attend the conference for one day as a great networking and educational opportunity. Thank you to Trustee Dan Medina for joining us to learn about the latest developments in our industry, including strategies for community outreach, pesticide resistance trends, and strategies for treating stormwater systems. Our district was well-represented with three symposium presentations and a poster display on our collaboration with San Gabriel Valley MVCD on the control of their underground storm drain systems. We also had an opportunity to showcase one of our newly modified hard-tire Jeeps used for control in the flood control channels. The innovative modifications attracted dozens of interested conference attendees and further confirmed our position as leaders and innovators in our field. Thank you to Vector Control Specialists Tom Veloz and Victor Perez for lending their excellent fabrication and design skills to this project. The conference ended with a half-day Invasive Species Workshop off-site at the San Diego County Vector Control Program Department of Environmental Health facility. Susanne, Martin, Yessenia and I contributed our expertise in *Aedes* control and management to a room of more than 45 managers, scientific and operational staff from districts across the state. Again, we had the opportunity to serve as experts in *Aedes* control processes and procedures.

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I am also working with Department Directors on our Fiscal Year 2017-18 Budget. We expect to begin convening the Board Budget and Finance Committee in May. We will continue to utilize a bottoms-up process for preparing this budget, integrating input from staff in the field and preparing budgets based on priorities and needs for each department. This month, your cities will receive educational packets from our Community Affairs Department as part of our Mosquito Awareness Week (MAW) outreach efforts. April traditionally kicks off our mosquito season and MAW serves as a reminder for residents and community leaders alike to start thinking about personal mosquito bite prevention and elimination of mosquito breeding sites. If your city has any upcoming outreach opportunities, please contact Levy Sun or Kelly Middleton in our Community Affairs Department.

Finally, we are working with LA County Public Health staff to organize a “Keep Zika Out!” Workshop on April 20th in South El Monte. A flyer has been included with your Board packet. If you are interested in attending, please register by April 12th.

Yours truly,



Truc Dever
General Manager

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**SCIENTIFIC-TECHNICAL REPORT****March, 2017***Susanne Kluh, Scientific-Technical Services Director**Paul O'Connor, Harold Morales, Tanya Posey & Steve Vetrone, Vector Ecologists**Rande Gallant, Assistant Vector Ecologist**Angela Arteaga & Apolinar Estrada, Field Assistants***I. RISK ASSESSMENT**

To maximize the use of our available budget, we no longer submit mosquito or chicken samples for testing in February and the State Health Department discontinues the dead bird program for the winter. Thus the Risk Assessment for March could not be calculated.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH**Summary**

- Routine mosquito trapping will resume at the beginning of March. Mosquito abundance remained well below the 5 year average for the month and no WNV activity has been detected.
- Sentinel chickens will be placed in early April.
- Statewide 3 WNV positive birds have been reported, one each in Orange, San Diego and San Mateo County

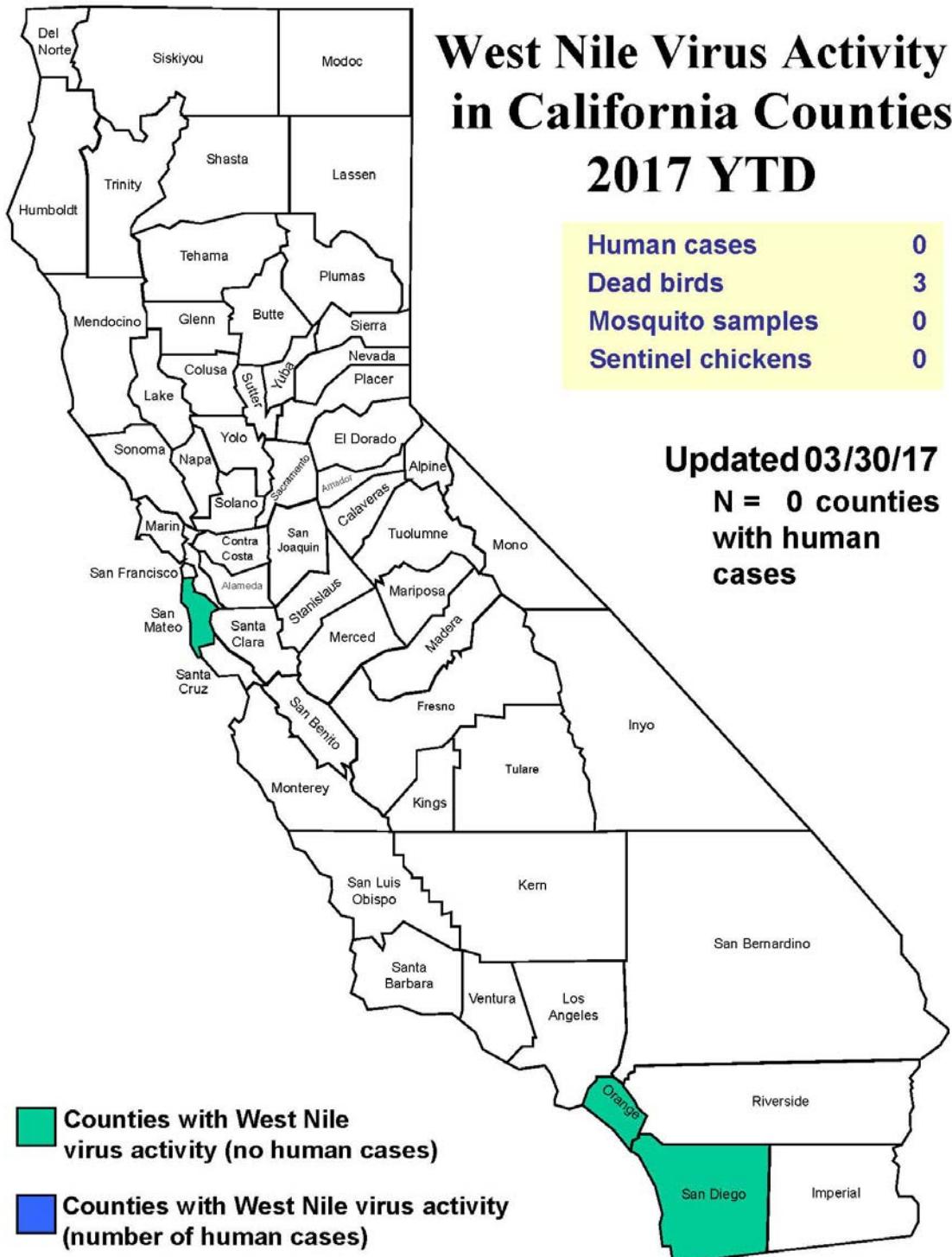
Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	0	0	0	0	0
Year to Date	0	0	0	0	0
Wild Birds					
This Period	0	0	0	0	0
Year to Date	0	0	0	0	0
Culex Mosquito Pools					
This Period	134	0	0	0	0
Year to Date	134	0	0	0	0

