

# GLACVCD

# BOARD OF TRUSTEES MEETING

# AGENDA AND EXHIBITS



**Thursday, June 8<sup>th</sup> 2017**

7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue  
Santa Fe Springs, CA 90670

***Trustee Steve Croft, President***  
***Trustee Mark W. Bollman, Vice President***  
***Baru Sanchez, Secretary-Treasurer***

*General Manager, Truc Dever*  
*Director of Fiscal Operations, Carolyn Weeks*  
*Director of Operations, Mark Daniel*  
*Director of Community Affairs, Kelly Middleton*  
*Director of Scientific-Technical Services, Susanne Kluh*  
*Director of Human Resources, Rakesha Thomas*  
*Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon*  
*Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

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*Please refrain from smoking, eating or drinking in the Boardroom*

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

12545 Florence Avenue, Santa Fe Springs, CA 90670  
Office (562) 944-9656 Fax (562) 944-7976  
Email- [info@glacvcd.org](mailto:info@glacvcd.org) Website: [www.glacvcd.org](http://www.glacvcd.org)

## **PRESIDENT**

*Steve Croft, Lakewood*

## **VICE PRESIDENT**

*Mark W. Bollman, Cerritos*

## **SECRETARY-TREASURER**

*Baru Sanchez, Cudahy*

## **ARTESIA**

*Sally Flowers*

## **BELL**

*Ali Saleh*

## **BELL GARDENS**

*Pedro Aceituno*

## **BELLFLOWER**

*Sonny R. Santa Ines*

## **BURBANK**

*Dr. Jeff D. Wassem*

## **CARSON**

*Elio M. Santarina*

## **COMMERCE**

*Lilia R. Leon*

## **DIAMOND BAR**

*Steve Tye*

## **DOWNEY**

*Robert Kiefer*

## **GARDENA**

*Dan Medina*

## **GLENDALE**

*Jerry Walton*

## **HAWAIIAN GARDENS**

*Barry Bruce*

## **HUNTINGTON PARK**

*Marilyn Sanabria*

## **LA CAÑADA FLINTRIDGE**

*Vacant*

## **LA HABRA HEIGHTS**

*Catherine Houwen*

## **LA MIRADA**

*Larry Mowles*

## **LONG BEACH**

*Robert Campbell*

## **LOS ANGELES CITY**

*Steven Appleton*

## **LOS ANGELES COUNTY**

*Martin H. Kreisler*

## **LYNWOOD**

*Salvador Alatorre*

## **MAYWOOD**

*Eddie De La Riva*

## **MONTEBELLO**

*Avik Cordeiro*

## **NORWALK**

*Leonard Shryock*

## **PARAMOUNT**

*Dr. Tom Hansen*

## **PICO RIVERA**

*Bob Archuleta*

## **SAN FERNANDO**

*Nina Herrera*

## **SAN MARINO**

*Scott T. Kwong*

## **SANTA CLARITA**

*Heidi Heinrich*

## **SANTA FE SPRINGS**

*Luis Gonzalez*

## **SIGNAL HILL**

*Robert Copeland*

## **SOUTH EL MONTE**

*Hector Delgado*

## **SOUTHGATE**

*Maria Davila*

## **WHITTIER**

*Josué Alvarado*

## **GENERAL MANAGER**

*Truc Dever*

# **A G E N D A**

## **THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**• Thursday, June 8, 2017 •**

District Office  
12545 Florence Avenue  
Santa Fe Springs, California 90670

**6:30 P.M. - Library Conference Room: Pre-meeting refreshments**

**7:00 P.M. – Conference Room, Convene Board of Trustees Meeting**

**1. CALL TO ORDER**

**2. QUORUM (ROLL) CALL**

**3. INVOCATION**

**4. PLEDGE OF ALLEGIANCE**

**5. CORRESPONDENCE**

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

**8. CONSENT AGENDA (8.1-8.2)**

**VOTE REQUIRED**

8.1 Consideration of **Minutes 2017-05** of regular Board Meeting held on May 11, 2017. (**EXHIBIT A**)

8.2 Consideration of **Resolution 2017-07** Authorizing Payment of Attached Requisition May 1, 2017 through May 31, 2017. (**EXHIBIT B**)

**9. COMMITTEE REPORTS**

9.1 Budget & Finance Committee

B. Sanchez, Chair

9.1.a. The Committee has reviewed staff's proposed FY 2017-2018 budget and is prepared to report its findings to the Board and make recommendations to the Board to approve and accept the FY 2017-2018 Budget  
**(EXHIBIT C, refer to budget enclosure. VOTE REQUIRED)**

- 5-Year Budget Projections (Attachment A)

9.2 Personnel Committee

B. Bruce, Chair

9.2.a. Report on Committee meeting to discuss General Manager's annual evaluation

**9.2 b. Closed Session: Public Employee Performance Evaluation**

*Pursuant to Government Code § 54957, the Board of Trustees will hold a closed session to evaluate the General Manager's performance.*

*Designated representative attending the Closed Session: Legal Counsel*

**10. CONSIDERATION OF OUT-OF-AGENCY SERVICE AGREEMENT TO PROVIDE VECTOR (MOSQUITO) CONTROL SERVICES TO THE CITY OF VERNON PURSUANT TO FINAL DETERMINATION REGARDING ANNEXATION REQUEST (EXHIBIT D) VOTE REQUIRED**

*Summary: At the January 12, 2017 Board of Trustees Meeting, the Board requested staff determine the feasibility of providing service to the city of Vernon for a 2-year term to better evaluate the implications of annexing the City to the District. Following consultation with LAFCO, the city of Vernon, and legal counsel, staff submits the proposed agreement for consideration.*

**11. CONSIDERATION OF USE OF CAPITAL DESIGNATED RESERVES (LAIF ACCOUNT NO. 1025.0) FOR REPLACEMENT OF SANTA FE SPRINGS BOARDROOM AUDIO/VISUAL SYSTEM. (EXHIBIT E) VOTE REQUIRED**

**12. CONSIDERATION OF REQUEST TO MOVE \$600,000 FROM LAIF OPEB DESIGNATED RESERVE ACCOUNT (#1027) TO CERBT TRUST TO PAY ANNUAL REQUIRED CONTRIBUTION (ARC) FOR FYE JUNE 30, 2017. VOTE REQUIRED**

*Analysis: The OPEB Designated Reserve fund balance is currently \$900,696. The last contribution of \$600,000 was made in May 2016 to cover the ARC for FYE June 30, 2016. The ARC was established by the OPEB Actuarial Valuation as of July 1, 2015.*

**13. CONSIDERATION OF ESTABLISHING A NEW "ABATEMENT AD HOC COMMITTEE" AND ABATEMENT PROCESS VOTE REQUIRED**

Staff recommends that the Board:

(1) Establish a new "Abatement Ad Hoc Committee"; (2) Nominate and appoint Trustees to the Committee; and (3) Authorize staff to take all necessary steps, including, if necessary, engaging the services of special counsel, to address abating mosquito breeding sources on property and establishing penalties.

*Summary: At the May 11, 2017 Board of Trustees Meeting, Mark Daniel delivered a report reviewing the District's current abatement policy and procedures utilized to abate mosquito breeding sources on property. An Ad Hoc Committee will establish guidelines and provide direction to staff.*

**14. CONSIDERATION OF NOMINEE FOR MVCAC TRUSTEE COUNCIL SOUTHERN REGION REPRESENTATIVE**

*Summary: MVCAC is seeking nominees for the Southern California Region Representative to the Trustee Council. The Southern Region Representative will serve a two-year term beginning in January 2018. Interested candidates will need to provide a brief letter of interest and summary of local board involvement by June 20<sup>th</sup> for consideration.*

**15. STAFF PROGRAM REPORTS: MAY, 2017**

15.1 <u>Manager's Report</u>	T. Dever, General Manager
15.2 <u>Scientific-Technical: (Staff Report A)</u>	S. Kluh, Sci.-Tech Services Dir.
15.3 <u>Operations: (Staff Report B)</u>	M. Daniel, Operations Dir.
15.4 <u>Community Affairs: (Staff Report C)</u>	K. Middleton, Comm. Affairs Dir.
15.5 <u>Fiscal: (Staff Report D)</u>	C. Weeks, Finance Director
15.6 <u>Human Resources: (Staff Report E)</u>	R. Thomas, Human Resources Dir.
15.7 <u>Legal Counsel Report</u>	Q. Barrow, Legal Counsel

**16. OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

**17. ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, July 13, 2017 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**  
**MINUTES NO. 2017-05**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District was held at 7:00 p.m. on Thursday, May 11, 2017, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

**TRUSTEES PRESENT**

Dr. Jeff Wassem, (*City of Burbank*)  
Elito Santarina, (*City of Carson*)  
Mark Bollman, Vice-President, (*City of Cerritos*)  
Lilia R. Leon, (*City of Commerce*)  
Baru Sanchez, Secretary-Treasurer (*City of Cudahy*)  
Robert Kiefer, (*City of Downey*)  
Dan Medina, (*City of Gardena*)  
Catherine Houwen, (*City of La Habra Heights*)  
Larry Mowles, (*City of La Mirada*)  
Steve Appleton, (*City of Los Angeles*)  
Martin Kreisler, (*County of Los Angeles*)  
Salvador Alatorre, (*City of Lynwood*)  
Eddie De La Riva (*City of Maywood*)  
Avik Cordeiro, (*City of Montebello*)  
Nina Herrera, (*City of San Fernando*)  
Scott Kwong, (*City of San Marino*) \*7:23 pm  
Heidi Heinrich, (*City of Santa Clarita*)  
Luis Gonzalez, (*City of Santa Fe Springs*)  
Robert Copeland, *City of Signal Hill*  
Hector Delgado, (*City of South El Monte*)  
Maria Davila, (*City of South Gate*)  
Josué Alvarado, (*City of Whittier*)

**TRUSTEES ABSENT**

Pedro Aceituno, (*City of Bell Gardens*)  
Jerry Walton, (*City of Glendale*)  
Robert Campbell, (*City of Long Beach*)  
Bob Archuleta, (*City of Pico Rivera*)

**TRUSTEES ABSENT (EXCUSED)**

Sally Flowers, (*City of Artesia*)  
Ali Saleh, (*City of Bell*)  
Sonny Santa Ines, (*City of Bellflower*)  
Steve Tye, (*City of Diamond Bar*)  
Barry Bruce, (*City of Hawaiian Gardens*)  
Marilyn Sanabria, (*City of Huntington Park*)  
David Spence, (*City of La Cañada Flintridge*)  
Steve Croft, President (*City of Lakewood*)  
Leonard Shryock, (*City of Norwalk*)  
Tom Hansen, (*City of Paramount*)

**OTHERS PRESENT**

Truc Dever, *General Manager*  
Mark Daniel, *Director of Operations*  
Susanne Kluh, *Director of Scientific-Technical Services*  
Kelly Middleton, *Director of Community Affairs*  
Carolyn Weeks, *Director of Fiscal Operations*  
Rakesha Thomas, *Director of Human Resources*  
Levy Sun, *Public Information Officer*  
Steven Flower, *Legal Counsel*

\* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

**1. CALL TO ORDER**

Vice-President Bollman called the meeting to order at 7:05 P.M.

**2. QUORUM (ROLL) CALL**

Following roll call, it was recorded that 21 Trustees were present and 14 were absent. One Trustee arrived after roll call.

**3. INVOCATION**

Trustee Heinrich gave the invocation.

**4. PLEDGE OF ALLEGIANCE**

Trustee Alvarado led the Pledge of Allegiance.

**5. CORRESPONDENCE**

Secretary-Treasurer Sanchez read an email received by the District on May 10<sup>th</sup>. A resident took time out of her day to send her extreme gratitude and high compliments to Operations assistant Becky Anderson and Vector Control Specialist David Lopez. David had noticed that their new fountain had mosquito larvae in it and left an Inspection Notification and Report requesting a call back.

*“David's note was thorough, and explained that we should drain and treat the fountain, and phone Vector Control.” Upon calling the District, she noted that Becky was “...quite helpful, and a wonderful representative for Vector Control...Becky was patient, and pleasant and helped me reach David on the phone...” She noted that David thoroughly explained steps she could take to rectify the problem, and as promised, showed up the next day to confirm progress and provide other common sense recommendations. She added, “It is a relief to have efficiently resolved the issue of mosquito larvae breeding, and it's especially good to know that Vector Control is willing to take the time to provide respectful instruction and follow-up. It felt like a team effort. Such professionalism is appreciated, and I really want to thank both Becky and David for your responsiveness and education.”*

Secretary-Treasurer Sanchez thanked the District's outstanding staff.

**6. INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Truc Dever introduced Steven Flower from Richards, Watson, Gershon, attending on behalf of Quinn Barrow. She then welcomed new Trustee, Larry Mowles, from the city of La Mirada, and provided him with an opportunity to introduce himself.

**7. PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

**8. CONSENT AGENDA (8.1-8.2)**

**VOTE REQUIRED**

8.1 Consideration of **Minutes 2017-04** of regular Board Meeting held on April 13, 2017.  
**(EXHIBIT A)**

8.2 Consideration of **Resolution 2017-06** Authorizing Payment of Attached Requisition April 1, 2017 through April 30, 2017.  
**(EXHIBIT B)**

**Trustee Alvarado made a motion to approve the consent calendar. The motion was seconded by Trustee Davila and approved unanimously by those who were present. Trustee Kwong was not present for the vote on this item.**

**9. CONSIDERATION OF STAFF REQUEST TO MAKE ADJUSTMENTS TO FY 16/17 BUDGET LINE ITEMS TO PURCHASE A DROP VISION SPRAY CALIBRATION SYSTEM, ADDITIONAL AEDES FIELD VEHICLES AND COVER PROJECTED EXPENSES THROUGH THE REMAINDER OF THE FISCAL YEAR. (EXHIBIT C) VOTE REQUIRED**

Truc provided a brief report on this agenda item requesting the budget adjustments to purchase needed equipment and cover projected expenses. After staff answered several questions from the Board regarding the RFP process and tuition reimbursement, **Trustee Davila made a motion to approve the budget**

adjustments. The motion was seconded by Secretary-Treasurer Sanchez and approved unanimously by those present. Trustee Kwong was not present for the vote on this item.

10.

## STAFF PROGRAM REPORTS: MAY 2017

### 10.1 Manager's Report

T. Dever, General Manager

Truc provided an update on the city of Vernon annexation request. Following guidance provided by the Board and the LA LAFCO, staff will draft a two-year out-of-agency service agreement for the City of Vernon, not to exceed \$45,000 per year, which will be presented to the Board for consideration at the June meeting. Filing fees will be paid by the city of Vernon. During conversations with city staff, Mark Daniel was able to confirm that they have three staff members who are gold-card certified through the California Department of Public Health to conduct mosquito control in the city, thus are not without protection or mosquito control options during this process. Truc clarified that in a public health emergency, the Health & Safety Code does allow the District to control mosquitoes in the city of Vernon, if necessary. Trustee Kreisler commented on Truc's report praising the amount of work that staff did just last month alone.

### 10.2 Scientific-Technical: (Staff Report A)

S. Kluh, Sci.-Tech Services Dir.

Susanne reported that WNV activity is still quite low. Two positive mosquito samples have been reported in California to date, one from the Coachella Valley and a second in the city of San Dimas.

### 10.3 Operations: (Staff Report B)

M. Daniel, Operations Dir.

Mark provided an overview and report about the District's mosquito abatement policy approved in 2014. Typically, staff are able to motivate residents to comply with abatement requests, but several recent cases have triggered the potential need for initiation of a formal abatement process, which would require Board involvement. Under the current policy and in compliance with the California Health & Safety Code, property owners could be fined up to \$1,000 per day plus the cost of abatement for failure to comply.

Truc noted that while working through recent cases, staff identified a need for additional Board guidance regarding hearing procedures, and the establishment of fining levels, and will consider forming a Board Ad Hoc Committee to evaluate the process and set additional policy if needed. An item will be added to the next Board agenda to discuss this further.

Mark answered several questions from the Board clarifying how the abatement policy works with city or county code enforcement and the County health department. In response to a question from Trustee Wassem about the use of drones in vector control, Mark noted that many are eager to evaluate this new tool, but there are regulations that still need to be clarified at the State level with regard to their use. Truc will forward the bill number for the MVCAC sponsored drone bill currently working through the state legislature.

### 10.4 Community Affairs: (Staff Report C)

K. Middleton, Comm. Affairs Dir.

Kelly noted that staff are receiving quite a number of requests for presentations and materials from cities in response to the District's various Keep Zika Out! workshops. The new VecMobile has been delivered, and staff are learning the intricacies of this far more complex commercial vehicle. The wrap will be added soon, as well as the internal educational elements. Staff will be working towards a fall of 2017 launch in time for the new school year.

Trustee Cordeiro thanked Kelly for attending the recent Montebello council meeting, and noted that this meeting was not reflected in the department's staff report.

### 10.5 Fiscal: (Staff Report D)

C. Weeks, Finance Director

Carolyn had nothing to add to her report and offered to answer questions. Truc took a few minutes to thank Carolyn for the long hours and late nights she put in to complete the draft budget that was considered by the Budget Committee earlier in the evening.

### 10.6 Human Resources: (Staff Report E)

R. Thomas, Human Resources Dir.

Rakesha had no additional information and offered to answer questions.

10.7 Legal Counsel Report

S. Flower, Legal Counsel

Steve Flower had nothing to report, but added that he had the opportunity to see staff and Trustee Kwong present to the San Marino city council recently, noting that they did a great job conveying the information.

11.

**OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

12.

**ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, June 8 at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**Vice-President Bollman adjourned the meeting at 8:03 PM**

EXHIBIT A

**RESOLUTION NO. 2017-07**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT  
RATIFYING AND AUTHORIZING THE PAYMENT  
OF CERTAIN CLAIMS AND DEMANDS**

**CERTIFICATION**

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Director of Fiscal Operations hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

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Director of Fiscal Operations

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

**Section 1.** The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

**A. In the amount of \$ 268,507.77, as issued, signed, and released as Check Nos. 6434 through 6475.**

**Section 2.** The Secretary-Treasurer is directed to certify to the adoption of this resolution.

**PASSED, APPROVED, AND ADOPTED** this 8<sup>th</sup> day of June, 2017.

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President

I, \_\_\_\_\_, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2017-07 was duly adopted by the Board of Trustees at its regular meeting held on June 8, 2017.

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Secretary-Treasurer

Greater L.A. County Vector Control Dist  
Cash Disbursements Journal  
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
5/11/17	6434	5150-A-22	P.E.R.S.			Check Total:	<u>(115,439.15)</u>
5/11/17	6435	5445-A-62	Argas West			99.26	
5/11/17	6435	5445-A-63	Argas West			264.86	
5/11/17	6435	5445-A-64	Argas West			97.34	
5/11/17	6435	5445-A-65	Argas West			46.20	
5/11/17	6435	5445-A-66	Argas West			20.66	
5/11/17	6435	5445-A-67	Argas West			76.63	
5/11/17	6435	5855-A-62	McMaster-Carr			106.79	
5/11/17	6435	5825-A-62	McMaster-Carr			112.20	
5/11/17	6435	5499-A-62	McMaster-Carr			60.77	
5/11/17	6435	5825-A-62	McMaster-Carr			6.68	
5/11/17	6435	5499-A-62	McMaster-Carr			8.96	
5/11/17	6435	5825-A-62	McMaster-Carr			7.55	
5/11/17	6435	5825-A-62	McMaster-Carr			7.55	
5/11/17	6435	5825-A-62	McMaster-Carr			15.09	
5/11/17	6435	5540-A-32	Argas Dry Ice			66.92	
5/11/17	6435	5540-B-33	Argas Dry Ice			103.80	
5/11/17	6435	5540-A-32	Argas Dry Ice			95.21	
5/11/17	6435	5540-B-33	Argas Dry Ice			150.54	
5/11/17	6435	5540-A-32	Argas Dry Ice			95.21	
5/11/17	6435	5540-B-33	Argas Dry Ice			197.28	
5/11/17	6435	5540-A-32	Argas Dry Ice			95.21	
5/11/17	6435	5540-B-33	Argas Dry Ice			197.28	
5/11/17	6435	5540-A-32	Argas Dry Ice			105.00	
5/11/17	6435	5540-B-33	Argas Dry Ice			218.17	
5/11/17	6435	5540-A-32	Argas Dry Ice			256.00	
5/11/17	6435	5540-B-33	Argas Dry Ice			752.09	
5/11/17	6435	5540-A-32	Argas Dry Ice			238.19	
5/11/17	6435	5540-B-33	Argas Dry Ice			36.52	
5/11/17	6435	5540-A-32	Argas Dry Ice			446.72	
5/11/17	6435	5540-B-33	Argas Dry Ice			69.60	
5/11/17	6435	5885-A-62	City Hall			964.10	
5/11/17	6435	5885-A-62	City Hall			70.00	
5/11/17	6435	6011-A-22	West Whittier paint Co.			30.00	
5/11/17	6435	5850-B-63	Bairr Engineering			142.47	
5/11/17	6435	5890-A-62	Consolidated Disposal			1,155.47	
5/11/17	6435	5855-A-62	Crocker Sign & Screen			71.51	
5/11/17	6435	5890-B-63	Waste Management			77.46	
5/11/17	6435	5435-A-62	Bakers Lockers & Key			70.00	
5/11/17	6435	5640-A-10	Intermedia.net			87.50	
5/11/17	6435	5705-A-10	Valley occupational Medical Center				
5/11/17	6435	5705-A-10	Valley occupational Medical Center				
5/11/17	6435	5880-B-63	So Cal Gas				
5/11/17	6435	5635-A-22	Linxup Instant Vehicle				
5/11/17	6435	5825-A-62	W W Grainger Inc.				
5/11/17	6435	5825-A-62	W W Grainger Inc.				
5/11/17	6435	5870-B-63	D & S Security				
5/11/17	6435	5870-A-62	D & S Security				
			Security monitoring				
			Security monitoring				

Greater L.A. County Vector Control Dist  
Cash Disbursements Journal  
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
5/11/17	6435	6011-A-22	Hose Man Inc.	Invoice: 042417-1254	Hose man - vehicle setup	709.50	
5/11/17	6435	6011-A-22	Hose Man Inc.	Invoice: 042417-1254	Hose man - vehicle setup	16.80	
5/11/17	6435	5210-B-23	Univar USA Inc.	Invoice: 042417-5248	Altosid briquets 30 day	974.40	
5/11/17	6435	5210-B-23	Univar USA Inc.	Invoice: 042417-5248	Altosid briquets 30 day	1,948.80	
5/11/17	6435	5210-A-22	Univar USA Inc.	Invoice: 042417-5248	Altosid briquets 30 day - 400CS	1,957.76	
5/11/17	6435	5877-A-62	Tele Pacific	Invoice: 042417-5198	SFS internet	1,007.00	
5/11/17	6435	5877-B-63	Tele Pacific	Invoice: 042417-5198	Sylmar internet	970.00	
5/11/17	6435	5875-A-62	Tele Pacific	Invoice: 042417-5198	PhonePRI landline	684.75	
5/11/17	6435	5877-A-62	Tele Pacific	Invoice: 042417-5198	SFS internet	1,007.00	
5/11/17	6435	5877-B-63	Tele Pacific	Invoice: 042417-5198	Sylmar internet	970.00	
5/11/17	6435	5875-A-62	Tele Pacific	Invoice: 042417-5198	PhonePRI landline	643.47	
5/11/17	6435	5810-B-63	Am Landscape	Invoice: 042417-6054	Monthly landscape maintenance for March 2017	220.00	
5/11/17	6435	5210-B-23	Clarke Mosquito Control	Invoice: 042417-5393	Coco bear 55 gal	1,162.42	
5/11/17	6435	5705-A-10	Health First Medical group	Invoice: 042417-5347	Pre/post screen	65.00	
5/11/17	6435	5630-A-22	Verizon Wireless	Invoice: 042417-5263	District tablets. Wireless cellphones, and extra data charges	1,675.82	
5/11/17	6435	5640-A-10	Jobs Available Inc.	Invoice: 042417-7615	job ad	468.00	
5/11/17	6435	5640-A-10	Careerbuilder	Invoice: 042417-7615	Priority city job ad	419.00	
5/11/17	6435	5705-A-10	Boxwood Technology	Invoice: 042417-7615	Job posting - online	150.00	
5/11/17	6435	5765-A-10	Uline Ship Supplies	Invoice: 042417-7615	Replacement binders	175.42	
5/11/17	6435	5735-A-10	Chick-Fil-A	Invoice: 042417-7615	Meal	29.44	
5/11/17	6435	5640-A-10	Employment Crossing	Invoice: 042417-7615	job posting ad	199.00	
5/11/17	6435	5655-A-10	Target	Invoice: 042417-7615	Target	58.65	
5/11/17	6435	5640-A-10	Boxwood Technology	Invoice: 042417-7615	Boxwood job post	150.00	
5/11/17	6435	5640-A-10	Boxwood Technology	Invoice: 042417-7615	Boxwood job post	150.00	
5/11/17	6435	5640-A-10	Careerbuilder	Invoice: 042417-7615	Priority city job ad	419.00	
5/11/17	6435	5640-A-10	Grassrootslab, LLC	Invoice: 042417-7615	Job posting	260.00	
5/11/17	6435	5510-B-33	SmartNFinal	Invoice: 042417-4399	Bleach and distilled water	8.49	
5/11/17	6435	5510-B-33	SmartNFinal	Invoice: 042417-4399	Lab and field supplies	19.62	
5/11/17	6435	5825-B-63	Sylmar Lock & Key	Invoice: 042417-7302	spare keys	76.58	
5/11/17	6435	5435-B-63	AN Ford Valencia	Invoice: 042417-7302	Lock cylinder for #8	25.50	
5/11/17	6435	5400-B-63	TMS Sergio's Auto	Invoice: 042417-7302	Auto repair	89.94	
5/11/17	6435	5499-B-63	The Home Depot	Invoice: 042417-7302	Misc. parts	40.00	
5/11/17	6435	5755-B-63	SmartNFinal	Invoice: 042417-7302	Sylmar kitchen supplies	26.98	
5/11/17	6435	5485-A-42	ExxonMobil	Invoice: 042417-6998	Fuel	76.58	
5/11/17	6435	5260-A-42	Big 5 Sporting Goods	Invoice: 042417-6998	Support equipments	39.72	
5/11/17	6435	5260-A-42	Northern Tools	Invoice: 042417-6998	Northern tool	158.74	
5/11/17	6435	5260-A-42	Northern Tools	Invoice: 042417-6998	Northern tool	2,699.99	
5/11/17	6435	5655-A-42	Office Solutions	Invoice: 042417-6998	Office supplies	295.89	
5/11/17	6435	5260-A-42	CVS/Pharmacy	Invoice: 042417-6998	Support equipments	359.34	
5/11/17	6435	5260-A-42	Amazon	Invoice: 042417-6998	Amazon - supplies equipments	10.90	
5/11/17	6435	5707-A-10	SmartNFinal	Invoice: 042417-2740	WNV task force meeting beverage	261.80	
5/11/17	6435	5400-A-62	Amazon	Invoice: 042417-2740	Metal halide light bulb	75.42	
5/11/17	6435	6015-A-62	Costco	Invoice: 042417-2740	Light-weight heavy duty floor jacks	90.87	
5/11/17	6435	5707-A-10	SmartNFinal	Invoice: 042417-2740	Board night supplies	206.60	
						178.51	

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Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
5/11/17	6435	5707-A-10	Costco	Invoice: 042417-2740	Board night supplies	87.39	
5/11/17	6435	5435-A-62	Norm Reeves Ford	Invoice: 042417-2740	Part, vehicle #1	11.59	
5/11/17	6435	5815-A-62	Amazon	Invoice: 042417-2740	Paper towels	101.76	
5/11/17	6435	5480-A-62	Moto United Beach Cities	Invoice: 042417-2740	Polaris, Ranger - parts for oil lube and service #33	166.29	
5/11/17	6435	5735-A-32	Luigis At The Beach	Invoice: 042417-8762	Meal - Luigis at the Beach	71.96	
5/11/17	6435	5735-A-32	Crab Hut II	Invoice: 042417-8762	Meal	207.20	
5/11/17	6435	5735-A-32	Sportmens Seafood	Invoice: 042417-8762	Meal	81.93	
5/11/17	6435	5735-A-32	MVCAC	Invoice: 042417-8762	Conf. registration	250.00	
5/11/17	6435	5735-A-32	Hyatt Regency	Invoice: 042417-8762	Hotel stay - conf.	470.79	
5/11/17	6435	5735-A-32	Hyatt Regency	Invoice: 042417-8762	Hotel stay - conf.	530.79	
5/11/17	6435	5735-A-32	Hyatt Regency	Invoice: 042417-8762	Hotel stay - conf.	530.79	
5/11/17	6435	5540-A-32	MVCAC	Invoice: 042417-8762	Conf. registration	2,540.00	
5/11/17	6435	5520-B-33	Amazon	Invoice: 042417-8762	Lab Field supplies	48.78	
5/11/17	6435	5540-A-32	Amazon	Invoice: 042417-8762	Lab Field supplies	122.57	
5/11/17	6435	5520-A-32	Target Specialty	Invoice: 042417-8762	Lab Field supplies	341.85	
5/11/17	6435	5735-A-32	United Airlines	Invoice: 042417-8762	Airfare to conf.	568.40	
5/11/17	6435	5475-A-62	Father Son Transmission	Invoice: 042417-7631	Trans work on #24	2,704.74	
5/11/17	6435	5735-A-10	Hyatt Regency	Invoice: 042417-7631	Snacks	9.89	
5/11/17	6435	5735-A-10	Hyatt Regency	Invoice: 042417-7631	Snacks	9.89	
5/11/17	6435	5735-A-10	Hyatt Regency	Invoice: 042417-7631	Snacks	9.89	
5/11/17	6435	5735-A-10	Hyatt Regency	Invoice: 042417-7631	Hotel - conf.	265.40	
5/11/17	6435	5735-A-10	Hyatt Regency	Invoice: 042417-7631	Snacks	5.27	
5/11/17	6435	5735-A-10	Southwest Airlines	Invoice: 042417-7631	Airfare - MVCAC Qtrly Mtg.	255.97	
5/11/17	6435	5735-A-22	MVCAC	Invoice: 042417-7631	MVCAC registration	3,330.00	
5/11/17	6435	5735-A-10	American Airlines	Invoice: 042417-7631	AMCA WA conf. airfare	536.60	
5/11/17	6435	5735-A-22	MVCAC	Invoice: 042417-7631	AMCA WA conf. registration	125.00	
5/11/17	6435	5485-A-22	ExxonMobil	Invoice: 042417-5571	Fuel	20.38	
5/11/17	6435	5735-A-22	Sportmens Seafood	Invoice: 042417-5571	Meal	20.85	
5/11/17	6435	5735-A-22	Hyatt Regency	Invoice: 042417-5571	Meal	25.55	
5/11/17	6435	5735-A-22	ExxonMobil	Invoice: 042417-5571	Fuel for vehicle	63.70	
5/11/17	6435	5735-A-22	Hyatt Regency	Invoice: 042417-5571	San Diego conf. hotel stay	470.79	
5/11/17	6435	5735-A-22	Hyatt Regency	Invoice: 042417-5571	San Diego conf. hotel stay	530.79	
5/11/17	6435	5620-A-22	Hostway.com	Invoice: 042417-5571	website services	280.00	
5/11/17	6435	5735-A-32	LAXshuttleix.com	Invoice: 042417-5404	LAX shuttle to conference	19.50	
5/11/17	6435	5735-A-32	Lost Surf Shop	Invoice: 042417-5404	snack - conf.	20.59	
5/11/17	6435	5735-A-32	Cowboys Stadium	Invoice: 042417-5404	Lunch - Martin, Yessenia, Harold	55.81	
5/11/17	6435	5735-A-32	Starbucks Coffee	Invoice: 042417-5404	Snacks	21.07	
5/11/17	6435	5735-A-32	Gal Paseo Portuario	Invoice: 042417-5404	Snacks	11.43	
5/11/17	6435	5510-A-32	Wal-mart	Invoice: 042417-5404	Wal-mart	8.71	
5/11/17	6435	5520-A-32	WW Grainger	Invoice: 042417-5404	Hang stack bin	108.14	
5/11/17	6435	5520-A-32	The Home Depot	Invoice: 042417-5404	Strainers, 2pk	40.63	
5/11/17	6435	5520-A-32	SmartNFinal	Invoice: 042417-5404	Containers and lids	52.09	
5/11/17	6435	5510-A-32	Wal-mart	Invoice: 042417-5404	Lab and field supplies	15.51	
5/11/17	6435	5735-A-10	TTA-Research & CPE	Invoice: 042417-3763	IRS Audits conf.	1,151.20	
5/11/17	6435	5499-A-62	The Fitting Source	Invoice: 042417-1400	The fitting source	15.74	

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5/11/17	6435	6011-A-22	The Home Depot	Invoice: 042417-1400	Home depot	21.00
5/11/17	6435	5825-A-62	The Home Depot	Invoice: 042417-1400	Home depot	48.38
5/11/17	6435	6011-A-22	The Home Depot	Invoice: 042417-1400	Vehicle setup	9.75
5/11/17	6435	5825-A-62	The Home Depot	Invoice: 042417-1400	Home depot - credit	(48.38)
5/11/17	6435	5400-A-62	The Home Depot	Invoice: 042417-1400	Maintenance parts electric	19.51
5/11/17	6435	5499-A-62	Hovercraft Depot	Invoice: 042417-1400	Hovercraft parts	183.25
5/11/17	6435	5855-B-63	The Home Depot	Invoice: 042417-1400	Sylmar kitchen and hallway - light bulbs	104.66
5/11/17	6435	5855-B-63	The Home Depot	Invoice: 042417-1400	Sylmar hallway - light bulbs	50.12
5/11/17	6435	5855-A-62	The Home Depot	Invoice: 042417-1400	SFS lab supplies	287.45
5/11/17	6435	5499-A-62	Delat Liquid Energy	Invoice: 042417-1400	Delta liquid	5.95
5/11/17	6435	5260-A-42	Cooper Hardware	Invoice: 042417-1400	USD parts	14.31
5/11/17	6435	5420-B-63	Sergio's Auto Repair	Invoice: 042417-1400	Tires, wheels, alignment for #105	343.67
5/11/17	6435	6015-A-62	The Home Depot	Invoice: 042417-1400	Parts for concrete drilling	220.37
5/11/17	6435	5855-B-63	The Home Depot	Invoice: 042417-1400	Carwash light	75.02
5/11/17	6435	5855-B-63	The Home Depot	Invoice: 042417-1400	Carwash light - Sylmar	25.83
5/11/17	6435	5345-B-23	Daily Imprints LLC	Invoice: 042417-5410	Work uniform	62.13
5/11/17	6435	5485-A-22	Antelope Express	Invoice: 042417-5410	Fuel to M/CAC conf.	2,050.00
5/11/17	6435	6035-A-62	Varidesk	Invoice: 042417-5410	Cube corner - desk for Jill	538.32
5/11/17	6435	5485-B-23	ExxonMobil	Invoice: 042417-5410	Fuel	50.00
5/11/17	6435	5735-B-23	Fresh Donuts	Invoice: 042417-5410	Dining - San Diego	36.60
5/11/17	6435	5735-B-23	Adobe Acropo Subs	Invoice: 042417-5410	Adobe	14.99
5/11/17	6435	5630-B-23	Amazon	Invoice: 042417-5410	Wireless telephone	6.95
5/11/17	6435	5630-B-23	Amazon	Invoice: 042417-5410	Protective safety equipments	26.19
5/11/17	6435	5375-B-23	Amazon	Invoice: 042417-5410	Pond supplies	61.80
5/11/17	6435	5260-B-23	Amazon	Invoice: 042417-5410	Support equipments	305.04
5/11/17	6435	5825-B-63	Amazon	Invoice: 042417-5410	Bathroom supplies	79.85
5/11/17	6435	5260-B-23	Amazon	Invoice: 042417-5410	Plugins scented oil warmer holder	26.47
5/11/17	6435	5375-B-23	Amazon	Invoice: 042417-5410	Support equipments	64.15
5/11/17	6435	5260-B-23	Argas West	Invoice: 042417-5410	Protective safety equipments	437.52
5/11/17	6435	5360-B-23	Amazon	Invoice: 042417-5410	Belkin Miracast video adapter	9.77
5/11/17	6435	5360-B-23	Argas West	Invoice: 042417-5410	Protective safety equipments	8.37
5/11/17	6435	5260-B-23	Argas West	Invoice: 042417-5410	Protective safety equipment	21.29
5/11/17	6435	5260-B-23	Lowes	Invoice: 042417-5410	Aedes supplies	295.22
5/11/17	6435	5335-A-22	Daily Imprints LLC	Invoice: 042417-5410	Uniform hats	490.50
5/11/17	6435	5485-B-23	76-United Oil	Invoice: 042417-5410	Fuel	74.78
5/11/17	6435	5485-B-23	ExxonMobil	Invoice: 042417-5410	Fuel	50.00
5/11/17	6435	5260-B-23	SmartNFinal	Invoice: 042417-5410	Aedes supplies	58.04
5/11/17	6435	5735-A-22	LAX Airport Homeboy Café	Invoice: 042417-0759	Puerto Rico training	28.41
5/11/17	6435	5735-A-22	Fazaa Food Fomento	Invoice: 042417-0759	Meal	20.71
5/11/17	6435	5735-A-22	Melao Coffee	Invoice: 042417-0759	Meal	73.81
5/11/17	6435	5735-A-22	El Toro Salao	Invoice: 042417-0759	Meal	80.96
5/11/17	6435	5735-A-22	Fazaa Food Fomento	Invoice: 042417-0759	Meal	19.23
5/11/17	6435	6011-A-22	The Lighthouse	Invoice: 042417-0759	The Lighthouse - jeep setup	71.36
5/11/17	6435	5735-A-22	American Airlines	Invoice: 042417-0759	American airline baggage fee	25.00

