



POSITION: ASSEMBLY PROCESS ENGINEER

DEPARTMENT: OPERATIONS

SUMMARY: The primary role of the **Assembly Engineer** is to develop and sustain methods, operation sequence and processes during the assembly of parts, components, sub-assemblies and final assembly. The **Assembly Engineer** will be a key liaison in coordinating the release of new products. Manufacturing engineering support and project management are required throughout the product lifecycle.

REPORTS TO: PROCESS ENGINEERING MANAGER

COMPETENCIES:

- + Managing change
- + Attention to communication
- + Influencing others
- + Forward thinking
- + Results oriented
- + Project management
- + Credibility
- + Technical management
- + Mentoring
- + Listening
- + Relentless work ethic

DUTIES & RESPONSIBILITIES:

- + Perform complicated manufacturing engineering assignments, requiring a high degree of technical and professional competence. Ensure that processes comply with FDA, OSHA, ISO, corporate and divisional policies, if applicable.
- + Oversees the development of production and process control information.
- + Prepares technical analysis and recommends improvements when possible.
- + Monitor and assess process performance and enhancements through the *PEKO Manufacturing Analysis* program. Keep team apprised with regular presentation updates.
- + Participate upstream with customer and NPI group to determine best manufacturability methods.
- + Act as a mentor to junior engineers.
- + Be primary change agent as the voice for lean/SS methodology throughout the company.
- + Aid in identifying process capabilities to develop a technology and innovation roadmap.
- + Ensure accurate BOM's are entered into the business system as products transition from NPI to production. BOM maintenance and accuracy are crucial to customer/job success.
- + Ensure routers contain accurate assembly times.
- + Generate and sign-off on engineering change notices related to assembly.

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- + Capable of reacting to change with the ability to respond to new instructions, situations, methods, and procedures.
- + Work in tandem with quality to develop and/or improve metrics (rework, costs, OTD, internal/external quality, etc.).
- + Support quality and initiate PFMEA, 8D, Kaizens, 5 Why's, Root Cause and Corrective Action responses where applicable.
- + Review and improve SOP's when needed.
- + Support VIP program and generate cost reduction ideas.

KNOWLEDGE & SKILLS:

- + Expert in Lean Manufacturing principles.
- + Ability to multi-task in a fast-paced environment. Processing a high volume of information in short periods of time is essential.
- + Strict attention to detail / analytical ability.
- + Comfortable navigating through business systems.

EXPERIENCE & EDUCATION:

- + Bachelor's degree in engineering, Manufacturing or Material Science.
- + PMP, Six Sigma Black Belt, Shainin and/or Lean Certification.
- + 5+ years of experience supporting electro-mechanical assemblies.
- + Experience with time studies, value stream mapping and kaizens.

WORK AUTHORIZATION: *US Person*

PEKO PERKS:

OUR ADVANTAGEOUS BENEFIT PLATFORM

- + Competitive Compensation
- + Medical, Dental, Vision
- + Flexible Spending & Health Savings Accounts
- + Life, Short and Long-Term Disability
- + Recognition Awards

WE CARE ABOUT YOUR FUTURE

- + 401k Plan and Match Incentives
- + Financial Wellness Advisory Services
- + Educational Seminars
- + Employee Development Plans / Mentorships

WE CARE ABOUT YOUR LIFE OUTSIDE OF PEKO

- + Vacation, Bereavement & Civil Responsibility Compensation
- + Paid Holidays / Floating Holiday
- + Wellness Screenings and Seminars
- + Employee Assistance Program
- + Employee Discount Programs

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WE CARE ABOUT YOUR SAFETY AND THE ENVIRONMENT

- + Lean, Sustainable and Environmentally Friendly Environment
- + Safety and Violence Preparedness Instruction
- + On-Site Physician / Medical Response Team
- + Mutual Respect and Violence Prevention Training

PEKO IS A PREFERRED PLACE TO WORK

- + PEKO's reputation as a stable diversified contract manufacturer for over 50 years
- + Environmentally and sustainably conscious
- + A mid-sized company so we know your name and recognize your achievements
- + Multi-generational and culturally diverse workforce
- + Community involvement and corporate sponsorships
- + Life-long learning and educational opportunities
- + A balance of a tenured workforce and new talent

ABOUT OUR COMPANY: PEKO Precision Products, Inc. participates in a full range of manufacturing aspects from innovative technology solutions to electro-mechanical product manufacture, including vertically integrated contract manufacturing. These activities take place in our expansive quarter million total square feet of modern climate-controlled manufacturing floor space, and supported through highly skilled engineers, trades people and a commitment to investing in the latest industrial equipment and technologic tools.

CANDIDATES MAY APPLY BY: Responding to this posting OR visiting www.pekoprecision.com/careers

PEKO Precision Products, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfers, leaves of absence, compensation, and training.

APPLY