Dead Birds	Number Submitted	WNV Positive
This Period	0	0
Year to Date	0	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	0	0	0	0
Year to Date	0	0	0	0

III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2017

Reporting Period: January 01 – March 30, 2017



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

WORK PERFORMED BY DISTRICT

March, 2017

Mark Daniel, Operations Director

Martin Serrano, Operations Supervisor, Headquarters

Wesley Collins, Operations Supervisor, Sylmar

Kevin Vargas, Operations Supervisor, USD

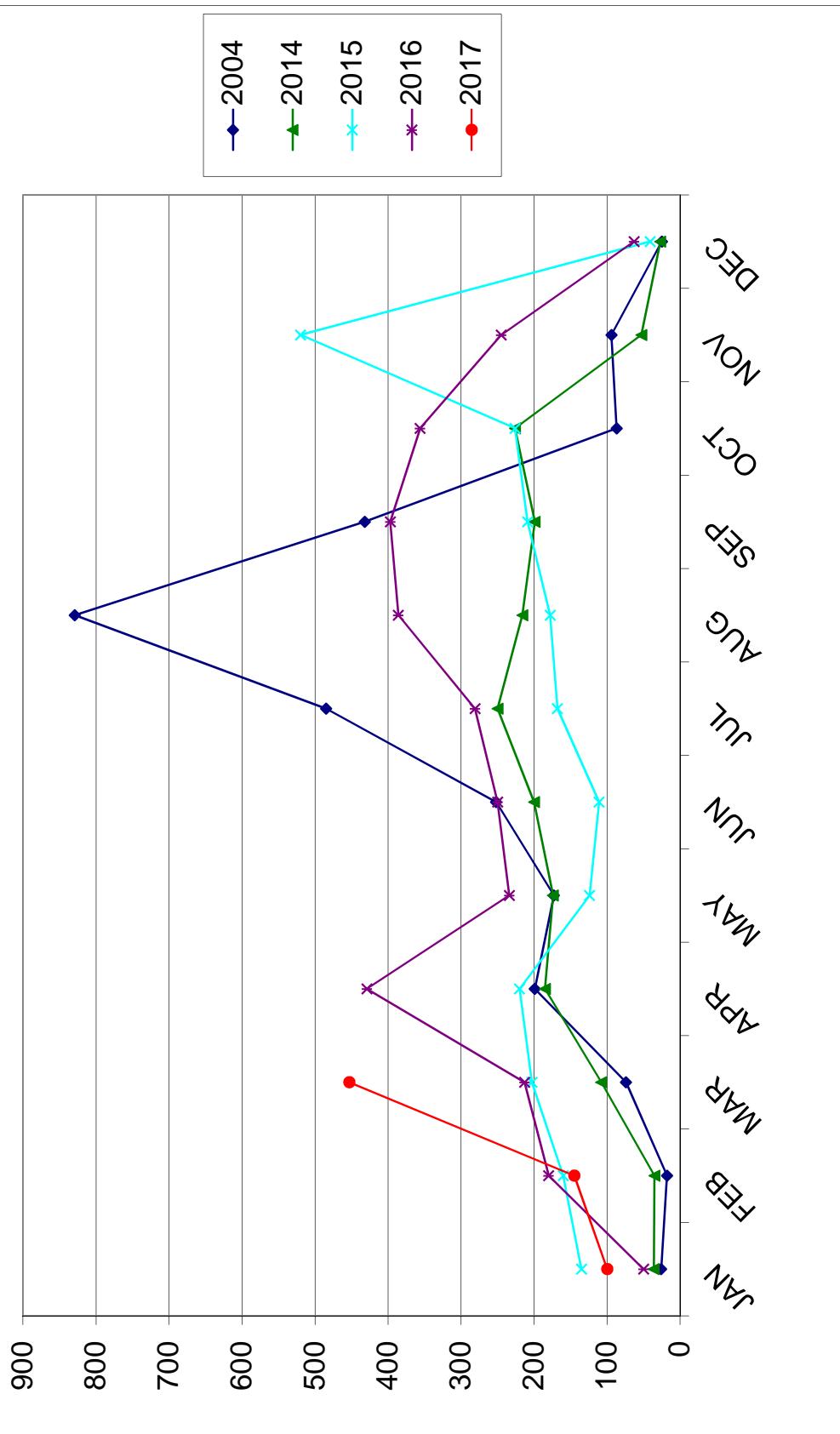
Vacant, Maintenance Supervisor

CONTROL AND OPERATIONS

		Hours March	worked 2017
Fishing (Mosquitofish)		41	123
Source Reduction		52	87
Mosquito Control	<u>Sources inspected 6,861 / Sources with larvae 2,931</u>	2,370	5,227
Insecticide used:			
Larvicide oils	17.71 gals @ \$14.13 per =	\$250.24	
Altosid ALL	0 gals @ \$269.62 per =	\$0.00	
Altosid Briquets 30 day	4,214 ea @ \$1.14 ea. =	\$4,803.96	
Altosid Briquets XR	39 ea @ \$3.38 ea. =	\$131.82	
Altosid Pellets	7.05 lbs @ \$27.24 per =	\$192.04	
Natular T-30	33 ea @ \$1.56 per =	\$51.48	
Fourstar BTI Brqts 45 day	19 ea @ \$1.30 per =	\$24.70	
Altosid WSP	309 ea @ \$0.84 per =	\$259.56	
Vectobac 12AS	1.62 gals @ \$38.62 per =	\$62.56	
Vectobac G	47.11 lbs @ \$2.63 per =	\$123.90	
Fourstar Briquets 45 day	22 ea @ \$1.30 per =	\$28.60	
Vectomax FG	130.85 lbs @ \$8.70 per =	\$1,138.40	
Vectomax WSP	2 ea @ \$0.97 per =	\$1.94	
Natular	0 gals @ \$877.61 per =	\$0.00	
Vectolex WDG	6.5 lbs @ \$56.06 per =	\$364.39	
Fourstar SBG	0 lbs @ \$2.81 per =	\$0.00	
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ 49.34 per =	\$0.00	
Blackfly Control		0	0
Insecticide used:			
Vectobac 12AS	0 gals @ \$38.62 per =	\$0.00	
Underground Mosquito Control	<u>UGSD inspected 2,772 / UGSD treated 524</u>	1,195	2,284
Insecticide used:			
Vectobac 12AS	2.33 gals @ \$38.62 per =	\$89.98	
Vectolex WDG	37.2 lbs @ \$56.06 per =	\$2,085.43	
Fogging		0	7
Insecticide used:			
Duet / Zenivex	.00/.00 gals @ 200 / 85 per =	\$0.00	
	Total	\$9,609.01	
Supervisory		703	1,970
Continuing Education / Training		257	886
Overtime: Community Outreach		18	18
Mosquito Control		0	0
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>			
Vehicles		747	2,121
Spray Equipment		34	98
Buildings and yards		154	1,899
VEHICLE MILEAGE :	<u>March</u>	<u>2017</u>	
	34,607	76,177	
	5,571	14,720	