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5/11/17	6435	5735-A-22	American Airlines	Invoice: 042417-0759	American airline baggage fee	25.00	25.00
5/11/17	6435	5735-A-22	American Airlines	Invoice: 042417-0759	American airline baggage fee	25.00	25.00
5/11/17	6435	5735-A-22	LAX Airport Lot C	Invoice: 042417-0759	LAX airport parking	108.00	108.00
5/11/17	6435	5735-A-22	La Concha Catering	Invoice: 042417-0759	Meal	39.03	39.03
5/11/17	6435	5735-A-22	Inari Restaurant	Invoice: 042417-0759	Meal	114.01	114.01
5/11/17	6435	6011-A-22	The Home Depot	Invoice: 042417-0759	Jeep set-up	165.72	165.72
5/11/17	6435	5735-A-22	Midway Classic Malt Shop	Invoice: 042417-0759	MVCAC - SanDiego	30.00	30.00
5/11/17	6435	5735-A-22	Starbucks Coffee	Invoice: 042417-0759	MVCAC - SanDiego	7.20	7.20
5/11/17	6435	5735-A-22	Hyatt Regency	Invoice: 042417-0759	Hotel stay - MVCAC San Diego	156.93	156.93
5/11/17	6435	5735-A-22	Hyatt Regency	Invoice: 042417-0759	Hyatt charge	3.33	3.33
5/11/17	6435	5735-A-22	Hyatt Regency	Invoice: 042417-0759	Hyatt charge	51.33	51.33
5/11/17	6435	6011-A-22	Chem-tainer Industries	Invoice: 042417-0759	Vehicle setup	117.43	117.43
5/11/17	6435	6011-A-22	Premier wheels & Pro	Invoice: 042417-0759	4 tires for #126	540.00	540.00
5/11/17	6435	6011-A-22	Premier wheels & Pro	Invoice: 042417-0759	4 tires for #127	540.00	540.00
5/11/17	6435	6011-A-22	A & F Metal Fabrication	Invoice: 042417-0759	Vehicle setup	59.41	59.41
5/11/17	6435	6011-A-22	Halsted & Hogan, Inc.	Invoice: 042417-0759	Vehicle setup	189.66	189.66
5/11/17	6435	6011-A-22	Halsted & Hogan, Inc.	Invoice: 042417-0759	Vehicle setup	386.95	386.95
5/11/17	6435	6011-A-22	Bruno Industrial Tires	Invoice: 042417-0759	8 tire poly fill - 245 65R 17	1,200.00	1,200.00
5/11/17	6435	5485-A-22	ExxonMobil	Invoice: 042417-0759	Fuel for New jeep no speed pass	40.00	40.00
5/11/17	6435	5260-A-22	The Home Depot	Invoice: 042417-0759	Credit for defective drills	(194.56)	(194.56)
5/11/17	6435	5260-A-62	The Home Depot	Invoice: 042417-0759	Shop tools	215.26	215.26
5/11/17	6435	6011-A-22	The Home Depot	Invoice: 042417-0759	Tool box metal latch	7.58	7.58
5/11/17	6435	6011-A-22	Asco Metals	Invoice: 042417-0759	Vehicle setup	79.16	79.16
5/11/17	6435	5855-A-62	Santanas Upholstery	Invoice: 042417-0759	Post board	45.00	45.00
5/11/17	6435	5620-A-22	ESRI	Invoice: 042417-0759	ESRI subscription	1,461.25	1,461.25
5/11/17	6435	5260-A-22	StaterBros	Invoice: 042417-0759	Support equipments - For Aedes	25.27	25.27
5/11/17	6435	5260-A-22	Lowes	Invoice: 042417-0759	Support equipments - For Aedes	121.80	121.80
5/11/17	6435	5769-A-53	Costco	Invoice: 042417-0759	Costco - supplies	69.03	69.03
5/11/17	6435	5787-A-52	Amazon	Invoice: 042417-07607	Amazon - supplies equipments	128.20	128.20
5/11/17	6435	5787-A-52	Target	Invoice: 042417-07607	Target - supplies	13.88	13.88
5/11/17	6435	5769-A-53	Costco	Invoice: 042417-07607	Costco - supplies	79.60	79.60
5/11/17	6435	5735-A-52	Hyatt Regency	Invoice: 042417-07607	Hyatt Conf. stay	193.96	193.96
5/11/17	6435	5787-A-52	Amazon	Invoice: 042417-07607	Amazon	11.19	11.19
5/11/17	6435	5707-A-52	Jimmy Johns	Invoice: 042417-07607	Jimmy Johns - meal	208.86	208.86
5/11/17	6435	5787-A-52	Target	Invoice: 042417-07607	Copies and ink - filers	833.18	833.18
5/11/17	6435	5640-A-52	Toppling Development	Invoice: 042417-07607	Toppling - website services	120.00	120.00
5/11/17	6435	5735-A-52	MVCAC	Invoice: 042417-07607	MVCAC refund	(215.00)	(215.00)
5/11/17	6435	5707-A-52	T1 La Brea Bakery	Invoice: 042417-07607	T1 La Brea Bakery	32.71	32.71
5/11/17	6435	5715-A-70	Pizzamania	Invoice: 042417-07607	Pizzamania - board night	159.57	159.57
5/11/17	6435	5787-A-52	Best Buy	Invoice: 042417-07607	Best Buy	114.15	114.15
5/11/17	6435	5540-B-33	UPS	Invoice: 042417-5230	Shipping and testing	29.18	29.18
5/11/17	6435	5540-A-32	UPS	Invoice: 042417-5230	Shipping and testing	12.89	12.89
5/11/17	6435	5540-B-33	UPS	Invoice: 042417-5230	Shipping and testing	26.89	26.89
5/11/17	6435	5540-A-32	UPS	Invoice: 042417-5230	Shipping and testing	29.33	29.33

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5/11/17	6435	5210-A-22	ADAPCO, INC.	Invoice: 042417-5940	Chemicals and compounds	10,925.19
5/11/17	6435	5210-A-22	ADAPCO, INC.	Invoice: 042417-5940	Chemicals and compounds	33,868.61
5/11/17	6435	5210-A-22	ADAPCO, INC.	Invoice: 042417-5940	Chemicals and compounds	1,081.98
5/11/17	6435	5675-A-52	Facebook	Invoice: 042417-8211	Facebook ad	65.74
5/11/17	6435	5735-A-52	Trader Joes	Invoice: 042417-8211	Trader Joes	15.24
5/11/17	6435	5735-A-52	True Food	Invoice: 042417-8211	True food -San Diego conference	59.34
5/11/17	6435	5735-A-52	Intermezzo	Invoice: 042417-8211	Meal - MV/CAC conf. San Diego	20.01
5/11/17	6435	5735-A-52	Tender Greens	Invoice: 042417-8211	Meal - MV/CAC conf. San Diego	28.78
5/11/17	6435	5735-A-52	Food4less	Invoice: 042417-8211	Meal - MV/CAC conf. San Diego	3.87
5/11/17	6435	5620-A-52	Adobe Creative Cloud	Invoice: 042417-8211	Adobe creative cloud	49.99
5/11/17	6435	5735-A-52	Starbucks Store	Invoice: 042417-8211	Snacks	2.95
5/11/17	6435	5640-A-52	Sparkol	Invoice: 042417-8211	Sparkol.com	198.00
5/11/17	6435	5735-A-52	Café Sevilla	Invoice: 042417-8211	Meal - MV/CAC conf. San Diego	28.46
5/11/17	6435	5655-A-52	Craft & Commerce	Invoice: 042417-8211	Craft and commerce	22.32
5/11/17	6435	5735-A-52	Blue Water Seafood	Invoice: 042417-8211	Meal - MV/CAC conf. San Diego	31.12
5/11/17	6435	5735-A-52	Doubletree Hotel	Invoice: 042417-8211	Meal	21.13
5/11/17	6435	5735-A-52	Doubletree Hotel	Invoice: 042417-8211	Double tree hotel- MV/CAC	605.76
5/11/17	6435	5735-A-52	Doubletree Hotel	Invoice: 042417-8211	Double tree hotel- MV/CAC	635.76
5/11/17	6435	5787-A-52	Amazon	Invoice: 042417-8211	Amazon	61.98
5/11/17	6435	5640-A-52	Wondershare	Invoice: 042417-8211	Wondershare.com	59.99
5/11/17	6435	5787-A-52	Amazon	Invoice: 042417-8211	Amazon	43.46
5/11/17	6435	5787-A-52	Amazon	Invoice: 042417-8211	Amazon	58.71
5/11/17	6435	5787-A-52	Amazon	Invoice: 042417-8211	Amazon	245.97
5/11/17	6435	5735-A-52	Best Buy	Invoice: 042417-8211	Best Buy	21.74
5/11/17	6435	5675-A-52	Google	Invoice: 042417-8211	Google ads	161.44
5/11/17	6435	5655-A-52	Staples	Invoice: 042417-8211	Staples Direct	1,304.98
5/11/17	6435	5325-B-23	G&K Services	Invoice: 042417-2315	District Uniform cleaning, towel supply & cleaning, floor mats, janitorial	2,652.41
					Check Total: <u>(110,609.89)</u>	
5/11/17	6436-39	1016-A-10	Cash	Void	Check Total: <u>-</u>	
5/11/17	6440	5420-A-62	A & B TIRE	Invoice: 17770	1 Yokohama tire, flat repair, CA recycle fee	Check Total: <u>(202.01)</u>
5/11/17	6441	2300-A-10	AFLAC	Invoice: 191237	Aflac - STD, life, Medical, accident	Check Total: <u>(3,621.88)</u>
5/11/17	6442	5815-A-62	Clean Net	Invoice: SCA0044695	Monthly janitorial	1,165.00
5/11/17	6442	5815-B-63	Clean Net	Invoice: SCA0044694	Monthly janitorial service	500.00
					Check Total: <u>(1,665.00)</u>	
5/11/17	6443	5160-A-22	Fidelity Security Life Ins./Eyemed	Invoice: 163151730	Vision insurance premium - current employees and retirees	Check Total: <u>(1,802.84)</u>
5/11/17	6444	5260-B-43	HOME DEPOT CRC	Invoice: HOME-195.05	Support equipments, Finance charges	Check Total: <u>(195.05)</u>
5/11/17	6445	6011-A-22	LB Johnson Hardware	Invoice: 900287	Strut conduit clamp	Page: 6

Greater L.A. County Vector Control Dist  
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For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Account ID	Vendor	Invoice Number	Description	Amount	Check Total
5/11/17	6445	6011-A-22	LB Johnson Hardware	Invoice: 900315	Blade sawzall, pilot drill bit	33.58	
5/11/17	6445	5400-A-62	LB Johnson Hardware	Invoice: 900373	Square adapter	7.60	
5/11/17	6445	6011-A-22	LB Johnson Hardware	Invoice: 900563	Jeep setup	109.42	
					Check Total:	(159.37)	
5/11/17	6446	5730-A-10	Levy Sun	Invoice: LEVY-420.00	Tuition reimbursement		
5/11/17	6447	2242-A-10	The Lincoln National Life Ins. Co.	Invoice: 3448268501	Lincoln National - dental, Life, Disability premium	2,922.96	
5/11/17	6447	5155-A-22	The Lincoln National Life Ins. Co.	Invoice: 3448268302	Lincoln National current and retirees' medical benefits	9,693.34	
					Check Total:	(12,616.30)	
5/11/17	6448	5400-A-62	MY ELECTRICAL SUPPLY	Invoice: 30454	Electrical parts	8.12	
5/11/17	6448	5400-A-62	MY ELECTRICAL SUPPLY	Invoice: 30453	Electrical maintenance parts	39.24	
					Check Total:	(47.36)	
5/11/17	6449	5499-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-283445	Pressure regulator	50.07	
5/11/17	6449	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-283472	Stop light for #60	5.87	
5/11/17	6449	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-284885	Battery for #60	104.98	
5/11/17	6449	5499-B-63	O'Reilly Auto Parts/ first call	Invoice: 3075-240444	Silicone	50.90	
5/11/17	6449	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-288676	5400-B-63	129.23	
5/11/17	6449	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-243463	Oespectrum for #98	164.00	
5/11/17	6449	5485-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-288675	Fuel	111.99	
5/11/17	6449	5415-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-288957	Gear oil for #37	21.73	
5/11/17	6449	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-243641	Motor oil, Air and oil filter for #116	41.03	
5/11/17	6449	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-243642	Motor oil, air, and oil filter for #114	41.03	
5/11/17	6449	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-288994	Core credit for #45	(18.00)	
5/11/17	6449	5415-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-288955	Hub assembly, ball joint for #37	100.80	
5/11/17	6449	5415-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-288997	Brake and suspension for #37	1.32	
5/11/17	6449	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244510	Alternator and battery for #13	253.80	
5/11/17	6449	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244541	Core credit for #13	(28.88)	
5/11/17	6449	5485-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244664	Gas can	(61.95)	
5/11/17	6449	5485-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244666	Gas can and spout for SFS shop	36.94	
5/11/17	6449	5415-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244753	Reflex shock for #98	96.33	
5/11/17	6449	5499-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244633	Windshield wiper fluid	6.07	
5/11/17	6449	5485-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244659	3 gas can	61.95	
5/11/17	6449	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244905	Oil press for #98	37.94	
5/11/17	6449	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-244928	Fuel tank cap for #61	10.70	
5/11/17	6449	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-290502	Air and oil filter for #119	21.69	
5/11/17	6449	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-290627	Synthetic motor oil - shop supply	567.48	
5/11/17	6449	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-245132	Air and oil filter and motor oil for #110	70.13	
					Check Total:	(1,877.15)	
					Check Total:	-	
					Check Total:	Void	

