



POSITION: PROGRAM MANAGER

SUMMARY: The primary role of the **PROGRAM MANAGER** is to be the single point of contact with the customer for cost, quality, delivery, and account growth. The Program Manager will manage production/assembly timelines to adhere to the customers scheduled requirements and ability to create a recovery timeline when needed. This individual will have strong communication skills with the ability to interface with different levels in the organization.

REPORTS TO: VP OF SALES & ENGINEERING

COMPETENCIES:

- + Problem solving
- + Project management
- + Organizational effectiveness
- + Strong interpersonal and communication skills
- + Integrity and accountability

HOW YOU ADD VALUE:

- + Manage and support a team where safety, cost, quality and on time schedule are the main objectives.
- + Comprehensive understanding of manufacturing operations including Engineering, Quality requirements, Supply Chain Management, Manufacturing processes, etc.
- + Strong understanding of production costs as they relate to the planned/quoted sales at time of purchase order acceptance. Responsibility to maintain a set profit margin and be prepared to explain any inconsistencies.
- + Prepare monthly project status reports to include shipments, Quality, Sales, Customer Feedback, and future opportunities.
- + Leadership skills with ability to lead a group of individuals that are not direct reports.
- + Ability to manage a project with minimal direction from upper management.
- + Competent in reviewing of contracts/flow downs and T&C's.

KNOWLEDGE & SKILLS:

- + Background in Lean Manufacturing
- + Syteline ERP experience helpful

EXPERIENCE & EDUCATION:

- + Minimum Bachelor's degree in manufacturing related field
- + Education/experience in Manufacturing Engineering and/or Program Management
- + 10+ years of program management experience
- + Prior experience in manufacturing a plus

WORK AUTHORIZATION: *US Person*

PEKO PERKS:

OUR ADVANTAGEOUS BENEFIT PLATFORM

- + Competitive Compensation
- + Medical, Dental, Vision
- + Flexible Spending & Health Savings Accounts
- + Life, Short and Long-Term Disability
- + Recognition Awards

WE CARE ABOUT YOUR FUTURE

- + 401k Plan and match incentives
- + Financial Wellness advisory services
- + Educational Seminars
- + Employee Development Plans / Mentorships

WE CARE ABOUT YOUR LIFE OUTSIDE OF PEKO

- + Vacation, Bereavement & Civil responsibility compensation
- + Paid Holidays / Floating holiday
- + Wellness screenings and seminars
- + Employee Assistance Program
- + Employee Discount Programs

WE CARE ABOUT YOUR SAFETY AND THE ENVIRONMENT

- + Lean, Sustainable and Environmentally friendly environment
- + Safety and Violence Preparedness Instruction
- + On-site physician / medical response team
- + Mutual Respect and Violence Prevention Training

PEKO IS A PREFERRED PLACE TO WORK

- + PEKO's reputation as a stable diversified contract manufacturer for over 50 years
- + Environmentally and sustainably conscious
- + A mid-sized company so we know your name and recognize your achievements
- + Multi-generational and culturally diverse workforce
- + Community involvement and corporate sponsorships
- + Life-long learning and educational opportunities
- + A balance of a tenured workforce and new talent

ABOUT OUR COMPANY: PEKO Precision Products, Inc. participates in a full range of manufacturing aspects from innovative technology solutions to electro-mechanical product manufacture, including vertically integrated contract manufacturing. These activities take place in our expansive quarter million total square feet of modern climate-controlled manufacturing floor space, and supported through highly skilled engineers, trades people and a commitment to investing in the latest industrial equipment and technologic tools.

CANDIDATES MAY APPLY BY: Responding to this posting OR visiting www.pekoprecision.com/careers

PEKO Precision Products, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfers, leaves of absence, compensation, and training.