Greater Los Angeles County Vector Control District
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2014	36	35	108	185	174	200	250	216	199	226	53	27
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453									



**BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH**

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	3	1	2					3		0
BELL	4	1	2					5		0
BELLFLOWER	12		5	2				12	1	10
BELL GARDENS	5		3					5		0
BURBANK	9		8					9	2	20
CARSON	11		5	2				11		0
CERRITOS	6		3					6	2	20
COMMERCIAL	2		1					2		0
CUDAHY	8		6	2				8		0
DIAMOND BAR	18	1	5	2				19		0
DOWNEY	14		1	1				14	1	10
GARDENA	231		122	26				231		0
GLENDALE	22		11	5				22	2	20
HAWAIIAN GARDENS	1		1					1		0
HUNTINGTON PARK	5	1	3					6		0
LA CANADA FLINTRIDGE	7		1	2				7		0
LA HABRA HEIGHTS	11	1	3	1				12		0
LA MIRADA	3		2					3	2	20
LAKEWOOD	15		4	5				15	1	10
LONG BEACH	3		1					3	1	10
LOS ANGELES CITY	4		2					4	14	140
LOS ANGELES COUNTY	25		13	3				25	5	50
LYNWOOD	1							1		0
MAYWOOD	1							1		0
MONTEBELLO	6							6		0
NORWALK								0	1	10
PARAMOUNT	5		3					5		0
PICO RIVERA	2							2		0
SAN FERNANDO	4		1					4		0
SAN MARINO								0	1	10
SANTA CLARITA	1							1	4	40
SANTA FE SPRINGS	2							2		0
SIGNAL HILL	5		1					5		0
SOUTH EL MONTE	1							1		0
SOUTH GATE	2							2		0
WHITTIER								0	2	20
TOTAL	449	4	203	58	0	0	0	453	39	390

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	5	0.02					8			
BELL	8				14	4	4	1		3
BELLFLOWER	4				2	1	6			
BELL GARDENS	4				36	5		5		
BURBANK					2		5	5		2
CARSON	37	1.1	0.1		16	5	12	1		
CERRITOS	55	0.03								
COMMERCE	26							13		
CUDAHY	15	1						3		
DIAMOND BAR	6	1.5			14	8	1			
DOWNEY	12				24	10	6			2
GARDENA	11		0.01					2		
GLENDALE					25	13				
HAWAIIAN GARDENS	2						5			
HUNTINGTON PARK	21						14			2
LA CANADA FLINTRIDGE					8	4				
LA HABRA HEIGHTS					3					0
LA MIRADA					15	5				
LAKEWOOD	42		0.01		20	4	12			
LONG BEACH	49	0.15	0.11		17	1	23			14
LOS ANGELES CITY	169	2.85	2.81	2.1	627	133	115	15		3
LOS ANGELES COUNTY	25	3.42	2		36	12	8	1		2
LYNWOOD	35				1		3			2
MAYWOOD	20									
MONTEBELLO	33	2.25			12	1	8	15		
NORWALK	3				11	1	4	1		1
PARAMOUNT							19	5	5	1
PICO RIVERA	93				20					
SAN FERNANDO	12	0.03								
SAN MARINO					6					
SANTA CLARITA	2				1	3				
SANTA FE SPRINGS	4	1.1			27	16		2		
SIGNAL HILL	9	0.8		0.02			1	15	5	42
SOUTHERN MONTE	51					2				
SOUTH GATE	89					1		6		
WHITTIER	24		0.01		38	11	4	1		
Total	868	14.26	5.06	2.10	978	239	344	81	0	72

	Channels (miles)	Debris Basins (acres)	Stabilizers	Outfalls	Freeway Drains	Undergrounds (miles)	Gutters	Catch Basins	Total Hrs. of Activity
ARTESIA						0.52		1	15.84
BELL					2				21.61
BELLFLOWER				1	0.24				21.85
BELL GARDENS						9.7			10.25
BURBANK						0.48		1	156.37
CARSON	2.5	0.1			0.17		0.02	2	39.16
CERRITOS					1	0.26		8	35.91
COMMERCE								2	42.75
CUDAHY	0.1								5
DIAMOND BAR									12.02
DOWNEY					1	0.01			46.76
GARDENA	0.5					0.01			5.06
GLENDALE									20.57
HAWAIIAN GARDENS					0.05				1.31
HUNTINGTON PARK						0.74		1	23.76
LA CANADA FLINTRIDGE									8.61
LA HABRA HEIGHTS									3.45
LA MIRADA							0.02		11.48
LAKEWOOD	6.65								2
LONG BEACH	7.25			1	0.02		0.17	5	58.43
LOS ANGELES CITY	6.25	1			0.01	36.1	0.01	4	25.32
LOS ANGELES COUNTY	1.28	0.01			1	0.99	1.06	1	1183.97
LYNWOOD						1			102.24
MAYWOOD							0.24		21.57
MONTEBELLO									12.15
NORWALK						0.4		3	56.88
PARAMOUNT								4	31.15
PICO RIVERA								3	63.28
SAN FERNANDO									29.42
SAN MARINO							0.5		6.27
SANTA CLARITA	0.01				1		2.55		23.74
SANTA FE SPRINGS									103.32
SIGNAL HILL									22.33
SOUTH EL MONTE	0.25								19.38
SOUTH GATE									60.94
WHITTIER	0.67	0.5							6.22
Total	25.46	1.63		0.00	7.00	3.89	52.40	0.25	44.73
								39	2353.10