Greater L.A. County Vector Control Dist  
Cash Disbursements Journal  
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Account ID	Vendor	Invoice Number	Description	Amount	Check Total
5/11/17	6452	5485-A-22	Rudy Serrano	Invoice: RSE.R-128.40	04/04/2017 mileage reimbursement SFS to Sylmar	<u>(128.40)</u>	Check Total: <u>(128.40)</u>
5/11/17	6453	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 211503	Special counsel services thru 3/31/17	715.00	
5/11/17	6453	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 211504	Board meetings thru 3/31/17	825.00	
5/11/17	6453	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 211502	General services thru 3/31/17	966.85	
					Check Total:	<u>(2,506.85)</u>	
5/11/17	6454	5810-A-62	SIAPIN HORTICULTURE	Invoice: 47246	Monthly maintenance charge April 2017	<u>(1,030.00)</u>	Check Total: <u>(1,030.00)</u>
5/11/17	6455	5735-A-10	Rakesha Thomas	Invoice: THOMAS.55.81	Travel reimbursement to LCW conf.	<u>(55.81)</u>	Check Total: <u>(55.81)</u>
5/23/17	6456	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-246785	Indicator, LED, coupler - #419	32.12	
5/23/17	6456	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-260828	Credit for returns - #96	(2.08)	
5/23/17	6456	5435-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-271438	Water tank repair	16.37	
5/23/17	6456	5880-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-275822	Gasket and seals	36.63	
5/23/17	6456	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-276713	Case use	10.20	
5/23/17	6456	5499-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-277411	Wiper fluid, 55 sheet towel	101.99	
5/23/17	6456	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-281898	Battery tender for #34	43.49	
5/23/17	6456	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-246208	Flasher for #42	16.52	
5/23/17	6456	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-291527	Battery for #72	116.96	
5/23/17	6456	5480-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-291604	Oil filter	8.03	
5/23/17	6456	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-291528	Battery for #88	116.96	
5/23/17	6456	6011-A-22	O'Reilly Auto Parts/ first call	Invoice: 3075-245802	Lift support - Jeep setup	51.16	
5/23/17	6456	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-246175	Flasher for #42	16.52	
5/23/17	6456	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-246176	Lift support for #98 (wrong part)	35.41	
5/23/17	6456	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-246212	Flasher - credit for #42	(16.52)	
5/23/17	6456	6011-A-22	O'Reilly Auto Parts/ first call	Invoice: 3075-246918	Hitch pin and clip for #104	8.69	
5/23/17	6456	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-247139	Wiper blade for #99	27.62	
5/23/17	6456	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-247148	Lift support for #98	43.28	
5/23/17	6456	5435-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-247109	Credit for wrong part - #98	(35.41)	
5/23/17	6456	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-247635	Battery for vehicle no. 6	88.60	
5/23/17	6456	5430-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-247756	Anti-freeze for #94	43.48	
					Check Total:	<u>(760.02)</u>	
5/23/17	6457-58	1016-A-10	Cash		Void	<u>-</u>	Check Total: <u>-</u>
5/23/17	6459	5420-A-62	A & B TIRE	Invoice: 17790	4 Toyo tires for #7	382.82	
5/23/17	6459	5420-A-62	A & B TIRE	Invoice: 17816	4 dismounts for #104	80.00	
5/23/17	6459	5420-A-62	A & B TIRE	Invoice: 17802	Flat repair for #92	20.00	
					Check Total:	<u>(482.82)</u>	
5/23/17	6460	5610-A-10	CELL BUSINESS EQUIPMENT	Invoice: 54428889	Performance period charges	<u>(1,216.67)</u>	Check Total: <u>(1,216.67)</u>
5/23/17	6461	5675-A-52	Civic Publications Inc.	Invoice: 1360	Advertising	<u>(1,500.00)</u>	Check Total: <u>(1,500.00)</u>

Greater L.A. County Vector Control Dist  
Cash Disbursements Journal  
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
5/23/17	6462	5485-A-52	KELLY MIDDLETON	Invoice: KMIL.112.82	Travel reimbursements, WNV task force mtg expenses, office supplies	Check Total:	(112.82)
5/23/17	6463	5485-A-52	Helen Kuan	Invoice: KUAN.25.47	Mileage reimbursement	Check Total:	(25.47)
5/23/17	6464	5880-B-63	LA DEPT WATER & POWER	Invoice: LADWP.1069.23	Electric charges 04/13/17 - 05/12/17	1,069.23	
5/23/17	6464	5885-B-63	LA DEPT WATER & POWER	Invoice: LADWP.319.06	Water, sewer, fire service charges for 04/13/17 - 05/12/17	319.06	
5/23/17	6464	5885-B-63	LA DEPT WATER & POWER	Invoice: LADWP.199.640	Water and sewer charges for 04/13/17 - 05/12/17	199.64	
						Check Total:	(1,587.93)
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900752	Jeep set-up, parts	105.80	
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900764	Jeep set-up, parts	19.54	
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900777	Jeep set-up, parts	35.58	
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900916	Jeep set-up, parts	9.77	
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900898	Jeep set-up, parts	65.20	
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900930	Jeep set-up, parts	35.87	
5/23/17	6465	6011-A-22	LB Johnson Hardware	Invoice: 900989	Jeep set-up, parts	6.36	
						Check Total:	(278.12)
5/23/17	6466	5705-A-10	Shaun Maki	Invoice: MAK1.74.00	Livescan expense - new hire	Check Total:	(74.00)
5/23/17	6467	5485-B-43	Joviro Martinez	Invoice: MARJ.30.00	Fuel reimbursement - defective fob	Check Total:	(30.00)
5/23/17	6468	5310-B-43	Jessica Pena	Invoice: PENA.163.13	Keen utility boot	Check Total:	(163.13)
5/23/17	6469	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 211743	Re: Board meetings	798.19	
5/23/17	6469	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 211741	Prof. services through 04/30/2017	1,632.36	
5/23/17	6469	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 211742	Special counsel services - LAUSD	2,282.90	
						Check Total:	(4,713.45)
5/23/17	6470	5880-A-62	SOUTHERN CA. EDISON	Invoice: SCED.2743.18	Electricity charges (04/17/17 - 05/16/17)	Check Total:	(2,743.18)
5/23/17	6471	5499-A-62	SANDE EQUIPMENT COM.	Invoice: 20460	Switch-Simp switch pressure 4100 psi, unloader	Check Total:	(242.51)
5/23/17	6472	5730-A-10	STEVE VETRONE	Invoice: SVET.2000.00	Tuition reimbursement	Check Total:	(2,000.00)
5/23/17	6473	5735-A-10	Trucmai Nguyen	Invoice: TDEV.100.00	Reimbursement for airport parking charges paid with personal credit card	Check Total:	(100.00)
5/23/17	6474	5310-A-22	TINA SMITH	Invoice: TSMI.135.93	Workbooks for Tina Smith - reimbursement	Check Total:	(135.93)
5/23/17	6475	5400-B-63	Auto Zone	Invoice: 5661450392	Import Alternator Truck #57	Check Total:	(164.86)
							(268,507.77)

**TOTAL SALARIES  
FOR MAY 2017**

<b>EMPLOYEE</b>	<b>15TH PAYROLL</b>	<b>30TH PAYROLL</b>	<b>TOTAL</b>
<b><u>ADMINISTRATION-SFS</u></b>			
<b>Total Administration-SFS</b>	<b>26,722.61</b>	<b>26,739.75</b>	<b>53,462.36</b>
<b><u>PUBLIC HEALTH - GRANT</u></b>			
<b>Total Public Health - Grant</b>	<b>2,697.44</b>	<b>2,852.84</b>	<b>5,550.28</b>
<b><u>OPERATIONS-SFS</u></b>			
<b>Total Operations-SFS</b>	<b>56,915.46</b>	<b>57,024.13</b>	<b>113,939.59</b>
<b><u>OPERATIONS-SYLMAR</u></b>			
<b>Total Operations-Sylmar</b>	<b>44,514.75</b>	<b>46,336.07</b>	<b>90,850.82</b>
<b><u>UNDERGROUND-SFS</u></b>			
<b>Total Underground-SFS</b>	<b>29,905.00</b>	<b>30,422.17</b>	<b>60,327.17</b>
<b><u>UNDERGROUND-SYLMAR</u></b>			
<b>Total Underground-Sylmar</b>	<b>16,063.26</b>	<b>16,398.28</b>	<b>32,461.54</b>
<b><u>SCIENTIFIC - TECH-SFS</u></b>			
<b>Total Scientific-Tech-SFS</b>	<b>13,203.26</b>	<b>13,194.24</b>	<b>26,397.50</b>
<b><u>SCIENTIFIC - TECH-SYLMAR</u></b>			
<b>Total Scientific-Tech-Sylmar</b>	<b>11,877.68</b>	<b>11,899.29</b>	<b>23,776.97</b>
<b><u>PUBLIC INFORMATION</u></b>			
<b>Total Public Information</b>	<b>9,500.90</b>	<b>10,102.03</b>	<b>19,602.93</b>
<b><u>EDUCATION PROGRAM</u></b>			
<b>Total Education Program</b>	<b>4,644.66</b>	<b>4,668.50</b>	<b>9,313.16</b>
<b><u>MAINTENANCE-SFS</u></b>			
<b>Total Maintenance-SFS</b>	<b>9,294.59</b>	<b>9,345.92</b>	<b>18,640.51</b>
<b><u>MAINTENANCE-SYLMAR</u></b>			
<b>Total Maintenance-Sylmar</b>	<b>3,193.44</b>	<b>3,196.99</b>	<b>6,390.43</b>
<b><u>SEASONAL OPS</u></b>			
<b>Total Seasonal Ops</b>	<b>3,752.16</b>	<b>16,773.04</b>	<b>20,525.20</b>
<b>Total Gross Payroll</b>	<b>232,285.21</b>	<b>248,953.25</b>	<b>481,238.46</b>
<b>Employer Taxes</b>	<b>4,056.57</b>	<b>5,777.86</b>	<b>9,834.43</b>
<b>Employee Benefits*</b>	<b>39,565.16</b>	<b>39,634.51</b>	<b>79,199.67</b>
<b>Trustee Payroll</b>	<b>3,250.00</b>	<b>-</b>	<b>3,250.00</b>
<b>Total Payroll</b>	<b>279,156.94</b>	<b>294,365.62</b>	<b>573,522.56</b>

\*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).

# PLACEHOLDER

Please find enclosed/attached:

FY 2017-2018 Proposed Budget (*EXHIBIT C*)

5-Year Projections (*Attachment A*)

# **AGREEMENT TO PROVIDE TEMPORARY VECTOR (MOSQUITO) CONTROL SERVICES**

This Agreement is entered into this \_\_\_\_\_ day of July, 2017 by and between the Greater Los Angeles County Vector Control District (“District”) and the City of Vernon, a municipal corporation (“CITY”).

## **RECITALS**

- A. CITY has determined that it requires vector control services from DISTRICT.
- B. DISTRICT is willing to provide such vector control services to CITY to allow for better assessment of CITY’s scope of service needs as part of evaluation into possible annexation of CITY into DISTRICT.
- C. This Agreement is effective on the date of execution through June 30, 2019. Should annexation proceedings be initiated during this time, this contract may be renewed on a month-to-month basis until such time as the annexation of the CITY is approved and finalized. The Agreement may be amended by mutual written consent of both parties.
- E. DISTRICT represents that it is fully qualified to perform such professional services on a temporary basis by virtue of its experience and the training, education and expertise of its employees. DISTRICT further represents that it is willing to accept responsibility for performing such services on a temporary basis in accordance with the terms and conditions of this Agreement.

**NOW THEREFORE**, in consideration of mutual covenants and conditions herein contained, CITY and DISTRICT agree as follows:

## **1. DEFINITIONS**

- A. “Scope of Services”: Such services as are set forth in District’s Proposal, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference.
- B. “Commencement Date”: July \_\_\_\_\_, 2017
- C. “Expiration Date”: June 30, 2019, or such earlier date upon which the annexation of the CITY to the DISTRICT becomes effective or upon the date of termination of this Agreement by either party pursuant to the provisions of Section 14 below.

## **2. DISTRICT’S SERVICES**

- A. Scope of Services. Subject to the terms and conditions set forth in this Agreement, DISTRICT shall perform the services identified in the Scope of Services. CITY shall have the right to request, in writing, changes in the Scope of Services. Any changes mutually agreed upon by the parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement. In the event of any conflict between District’s Proposal (Exhibit A) and the body of this Agreement, the body of this Agreement shall control.

- B. Time for Performance. DISTRICT shall commence the services on the Commencement Date and shall perform all services in accordance with the Scope of Services.

C. Standard of Performance. DISTRICT shall perform all work to the highest professional standards and in a manner reasonably satisfactory to CITY. DISTRICT shall comply with all applicable federal, state and local laws, ordinances, codes and regulations.

### **3. REPRESENTATIVES**

A. CITY Representative. For the purposes of this Agreement, the contract administrator and CITY's representative shall be the Director of Health and Environmental Control (hereinafter the "City Representative"). DISTRICT shall refer any decisions which must be made by CITY to the City Representative. Unless otherwise specified herein, any approval of CITY required hereunder shall mean the approval of the City Representative.

B. DISTRICT Representative. For the purposes of this Agreement, the General Manager is hereby designated as the principal and representative of DISTRICT authorized to act on its behalf with respect to the services specified herein and make all decisions in connection therewith (the "Responsible Principal"). The Responsible Principal may not be changed by DISTRICT without the prior written approval of CITY.

### **4. DISTRICT'S PERSONNEL**

A. DISTRICT represents that it has, or will secure at its own expense, all personnel required to perform the services required under this Agreement. All such services will be performed by DISTRICT or under its supervision, and all personnel engaged in the work shall possess the qualifications, permits and licenses required by applicable law to perform such services.

B. DISTRICT shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by CITY.

C. DISTRICT shall be responsible for payment of all employees' wages and benefits and shall comply with all requirements pertaining to employer's liability, workers' compensation, and unemployment insurance.

D. Permits and Licenses. DISTRICT shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of services under this Agreement.

### **5. FACILITIES AND EQUIPMENT**

Except as otherwise authorized by CITY in writing, DISTRICT shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

### **6. TERM OF AGREEMENT**

This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date as specified within this Agreement.

## **7. COMPENSATION FOR VECTOR CONTROL SERVICES**

CITY agrees to compensate DISTRICT for the vector control services provided under this Agreement on a time and materials basis, in accordance with and at the rates described in District's Proposal (Exhibit A) and the attachments thereto. These rates may be adjusted each fiscal year to reflect budgetary increases in staff hourly rates and product costs. Annual billing for such services shall not exceed \$45,000 per fiscal year. CITY shall not withhold applicable federal or state payroll or any other required taxes or other authorized deductions from each payment made to DISTRICT.

## **8. METHOD OF PAYMENT**

DISTRICT shall submit to CITY an invoice, on a quarterly basis, for the vector control services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Such itemizations shall include the days worked, number of hours worked, and authorized reimbursable expenses incurred with appropriate back-up documentation and receipts evidencing the authorized expenses, if any, for each day in the period and shall separately describe any additional services authorized by CITY. Any invoice claiming compensation for additional services shall include appropriate documentation of CITY's prior authorization. Within ten (10) business days of receipt of each invoice, CITY shall notify DISTRICT in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice.

## **9. INDEPENDENT CONTRACTOR**

DISTRICT will act hereunder as an independent contractor. This Agreement shall not and is not intended to constitute DISTRICT as an agent, servant, or employee of CITY and shall not and is not intended to create the relationship of partnership, joint venture or association between CITY and DISTRICT.

## **10. INDEMNIFICATION**

DISTRICT shall indemnify, hold harmless and defend CITY, its elected officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns from and against any and all claims, demands, causes of action, liability, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any intentional, reckless, negligent or otherwise wrongful acts, errors or omissions of DISTRICT or any of its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of DISTRICT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees.

CITY shall indemnify, hold harmless and defend DISTRICT, its appointed officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns from and against any and all claims, demands, causes of action, liability, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any intentional, reckless, negligent or otherwise wrongful acts, errors or omissions of CITY or any of its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of CITY in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees.

## **11. INSURANCE**

A. DISTRICT shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1. Commercial General Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and in the aggregate for any personal injury, death, loss or damage.

2. Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

3. Worker's Compensation insurance as required by the State of California.

B. Prior to commencement of work under this Agreement, DISTRICT shall file with CITY's Risk Manager a certificate or certificates of insurance showing that the insurance policies are in effect and satisfy the required amounts and specifications required pursuant to this Agreement.

C. DISTRICT shall provide proof that policies of insurance expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage.

D. The general liability and automobile policies of insurance shall contain an endorsement naming CITY, its elected officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns as additional insureds.

## **12. MUTUAL COOPERATION**

CITY shall provide DISTRICT with all pertinent data, documents and other requested information as is reasonably available for the proper performance of DISTRICT's services.

## **13. TERMINATION OF AGREEMENT**

A. Either party may terminate this Agreement for any reason or for no reason on thirty (30) calendar days' written notice to the other party. DISTRICT agrees to cease all work under this Agreement on or before the effective date of such notice. DISTRICT shall be paid for the percentage of work satisfactorily performed at the time of termination.

## **14. FORCE MAJEURE**

DISTRICT shall not be liable for any failure to perform if DISTRICT presents acceptable evidence, in CITY's sole judgment that such failure was due to causes beyond the control, and without the fault or negligence of DISTRICT.

## 15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (a) the day of delivery if delivered by hand or overnight courier service during DISTRICT's and

### If to CITY:

**Attn:**  
Keith Allen  
Director  
Dept. of Health & Environ. Control  
City of Vernon  
4305 Santa Fe Ave.  
Vernon, CA 90058  
**Telephone:** 323-583-8811 Ext. 231  
**Email:** kallen@ci.vernon.ca.us

### If to DISTRICT:

**Attn:**  
Truc Dever  
General Manager  
Greater Los Angeles County Vector Control District  
12545 Florence Avenue  
Santa Fe Springs, CA 90670  
**Telephone:** (562) 944-9656  
**Facsimile:** (562) 944-7976  
**Email:** tdever@glacvcd.org

### With a courtesy copy to:

Quinn M. Barrow  
Richards Watson & Gershon  
355 South Grand Avenue, 40th Floor  
Los Angeles, California 90071-3101  
**Telephone:** (213) 626-8484  
**Facsimile:** (213) 626-0078  
**Email:** qbarrow@rwglaw.com

CITY's regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore below, or to such other addresses as the parties may, from time to time, designate in writing.

## **17. ATTORNEY'S FEES**

In the event that CITY or DISTRICT commences any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover its costs of suit, including reasonable attorney's fees.

## **18. ENTIRE AGREEMENT**

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and provisions of any document incorporated by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between CITY and DISTRICT with respect to the subject matter herein. No other prior oral or written agreements are binding on the parties. Any modification of this Agreement will be effective only if it is in writing and executed by CITY and DISTRICT.

## **19. GOVERNING LAW; JURISDICTION**

This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event of litigation between the parties, venue in State trial courts shall lie exclusively in Los Angeles County. In the event of litigation in a United States District Court, exclusive venue shall lie in the Central District of California.

## **20. SEVERABILITY**

Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

## **21. CAPTIONS**

The captions used in this Agreement are solely for reference and the convenience of the parties. The captions are not a part of the Agreement, in no way bind, limit, or describe the scope or intent of any provision, and shall have no effect upon the construction or interpretation of any provision herein.