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



COMMUNITY AFFAIRS PROGRAM MARCH 2016

Kelly Middleton, Director of Community Affairs

Levy Sun, Public Information Officer

LeShawn Simplis, Education Program Coordinator

Heather Hyland, Education Program Coordinator

Helen Kuan, Outreach Assistant

Departmental Activities

Administrative

- Began budgeting process for FY 17-18
- Assisted Ops with forms printing
- Managed Trustee travel arrangements and Board-related requirements.
- Final arrangements for 2017 WNV Taskforce meeting
- Re-organized and labeled office closet
- Highlighted LA County DPH volunteer partnership at MVCAC Annual Meeting

Programmatic

- General:
 - Ongoing coordination for partnership with West Coast University
 - Coordinated presentations with neighborhood councils and watch groups
 - Scheduling community events for spring
 - Designed digital content to share via social media, websites and e-blasts
 - Emailed Carson volunteer Public Health Heroes requesting assistance
 - Created source reduction activity materials and *Culex v. Aedes* bug box
 - Outreach assistant worked with EPC at schools
- *Aedes*:
 - Continued 2017 outreach planning
 - Initiated outreach planning with MomsLA group
 - Ongoing planning for Mosquito Awareness Week outreach activities
 - Conducted early-season outreach to cities with *Aedes*-positive confirmations
 - Prepared for second "Keep Zika Out" workshop in Carson

Puerto Rico

- Worked with Sci-Tech to finalize training materials
- Created training video highlighting *Aedes* control program
- Teleconference with Outreach program staff at new vector control program

Meetings & Training

- 3/2 – WNV Taskforce planning meeting
- 3/8 – Keep Zika Out!reach planning meeting
- 3/9 – Management meeting
- 3/9 – Field exercise planning meeting

STAFF REPORT C

- 3/13 – Keep Zika Out!reach planning meeting
- 3/20 - Field exercise planning meeting
- 3/24 - Field exercise planning meeting
- 3/28 – MVCAC Annual Meeting
- 3/30 – WNV Taskforce Meeting

Community Outreach Activities

Date	Event	City	# Attendees	Materials Distributed
3/1	Keep Zika Out	Carson	80	Brochures, giveaways
3/7	Mosquitoes in Urban Environment Lecture	Los Angeles – USC	12	Brochures
3/11	LAEEF Fair	Arcadia	373	Brochures, giveaways
3/11	Earth Day	Lakewood	467	Brochures, giveaways
3/14	VOP Training (Susanne Kluh)	La Mirada	TBD	Brochures, giveaways
3/15	San Fernando Neighborhood Watch	San Fernando	26	Brochures, giveaways
3/16	North Hills West Neighborhood Council	North Hills	38	Brochures, giveaways
3/21	Women's Philanthropic group	San Marino	37	Brochures, giveaways
3/21	Neighborhood Community Forum	Whittier	23	Brochures, giveaways
3/22	Neighborhood Council	Encino	38	Brochures
3/23	Keep Zika Out	Carson	9	Brochures, giveaways
3/27	City Council – <i>Aedes</i> and Zika	Bellflower	53	Brochures

Educational Outreach

The Department's new *All About Aedes* curriculum has been well received by teachers – reaching 970 students this past month alone. We were excited to receive a call from the new vector control unit in Puerto Rico that was impressed with our outreach program and are interested in incorporating our materials into their program under development and plan to work with us more closely as they plan for their own mobile outreach vehicle to increase community awareness and public participation in mosquito reduction measures.

Date	School	City	Students Reached
3/17	Porter Ranch Community School	Porter Ranch	155
3/19	Carver Elementary	Watts	105
3/19	Bell Gardens Elementary	Bell Gardens	170
3/20	Live Oak Elementary	Castaic	315
3/20	Purche Avenue Elementary	Gardena	225

Media Coverage/Publications

Media Activity

Date	Media Type	Media Name	Activity
3/17	Radio / Online	<i>SCVNews.com</i>	Prepare for More Bugs This Spring
3/19	Print / Online	<i>US China Press</i>	Scary big mosquitoes not to be feared, says Vector Control
3/19	TV	<i>Fox 11</i>	Public health officials say more insects this spring in SoCal due to heavy winter rain
3/20	Online	<i>Patch</i>	Spring Is Here! Watch Out For Bugs, Health Officials Warn
3/20	Radio	<i>KPCC</i>	Bugs on the rise due to rain, officials warn
3/20	Print / Online	<i>SB Sun</i>	What's that buzz? Why hordes of insects are bugging Inland residents
3/23	TV	<i>CBS Los Angeles</i>	Invasion Of Large, Flying Insects Are Not Mosquitoes
3/31	TV	<i>KABC 7</i>	Big Rains bringing out Mosquitoes in SoCal

Press Releases / Blog Posts

Date	Activity
3/2	Study Prediction: More mosquito species can transmit Zika
3/8	Traveling soon? Stay safe with these tips
3/13	Vector control identifies hotspots with high mosquito disease threats
3/17	Vector Control: Be prepared for a Buggy Spring

Total Coverage:

Fiscal Year-to-Date: 72

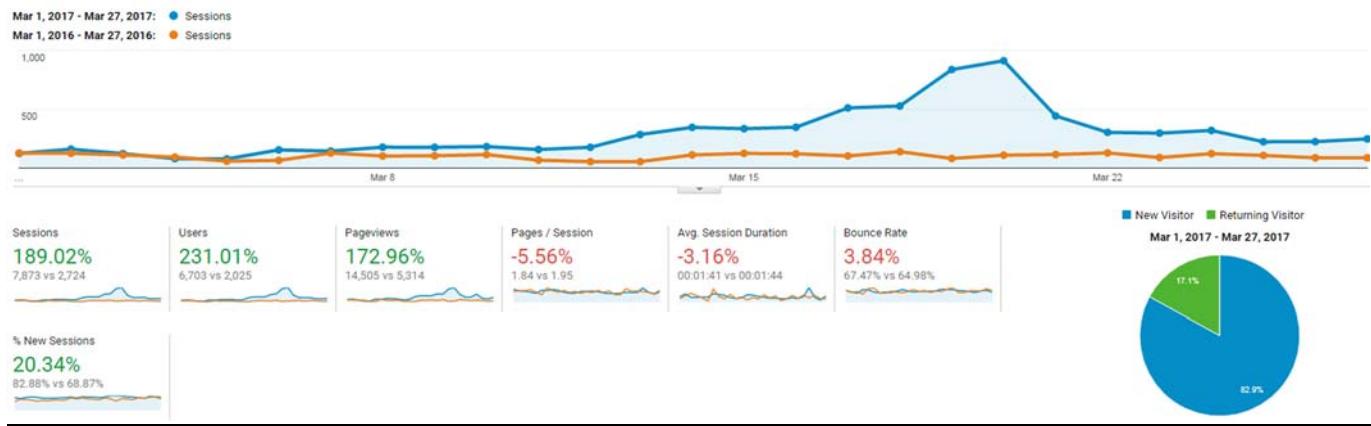
Digital Outreach

Website/Social Media Maintenance

- Posted regular updates and informational articles to District's social media websites

Outreach Medium	Number of Subscribers	Reach
Email List	1,514	Same as subscribers
Facebook	3,643	38,941
Twitter	722	10,400
Google Adwords	NA	2,473

GLACVCD Website



Summary

In the period from March 1 through March 28, 2017, the District website (www.glacvcd.org) had 7,873 visits from 6,703 visitors.

STAFF REPORT D

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



FISCAL REPORT March 2017

*Carolyn M. Weeks, CPA, Director of Fiscal Operations
Alhaji Kamara, Accounting Clerk*

- Started on reorganizing the storage of financial records
- Start date of June 1st for asset tracking system
- Successfully migrated to platform 12 in ADP
- Working on FY 2017–2018 budget
- Working on the sales tax return
- Started compiling the data for the 2016 State Controllers Report

SUMMARY OF CASH ACCOUNTS
 March, Fiscal Year 2016-2017
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY -1010.0												
Fund Balance - 6/30/16 \$133,985.84												
Deposits/Revenues	142,741	130,480	403	2,063	132,663	4,407,580	1,234,261	875,173	6,872			
YTD	142,741	273,222	273,625	275,688	408,351	4,815,931	6,050,192	6,925,366	6,932,237	6,932,237		
Transfer to LAIF 1020.0	-	-	-	-	-	4,890,000	1,240,000	6,130,000	6,130,000	-		
YTD	-	-	-	-	-	4,890,000	1,240,000	6,130,000	6,130,000	-		
Fund Balance	\$ 276,727	\$ 407,207	\$ 407,610	\$ 409,674	\$ 542,337	\$ 59,917	\$ 1,284,178	\$ 929,351	\$ 936,223	\$ 936,223	\$ 936,223	\$ 936,223
LAIF ACCOUNT -1020.0												
Fund Balance - 6/30/16 \$6,379,046.00												
Deposits (Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	11,773	11,773	11,773	11,566	166,250	4,890,000	-	1,253,400	-	-	-	-
YTD	11,773	-	-	23,339	189,589	5,079,589	5,079,589	6,332,989	6,332,989	6,332,989	6,332,989	-
Withdrawals (Transfer to BPB Payable 1016)	520,000	900,000	1,150,000	-	150,000	175,000	362,500	825,000	375,000	-	-	-
Withdrawals (Transfer to BPB Payable 1018)	900,000	-	600,000	850,000	770,000	50,000	660,000	-	420,000	-	-	-
Withdrawals (Transfers to Reserve Accounts)	-	-	-	-	910,000	-	-	-	-	-	-	-
YTD	1,420,000	2,570,000	3,170,000	4,020,000	4,940,000	6,255,000	7,547,500	8,372,500	9,167,500	9,167,500	9,167,500	9,167,500
Fund Balance	\$ 4,970,819	\$ 3,820,819	\$ 3,230,819	\$ 2,382,385	\$ 1,623,635	\$ 4,933,635	\$ 3,911,135	\$ 4,339,535	\$ 3,544,535	\$ 3,544,535	\$ 3,544,535	\$ 3,544,535
AB ACCOUNTS PAYABLE 1016.0												
Fund Balance - 6/30/16 \$230,211.74												
Deposits (Transfer from LAIF 1020)	520,000	350,000	100,000	280,000	150,000	175,000	520,000	825,000	375,000	-	-	-
Deposits (Transfer from BPB Payroll 1018)	190,000	164,268	3,337	-	175,000	50,000	125,000	-	120,000	-	-	-
Misc Receipts	2,874	1,227,142	1,330,479	1,610,479	1,974,728	2,353,476	-	-	6,087	-	-	-
YTD	712,874	-	-	-	1,974,728	2,353,476	2,988,476	3,823,476	4,324,563	4,324,563	4,324,563	-
Withdrawals (Transfers to BPB Payroll 1018)	34,000	282,410	284,992	282,624	372,103	329,819	200,000	520,000	265,000	250,857	-	-
Withdrawals for Payables	282,413	1,144,823	1,429,814	1,712,438	2,084,542	2,414,361	403,319	345,875	388,555	4,398,411	4,398,411	4,398,411
YTD	316,413	-	-	-	3,077,680	-	-	-	-	-	-	-
Account Balance	\$ 626,673	\$ 312,531	\$ 130,876	\$ 128,252	\$ 120,398	\$ 169,327	\$ 211,008	\$ 170,133	\$ 155,363	\$ 155,363	\$ 155,363	\$ 155,363
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/16 \$85,139.79												
Deposits (Transfer from LAIF 1020)	900,000	1,150,000	600,000	850,000	770,000	500,000	660,000	-	420,000	-	-	-
Deposits (Transfer from BPB Payable 1016)	34,000	-	-	-	-	-	200,000	520,000	265,000	265,000	-	-
YTD	934,000	2,084,000	2,684,000	3,534,000	4,304,000	4,804,000	5,664,000	6,184,000	6,869,000	6,869,000	6,869,000	-
Withdrawals for Payroll	825,225	514,821	579,759	593,828	576,755	535,982	719,488	550,288	516,525	-	-	-
YTD	190,000	360,000	280,000	175,000	50,000	125,000	120,000	-	-	-	-	-
Account Balance	\$ 3,914	\$ 279,093	\$ 199,334	\$ 175,506	\$ 193,751	\$ 107,769	\$ 123,281	\$ 92,983	\$ 141,468	\$ 141,468	\$ 141,468	\$ 141,468