## **22. EXECUTION**

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

**CITY OF VERNON**

---

Carlos Fandino Jr.  
City Administrator

**DISTRICT:**

---

Truc Dever  
General Manager

**ATTEST:**

---

Maria Ayala  
City Clerk

**APPROVED AS TO FORM:**

---

Hema Patel  
City Attorney

**APPROVED AS TO FORM:**

---

Quinn M. Barrow  
Attorney for District

## EXHIBIT A

### SCOPE OF SERVICES

The full services of the District will be available to the City just as they are to the member cities that comprise the District. More specifically, the District will provide the following contract services: arbovirus disease surveillance, to monitor for mosquito populations and disease transmission occurrence (*i.e.*, SLE, West Nile virus (WNV), etc.), and mosquito control. The District is able to provide community outreach services, including school visitations (Education Program Coordinators), presentations at community events and both private and public functions (Public Information Officer), and supply information materials for distribution, all as requested supplemental services at no cost to the City. The need for setup charges or to purchase equipment would not be required as elements of this proposal.

**Arbovirus disease surveillance** will involve District Vector Ecologists (VE) placing a sufficient number and arrangement of ovipositional and CDC encephalitis virus surveillance (EVS) traps to capture live female mosquitoes within the City for purposes of detecting the presence of arboviruses (SLE, WEE, WNV) and assessing the occurrence and abundance of mosquitoes within the City. Detection of arbovirus in mosquitoes indicates extremely limited local disease transmission and signals the need to focus control efforts proximate to these site collections. It also permits an evaluation of the minimum infection rate among the mosquito population, a determinant that is used to assess the risk of infection transmission from mosquitoes to humans. In addition, the VE will collect reported dead birds and prepare them for processing by the state to determine the presence of WNV, another indicator of WNV transmission activity.

**Mosquito control** will involve one or more Vector Control Specialists (VCS) necessarily 1) responding to resident mosquito complaints, 2) inspecting known accessible sources for mosquito breeding, 3) surveying areas attempting to locate mosquito sources, 4) larvicide (*i.e.*, applying chemical or biological (mosquitofish) control agents to mosquito sources, 5) adulticiding (*i.e.*, applying aerosol chemical agents to control adult mosquitoes), and 6) eliminating sources (*i.e.*, source reduction by physical manipulation or modification of the source). The District has previously identified mosquito producing sources within the City that include streams and channels, debris basins, swimming pools, fish ponds, gutters, catch basins, and underground storm drains. Larvicide prevents adult emergence of mosquitoes from their aquatic habitats, is the most effective and efficient means of mosquito control, and would constitute approximately 90% of the VCS's field activities. When feasible, mosquito sites are physically modified to eliminate present and future recurrence of mosquito breeding. Adulticiding would only be considered as a last resort effort to halt a focal occurrence of WNV or other vector-borne human infections or implemented as a special need if requested by the City (*e.g.*, as a preemptive measure to preclude mosquito activity prior to conducting a large outdoor public event or function).

District staff will be available to the public Monday through Friday from 8:00 a.m. to 5:00 p.m. All telephone calls and inquiries are personally answered and handled by District staff. The District's automated answering system is engaged before and after business hours, which permits callers to leave mosquito complaint information or other messages for follow up. GLACVCD also has an extensive comprehensive informational website ([www.glacvcd.org](http://www.glacvcd.org)).

**FY 16/17 HOURLY-RATE FEE SCHEDULES APPLIED TO  
CONTRACT SERVICES OR SPECIAL PROJECTS  
FOR STATE AND/OR LOCAL NON-MEMBER AGENCIES**

POSITION/ITEM	HOURLY RATE	PROJECT TIME(%)	% OF SALARIES	PROJECT RATE	S. Kluth's Rate	Vector Ecologist	Vector Control Sr.
1 Direct Costs: Salaries & Benefits							
General Manager	\$ 77.50	2.5		1.94	1.94		
District Secretary	\$ 26.22	2.0	0.52	-	-		
Operations Director	\$ 53.35	5.0		2.67	2.67	2.67	
Operations Supervisor	\$ 44.74	10.0		4.47	4.47	4.47	4.47
Underground Storm Drain Crew Foreman	\$ 44.74	5.0		2.24	2.24	2.24	2.24
Sci-Tech Services Director	\$ 53.35	5.0		2.67	2.67	2.67	2.67
Vector Ecologist	\$ 41.66	100.0		41.66	-	41.66	-
Assistant Vector Ecologist	\$ 36.47	100.0		36.47	-	-	-
Director of Fiscal Operations	\$ 50.21	5.0		2.51	2.51	2.51	2.51
Director of Human Resources	\$ 50.21	2.0	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	\$ 28.42	2.5	0.71	0.71	0.71	0.71	0.71
Director of Public Affairs	\$ 51.72	2.0	1.03	1.03	1.03	1.03	1.03
Education Program Coordinators	\$ 32.25	2.0	0.65	0.65	0.65	0.65	0.65
Maintenance Supervisor	\$ 39.91	2.0	0.80	0.80	0.80	0.80	0.80
Maintenance Mechanic	\$ 35.53	2.0	0.71	0.71	0.71	0.71	0.71
Vector Control Specialist	\$ 36.06	100.0	36.06	-	-	36.06	
Subtotal Salaries				136.11	67.53	63.06	57.46
Benefits	23.4	42.60		21.14	19.74	17.98	
Total Direct Costs				178.71	88.67	82.79	75.44
2 Indirect Costs: Overhead							
Insurance	4.3	9.12		4.52	4.22	3.85	
Miscellaneous Expense	22.5	27.22		13.51	12.61	11.49	
Total Indirect Costs				36.34	18.03	16.84	15.34
Project Hourly Rate				215.06	106.70	99.63	90.78
Susanne Kluth Rate Per Hour						106.70	
Vector Ecologist Rate Per Hour						99.63	
Vector Control Specialist						90.78	

**GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT**

12545 Florence Avenue  
Santa Fe Springs, CA 90670

**SERVICE FEE INVOICE**

**Date:**

**Reference No.:**

**Services Provided:** Vector (mosquito) Control Services

**Area Serviced:**

**Bill To:**

**Date(s) of Service:**

**Charges:**

Item	Amount	Unit Cost	Rate/Hr.	Charge
Vector Control Spec.	-	90.78	Hourly	-
Scientific Technical	-	99.63	Hourly	-
Agnique MMF	-	0.31	Rate/ozs	-
Altosid Briquettes	-	1.22	Rate/each	-
Altosid SBG	-	3.33	Rate/lbs	-
Altosid Pellets	-	27.84	Rate/lbs	-
Larvical Oil	-	0.08	Rate/ozs	-
Naturalar2EC	-	7.84	Rate/ozs	-
Vectobac 12AS	-	0.33	Rate/ozs	-
Vectobac G	-	2.83	Rate/lbs	-
Vectolex CG	-	0.44	Rate/ozs	-
Vectolex WDG	-	3.60	Rate/ozs	-
Vectomax FG	-	9.34	Rate/lbs	-
Mosquito Fish	-	0.10	Rate/each	-
Dry Ice	-	1.39	Rate/lbs	-
<b>Total</b>				

Please remit a check in the amount of \$0 payable to the Greater Los Angeles County Vector Control District for the service provided. Payment is due within 30 day of the invoice.

Refer any questions regarding this invoice to Carolyn M. Weeks at (562) 944-9656 at extension 505.

**GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT**

12545 Florence Avenue  
Santa Fe Springs, CA 90670

**Contract Cost Breakdown**

**Route Work:**

Type	Number of Inspections
Pools	0
Ponds	0
Fountains	0
Roadside Ditches	0
Drains	0
2 man/Flood control channels	0
Creeks/Streams	0
Freeway drains	0
Gutters	0
Catch Basins	0
Debris Basins	0
Ditches	0
Sumps	0
Standing water site	0
<b>Total Number of Inspections</b>	<b>0</b>

**Service Requests:**

Type	Number of Service Requests
Swimming pools	0
Ponds	0
Miscellaneous	0
<b>Total Number of Service Requests</b>	<b>0</b>

**Underground Storm Drain Service:**

Type	Number of Inspections and Treatment areas
Underground storm drains	0
Miles of drains treated	0

**GREATER LOS ANGELES COUNTY  
VECTOR CONTROL DISTRICT**

12545 Florence Avenue  
Santa Fe Springs, CA 90670

**Contract Cost Breakdown**

**2016 - 2017 Scientific-Technical Work:**

Date	Work Performed	Hours	Dry Ice/Lbs.
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
	Set Reiter and EVS (4 each) Collect Reiters and EVS		
<b>Total</b>		<b>0</b>	<b>0</b>



**Greater Los Angeles County  
Vector Control District**  
12545 Florence Avenue  
Santa Fe Springs, Ca. 90670  
(562) 944-9656 Fax (562) 944-7976  
Email : [info@glacvcd.org](mailto:info@glacvcd.org)

## **Memorandum**

**To:** **Board of Trustees**  
**From:** **Truc Dever, General Manager**  
**Date:** **June 8, 2017**  
**Re:** **Staff Request to Use Capital Designated Reserves to Upgrade  
Boardroom Audio/Visual System in Santa Fe Springs**

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### ***Summary:***

This year, the District proposes to replace our aging and problematic A/V system in the Santa Fe Springs Boardroom. A state-of-the-art system with improved audio and video capabilities will allow for more productive use of the facility and improve the quality of meetings and training programs. Updated technology will allow for digital recording of meetings and improved display of presentations and videos.

Our existing system is original to the building which was built in 1997. The display monitors are fixed at a low resolution and have compatibility issues with the master computer system. Some of the display monitors have already failed or are failing and cannot be replaced. In addition, Board meetings are recorded to cassette tape rather than digital files and have been increasingly unreliable.

In 2016, we used the Boardroom nearly 50 times for trainings, meetings, presentations, and Board meetings. It is still under-utilized because the A/V is not reliable.

### ***Project Scope and Budget:***

Preliminary estimates from vendors total approximately \$120,000 for equipment and installation. The preliminary project scope includes a new video distribution system with a master PC and monitors for the audience area, board members, lectern and control room. Upgrades to the audio system would include a digital discussion system with new control and conference units, speakers, audio recorder, assisted listening stations, and audio management software.

During the FY 17/18 budgeting process, the Budget & Finance Committee voted to recommend the purchase of a new A/V system using existing capital reserves rather than general operating funds for the year. Currently, such reserves total approximately \$500,000 and would be more than sufficient to complete the entire A/V system upgrade.

***Process:***

Since the projected price tag will be more than \$25,000, the District Purchasing Policy requires a request for proposals (RFP) be made public to solicit bids and obtain written quotes from at least three vendors. An award will be based on consideration of ability, capacity, record of performance, price, etc.

**There are sufficient funds in the Capital Designated Reserves LAIF Account (1025.0) to accommodate this capital improvement.**

# GLACVCD

## BOARD OF TRUSTEES MEETING STAFF REPORTS



**Thursday June 8<sup>th</sup> 2017**

**7:00 p.m. Board Meeting  
Santa Fe Springs District Headquarters  
12545 Florence Avenue  
Santa Fe Springs, CA 90670**

***Trustee Steve Croft, President  
Trustee Mark W. Bollman, Vice President  
Baru Sanchez, Secretary-Treasurer***

*General Manager, Truc Dever  
Director of Fiscal Operations, Carolyn Weeks  
Director of Operations, Mark Daniel  
Director of Community Affairs, Kelly Middleton  
Director of Scientific-Technical Services, Susanne Kluh  
Director of Human Resources, Rakesha Thomas  
Board Legal Counsel, Quinn M. Barrow, Richards, Watson, Gershon  
Labor Legal Counsel, Scott Tiedemann, Liebert, Cassidy, Whitmore*

Copies of staff reports or other written documentation relating to agenda items are on file at the District's Headquarters at the Front Office and are available for public inspection. If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.*

*Please refrain from smoking, eating or drinking in the Boardroom*

# GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670  
Office (562) 944-9656 Fax (562) 944-7976  
Email: [info@glacvcd.org](mailto:info@glacvcd.org) Website: [www.glacvcd.org](http://www.glacvcd.org)

## PRESIDENT

*Steve Croft, Lakewood*

## VICE PRESIDENT

*Mark W. Bollman, Cerritos*

## SECRETARY-TREASURER

*Baru Sanchez, Cudahy*

## GENERAL MANAGER

*Truc Dever*

## General Manager's Report for June 8, 2017 Board of Trustees Meeting

This month, I am pleased to present to you our proposed District Budget for Fiscal Year 17/18. It is a balanced budget with no benefit assessment rate increase. I would like to thank the staff, particularly Carolyn Weeks and our other Department Directors, for their hard work in building a lean budget while also addressing the many needs of our District programs. This was a balancing act, but I am confident we will remain productive, efficient and maintain our high quality of service to our residents. Thank you to our Board Budget & Finance Committee members, including Trustees Sanchez, Kreisler, Bollman, Croft, Alvarado, and Gonzalez for their careful and thoughtful review of the proposed budget and constructive input. I will present an overview of the budget with highlights at our June 8<sup>th</sup> meeting.

There has been a lot of legislative activity impacting vector control districts in both Sacramento and Washington, D.C. this year. During the week of May 15, Susanne Kluh and I attended the AMCA Washington Conference at our nation's capital. This year's AMCA delegation set a record for the number of participants, with 125 of us representing states all across the U.S. California, alone, boasted 22 participants. With this delegation, we were able to meet with legislators or staff for 47 out of our 53 representatives and left materials or called the remaining six. This is the first time California has had complete coverage for the state. Talking points included a request for federal funding for mosquito control which would help establish a CDC Division of Vector-Borne Disease Regional Center of Excellence here on the west coast. We also requested an increase in the CDC's annual budget to support vector surveillance and control and disease reporting. I am also happy to report that as a result of AMCA's efforts, the House of Representatives approved HR 953, the Reducing Regulatory Burdens Act of 2017 which alleviates duplicative pesticide regulations posed by NPDES permitting rules.

At the state level, MVCAC's sponsored drone bill (AB 527- Caballero) passed out of the Assembly on May 15 on a 53 to 13 vote, with 14 legislators abstaining. On May 24, the Senate Rules Committee referred the bill to the Senate Environmental Quality Committee and Senate Agriculture Committee and the bills will be heard in committee this month. Unfortunately, our request for funding for SB 382 (Pan) was not approved by the Senate Appropriations Committee.

We also present to you this month the out-of-agency service agreement for vector control services in the City of Vernon. This two-year agreement places the annual billing cap at \$45,000 and offers provisions to amend the billing rates and terms as appropriate. If the Board approves this time and materials contract as presented, we will work with Vernon to finalize the agreement with LAFCO this month.

Yours truly,



Truc Dever, General Manager

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



## SCIENTIFIC-TECHNICAL REPORT

MAY, 2017

Susanne Kluh, Scientific-Technical Services Director

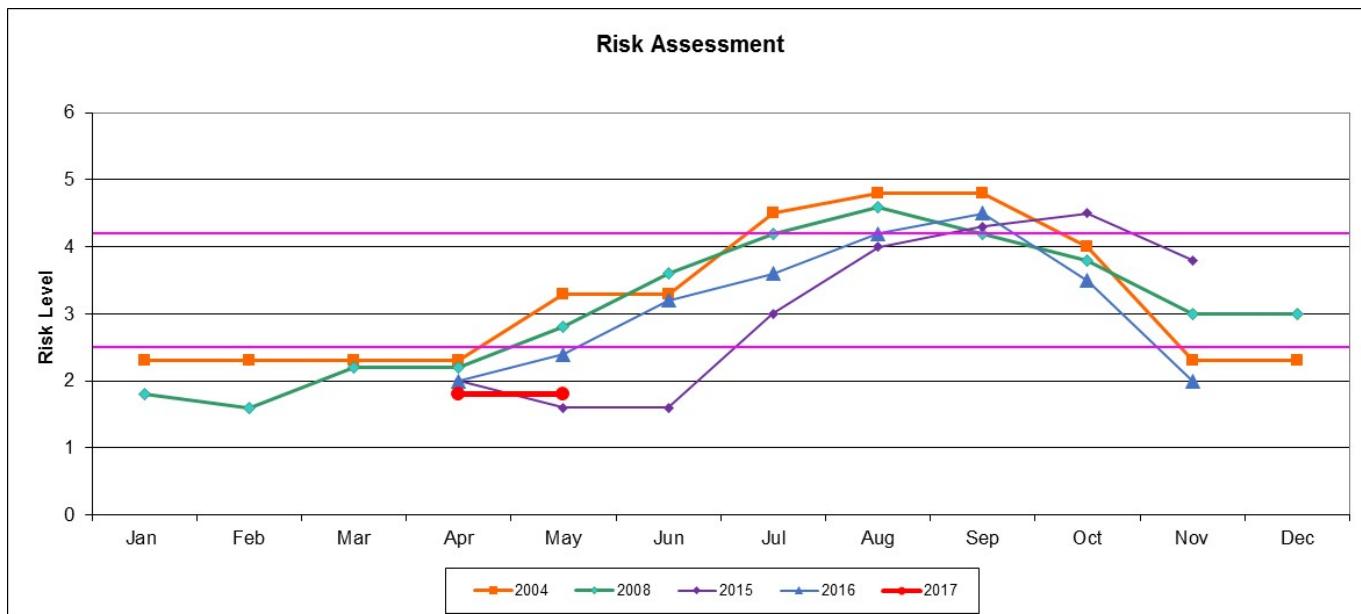
Paul O'Connor, Harold Morales, Tanya Posey &amp; Steve Vetrone, Vector Ecologists