SUMMARY OF CASH ACCOUNTS

March, Fiscal Year 2016-2017

Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
VCJPA TRUST FUND - 1012.0												
Fund Balance - 6/30/16	\$8812,240.76											
Deposits												
Interest Earned												
YTD												
Withdrawals												
Administrative Expenses												
YTD												
Fund Balance	\$ 812,241	\$ 812,241	\$ 811,848	\$ 811,848	\$ 889,942	\$ 882,286						

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
VCJPA PROPERTY - 1013.0												
Fund Balance - 6/30/16	\$551,602.00											
Deposits												
Interest Earned												
YTD												
Withdrawals												
Administrative Expenses												
YTD												
Fund Balance	\$ 51,602	\$ 51,602	\$ 51,578									

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1022.0												
Fund Balance - 6/30/16	\$1,150,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 1,150,000											

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/16	\$255,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 255,000											

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/16	\$500,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 500,000											

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT OPERATIONS DESIGNATED RESERVES - 1026.0												
Fund Balance - 6/30/16	\$400,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 400,000											

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/16	\$400,696											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
Fund Balance	\$ 400,696											

SUMMARY OF CASH ACCOUNTS

March, Fiscal Year 2016-2017

Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
YTD	-	-	-	-	-	-	500,000	500,000	500,000	500,000	500,000	500,000
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 400,696	\$ 400,696	\$ 400,696	\$ 400,696	\$ 400,696	\$ 400,696	\$ 900,696					
LAIF ACCOUNT VEHICLE REPLACEMENT - 1028.0												
Fund Balance - 6/30/16 \$200,000.00	Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-
	Interest Earned	-	-	-	-	-	-	-	-	-	-	-
	YTD	-	-	-	-	-	-	-	-	-	-	-
	Withdrawals	-	-	-	-	-	-	-	-	-	-	-
	YTD	-	-	-	-	-	-	-	-	-	-	-
	Fund Balance	\$ 200,000										
	CASH BALANCE	\$ 8,242,672	\$ 7,184,190	\$ 6,322,762	\$ 5,459,939	\$ 4,761,087	\$ 8,398,495	\$ 8,509,949	\$ 8,488,959	\$ 7,734,536	\$ 7,734,536	\$ 7,734,536

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
March, Fiscal Year 2016-2017
Carolyn M. Weeks CPA, Director of Fiscal Operations

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 430,158	\$ 464,028	\$ 33,870	\$ 4,189,345	\$ 4,277,625	\$ 88,281
Employee Taxes	6,812	10,819	4,006	117,978	131,145	13,167
Extra Help Salaries	-	-	-	222,903	252,000	29,097
General Benefits	75,595	84,938	9,343	982,157	984,572	2,415
Health Benefits	123,094	128,766	5,672	1,057,777	1,158,897	101,120
SUBTOTAL	\$ 635,659	\$ 688,551	\$ 52,891	\$ 6,570,160	\$ 6,804,239	\$ 234,079
<u>Services and Supplies</u>						
Chemicals	\$ (734)	\$ 63,800	\$ 64,534	\$ 84,206	\$ 196,200	\$ 111,994
Operational Support Equipment	623	2,400	1,777	4,903	11,725	6,822
Uniforms and Accessories	263	4,862	4,599	27,055	39,494	12,439
Communications	350	6,739	6,388	53,481	60,223	6,742
Kitchen Materials and Supplies	-	125	125	620	1,125	505
VCJPA Insurance	-	-	-	517,005	520,509	3,504
Maintenance: Automotive	1,654	16,803	15,149	49,137	101,850	52,713
Office Equipment	1,190	3,050	1,860	15,015	27,325	12,310
Maintenance: Bldgs/Yards	4,951	8,231	3,280	71,206	78,052	6,847
Scientific-Technical Lab Supplies	199.86	10,200	10,000	24,799	60,700	35,901
Memberships	815	870	55	22,088	19,750	(2,338)
Office Expense	4,135	5,883	1,749	57,340	65,400	8,061
Professional Services	(2,880)	31,900	34,780	96,962	129,100	32,138
Public Information & Education	863	4,083	3,220	51,545	31,500	(20,045)
Special Expense	3,645	6,600	2,955	379,375	420,032	40,657
Transportation & Travel	4,170	18,330	14,160	75,563	91,205	15,642
Fuel	6,267	15,698	9,431	79,689	145,715	66,026
Utilities	5,086	7,017	1,930	68,466	84,950	16,485
SUBTOTAL	\$ 30,598	\$ 206,592	\$ 175,994	\$ 1,678,454	\$ 2,084,855	\$ 406,401
<u>Fixed Assets</u>						
Automotive/Specialty Vechicles	\$ 271	\$ -	\$ (271)	\$ 214,565	\$ 295,000	\$ 80,435
Machinery & Equipment	-	-	-	-	6,100	6,100
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	-	-	3,680	7,350	3,670
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	492	7,500	7,008
Capital Improvements	-	-	-	374,150	50,000	(324,150.00)
SUBTOTAL	\$ 271	\$ -	\$ (271)	\$ 592,886	\$ 365,950	\$ (226,936)
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 666,528	\$ 895,142	\$ 228,614	\$ 8,841,500	\$ 9,255,045	\$ 413,544

**Greater Los Angeles County Vector Control District
Revenue Reported on a Cash Basis
Fiscal Year 2016 - 2017**

COUNTY TREASURY-1010.0	2017											BUDGET	VARIANCE	
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Deposits/Revenues														
111 Taxes Receivable- Current Secured	147,812													
112 Taxes Receivable - Current Unsecured		34,564												
80A Prop Taxes - Current- Sec							7,698	618,206	200,848	115,041				
80B Prop Taxes-Current- Unsecure														
80C Prop Taxes - Prior- Secure	(8,697)	11,406					7,615	(386)	(424)	(7,128)				
80D Prop Taxes-Prior- Unsecured		1,615						716	5,661	3,068				
80F Supplemental Prop Taxes Current		2,533					5,019	2,491						
80G Supplemental Prop Taxes Prior	3,281	125					1,377							
81C Other Taxes								2,119	484					
84D Pen Int & Costs Del Taxes Secure	(2)	10,699						0						
86 Revenue - Use of Money & Prop		595	380				26,711	247	11,107					
88 Intergmtl Revenue - State			1,678				594		2,787	459				
91 Intergmtl Revenue - Other		347	209	23					3,585					
92 Charges For Services		68,734					84,173	4,082,745	1,020,686	751,814	6,872			
* Total Revenues	142,741	130,480	493	2,064	133,187		4,704,020	1,234,262	875,173	6,872				
^ Miscellaneous Income	14,573	158,380	14,508		35,000		153,748			2,353				
Grand Total Revenue	157,314	288,860	14,911	2,064	168,187		4,857,768	1,234,262	875,173	9,225				
State of California Receivable Administrative Auditor-Controller Services (Less:														
Grants														
ELC Grant for Zika/Aedes														
Keystone Community Project	158,380	1st quarter	7,828				1st quarter		3,307					
Regional Outreach & advert	30,000	2nd quarter	11,773				2nd quarter		3,337					
	150,000	3rd quarter	11,566				3rd quarter		3,748					
		4th quarter					4th quarter			2,353				
Total	338,380	Total interest	31,167				Total rebate		12,745					
Interest received on VCPA accounts														
1st quarter							1st quarter							
2nd quarter							2nd quarter							
3rd quarter							3rd quarter							
4th quarter							4th quarter							
Total interest							Total interest							
Total interest							Total interest							

* The County report for the month of March has not been received at the time this report was being compiled.

[^] Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

* The County report for the month of March has not been received at the time this report was being compiled.

Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT
Chart of Financial Activity: FY 2017