Rande Gallant, Assistant Vector Ecologist

Angela Arteaga &amp; Mikalyn Day, Field Assistants

## I. RISK ASSESSMENT

WN Surveillance Factor	Assessment Value	Benchmark	Value
1. Environmental Conditions High-risk environmental conditions include above- normal temperatures. Urban mosquitoes breeding in municipal water sources may benefit from below normal rainfall.	1	Avg daily temperature during prior half month $\leq$ 56°F	2
	2	Avg daily temperature during prior half month 57-	
	3	Avg daily temperature during prior half month 66-	
	4	Avg daily temperature during prior half month 73-	
	5	Avg daily temperature during prior half month $>$ 79°F	
2. Adult <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> abundance Determined by trapping adults, identifying them to species, and comparing numbers to those previously documented for an area and	1	Vector abundance well below average ( $\leq$ 50%)	3
	2	Vector abundance below average (51-90%)	
	3	Vector abundance average (91-150%)	
	4	Vector abundance above average (151-300%)	
	5	Vector abundance well above average ( $>$ 300%)	
3. Virus isolation rate in <i>Cx tarsalis</i> and <i>Cx quinquefasciatus</i> mosquitoes Tested in pools of 50. Test results expressed as minimum infection rate (MIR) / 1,000 female mosquitoes tested	1	MIR/ 1000 = 0	1
	2	MIR/ 1000 = 0.1-1.0	
	3	MIR/ 1000 = 1.1-2.0	
	4	MIR/ 1000 = 2.1-5.0	
	5	MIR/ 1000 $>$ 5.0	
4. Sentinel Chicken Seroconversion Number of chickens in a flock that develop antibodies to WNV. If $>$ 1 flock is present in a region, number of flocks with seropositive chickens is an additional consideration.	1	No seroconversions	1
	2	1 or more seroconversion over a broad region	
	3	1 or 2 seroconversion in single flock in specific region	
	4	$>$ 2 seroconversion in one or 1-2 seroconversion in multiple flocks in specific region.	
	5	$>$ 2 seroconversions in one or more flocks in specific	
5. Dead Bird Infection Includes zoo collections.	1	No WN+ dead birds	2
	2	One or more WN+ dead birds in a broad region	
	3	1 WN+ dead bird in specific region	
	4	2 to 5 WN+ dead birds in specific region	
	5	$>$ 5 WN+ dead bird + reports of dead birds in specific	
6. Human Cases This factor not to be included in calculation if no cases are detected.	3	One or more human cases in broad region.	-
	4	One human case in specific region	
	5	More than one human case in specific region	
Response Level/ Average Rating Normal Season (1.0-2.5), Emergency Planning (2.6-4.0), Epidemic (4.1-5.0)		TOTAL	9
		AVERAGE	1.8



## II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

### Summary

- Mosquito abundance in May has been close to the 5 year average for the month and no WNV activity has been detected.
- Sentinel chickens continued to be bleed in two-week intervals.
- In Los Angeles County, WNV has been detected in two mosquito samples from San Dimas as well as a dead crow found in Temple City.
- Statewide WNV has been reported from 9 counties, with both positive mosquito samples as well as dead birds. The case from Kings County remains the only report of human WNV in 2017.
- 20% of the wild bird population sampled continues to show immunity for WNV. This is below the 25% herd-immunity levels needed to significantly slow down virus amplification.

Chickens	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	138	0	0	0	0
Year to Date	278	0	0	0	0
<b>Wild Birds</b>					
This Period	144	32	0	0	0
Year to Date	709	141	0	0	0
<b>Culex Mosquito Pools</b>					
This Period	366	0	0	0	0
Year to Date	597	0	0	0	0

Dead Birds	Number Submitted	WNV Positive
This Period	5	0
Year to Date	12	0

Aedes Mosquito Pools	Tested	CHIK	DEN	Zika
This period	0	0	0	0
Year to Date	0	0	0	0

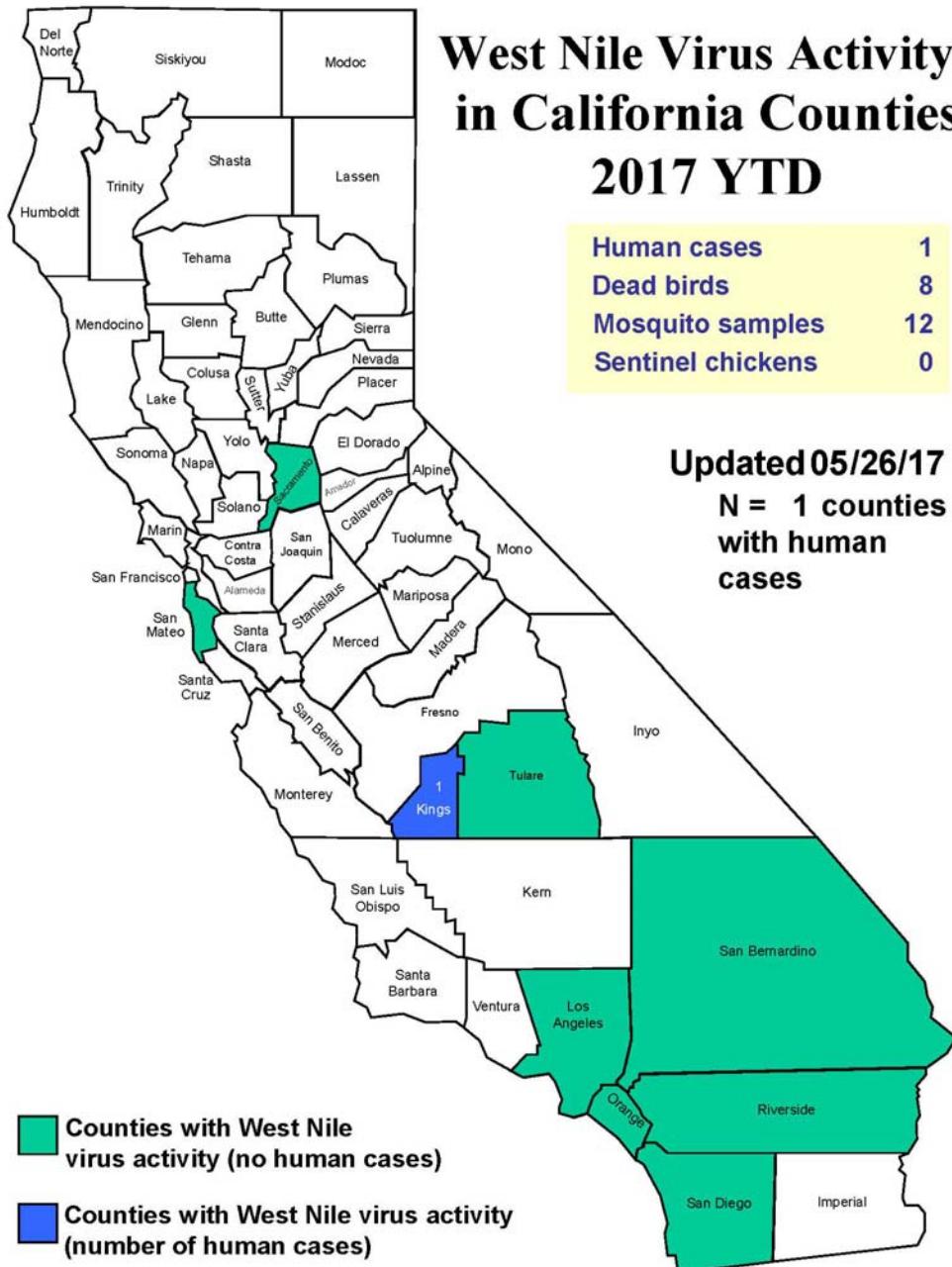
## III. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2017

**Reporting Period: January 01 – May 26, 2017**

Human Cases	WNV	SLE	WEE	Other Imported/Local
This Period	0	0	0	0
Year to Date	1	0	0	0

Chickens	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	1,657	0	0	0	0
Year to Date	1,961	0	0	0	0
Culex Pools	Tested	WNV Pos	SLE Pos	WEE Pos	Other Pos
This Period	4,602	12	0	0	0
Year to Date	8,582	12	0	0	0
Aedes Pools	Tested	CHIK	DENV	ZIKA	
This Period	146	0	0	0	
Year to Date	254	0	0	0	

Dead Birds	Submitted	WNV Pos
This Period	244	5
Year to Date	360	8



## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

## WORK PERFORMED BY DISTRICT

May, 2017



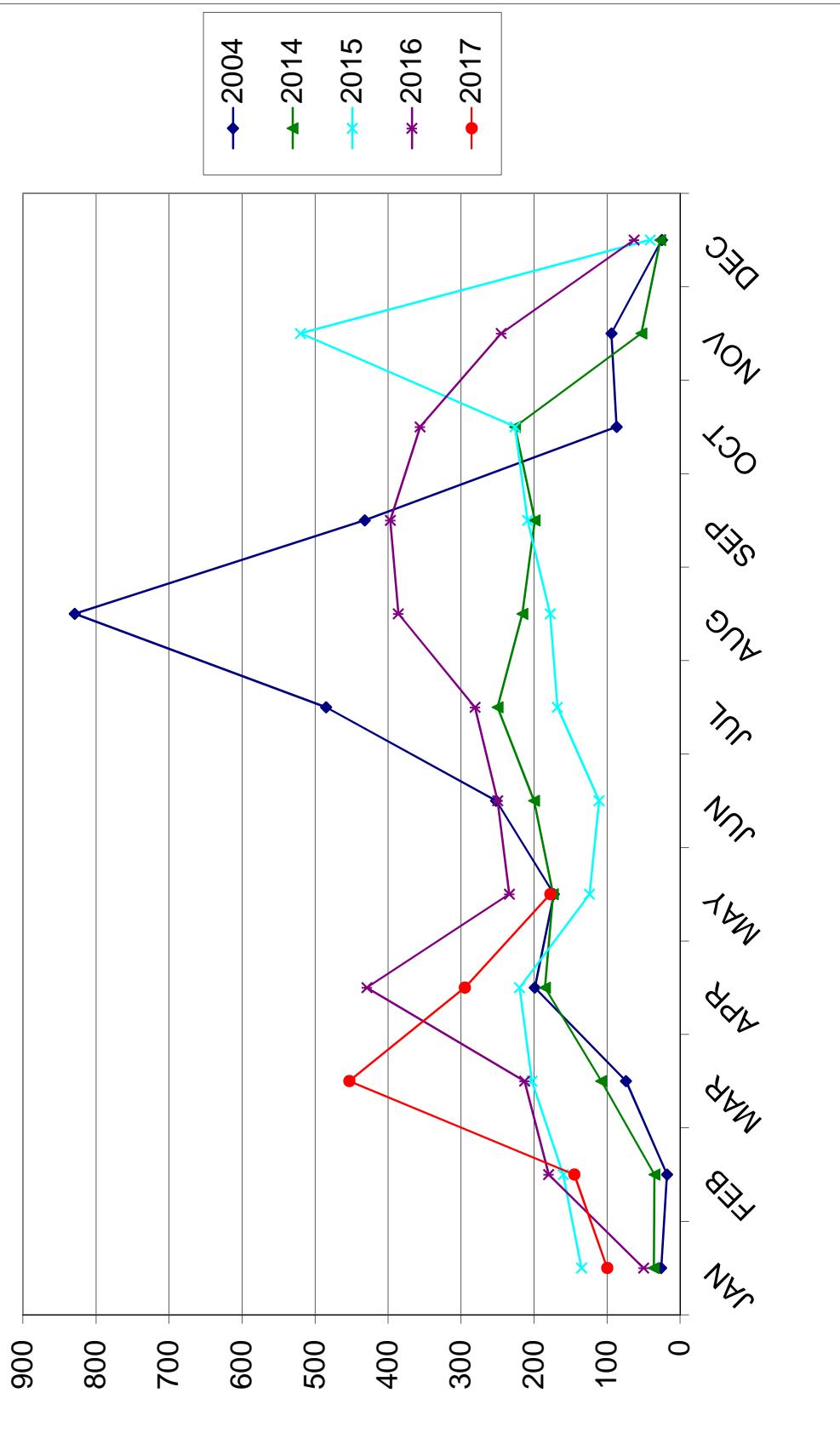
**Mark Daniel**, Operations Director  
**Martin Serrano**, Operations Supervisor, Headquarters  
**Wesley Collins**, Operations Supervisor, Sylmar  
**Kevin Vargas**, Operations Supervisor, USD  
**Mark Hall**, Urban Water Program Manager  
**Vacant**, Maintenance Supervisor

CONTROL AND OPERATIONS

		Hours May	worked 2017
Fishing (Mosquitofish)		26	182
Source Reduction		35	129
Mosquito Control	<i>Sources inspected 12,182 / Sources with larvae 5,243</i>	3,168	10,454
Insecticide used:			
Larvicide oils	10.66 gals @ \$14.13 per =	\$150.63	
Altosid ALL	0.035 gals @ \$269.62 per =	\$9.44	
Altosid Briquets 30 day	2,268 ea @ \$1.14 ea. =	\$2,585.52	
Altosid Briquets XR	31 ea @ \$3.38 ea. =	\$104.78	
Altosid Pellets	7.8 lbs @ \$27.24 per =	\$212.47	
Natular T-30	12 ea @ \$1.56 per =	\$18.72	
Fourstar BTI Brqts 45 day	46 ea @ \$1.30 per =	\$59.80	
Altosid WSP	386 ea @ \$0.84 per =	\$324.24	
Vectobac 12AS	7.86 gals @ \$38.62 per =	\$303.55	
Vectobac G	35.00 lbs @ \$2.63 per =	\$92.05	
Fourstar Briquets 45 day	7 ea @ \$1.30 per =	\$9.10	
Vectomax FG	340.21 lbs @ \$8.70 per =	\$2,959.83	
Vectomax WSP	0 ea @ \$0.97 per =	\$0.00	
Natular	0 gals @ \$877.61 per =	\$0.00	
Vectolex WDG	25.276 lbs @ \$56.06 per =	\$1,416.97	
Fourstar SBG	0 lbs @ \$2.81 per =	\$0.00	
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ 49.34 per =	\$0.00	
Blackfly Control		63	134
Insecticide used:			
Vectobac 12AS	66.2 gals @ \$38.62 per =	\$2,556.64	
Underground Mosquito Control	<i>UGSD inspected 4,753 / UGSD treated 3,042</i>	2,163	5,738
Insecticide used:			
Vectobac 12AS	9.525 gals @ \$38.62 per =	\$367.86	
Vectolex WDG	152.4 lbs @ \$56.06 per =	\$8,543.54	
Fogging		5	13
Insecticide used:			
Duet / Zenivex	.132/0.00 gals @ 200 / 85 per =	\$26.40	
		Total \$19,741.54	
Supervisory		712	3,234
Continuing Education / Training		18	931
Overtime: Community Outreach		90	157
Mosquito Control		36	64
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>			
Vehicles		780	3,393
Spray Equipment		63	192
Buildings and yards		211	2,300
VEHICLE MILEAGE :	May 40,733	2017 148,620	7,370 26,921

Greater Los Angeles County Vector Control District  
Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2014	36	35	108	185	174	200	250	216	199	226	53	27
2015	135	160	203	220	124	111	168	178	209	226	520	41
2016	50	180	213	429	234	250	281	386	397	356	245	63
2017	100	145	453	295	178							



BREAKDOWN OF MONTHLY SERVICE REQUESTS  
AND REQUEST FOR MOSQUITOFISH

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA	2							2		0
BELL								0		0
BELLFLOWER								0		0
BELL GARDENS								0		0
BURBANK	8		5	1				8		0
CARSON		2						0		0
CERRITOS	4		1					4	1	10
COMMERCE	1							1		0
CUDAHY								0		0
DIAMOND BAR	7		2	3				7	3	30
DOWNEY	6		3					6		0
GARDENA	1		1					1	1	10
GLENDALE	2		1					2		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE	3		1	1				3		0
LA HABRA HEIGHTS	3		1	2				3	2	20
LA MIRADA	7		5					7		0
LAKEWOOD	1			1				1	1	10
LONG BEACH	4		3					4	3	30
LOS ANGELES CITY										
LOS ANGELES COUNTY	83		31	12				83	6	60
LYNWOOD	10		5					10		0
MAYWOOD								0		0
MONTEBELLO	7		3	1				7	1	10
NORWALK	1		1	1				1	1	10
PARAMOUNT	1							1		0
PICO RIVERA								0		0
SAN FERNANDO								0		0
SAN MARINO	6		2	3				6	3	30
SANTA CLARITA	7		5					7		0
SANTA FE SPRINGS	1							1		0
SIGNAL HILL								0		0
SOUTH EL MONTE	1							1		0
SOUTH GATE	2							2		0
WHITTIER	10		5	4				10	4	40
<b>TOTAL</b>	<b>178</b>	<b>0</b>	<b>72</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178</b>	<b>26</b>	<b>260</b>

	Drains	Ditches (Miles)	Standing Water	Lakes, Marshes (acres)	Swimming Pools	Fish Ponds	Sumps	Containers	Water Troughs	Well Cellars
ARTESIA	7						16			
BELL	5				1		1			3
BELLFLOWER	4	0.01					8			
BELL GARDENS	5				1		7			
BURBANK	100	0.1			23	3	8			
CARSON	42	2.7			1	1	82	7		
CERRITOS	102	0.21	0.02		14	3	22			
COMMERCE	82				2		13			2
CUDAHY	15				2		3			
DIAMOND BAR	16	0.8			12	7	2	1		2
DOWNEY	13				18	2	9			
GARDENA	39	0.1	1							
GLENDALE	19	1.2			18	5	1	2		
HAWAIIAN GARDENS	21						6			
HUNTINGTON PARK	21						14			
LA CANADA FLINTRIDGE	4	1.1			12	8	3			
LA HABRA HEIGHTS	2	0.02			6	1	10	4		0
LA MIRADA	15	0.78			11	2				
LAKEWOOD	61	0.03	0.03		13	4	19			
LONG BEACH	77	1.15	12.79	7	14	6	40	14		29
LOS ANGELES CITY	451	11.25	8.75	2.4	493	95	68	9	10	4
LOS ANGELES COUNTY	67	2.42	0.27		24	15	16	1		
LYNWOOD	38						2			4
MAYWOOD	17									
MONTEBELLO	89	1.06	0.01		14	2	2			
NORWALK	4	0.07			2		2			
PARAMOUNT								1		
PICO RIVERA	13	0.02				9		6		
SAN FERNANDO						2				
SAN MARINO	5					2	3	1		
SANTA CLARITA	60	2.5	0.93	1	41	1	20			
SANTA FE SPRINGS	23	0.12			2		3	1		
SIGNAL HILL	126					2	24			
SOUTH EL MONTE	140	3.17			3					
SOUTH GATE	39		1		2		8			
WHITTIER	30	0.43	0.06		28	5	6			
<b>Total</b>	<b>1752</b>	<b>29.24</b>	<b>25.86</b>	<b>9.40</b>	<b>770</b>	<b>166</b>	<b>486</b>	<b>46</b>	<b>10</b>	<b>109</b>

	Channels	Debris Basins	Stabilizers	Outfalls	Freeway	Undergrounds	Gutters	Catch	Total Hrs.
ARTESIA						1.13	3.09	2	17.9
BELL						1.32			18.36
BELLMOWER	1.94				5.72	1			44.42
BELL GARDENS	1.31			1	0.41	5.91	2		15.32
BURBANK	705.81		2		12.9	8.68	25		109.47
CARSON	3.03	1		1.3		0.1	2		33.65
CERRITOS	6.21			1.14	6.65	16.91	7		102.07
COMMERCE				1	3.93			16	59.4
CUDAHY	1							2	2.72
DIAMOND BAR	3.57	0.12			4.32				71.4
DOWNNEY		0.05		3.01	1.35	27.65		3	67.71
GARDENA	0.58		0.01		0.11	1.01	0.72		95.35
GLENDALE	4.36	1.7			7.5			1	10.6
HAWAIIAN GARDENS									6.3
HUNTINGTON PARK						1.26		1	19.34
LA CANADA FLINTRIDGE					0.1			1	21.28
LA HABRA HEIGHTS	0.1				0.15				10.28
LA MIRADA	2.63			0.11	4.97	4.71		5	67.73
LAKEWOOD	7.47				6.69	15.21		4	90.59
LONG BEACH	5.07			2	0.3	9.94	21.7	16	135.94
LOS ANGELES CITY	180.1	2.9		1	3.3	137.2	54.01	21	1770.6
LOS ANGELES COUNTY	10.34	2.64		5	0.5	11.13	0.1	7	372.75
LYNWOOD						5.5			40.29
MAYWOOD						0.41			6.74
MONTEBELLO				2	5.78				82.43
NORWALK	0.73				8.15	20.12	7		79.55
PARAMOUNT					5.98	5.36			52.7
PICO RIVERA	1				6.15			4	67.26
SAN FERNANDO	0.87				2.54				25.6
SAN MARINO	0.01				0.9			2	10.64
SANTA CLARITA	8.54	2.16		5	37.22	0.1		6	400.68
SANTA FE SPRINGS				2.01	3.08	6.12		2	47.06
SIGNAL HILL								3	13.39
SOUTH EL MONTE	3.09				3.7	1.04			99.81
SOUTH GATE				4					5.94
WHITTIER	1.62	0.06			7.06	0.01			87.61
Total	243.57	716.39	0.06	23.00	17.78	304.15	192.54	146	4162.88

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### COMMUNITY AFFAIRS PROGRAM MAY 2017

*Kelly Middleton, Director of Community Affairs*

*Levy Sun, Public Information Officer*

*LeShawn Simplis, Education Program Coordinator*

*Heather Hyland, Education Program Coordinator*

*Helen Kuan, Outreach Assistant*

### Departmental Activities

#### *Administrative*

- Provided basic media training to new employees
- Printed ID badges for seasonal employees
- Conducted 6-month review for Outreach Assistant
- Outreach Assistant took Vector Certification Exams (A, B)
- Participated in CDC-funded Zika Outreach study
- Worked with VecMobile fabricator and maintenance department to evaluate and address needed warranty repairs
- Assisted OCVCD on hiring panel to fill vacated Director of Communications position
- Finalized FY 2017-2018 Community Affairs budget and prioritized purchases to finalize FY 2016-2017 expenditures
- Designed budget covers for FY 2017-2018
- Worked with Trustees to update mandatory harassment and ethics training

#### *Programmatic*

- General:
  - Received and responded to Boeing matching grant program and donations received for Education Foundation
  - Conducted additional discussions with potential VecMobile sponsors
  - Designed digital content to share via social media, websites and e-blasts
  - Editing final design of "Are You Raising Mosquitoes" brochure
  - Redesigned Public Health Hero Icon
  - Prepared and coordinated Bug Fair at Natural History Museum, our biggest event of the year
  - Created PSA/ messaging to share with cities for social media posts
  - Worked with agencies to schedule multiple summer events.
- *Aedes*:
  - Collaborated with LA County Department of Public Health on Spanish translation for door-hangers and source checklist
  - Followed up with LAUSD and Porter Ranch to provide copies of invasive *Aedes* presentation and training materials.

#### *Meetings & Training*

- 5/3-5/5 - MVCAC Spring Meeting
- 5/5 - Post-ZAP Promotores meeting

## STAFF REPORT C

- 5/9 - Invasive Aedes teleconference
- 5/11 - Management meeting
- 5/17 – Departmental staff meeting
- 5/22 - Gateway training
- 5/22 – Conference call with Valent BioSciences re: BugBus sponsorship

### Community Outreach Activities

Date	Event	City	# Attendees	Materials Distributed
4/26	City Council Meeting	Montebello	38	Brochures
5/1	Mission Hills Neighborhood Council	Mission Hills	20	Brochures
5/2	So Cal Gas - Mosquito Safety Training	Whittier	30	Brochures
5/6	Healthy Pet Expo	Whittier	175	Brochures, giveaways
5/10	LAUSD Environmental Health & Safety Training	Los Angeles	25	Brochures, giveaways
5/10	City Council Meeting	San Marino	65	Brochures
5/13	Castaic Lake Open House	Castaic Lake	203	Brochures, giveaways
5/13	Griffith Park Senior Health Fair	Los Angeles	65	Brochures, giveaways
5/13	Fire Service Day	Sylmar	120	Brochures, giveaways
5/16	Mosquito Safety Training	Bellflower	60	Brochures
5/18	Keep Zika Out workshop	Montebello	15	Brochures, giveaways
5/18	High School AP presentation	Santa Fe Springs	24	Brochures, giveaways
5/20-21	Natural History Museum Bug Fair	Los Angeles	2784	Brochures, giveaways
5/29	Fiesta Days Community Fair	La Canada	TBD	Brochures, giveaways

### Educational Outreach

- The EPCs are in the midst of getting the new VecMobile designed and wrapped for the new school year (Fall of 2017.) We hope to create a fun launch party so guest can get a VIP look at the new technology we are incorporating into the curriculum!
- The EPCs are continuing to provide “All About Aedes” programs to area school. Teachers have been impressed with the ‘science magic’ we can bring into the classroom with this program!

## STAFF REPORT C

- The new training manual for the VecMobile is being developed, and participating staff will be well trained prior to the launch of this far more technical vehicle.

Date	School	City	Number Reached
5/15/2017	Cedarlane Academy	Hacienda Heights	141
5/18/2017	Mount Washington Elementary School	Los Angeles	60
5/23/2017	Coliseum Street Elementary School	Los Angeles	86
<b>Total this month</b>			<b>287</b>

### **Media Coverage/Publications**

#### ***Media Activity***

Date	Media Type	Media Name	Activity
5/5	Print	<i>Signal Tribune</i>	CDPH confirms first human WNV illness of 2017
5/8	TV	<i>NBC4</i>	Swimming pools sources for mosquito breeding
5/8	Print	<i>Long Beach Press Telegram</i>	Zika virus: Long Beach health officials warn of looming threat
5/18	Print	<i>San Marino Tribune</i>	Kwong will make another run for city council seat

#### ***Press Releases / Blog Posts***

Date	Activity
5/15	Keep Zika Out! Workshop planned for Bellflower
5/15	Californians urged to remove standing water to reduce mosquitoes

#### **Total Coverage:**

Fiscal Year-to-Date: 88

### **Digital Outreach**

#### ***Website/Social Media Maintenance***

- Posted regular updates and informational articles to District's social media websites
- Updated revolving homepage images to reflect District's needs

Outreach Medium	Number of Subscribers	Reach
Email List	1,538	Same as subscribers
Facebook	3,655	1,915
Twitter	744	3,300
Google Adwords	NA	987

## GLACVCD Website



## Summary

In the period from May 1 through May 24, 2017, the District website ([www.glacvcd.org](http://www.glacvcd.org)) had 3,024 visits from 2,526 visitors.

# STAFF REPORT D

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT



### FISCAL REPORT MAY 2017

*Carolyn M. Weeks, CPA, Director of Fiscal Operations  
Alhaji Kamara, Accounting Clerk*

- Started on reorganizing the storage of financial records
- Start date of June 1<sup>st</sup> for asset tracking system
- Finishing the FY 2017–2018 budget
- Working on interim audit

**SUMMARY OF CASH ACCOUNTS**  
 May, Fiscal Year 2016-2017  
 Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>COUNTY TREASURY - 1010.0</b>												
Fund Balance - 6/30/16 \$133,985.84												
Deposits/Revenues	142,741	130,480	403	2,063	132,663	4,407,580	1,234,261	875,173	6,872	3,288,431	1,379,529	-
YTD	142,741	273,222	273,625	275,688	408,351	4,815,931	6,050,192	6,932,237	10,226,668	11,600,197	11,600,197	-
Transfer to LAIF (0201.0	-	-	-	-	4,890,000	-	1,240,000	4,890,000	6,130,000	6,130,000	5,450,000	-
YTD	-	-	-	-	4,890,000	-	4,890,000	-	6,130,000	6,130,000	11,580,000	11,580,000
<b>Fund Balance</b>	<b>\$ 276,727</b>	<b>\$ 407,207</b>	<b>\$ 407,610</b>	<b>\$ 409,674</b>	<b>\$ 542,337</b>	<b>\$ 55,917</b>	<b>\$ 1,294,178</b>	<b>\$ 329,351</b>	<b>\$ 936,223</b>	<b>\$ 4,224,654</b>	<b>\$ 154,182</b>	<b>\$ 154,182</b>
<b>LAIF ACCOUNT - 1020.0</b>												
Fund Balance - 6/30/16 \$6,379,046.00												
Deposits (Transfer from County Treasury 1010 or Reserve accounts)												
Interest Earned	11,773	11,773	11,773	11,566	166,250	4,890,000	-	1,253,400	37,000	-	5,450,000	-
YTD	11,773	11,773	11,773	23,339	189,589	5,088,250	5,088,250	6,341,650	14,559	-	5,450,000	-
Withdrawals (Transfer to BPB Payable 1016)	520,000	-	-	150,000	175,000	362,500	362,500	825,000	375,000	6,393,189	11,843,189	11,843,189
Withdrawals (Transfer to BPB Payable 1018)	900,000	1,150,000	600,000	850,000	770,000	500,000	660,000	-	420,000	850,000	870,000	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
<b>Fund Balance</b>	<b>\$ 4,970,819</b>	<b>\$ 3,820,819</b>	<b>\$ 3,220,819</b>	<b>\$ 2,382,385</b>	<b>\$ 1,628,635</b>	<b>\$ 4,942,296</b>	<b>\$ 3,919,786</b>	<b>\$ 4,348,196</b>	<b>\$ 3,604,735</b>	<b>\$ 2,754,735</b>	<b>\$ 7,334,735</b>	<b>\$ 7,334,735</b>
<b>AB ACCOUNTS PAYABLE 1016.0</b>												
Fund Balance - 6/30/16 \$320,211.74												
Deposits (Transfer from LAIF 1020)												
Deposits (Transfer from BPB Payroll 1018)	520,000	350,000	100,000	280,000	150,000	175,000	50,000	125,000	825,000	375,000	255,000	-
Misc. Receipts	190,000	164,268	3,337	-	39,249	153,748	-	-	120,000	250,000	270,000	-
YTD	2,874	1,227,142	1,330,479	1,610,479	1,974,728	2,353,476	2,998,476	3,823,476	6,087	2,454	978	-
Withdrawals (Transfers to BPB Payroll 1018)												
34,000	282,413	828,410	284,992	282,624	372,103	329,819	403,319	520,000	265,000	4,832,016	5,102,994	5,102,994
Withdrawals for Payables												
YTD	316,413	1,144,823	1,429,814	1,712,438	2,084,542	2,414,361	3,017,680	3,883,565	520,000	512,631	288,508	-
<b>Account Balance</b>	<b>\$ 626,673</b>	<b>\$ 312,531</b>	<b>\$ 130,876</b>	<b>\$ 128,252</b>	<b>\$ 120,398</b>	<b>\$ 211,008</b>	<b>\$ 169,327</b>	<b>\$ 170,133</b>	<b>\$ 55,353</b>	<b>\$ 150,176</b>	<b>\$ 132,647</b>	<b>\$ 152,647</b>
<b>AB PAYROLL ACCOUNT 1018.0</b>												
Fund Balance - 6/30/16 \$385,139.79												
Deposits (Transfer from LAIF 1020)												
Deposits (Transfer from BPB Payable 1016)	900,000	1,150,000	600,000	850,000	770,000	500,000	660,000	-	420,000	850,000	870,000	-
YTD	34,000	2,084,000	2,684,000	3,534,000	4,304,000	4,804,000	5,664,000	6,184,000	265,000	6,869,000	7,719,000	8,589,000
Withdrawals for Payroll	825,225	514,821	579,759	593,828	576,755	535,982	719,488	550,288	516,541	576,984	578,720	-
Withdrawals (Transfer to BPB Payable 1016)												
190,000	360,000	1,890,046	2,569,806	3,443,634	4,195,389	4,781,370	5,625,859	6,176,147	120,000	250,000	270,000	-
YTD	1,015,225	1,890,046	2,569,806	3,443,634	4,195,389	4,781,370	5,625,859	6,176,147	120,000	250,000	270,000	-
<b>Account Balance</b>	<b>\$ 3,914</b>	<b>\$ 279,093</b>	<b>\$ 199,334</b>	<b>\$ 175,506</b>	<b>\$ 193,751</b>	<b>\$ 107,769</b>	<b>\$ 123,281</b>	<b>\$ 92,993</b>	<b>\$ 141,452</b>	<b>\$ 164,468</b>	<b>\$ 135,748</b>	<b>\$ 185,748</b>

**SUMMARY OF CASH ACCOUNTS**

May, Fiscal Year 2016-2017

Carolyn Weeks CPA, Director of Fiscal Operations

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>VCJPA TRUST FUND - 1012.0</b>												
Fund Balance - 6/30/16	\$12,240.76											
Deposits												
Interest Earned												
YTD	(371)	(371)										
Withdrawals												
Administrative Expenses												
YTD	22	22										
<b>Fund Balance</b>	<b>\$ 812,241</b>	<b>\$ 812,241</b>	<b>\$ 811,848</b>	<b>\$ 811,848</b>	<b>\$ 889,342</b>	<b>\$ 882,286</b>	<b>\$ 882,286</b>	<b>\$ 882,286</b>	<b>\$ 887,171</b>	<b>\$ 887,171</b>	<b>\$ 887,171</b>	<b>\$ 887,171</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>VCJPA PROPERTY - 1013.0</b>												
Fund Balance - 6/30/16	\$51,602.00											
Deposits												
Interest Earned												
YTD	(24)	(24)										
Withdrawals												
Administrative Expenses												
YTD	-	-										
<b>Fund Balance</b>	<b>\$ 51,602</b>	<b>\$ 51,602</b>	<b>\$ 51,578</b>	<b>\$ 51,578</b>	<b>\$ 51,115</b>	<b>\$ 51,115</b>	<b>\$ 51,115</b>	<b>\$ 51,400</b>				

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>LAIF ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1022.0</b>												
Fund Balance - 6/30/16	\$1,150,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD	-	-										
Withdrawals												
YTD	-	-										
<b>Fund Balance</b>	<b>\$ 1,150,000</b>	<b>\$ 1,200,000</b>										

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0</b>												
Fund Balance - 6/30/16	\$255,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD	-	-										
Withdrawals												
YTD	-	-										
<b>Fund Balance</b>	<b">\$ 255,000</b">	<b>\$ 255,000</b>										

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0</b>												
Fund Balance - 6/30/16	\$500,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD	-	-										
Withdrawals												
YTD	-	-										
<b>Fund Balance</b>	<b">\$ 500,000</b">	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 333,750</b>	<b>\$ 633,750</b>	<b>\$ 536,250</b>	<b>\$ 522,850</b>	<b>\$ 485,850</b>	<b>\$ 485,850</b>	<b>\$ 485,850</b>	<b>\$ 485,850</b>

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>LAIF ACCOUNT OPERATIONS DESIGNATED RESERVES - 1026.0</b>												
Fund Balance - 6/30/16	\$500,000.00											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD	-	-										
Withdrawals												
YTD	-	-										
<b>Fund Balance</b>	<b>\$ 400,000</b>											

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0</b>												
Fund Balance - 6/30/16	\$400,696											
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD	-	-										
Withdrawals												
YTD	-	-										
<b>Fund Balance</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 400,696</b>	<b>\$ 900,696</b>							

**SUMMARY OF CASH ACCOUNTS**

May, Fiscal Year 2016-2017

Carolyn Weeks CPA, Director of Fiscal Operations

LAIF ACCOUNT VEHICLE REPLACEMENT - 1028.0	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/16 \$200,000.00												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD												
Withdrawals												
YTD												
<b>Fund Balance</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>										
<b>CASH BALANCE</b>	<b>\$ 8,242,672</b>	<b>\$ 7,184,190</b>	<b>\$ 6,322,762</b>	<b>\$ 5,459,939</b>	<b>\$ 4,761,087</b>	<b>\$ 8,407,156</b>	<b>\$ 8,497,620</b>	<b>\$ 8,518,609</b>	<b>\$ 8,497,620</b>	<b>\$ 7,762,880</b>	<b>\$ 10,219,149</b>	<b>\$ 10,752,429</b>

This above information is provided in compliance with the District's Investment Policy.