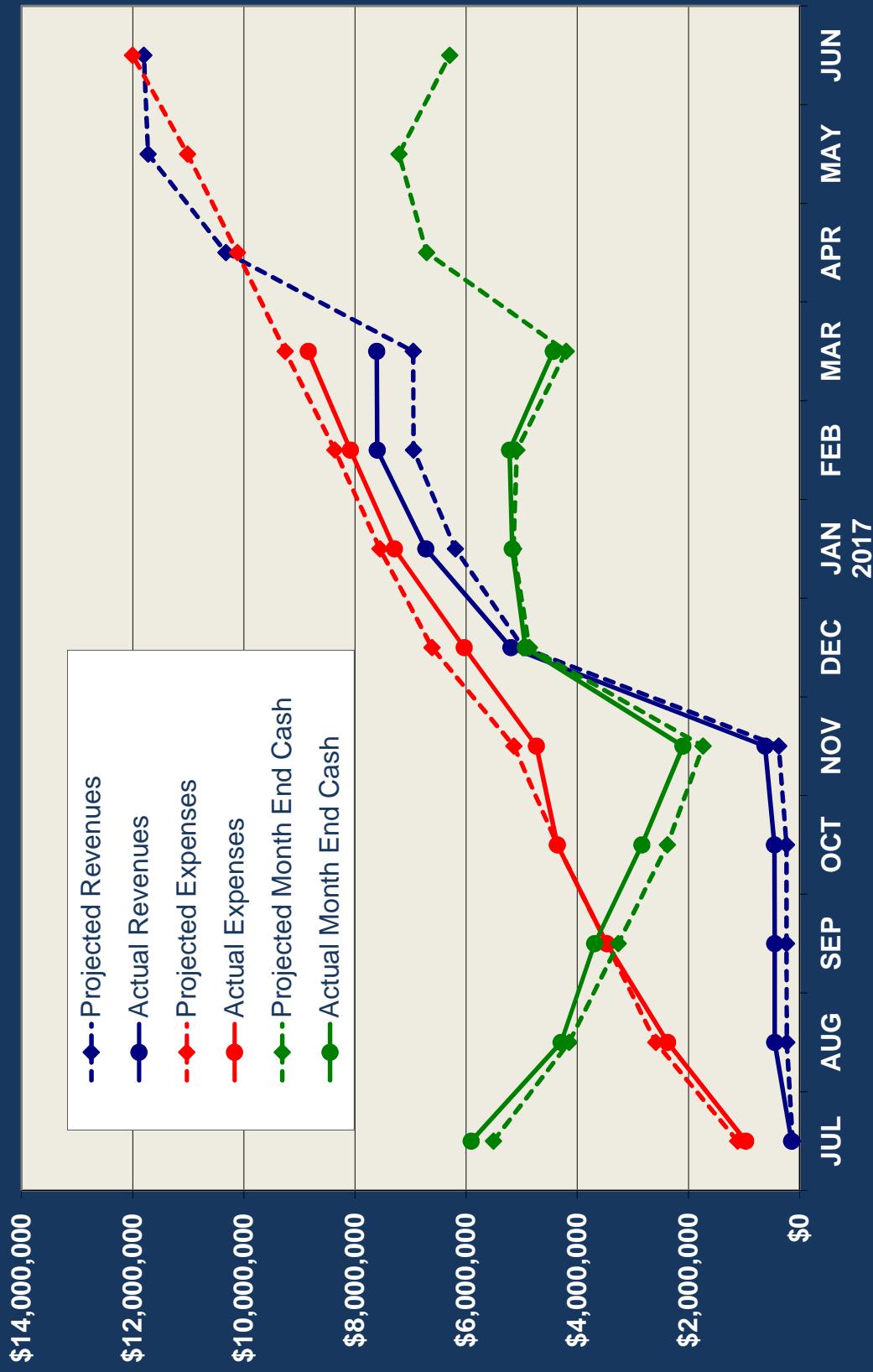


TABLE FOR CHART JULY 2016 - JUNE 2017

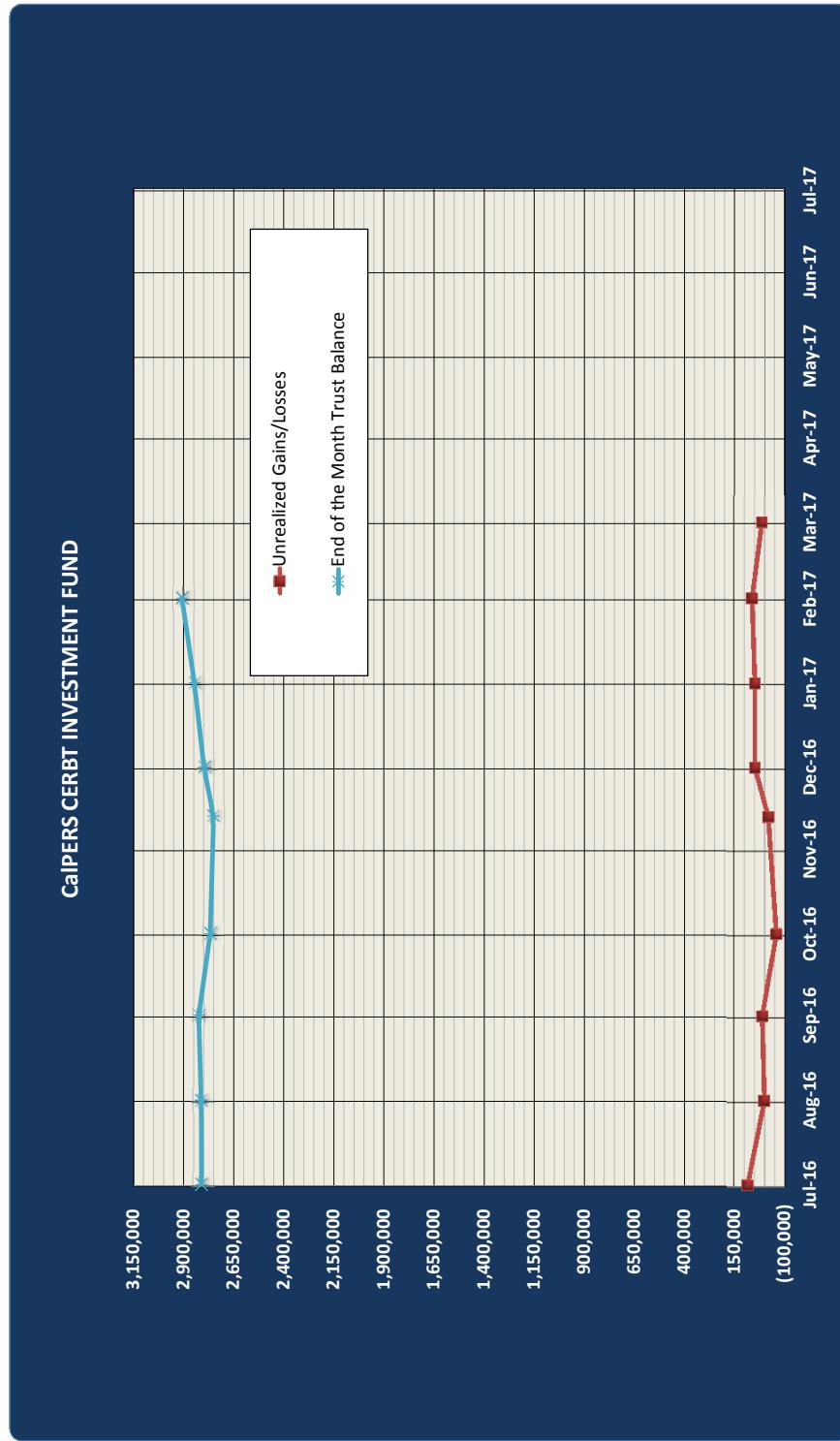
Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	125,000	145,541	1,115,694	971,437	5,509,306	5,909,046
AUG	230,000	446,175	2,585,163	2,372,670	4,144,837	4,289,046
SEP	233,000	449,915	3,472,186	3,472,186	3,260,814	3,689,046
OCT	236,000	450,485	4,357,641	4,357,640	2,378,360	2,839,046
NOV	376,000	619,642	5,139,189	4,735,710	1,736,811	2,097,296
DEC	4,976,000	5,192,665	6,615,097	6,036,573	4,860,903	4,933,635
JAN 2016	6,196,000	6,723,366	7,548,689	7,290,443	5,147,311	5,169,230
FEB	6,946,000	7,598,540	8,360,082	8,082,227	5,085,918	5,218,535
MAR	6,952,700	7,607,765	9,255,244	8,841,500	4,197,455	4,430,535
APR	10,322,700	0	10,112,858	0	6,709,841	0
MAY	11,722,700	0	11,015,040	0	7,207,659	0
JUN	11,797,700	0	12,001,758	0	6,295,942	0

SUMMARY of CalPERS CERBT INVESTMENT FUND

March, Fiscal Year 2016-2017

Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding of EBF	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/16 \$2,726,937	-	-	-	-	-	-	-	-	-	-	-	-
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	84,232	2,101	11,928	(56,398)	(17,035)	47,781	47,780	62,892	13,663	-	-	-
Unrealized Gains/Losses	84,232	86,332	98,250	41,863	20,827	72,609	120,389	183,281	196,944	196,944	196,944	196,944
YTD Unrealized Gains/Losses	84,232	86,332	98,250	41,863	20,827	72,609	120,389	183,281	196,944	196,944	196,944	196,944
Administrative Fees	199	204	196	201	191	201	207	188	210	-	-	-
YTD Administrative Fees	199	204	196	201	191	201	207	188	210	-	-	-
Fund Balance	\$ 2,810,989	\$ 2,812,886	\$ 2,824,618	\$ 2,768,019	\$ 2,750,792	\$ 2,798,373	\$ 2,845,946	\$ 2,908,650	\$ 2,922,103	\$ 2,922,103	\$ 2,922,103	\$ 2,922,103





STAFF REPORT E

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT MARCH 2017

Rakesha L. Thomas, Director of Human Resources

Shenell Benson-Williams, Human Resources Assistant

I. Employment & Recruiting

- a. VCS vacancies filled (USD)
- b. Recruiting for VCS IV, Lead
- c. Recruiting for Facilities and Fleet Maintenance Supervisor

II. Benefits Update

- a. No updates

III. Department Training & Workshops

Date	Workshop	Topic	Location
3/1/2017	PIHRA	The Cost of Doing Nothing	Cerritos
3/2/2017	LCW	Difficult Conversations	Norwalk
3/8-10/17	LCW Conference	Employment Law Updates	Anaheim
3/30/2017	AALRR Conference	Employment Law Updates	Cerritos

IV. Worker's Compensation Update

- a. Two (2) injuries

V. ADP Implementation Upgrade

- a. ADP Migration Successful – 3/22/2017
 - i. Working within version 12