**MONTHLY EXPENSE STATEMENT**  
**May, Fiscal Year 2016-2017**  
**Carolyn M. Weeks CPA, Director of Fiscal Operations**

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<b><u>Salaries and Benefits</u></b>						
Regular & Limited Term Salaries	\$ 463,295	\$ 462,869	\$ (427)	\$ 5,149,894	\$ 5,173,241	\$ 23,347
Employee Taxes	9,834	15,243	5,408	135,165	159,359	24,194
Extra Help Salaries	20,139	65,000	44,861	243,042	352,310	109,268
General Benefits	79,200	84,938	5,738	1,151,706	1,154,448	2,742
Health Benefits	117,289	128,766	11,477	1,302,593	1,396,430	93,837
<b>SUBTOTAL</b>	<b>\$ 689,757</b>	<b>\$ 756,816</b>	<b>\$ 67,059</b>	<b>\$ 7,982,400</b>	<b>\$ 8,235,788</b>	<b>\$ 253,388</b>
<b><u>Services and Supplies</u></b>						
Chemicals	\$ -	\$ 13,000	\$ 13,000	\$ 210,540	\$ 232,200	\$ 21,660
Operational Support Equipment	-	3,800	3,800	10,699	16,650	5,951
Uniforms and Accessories	299	5,537	5,238	34,322	50,088	15,766
Communications	-	6,639	6,639	71,977	79,775	7,799
Kitchen Materials and Supplies	-	125	125	754	1,375	621
VCJPA Insurance	-	-	-	517,005	520,509	3,504
Maintenance: Automotive	2,541	11,143	8,602	61,726	113,327	51,601
Office Equipment	1,217	6,400	5,183	19,781	39,475	19,694
Maintenance: Bldgs/Yards	1,665	8,681	7,016	80,577	98,789	18,212
Scientific-Technical Lab Supplies	27.30	9,050	9,023	37,321	79,450	42,129
Memberships	-	700	700	23,290	22,000	(1,290)
Office Expense	4,132	8,883	4,751	68,497	84,967	16,469
Professional Services	6,213	14,500	8,287	109,088	150,900	41,812
Public Information & Education	-	3,783	3,783	55,165	37,767	(17,398)
Special Expense	3,180	3,875	695	392,406	433,007	40,601
Transportation & Travel	(114)	16,420	16,534	93,852	115,115	21,263
Fuel	315	19,888	19,573	90,388	144,502	54,114
Utilities	4,331	8,017	3,686	81,366	100,283	18,918
<b>SUBTOTAL</b>	<b>\$ 23,807</b>	<b>\$ 140,442</b>	<b>\$ 116,635</b>	<b>\$ 1,958,754</b>	<b>\$ 2,320,178</b>	<b>\$ 361,424</b>
<b><u>Fixed Assets</u></b>						
Automotive/Specialty Vechicles	\$ 447	-	\$ (447)	\$ 457,515	\$ 620,000	\$ 162,485
Machinery & Equipment	-	2,975	2,975	525	27,075	26,550
Spray Equipment	-	-	-	-	-	-
Computer Equipment	-	-	-	3,680	7,350	3,670
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	1,950	1,950	1,030	9,450	8,420
Capital Improvements	-	-	-	374,150	424,150	50,000
<b>SUBTOTAL</b>	<b>\$ 447</b>	<b>\$ 4,925</b>	<b>\$ 4,478</b>	<b>\$ 836,900</b>	<b>\$ 1,088,025</b>	<b>\$ 251,125</b>
<b><u>Reserves</u></b>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 714,012</b>	<b>\$ 902,182</b>	<b>\$ 188,171</b>	<b>\$ 10,778,054</b>	<b>\$ 11,643,991</b>	<b>\$ 865,937</b>

\* Amount includes \$255,000 from the MEU reserve account.

\* Amount includes \$424,150 from the Capital reserve account.

**Greater Los Angeles County Vector Control District  
Revenue Reported on a Cash Basis  
Fiscal Year 2016 - 2017**

County Treasury -1010.0	2016						2017							
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Budget
<b>Deposits/Revenues</b>														
111 Taxes Receivable- Current Secured	147,812	34,564					7,698	618,206	200,848	115,041	429,843		147,812	147,812
112 Taxes Receivable - Current Unsecured												34,564	34,564	
80A Prop Taxes - Current- Sec												1,371,636	1,371,636	
8006ABx/ 26 Property Tax Revenue												1,520,000	1,520,000	(148,364)
80 B Prop Taxes-Current-Unsecure	(8,697)	11,406	1,615	2,533			7,615	(386)	(424)	(7,128)	1,557	1,557	-	-
80C Prop Taxes - Prior-Secure								716	2,491	5,661	(170)	1,976	(7,000)	1,557
80D Prop Taxes-Prior- Unsecured								1,377		3,068	3,318	4,042	2,500	8,976
80F Supplemental Prop Taxes Current	3,281	125						2,119		3,414		28,785	18,000	10,785
80G Supplemental Prop Taxes Prior												4,085	3,650	435
81C Other Taxes	(2)	10,699	595	380	386	1,678	26,711	0	0	11,107	0	48,516	55,000	(6,484)
84D Pen Int & Costs Del Taxes Secure								247		459	413	4,123	2,200	1,923
86 Revenue - Use of Money & Prop												5,263	4,500	763
88 Intergmtl Revenue - State												7,014	1,500	5,514
91 Intergmtl Revenue - Other	347	209	23											
92 Charges For Services	-	68,734	403	2,064	133,187		84,173	4,082,745	1,020,686	751,814	4,426	10,241,246	10,288,041	(46,795)
<b>* Total Revenues</b>	<b>142,741</b>	<b>130,480</b>					<b>14,573</b>	<b>158,380</b>	<b>14,508</b>	<b>35,000</b>	<b>162,409</b>			
<b>Grand Total Revenue</b>	<b>157,314</b>	<b>288,860</b>	<b>14,911</b>	<b>2,064</b>	<b>168,187</b>		<b>4,866,428</b>	<b>1,234,262</b>	<b>875,173</b>	<b>6,873</b>	<b>3,291,887</b>	<b>1,379,529</b>		
<b>State of California Receivable</b>														
<b>Administrative Auditor-Controller Services (Less)</b>														
<b>Grants</b>														
ELC Grant for Zika/Aedes	158,380		1st quarter		7,828			1st quarter		3,307	1st quarter	14,539	14,539	1st quarter
Keystone Community Project	30,000		2nd quarter		11,773			2nd quarter		3,337	2nd quarter	-	-	2nd quarter
Regional Outreach & advertisi	150,000		3rd quarter		11,566			3rd quarter		3,748	3rd quarter	-	-	3rd quarter
			4th quarter		8,661			4th quarter		2,353	4th quarter	-	-	4th quarter
<b>Total</b>	<b>338,380</b>		<b>Total Interest</b>		<b>39,328</b>			<b>Total rebate</b>		<b>12,745</b>	<b>Total interest</b>	<b>14,539</b>	<b>Total rebate</b>	<b>-</b>
<b>Interest received on VCJPA accounts</b>														
1st quarter												Interest received on VCJPA accounts		
2nd quarter												1st quarter	5,195	
3rd quarter												2nd quarter	-	
4th quarter												3rd quarter	3	
<b>Total Interest</b>												4th quarter	4	
												<b>Total Interest</b>	<b>5,195</b>	

\* The County report for the month of May has not been received at the time this report was being compiled.

<sup>a</sup> Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

\* The County report for the month of May has not been received at the time this report was being compiled.

- Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

**GREATER LOS ANGELES VECTOR CONTROL DISTRICT**  
Chart of Financial Activity: FY 2017

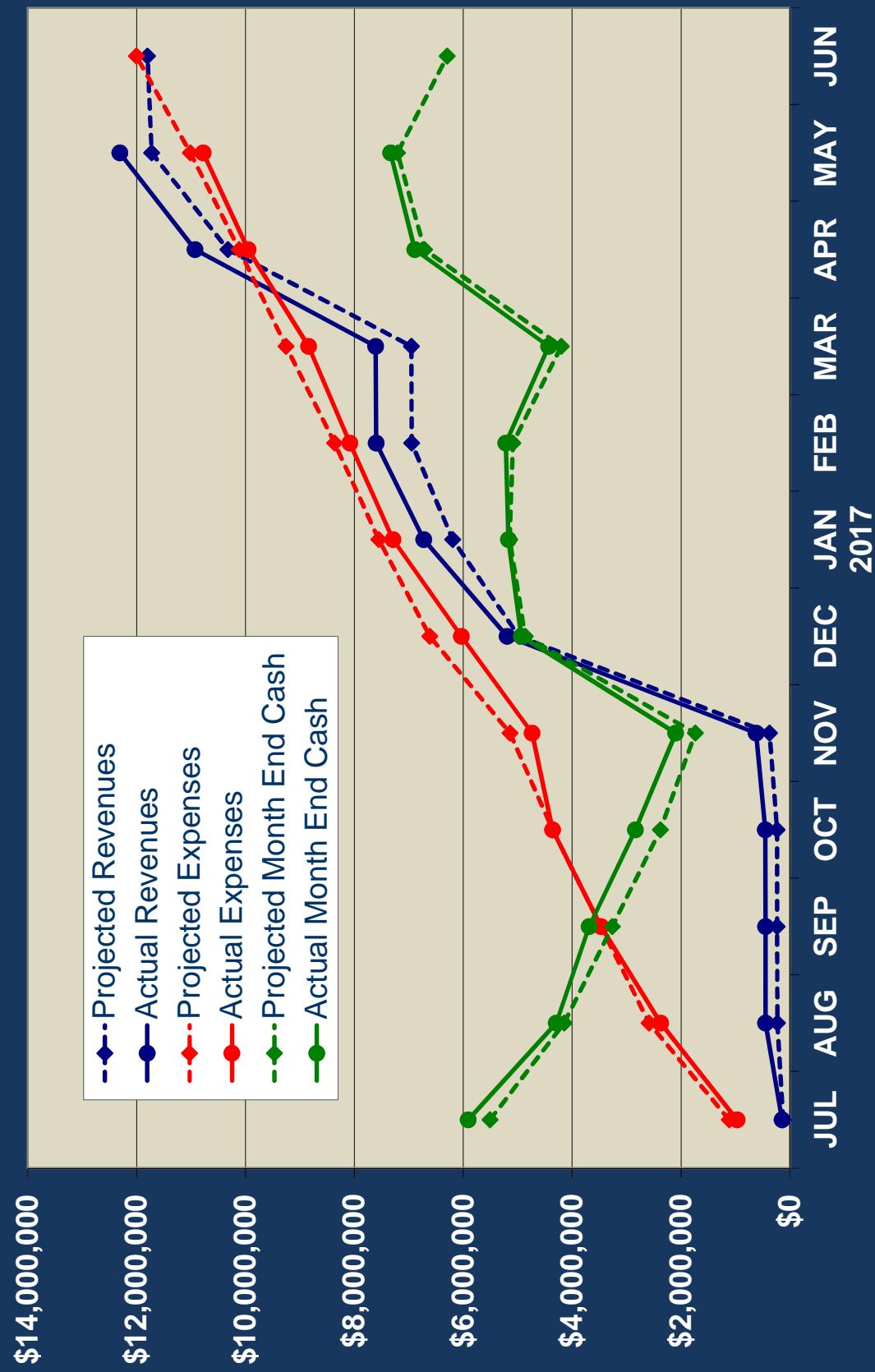


TABLE FOR CHART JULY 2016 - JUNE 2017

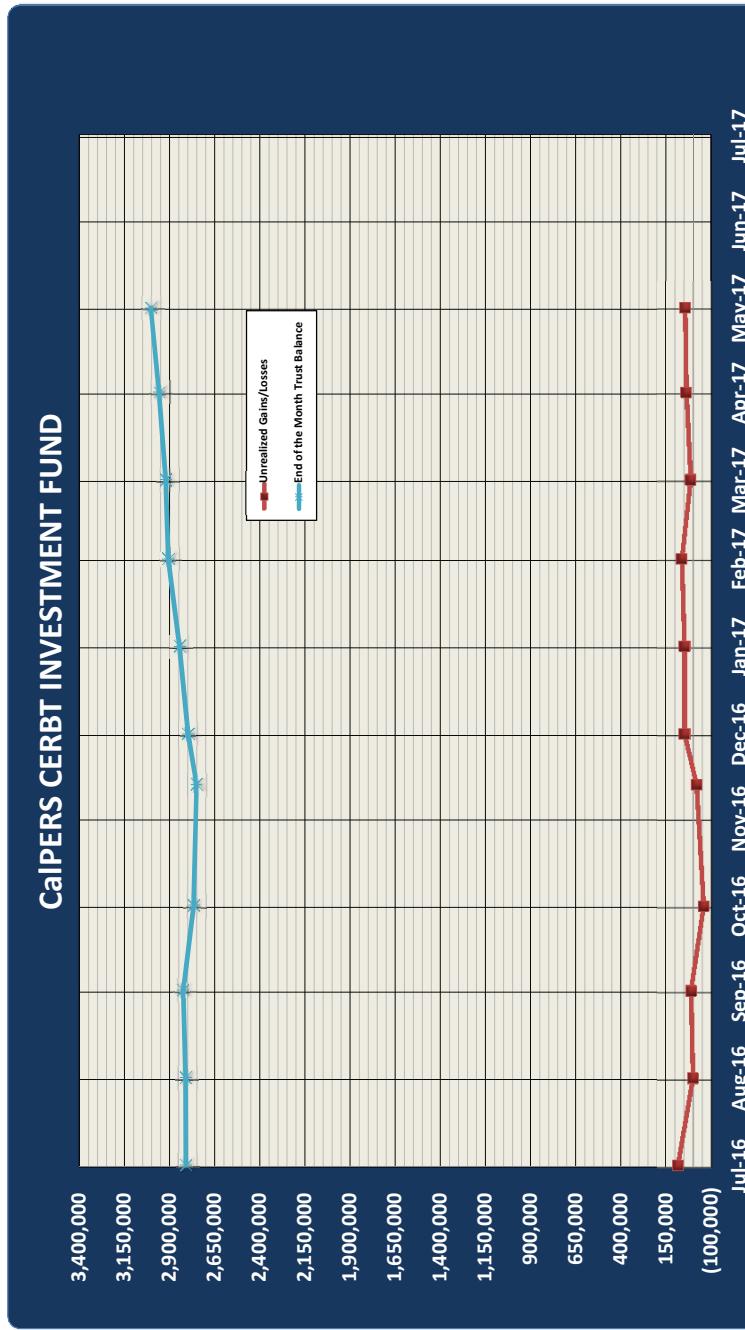
Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	125,000	145,541	1,115,694	971,437	5,509,306	5,909,046
AUG	230,000	446,175	2,585,163	2,372,670	4,144,837	4,289,046
SEP	233,000	449,915	3,472,186	3,472,186	3,260,814	3,689,046
OCT	236,000	450,485	4,357,641	4,357,640	2,378,360	2,839,046
NOV	376,000	619,642	5,139,189	4,735,710	1,736,811	2,097,296
DEC	4,976,000	5,192,665	6,615,097	6,036,573	4,860,903	4,933,635
JAN 2016	6,196,000	6,723,366	7,548,689	7,290,443	5,147,311	5,169,230
FEB	6,946,000	7,598,540	8,360,082	8,082,227	5,085,918	5,218,535
MAR	6,952,700	7,607,765	9,255,244	8,841,500	4,197,455	4,430,535
APR	10,322,700	10,924,590	10,112,858	9,951,830	6,709,841	6,887,735
MAY	11,722,700	12,307,575	11,015,040	10,778,054	7,207,659	7,334,735
JUN	11,797,700	0	12,001,758	0	6,295,942	0

SUMMARY of CalPERS CERBT INVESTMENT FUND

May, Fiscal Year 2016-2017

Carolyn Weeks, CPA, Director of Fiscal Operations

CalPERS CERBT Plan for Pre-Funding OPEB	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/16 \$2,726,957												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	84,232	2,101	11,928	(56,398)	(17,035)	47,781	47,780	62,892	13,663	38,000	44,763	-
Unrealized Gains/Losses	84,232	86,332	98,260	41,863	24,827	72,609	120,389	183,281	196,944	234,943	279,706	279,706
YTD Unrealized Gains/Losses	199	204	196	201	191	201	207	188	210	205	173	-
Administrative Fees	199	403	599	801	992	1,192	1,400	1,588	1,797	2,002	2,175	2,175
YTD Administrative Fees	\$ 2,810,989	\$ 2,812,886	\$ 2,824,618	\$ 2,768,019	\$ 2,750,792	\$ 2,798,373	\$ 2,845,946	\$ 2,908,650	\$ 2,922,103	\$ 2,959,898	\$ 3,004,488	\$ 3,004,488
Fund Balance												





# STAFF REPORT E

## GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HUMAN RESOURCES DEPARTMENT REPORT MAY 2017

*Rakesha L. Thomas, Director of Human Resources  
Shenell Benson-Williams, Human Resources Assistant*

### I. Employment & Recruiting

- a. Interviewing for seasonal hires (On-going)
- b. VCS Reassignment Interviews held
- c. Recruiting for Facilities and Fleet Maintenance Supervisor
- d. Held New Employee Orientation(s)

### II. Benefits Update

- a. Finalizing Care Connections Feeds – ADP Migration
- b. Finalizing final stages of ADP Implementation - ACA Criterion

### III. Department Training & Workshops

Date	Workshop	Topic	Location
5/03/2017	PIHRA Monthly Meeting	Legal Updates: Panel Discussion	Cerritos
5/04/2017	Liebert Cassidy Whitmore	Managing Illness & Injury	Huntington Park
5/11/2017	Liebert Cassidy Whitmore	Annual Consortium Meeting	Lakewood

### IV. Worker's Compensation Update

- a. Injuries (0)
- b. First Aid (1)